Minutes of the Quality of Care and Patient Safety Committee meeting of the Board of Managers of the Dallas County Hospital District, held Wednesday, March 27, 2024, scheduled for 10:00 a.m. in the WISH Building Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Committee Chair Elizabeth Palacios, MD, noted that a quorum was physically present and called the meeting to order at 10:00 am. Committee members Eric G. Bing, MD, PhD; Todd Furniss, JD; and Farida Minner, RN, attended in-person.

Board Member attendees included: Board Chair Marjorie Petty, JD, Reina Gonzalez, JD; Vincent Hall, Ramon Miguez PE, Byron Cryer, MD, and Elizabeth Palacios MD.

Staff Present (via Webex and in-person) included:

Calvin White, Director Infection Prevention
Carmen Bowling, Interim SVP Nursing
David Alexander, SVP Nursing
Dawn Marchetto, SVP Nursing
Donna Richardson, EVP & Chief Nursing Executive
Edmundo Castañeda, EVP & Chief Operating Officer
Eric Walker, VP Support Services
Felicia Miller, EVP & Chief Talent Officer
Fred Cerise, President & CEO
Gretchen Blake, VP Quality & Clinical Effectiveness
James Griffin, President of the Medical Executive Committee
James Orrison, Administrative Resident
Jennifer Taylor, Director of Nursing (via Webex)
Jessica Hernandez, SVP & Chief DEI Officer
Joseph Chang, SVP & CMO
Judy Herrington, SVP Nursing
Karen Garvey, VP Safety & Clinical Risk Management
Kathleen Doherty, VP Nursing Surgical Services
Lydia DeJong, Director Regulatory & Accreditation Affairs (via Webex)
Madhuri Sopirala, UTSW Associate Professor
Margaret Palmer, VP Professional Medical Affairs (via Webex)
Michelle Kuchta, Ambul Specialties Clinic Admin (via Webex)
Michael Lane, SVP Chief Quality & Safety Officer
Michael Malaise, SVP Communications/Ext Affairs
Morgan Simmons, Governance Program Coordinator
Nathaniel Greene, Perioperative Services Admin (via Webex)
Navid Sadeghi, Internal Medicine Assc. Professor (via Webex)
Nneka Egbuniwe, Deputy General Counsel
Roberto de la Cruz, EVP Chief Clinical Officer

Saul Cordero, SVP & Chief Governance & Strategy Officer
Sobha Fuller, SVP Nursing (via Webex)
Steven Roth, EVP Chief Legal Office
Umber Dickerson, Admin Director of Global Cancer Programs (via Webex)
Vic Summers, SVP & Chief Audit Executive

II. Mission Statement

Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Executive Session – Quality & Patient Safety Operations Section

At 10:00 a.m. the Committee moved into Executive Session as permitted by the closed meeting exceptions specified on the agenda.

Members of management were excused from the discussion of topics as necessary.

Members of management in executive session attendance included:

Carmen Bowling, Carolee Estelle, Dawn Marchetto, Donna Richardson, Eric Walker, Edmundo Castañeda, Felicia Miller, Fredrick Cerise, Gretchen Blake, James Griffin, James Orrison, Joseph Chang, Judy Herrington, Karen Garvey, Kathleen Doherty, Madhuri Sopirala, Margaret Palmer, Morgan Simmons, Michael Lane, Michael Malaise, Roberto de la Cruz, Saul Cordero, Sobha Fuller, and Steven Roth.

In executive session, the Committee received the presentation and reports as specified in the posted agenda.

A. Chief Quality & Safety Officer Report: Executive Quality Committee (EQC) Summary

B. Patient Safety & Clinical Risk
   1. Cause Analysis (CA) Case Reviews and Guide

C. Regulatory and Accreditation Affairs
   a. Regulatory Activities, Tracer, & Auditing Program Update

D. Clinical Quality Reports
   1. 2024 Infection Control Risk Assessment and Annual Plan Overview

   2. Department Performance Improvement Committee (PIC)/ Clinical Quality Committee (CQC) Annual Presentation
      a. Oncology PIC/CQC

The Committee reviewed all items on the agenda, asked questions and received additional information.

VI. Executive Session: Medical Executive Committee ("MEC")

James D. Griffin, MD, President of the Medical Executive Committee, discussed the items posted on the agenda starting at 11:27am.

A. Appointments/Reappointments
   1. Medical Staff & Non-Physician Clinical Providers to Parkland Health
      a. Credentialing Report
      b. Delineation of Privileges (DoPs)
         i. Non-Physician Clinical Provider Staff - CNM Labor and Delivery
         ii. Non-Physician Clinical Provider Staff - Women's Health

The Board asked questions and received additional information.

Members of management in the MEC executive session attendance included:

Dawn Marchetto, Donna Richardson, Edmundo Castañeda, Felicia Miller, Fredrick Cerise, James Griffin, James Orrison, Joseph Chang, Karen Garvey, Kathleen Doherty, Margaret Palmer, Morgan Simmons, Michael Lane, Michael Malaise, Roberto de la Cruz, Saul Cordero, and Steven Roth.

VII. Executive Session: Chief Quality & Safety Officer (CQSO) One-on-One with Committee

The Committee conducted a One-on-One with the CQSO, Dr. Mike Lane.

VIII. Executive Session: Medical Executive Committee President One-on-One with Committee

The Committee conducted a One-on-One with the Medical Executive Committee President, Dr. James Griffin.

Chair adjourned Executive Session and moved into Open Session at 12:25 pm.

IX. Action Items (Open Session)

A. Consent Agenda
   1. Approval of Infection Prevention Annual Plan

B. Approve Medical Executive Committee Recommendations
   1. Approval of the Appointments/Reappointments, Privileges and Staff Status Changes of the Medical Staff and Non-Physician Clinical Providers
      a. Credentialing Report
      b. Delineation of Privileges (DoPs)
         i. Non-Physician Clinical Provider Staff - CNM Labor and Delivery
         ii. Non-Physician Clinical Provider Staff - Women's Health

Vincent Hall, motioned to recommend Board approval of the Consent Agenda. Byron Cryer, MD, seconded the motion. The motion passed unanimously.

Eric G Bing, MD, PhD, motioned to recommend Board approval of the Medical Executive Committee Recommendations. Vincent Hall seconded the motion. The motion passed unanimously.

X. Follow-Up Requests: None

XI. Closing Remarks

XII. Adjourn

With no further business to discuss, Committee Chair Elizabeth Palacios, MD, adjourned the meeting at 12:25 pm.

SO RECORDED:

Elizabeth A Palacios MD
Elizabeth A Palacios MD (May 30, 2024 08:42 CDT)

Elizabeth Palacios, MD
Committee Chair

Steven J Roth
Steven J Roth (May 26, 2024 10:37 CDT)

Steven Roth, JD, MPH
Assistant Secretary