Minutes of the Quality of Care and Patient Safety Committee meeting of the Board of Managers of the Dallas County Hospital District, held Wednesday, February 28, 2024, scheduled for 10:00 a.m. in the WISH Building Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Committee Chair Elizabeth Palacios, MD, noted that a quorum was physically present and called the meeting to order at 10:00 am. Committee members Eric G. Bing, MD, PhD; Byron Cryer, MD; Todd Furniss, JD; and Farida Minner, RN, attended in-person.

Board Member attendees included: Board Chair Marjorie Petty, JD (arrived at 10:14 am); Reina Gonzalez, JD (arrived at 10:34 am); Vincent Hall (arrived at 10:14am); and Ramon Miguez, PE.

Staff Present (via Webex and in-person) included:
Anita Hedge, MD, General Internal Medicine (via Webex)
Brett Moran, ACMO-CMIO (via Webex)
Catharine Chen, MD, UTSW Associate Professor (via Webex)
David Alexander, SVP Nursing
Dawn Marchetto, SVP Nursing
Donna Richardson, EVP & Chief Nursing Executive
Edmundo Castañeda, EVP & Chief Operating Officer
Edward Best, MD, Obstetrics and Gynecology (via Webex)
Felicia Miller, EVP & Chief Talent Officer
Forrest Stovall, Governance Program Manager
Gretchen Blake, VP Quality & Clinical Effectiveness
James Griffin, President of the Medical Executive Committee
Jessica Hernandez, SVP Chief DEI Officer
JD Buchert, MSN, M.Ed., MS, RN
Judy Herrington, SVP Nursing
Karen Garvey, VP Safety & Clinical Risk Management
Kellee Boardingham, Executive Assistant
Madhuri Sopirala, UTSW Associate Professor (via Webex)
Margaret Palmer, VP Professional Medical Affairs (via Webex)
Morgan Simmons, Governance Program Coordinator
Roberto de la Cruz, EVP Chief Clinical Officer
Rosechelle Ruggiero, MD, Associate Professor (via Webex)
Saul Cordero, SVP & Chief Governance & Strategy Officer
Sobha Fuller, SVP Nursing
Shauntee Mayfield, VP, Chief Experience Officer (via Webex)
Steven Roth, EVP Chief Legal Officer

II. Mission Statement

Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Executive Session – Quality & Patient Safety Operations Section

At 10:00 a.m. the Committee moved into Executive Session as permitted by the closed meeting exceptions specified on the agenda.

Members of management were excused from the discussion of topics as necessary.

Members of management in executive session attendance included:

David Alexander, Dawn Marchetto, Donna Richardson, Edmundo Castañeda, Felicia Miller, Forrest Stovall, Gretchen Blake, James Griffin, Jessica Hernandez, Judy Herrington, Karen Garvey, Kellee Boardingham, Madhuri Sopirala, Margaret Palmer, Morgan Simmons, Roberto de la Cruz, Saul Cordero, Sobha Fuller, and Steven Roth.

In executive session, the Committee received the presentation and reports as specified in the posted agenda.

A. Chief Quality & Safety Officer Report: Executive Quality Committee (EQC) Summary
   Dr. de la Cruz gave this summary as Dr. Lane was absent for the day

B. Patient Safety & Clinical Risk
   1. Cause Analysis (CA) Case Reviews and Guide
   2. Workplace Violence Update (Biannual)

C. Clinical Quality Reports
   1. Department Performance Improvement Committee (PIC)/ Clinical Quality Committee (CQC) Annual Presentation
      a. Respiratory PIC
   2. Patient Satisfaction: HCAHPS

The Committee reviewed all items on the agenda, asked questions and received additional information.

VI. Executive Session Reference Documents

A. Executive Summaries
B. Quality of Care dashboard
C. Quality of Care Report
D. Cause Analysis (CA) Log
E. Supplemental Cause Analysis
F. Workplace Violence Supplemental Information
G. Department Performance Improvement Committee (PIC): Nutrition PIC Report
H. Contracts Oversight Committee Biannual Update

VII. Executive Session: Medical Executive Committee ("MEC")

James D. Griffin, MD, President of the Medical Executive Committee, discussed the items posted on the agenda starting at 11:37am.

A. Appointments/Reappointments
   1. Medical Staff & Non-Physician Clinical Providers to Parkland Health
      a. Credentialing Report
      b. Delineation of Privileges (DoPs)
         i. Cardiovascular and Thoracic DoP

The Board asked questions and received additional information.

Members of management in the MEC executive session attendance included:

Donna Richardson, Edmundo Castañeda, Felicia Miller, Forrest Stovall, James Griffin, Jessica Hernandez, Kellee Boardingham, Margaret Palmer, Morgan Simmons, Roberto de la Cruz, Saul Cordero, and Steven Roth.

VIII. Executive Session: Chief Quality & Safety Officer (CQSO) One-on-One with Committee

The Committee did not conduct a One-on-One with the CQSO, Dr. Mike Lane.

IX. Executive Session: Medical Executive Committee President One-on-One with Committee

The Committee did not conduct a One-on-One with the Medical Executive Committee President, Dr. James Griffin.

Chair adjourned Executive Session and moved into Open Session at 12:07 pm.

X. Action Items (Open Session)

A. Approve Medical Executive Committee Recommendations

1. Approval of the Appointments/Reappointments, Privileges and Staff Status Changes of the Medical Staff and Non-Physician Clinical Providers
    a. Credentialing Report
    b. Delineation of Privileges (DoPs)
        i. Cardiovascular and Thoracic DoP

Byron Cryer, MD, motioned to recommend Board approval of the Medical Executive Committee Recommendations. Eric G. Bing, MD, PhD, seconded the motion. The motion passed unanimously.

XI. Follow-Up Requests: None

XII. Closing Remarks

XIII. Adjourn

With no further business to discuss, Committee Chair Elizabeth Palacios, MD, adjourned the meeting at 12:08 pm.

SO RECORDED:

Elizabeth A Palacios, MD
Elizabeth A Palacios, MD (Apr 3, 2024 09:58 CDT)
Elizabeth Palacios, MD
Committee Chair

Steven J Roth
Steven J Roth (Apr 2, 2024 17:38 CDT)
Steven Roth, JD, MPH
Assistant Secretary