Minutes of the Board of Managers HOMES meeting of the Dallas County Hospital District, held Wednesday, February 28, 2024, scheduled for 12:30 p.m. in the WISH Building Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Chair Marjorie Petty, JD, noted that a quorum was physically present and called the meeting to order at 12:31 p.m.

Board Member attendees included: Chair Marjorie Petty, JD; Eric G. Bing, MD, PhD; Byron Cryer, MD; Todd Furniss, JD; Reina Gonzalez, JD; Vincent Hall; Ramon Miguez, PE; Farida Minner, RN; Elizabeth Palacios, MD; and Lisa Sutter.

Board member John Proctor was not present.

Staff Present (via Webex and in-person) included:

Donna Richardson, EVP & Chief Nursing Executive
Donna Persaud, MD, MBA & Medical Director in The Division Population Health
Edmundo Castañeda, EVP & Chief Operating Officer
Felicia Miller, EVP & Chief Talent Officer
Forrest Stovall, Strategy Program Manager
Fred Cerise, President & Chief Executive Officer
Jessica Hernandez, SVP Chief DEI Officer
Kellee Boardingham, Executive Assistant
Kyla Rankin, HOMES Project Director
Melanie Roberts, SVP Chief Compliance & Ethics Officer
Morgan Simmons, Governance Program Coordinator
Rick Humphrey, EVP & Chief Financial Officer (via Webex)
Saul Cordero, SVP & Chief Governance & Strategy Officer
Steven Roth, EVP & Chief Legal Officer
Vic Summers, Chief Audit Executive

Additional Attendees:
Chris Ott, Council Member – District 8 City Council
Tzeggabrhan Kidane, Program Manager, Commissioner's Office
Brooklin Miller (via Webex)

II. Mission Statement

Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Consent Agenda

A. Approve Minutes 2024-01-24 HOMES
B. Approve Minutes 2024-02-12 HOMES Advisory Board

Elizabeth Palacios, MD motioned for the approval of the Consent Agenda. Farida Minner, RN, MD, seconded the motion. The motion passed unanimously.

VI. Reports Requiring Deliberation(s) or Approval(s)

The Board received information for the following updates presented by Kyla Rankin, HOMES Project Director.

A. Operations Update

Kyla Rankin reported on HOMES staffing. There is currently a dental assistant vacancy. Kyla is working with the office of talent management to fill this position. A nurse practitioner will begin in the month of May, the community development specialist accepted the position and will start in March, and one medical practice assistant (MPA) accepted a position as well. Kyla mentioned to expect less vacancies next month. There is a new implementation of a quarterly site review. The deflection center saw two-hundred unduplicated patients in 2023 which remains low; however, they are seeing improvements at the primary care clinic. Kyla also noted the mobile unit storage location move is still in process to be completed in April.

The Board asked questions and received additional information related to the Operations Update.

B. Management and Finance Update

HOMES saw 1,591 unduplicated patients in January 2024, 17% of the annual goal. The annual goal is 9,192. Additionally, Kyla mentioned HOMES is down two providers, they are keeping an eye on this and requesting float pool providers to assist as needed. Actual business to budget and overtime are within acceptable range.

The Board asked questions and received additional information related to the Management and Finance Update.

C. Governance Update
The next HOMES Advisory Board Meeting is April 8, 2024. A hybrid attendance option will continue.

D. Quality Improvement and Assurance Update
Dr. Donna Persaud presented the HRSA metrics for the calendar year for 2023, all the metrics matched or exceeded the goal. Dr. Persaud announced the hypertension metric met the control measure for the first time, as there is growth and better management in the medication dispensing. Dr. Persaud presented the Quality Measures for breast cancer, HIV, and depression screening as well as the linkage to care. She additionally presented on Quality Measures needing improvement in HOMES patient populations as well as the COPC metric score cards in patient care and safety audits.

The Board asked questions and received additional information related to the Quality Improvement and Assurance Update.

E. HRSA Compliance Manual Requirements: The Big 20
Kyla Rankin reviewed The Big 20 manual.

F. HRSA Compliance Manual Requirements: Chapter 9 Sliding Fee Discount Program
Kyla Rankin reviewed Chapter 9, Sliding Fee Discount Program. She reported on the HRSA requirements and how HOMES demonstrates compliance with the HRSA requirements. The policy requires Board approval every year, regarding the 2024 Federal Poverty Level.

The Board asked questions and received additional information related to the HRSA Compliance Manual Requirements.

G. Approve Federally Qualified Health Center (FQHC) Sliding Fee Discount Program Policy
Kyla presented the Federally Qualified Health Center (FQHC) Sliding Fee Discount Program for approval.

Ramon Miguez, PE, motioned to approve the Federally Qualified Health Center (FQHC) Sliding Fee Discount Program Policy. Lisa Sutter seconded the motion. The motion passed unanimously.

H. HRSA Update
Kyla informed the Board of submission of the Annual Uniform Data Report due on February 15, 2024. The final data will be edited and submitted in April 2024.

I. Community Collaborations – Housing Forward
Kyla presented the Housing Forward update with a Point in Time count of seven individuals. The Point in Time count results will occur April 18, 2024. Kyla also announced a leadership transition within Housing Forward and a strategic priority update.

J. Celebrations and Recognition
Kyla presented the Years of Service and Daisy Honorees.

VII. Adjourn

With no further business to discuss, Chair Marjorie Petty, JD, adjourned the meeting at 12:55 p.m.

SO RECORDED:

Marjorie D. Petty
Marjorie D. Petty (Apr 2, 2024 12:17 CDT)
Marjorie D. Petty, JD
Chair

Steven J Roth
Steven J Roth (Apr 2, 2024 17:40 CDT)
Steven Roth, JD, MPH
Assistant Secretary