Parkland

Board of Managers

Agenda for the ***Board of Managers*** meeting of the Dallas County Hospital District is scheduled for ***Wednesday April 26, 2023 at 12:50 PM (or immediately following HOMES meeting)*** at 5200 Harry Hines Blvd (WISH Building) Dallas, TX 75235, Conference Room 02-175. (If assistance is needed in locating the room, please see the Administration receptionist on the 4th floor, 04-131.) A quorum will be physically present at the location of the meeting. Videoconferencing access is also possible via Webex. That application is available at https://www.webex.com/downloads.html. Teleconferencing access is possible by calling +1-415-655-0001. Both virtual access forms require inputting (meeting number: 2622 770 5225; meeting password: 1234) to join the meeting. The ***Board of Managers*** reserves the right to exercise discretion and may convene in Executive Session as permitted by Texas Government Code §§551.071 (consultation with attorney), 551.072 (deliberations regarding real estate), 551.074 (personnel matters), 551.076 (deliberations regarding security devices or security audits), 551.078 and/or 551.0785 (deliberations by medical committee or by governmental body that administers a public insurance, health or retirement plan regarding individuals' medical or psychiatric records), 551.085 (deliberation by governing board of certain providers of health care services), 551.087 (deliberation regarding economic development negotiations), 551.088 (deliberation regarding test item); Texas Government Code §418.183 (deliberation of information under §§418.175 – 418.182 for purposes of disaster management or disaster planning); Texas Health & Safety Code §161.032 (medical committee or medical peer review committee records, information or reports; and/or medical committee or medical peer review committee proceedings under Tex. Health & Safety Code Chapter 161 and/or Tex. Occ. Code Chapters 151 and 160); and/or as otherwise authorized by law on any item listed below. The ***Board of Managers*** may consider any of the agenda items in open or executive session and may continue the meeting as necessary to accomplish the business at the time and place designated by the Chair to reconvene.

		PAGE	TIME (MIN)	PRESENTER(S)
I.	**Opening/Call to Order/Declare a Quorum Present/Mission Statement/Opening Remarks** ***Advance Wellness | Relieve Suffering | Develop and Educate*** **I CARE** **I**ntegrity **C**ompassion and Collaboration **A**ccountability **R**espect **E**quity			Chair
	A. Invocation by Rev. Dr. Laverne Whitehead Reed			Rev. Dr. Laverne Whitehead Reed
	B. Public Comments Regarding Agenda Items *See public comment registration information and rules at https://www.parklandhospital.com/board-of-managers*			
II.	**Consent Agenda**			
	A. Minutes 2023-03-22 Facilities Committee	*4*		Chair
	B. Minutes 2023-03-28 Budget & Finance Committee	*8*		
	C. Minutes 2023-03-29 Quality of Care & Patient Safety Committee	*15*		
	D. Minutes 2023-03-29 Board of Managers	*20*		
	E. Approve Office of the Attorney General Grant Submission	*26*		
	F. Approve Board Operational Procedures & Controls	*30*		
	G. Approve Contracts over $200,000	*40*		
	H. Approve Capital Substitutions	*67*		
	I. Approve Patient Settlements	*70*		
	J. Approve Medical Executive Committee Resolution for Appointments/Reappointments, Privileges and Staff Status Changes of the Medical Staff and Non-Physician Clinical Providers	*71*		
III.	**Reports Requiring Deliberation(s) or Approval(s)**			
	A. CEO System Update	*73*	10	Fred Cerise, MD

		PAGE	TIME (MIN)	PRESENTER(S)
B.	Questions & Discussion Related to CEO System Update	*74*	10	Chair
C.	Discussion of Board Fiduciary Duties with Respect to Affiliated Boards & Nursing Homes	*75*	20	Brad Nitschke, JD
D.	Questions & Discussion Regarding Board Fiduciary Duties with Respect to Affiliated Boards & Nursing Homes	*82*	10	Chair
E.	Anodos Pension Assessment	*83*	40	Ryan Wolfshorndl, Anodos Josh Yager, Anodos
F.	Questions & Discussion Related to Anodos Pension Assessment	*104*	20	Chair
IV.	**Executive Session** Tex. Gov't Code §§551.074, §§551.072 and §§551.085 Tex. Health & Safety Code §§161.032			
A.	Discussion Regarding Pharmacy Prescription Mail Delivery Services Contract	*105*	10	Pamela Bryant
B.	Discussion of Master Service Agreement for Physician Services Contract	*110*	10	Roberto de la Cruz, MD April Audain
C.	Ethics Committee/Texas Advanced Directives Act Update	*118*	10	Fred Cerise, MD
D.	Discussion Regarding Roles and Responsibilities of the Board of Managers in the Governance and Strategic Direction of the System	*119*	10	Chair
E.	Personnel Matters Pertaining to Duties and Responsibilities of Chief Executive Officer	*130*	10	Chair
F.	Personnel Matters Pertaining to Duties and Responsibilities of Board Members	*121*	10	Chair
V.	**Executive Session Reference Documents** Tex. Occup. Code §160.007 Tex. Health & Safety Code §§161.0315 & 161.032 Tex. Gov't Code §§551.071			
A.	Medical Executive Committee Credentialing Report	*122*		
B.	Delineation of Privileges Neurology	*162*		
C.	Delineation of Privileges Non-Physician Clinical Provider Staff – Anesthesiology	*175*		
D.	Patient Settlements	*181*		
VI.	**Action Items**			
A.	Board May Take Action on Any Agenda Item(s) Above			Chair
VII.	**Adjourn**			Chair
A.	Closing Remarks			
B.	Call to Adjourn			

Parkland

Invocation

Parkland

Minutes 2023-03-22 Facilities Committee

Parkland

MINUTES

Dallas County Hospital District Board of Managers

Facilities Committee
March 22, 2023

Minutes of the Facilities Committee Development meeting of the Board of Managers of the Dallas County Hospital District, held Wednesday, March 22, 2023, scheduled for 9:30 a.m. in the WISH Building Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Committee Chair Don O'Bannon, Esq, noted that a quorum was physically present and called the meeting to order at 9:32 a.m. Committee member Todd Furniss, JD attended in-person.

Board Member attendees included: Reina Gonzalez, JD, via Webex.

Staff Present (via Webex and in-person) included:

Adriana Hinojosa, Supplier Diversity Program Manager
Andrew Devine, Associate General Counsel
Beall Carothers, Director of Planning, Development & Construction (in-person)
Bennie Miller, Supplier Diversity Manager
Cody Lee, Facility Program Manager
Edmundo Castañeda, EVP & Chief Operating Officer (in-person)
Felicia Miller, EVP & Chief Talent Officer
Forrest Stovall, Governance Program Manager (in-person)
Fred Cerise, President & Chief Executive Officer (in-person)
Guy Toliver, Director Inclusion & Supplier Diversity (in-person)
Jeffrey Giles, Sr. Associate Attorney
John Raish, SVP Support Services (in-person)
John Wilson, Director Planning, Design, and Construction Services
Joseph Abrahams, Supplier Diversity Program Manager
Kellee Boardingham, Executive Assistant (in-person)
Mark Stewart, Manager Program & Planning
Melanie Roberts, SVP Chief Compliance & Ethics Officer
Pamela Bryant, SVP & Chief Supply Chain Officer (in-person)
Rick Humphrey, EVP & Chief Financial Officer
Roberto de la Cruz, EVP & Chief Clinical Officer
Saul Cordero, VP & Chief Governance Officer (in-person)
Steven Roth, EVP & Chief Legal Officer (in-person)

Other Attendees:
Caren Pinzur, Eversheds Sutherland
Lino Mendiola, Eversheds Sutherland
Mark Harrison, JLL Project and Development Services

Parkland

MINUTES
Dallas County Hospital District Board of Managers

Facilities Committee
March 22, 2023

II. Mission Statement

Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Reports Requiring Deliberation(s) or Approval(s)

A. Planning Design & Construction (PD&C) Project Horizon

John Raish presented the PD&C Project Horizon. He reviewed the projects and provided an update on the status of each. He highlighted the clinics moving to the 6th floor of Moody Outpatient Center and the departments moving into the Stemmons building.

The Committee asked questions and received further information related to the PD&C Project Horizon.

B. Dr. John Wesley Anderson Way Street Renaming Update

John Raish provided an update on Dr. John Wesley Anderson Way. He reviewed street signage options and discussed plans for a ceremony.

The Committee asked questions and received further information related to the Dr. John Wesley Anderson Way Street Renaming Update.

C. Discussion Regarding Supplier Diversity Solutions

Guy Toliver provided an update on Supplier Diversity Solutions. Management evaluated Supplier.io and other opportunities. The Committee recommended looking into ways to optimize and improve the current system, B2G.

The Committee asked questions and received further information related to the Discussion Regarding Supplier Diversity Solutions.

D. Group Purchasing Organization (GPO) Supplier Diversity Annual Spend

Guy Toliver reported on the GPO Diversity Spend. He reported approximately $3.9 million in spend which is 11.5% of the addressable diversity spend, approximately $34 million. Pamela Bryant also shared the barriers to entry that smaller companies face in healthcare.

The Committee asked questions and received further information related to the GPO Supplier Diversity Annual Spend update.

VI. Executive Session

At 10:20 a.m., the Committee went into Executive Session as permitted by the closed meeting exceptions specified on the agenda.

A. Consultation with Attorney Regarding Multiple Award Task Order Contract (MATOC) Strategy Update

B. Former Campus Demolition Update

Members of management in executive session attendance included:

Andrew Devine, Beall Carothers, Cody Lee, Edmundo Castañeda, Felicia Miller, Forrest Stovall, Fred Cerise, Guy Toliver, John Raish, Kellee Boardingham, Melanie Roberts, Pamela Bryant, Paul Woodard, Rick Humphrey, Roberto de la Cruz, Saul Cordero, and Steven Roth

Caren Pinzur and Lino Mendiola also attended.

Chair adjourned Executive Session and moved into Open Session at 11:38 am.

VII. Adjourn

With no further business to discuss, Committee Chair Don O'Bannon, Esq, adjourned the meeting at 11:39 am.

SO RECORDED:

Don O'Bannon, Esq Committee Chair	Steve Roth, JD, MPH Assistant Secretary

Parkland

Minutes 2023-03-28 Budget & Finance Committee

Parkland

MINUTES

Dallas County Hospital District Board of Managers

Budget and Finance
March 28, 2023

Minutes of the Budget and Finance Committee meeting of the Board of Managers of the Dallas County Hospital District, held Tuesday, March 28, 2023, scheduled for 11:30 a.m. in the WISH Building Executive Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Committee Chair Ramon Miguez, PE, noted that a quorum was physically present and called the meeting to order at 11:35 a.m. Committee members Eric G. Bing, MD, PhD; Don O'Bannon, Esq; and John Proctor attended. Committee member Lisa Sutter attended via Webex.

Board Member attendees included: Chair Marjorie Petty, JD (via Webex); and Todd Furniss, JD.

Staff Present (via Webex and in-person) included:

Adriana Hinojosa, Supplier Diversity Program Manager
Andrew Devine, Associate General Counsel
April Audain, VP UT Contracts Administration
Bennie Miller, Manager Supplier Diversity
Donna Richardson, EVP & Chief Nursing Executive
Edmundo Castañeda, EVP & Chief Operating Officer (in-person)
Felicia Miller, EVP & Chief Talent Officer
Forrest Stovall, Governance Program Manager (in-person)
Fred Cerise, President & Chief Executive Officer (in-person)
Gerry Baker, SVP Revenue Cycle
Guy Toliver, Director Inclusion-Supplier Diversity
Joe Longo, SVP Chief Information Officer
Joe Mayer, Treasury Director
John Raish, SVP Support Services (in-person)
John Wilson, Director Planning, Design & Construction Services
Joseph Abrahams, Supplier Diversity Program Manager
Keri Disney-Story, VP Clinical Finance
Mark Stewart, Manager Program & Planning
Melanie Roberts, SVP & Chief Compliance and Ethics Officer
Pam Bryant, SVP Chief Supply Chain Officer (in-person)
Rick Humphrey, EVP & Chief Financial Officer (in-person)
Roberto de la Cruz, EVP & Chief Clinical Officer
Saul Cordero, VP & Chief Governance Officer (in-person)
Steven Roth, EVP & Chief Legal Officer (in-person)
Tabitha Lee, VP Finance/Controller
Vic Summers, SVP & Chief Audit Executive

Other Attendees included:

Sharon Middlebrooks, NAACP President, Dallas

II. Mission Statement

Committee Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Reports Requiring Deliberation(s) or Approval(s)

A. Approve Contracts over $200,000

Pam Bryant reviewed the briefing documents for contracts over $200,000. (See Appendix A of these minutes for more specific details on each contract.) Discussion of non-sole source contracts was first. Pam Bryant provided a brief overview of each contract and highlighted the MWBE participation. She noted N4, Page Southerland Page, is a consultant providing guidance on consolidating lab space. She also noted N8, Press Ganey, is a phased project which will require additional contracts or modifications to the existing contract. Felicia Miller provided a more detailed overview of the project. N10, Milliman, is an existing contract which is having funds added.

The Committee recommended sending out bids for contracts that have had multiple years with the same vendor.

Next, Pam reviewed the sole source contracts. She provided a brief overview of each contract and noted the first three are modifications to existing contracts.

Next, the Committee discussed contract I1, FedEx Corporate Services. The Committee discussed the Request for Proposal (RFP) process for this contract and the expected $250,000 per year savings the new vendor is projected to save Parkland. The Committee discussed several concerns related to the RFP process, the content of the RFP, and the recommendation to change vendors.

The Committee asked questions and received further information related to the Contracts over $200,000.

VI. Executive Session

At 12:29 p.m., the Board went into Executive Session as permitted by the closed meeting exceptions specified on the agenda.

Members of management were excused from the discussion of topics as necessary.

A. Former Campus Demolition Update

Members of management in executive session attendance included:

April Audain, Andrew Devine, Donna Richardson, Edmundo Castañeda, Felicia Miller, Forrest Stovall, Fred Cerise, Guy Toliver, John Raish, John Wilson, Mark Stewart, Melanie Roberts, Pam Bryant, Rick Humphrey, Roberto de la Cruz, Saul Cordero, Steven Roth, and Vic Summers

Chair adjourned Executive Session and moved into Open Session at 1:07 p.m.

VII. Reports Requiring Deliberation(s) or Approval(s)

A. Approve Contracts over $200,000

Lisa Sutter motioned to recommend Board approval of Contracts over $200,000 with the exception of the Former Campus Demolition Contract and the FedEx Contract. Don O'Bannon, Esq, seconded the motion. The motion passed unanimously.

Lisa Sutter motioned to recommend Board approval the Former Campus Demolition Contract. Eric G. Bing, MD, PhD, seconded the motion. All present Committee members voted in favor of the Former Campus Demolition Contract with the exception of Don O'Bannon, Esq, and John Proctor voting no.

Don O'Bannon, Esq, motioned to recommend Board approval of extending the current contract with Castle by 60 days pending responses to the questions asked at the meeting. John Proctor seconded the motion. All present Committee members voted in favor of extending the current contract with Castle with the exception of Lisa Sutter voting no.

B. Approve Capital Substitutions

Rick Humphrey presented two capital substitutions for approval. The first is $1,565,000 for the HOMES Relocation and the second is $734,450 for Ambulatory Surgery Center (ASC) Generator Replacement.

The Committee asked questions and received additional information related to Capital Substitutions.

Don O'Bannon, Esq, motioned to recommend Board approval of Capital Substitutions. Eric G. Bing, MD, PhD, seconded the motion. The motion passed unanimously.

C. Parkland Financial Performance Presentation

Rick Humphrey reviewed the financial results for February 2023 and discussed significant performance variances.

For the month of February, Parkland Health recognized a net income of $9.7M which is $6.6M favorable to the budgeted net income of $3.1M and ($0.1M) unfavorable compared to the prior year net income of $9.9M.

Parkland Health's operating margin and operating cash flow margin for the month of February are 2.6% and 6.2%, respectively. The operating margin was favorable compared to budget of 0.6% and the operating cash flow margin is also favorable compared to budget of 4.5%. Parkland Health's operating margin is unfavorable compared to the prior year operating margin of 6.0% and unfavorable to the operating cash flow margin of 9.4% from the prior year.

Parkland Health's patient cash collections in February were $81.4M which is above budget by $2.1M and $10.4M higher than the prior year. Parkland Health's days cash on hand of 220 days for the month is an increase of 26 days compared to prior month of 194 days and compared to the prior year February of 199 days, an increase of 21 days.

Rick Humphrey reviewed the income statement for February 2023. He noted the approximate $5.7 million variance to budget in Net Patient Revenues and $6.5 million variance to budget for Total Net Income (Loss). When adding the other entities, there is a $7.3 million variance to budget for Total Net Income (Loss).

The Committee asked questions and received further information related to the Financial Performance Presentation.

Next, Rick reviewed the Key Metrics for the system. Rick noted the approximate $22.8 million variance to budget for Salaries and Benefits and the variance to budget for Total Net Income (Loss) primarily due to the health plan. For Key Metrics, the Case Mix Index and Ambulatory Visits remain below budget.

The Committee asked questions and received further information related to the Key Metrics.

A. **Adjourn**

With no further business to discuss, the Committee Chair adjourned the meeting at 1:33 p.m.

SO RECORDED:

Ramon Miguez, PE	Steve Roth, JD, MPH
Committee Chair	Assistant Secretary

Appendix A (Contracts Reviewed for Approval)

Item	Page No.	Contract Type	Service or Product	Supplier	Contract Term	Current Contract Approval Amount Request	New Approved Contract Value	Selection Method	Budgeted?	Business Owner / Dept.	MWBE %	MWBE Gender	MWBE Ethnicity
													March 29, 2023
NON-SOLE SOURCE CONTRACTS - Sorted by Size													
N1	5	Capital	Mod #2 Demolition of the Old Parkland Hospital	Beck-EJ Smith Joint Venture	1/26/2022 - 4/19/2024	$12,057,880	$37,357,880	Request for Qualifications	Yes	Paul Woodard, Planning, Design and Construction	30%	0	0%
N2	7	Expense	Mod #9 Tenant Improvement Supplement for 8435 Stemmons Lease Expansion (Floors 5,6 & 10)	Diversified Empire Center – Dallas, L.P.	9/1/2009 - 8/31/2024	$1,432,149	$34,186,285	Real Estate – Exemption	Yes	Beall Carothers, Planning Design & Construction	37%	N/A	N/A
N3	10	Capital	Advance CS2 Anesthesia Delivery System	GE Healthcare	Last Signature - 4/7/2024	$881,398	$881,398	GPO Purchase	Yes	Shika Shakelli, Clinical Engineering	0%	N/A	N/A
N4	12	Expense	Lab Consolidation Consultant	Page Southerland Page Inc	3/31/2023 - 3/30/2026	$651,800	$651,800	Request for Proposals (Best Value)	Yes	Scott Hampton/Tim Lenz, Laboratory Services	64%	Hispanic	Male
N5	15	Capital	IntelliVue patient monitors, MX750	Philips Healthcare	3/29/2023 - 3/29/2024	$560,882	$560,882	GSA Purchase	Yes	Buenvenida, Clinical	0%	N/A	N/A
N6	17	Capital	Air Handler Replacement	Texas Air Systems LLC	Last Signature - 1 Year	$484,650	$484,650	GPO Purchase	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Shabretta Manning, Engineering Services	12%	Caucasian	Female
N7	19	Capital	15th Floor Med Surg ICU Conversion	Phillips May Corporation	4/3/2023 - 4/2/2024	$433,333	$433,333		Yes	Mark Stewart, Planning, Design and Construction	37%	Hispanic	Male
N8	21	Expense	Service Excellence Model	Press Ganey	4/1/2023 - 3/31/2025	$397,400	$397,400	Request for Proposals (Best Value)	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Shauntee Mayfield, Office of Talent Management	0%	N/A	N/A
N9	24	Expense	Diverse Fiber Installation	Matrix Telecommunication Services, Inc.	4/1/2023 - 9/30/2023	$348,946	$348,946	Invitation for Bids	Yes	Darren Jones, Information Technology	100%	African American	Male
N10	27	Expense	Mod #6 Actuarial Valuation Services for Retirement Benefits Plans	Milliman, Inc.	4/1/2010 - 3/31/2024	$332,000	$936,500	Non-Sole Source Modification	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal	Joe Mayer, Treasury	0%	N/A	N/A
N11	29	Revenue	Mod #14 Work Orders for RADAR Contract	Denver Health and Hospital Authority	7/1/2007 - 12/31/2023	($127,823)	($938,203)	Non-Sole Source Modification	N/A-Revenue	Melody Gardner, North Texas Poison Center	N/A	N/A	N/A

Appendix A (Continued)

Item	Page No.	Contract Type	Service or Product	Supplier	Contract Term	Current Contract Approval Amount Request	New Approved Contract Value	Selection Method	Budgeted?	Business Owner / Dept.	MWBE %	MWBE Gender	MWBE Ethnicity
SOLE SOURCE CONTRACTS - Sorted by Size													
S1	31	Expense	Mod to Add Funds Endoprosthesis Vascular Stents and Implants Product Agreement	W. L. Gore & Associates, Inc	5/1/2021 - 4/30/2024	$1,743,000	$4,593,000	Sole Source Modification	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	John Camacho, Interventional Radiology	0%	N/A	N/A
S2	33	Expense	Mod to Add Funds Organ Procurement (Expense)	Southwest Transplant Alliance	1/1/2020 - No Expiration	$1,400,000	$2,760,000	Sole Source Modification	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Patricia Shirey, Transplant Services	0%	N/A	N/A
S3	35	Expense	Mod #6 FlowTriever and ClotTriever Devices	Inari Medical, Inc.	6/6/2020 - 6/5/2025	$807,000	$1,817,000	Sole Source Modification	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	John Camacho, Interventional Radiology	0%	N/A	N/A
S4	37	Capital	Hemosphere Advance Monitoring System	Edwards Lifesciences	Last Signature - 4/7/2024	$516,000	$516,000	Sole Source	Yes	Marcus Cooper, Clinical Engineering	0%	N/A	N/A
S5	39	Capital	Prismax System, Renal Replacement Therapy	Baxter Healthcare Corporation	Last Signature - 3/31/2024	$333,740	$333,740	Sole Source	Yes	Marcus Cooper, Clinical Engineering	0%	N/A	N/A
S6	41	Expense	Mod #7 One-Time Project to relocate records	Iron Mountain	5/5/2018 - 4/28/2023	$232,429	$732,129	Sole Source Modification	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Denise Pickett, Legal Affairs	0%	N/A	N/A
S7	43	Revenue	Mod to Add Funds Organ Procurement (Revenue)	Southwest Transplant Alliance	1/1/2020 - No Expiration	($381,344)	($741,344)	Sole Source Modification	N/A-Revenue	Patricia Shirey, Transplant Services	0%	N/A	N/A
DEVIATION/RATIFICATION													
D1	45	Capital and Expense-Approved Deviation	Ambulatory Surgery Center Generator Replacement	Cummings Electrical LP	Last Signature - 9/30/2023	$734,450	$734,450	Sole Source	Yes	Moussa Moussa, Engineering Services	35%	African American	Male
INFORMATION ONLY													
I1	47	Expense	Pharmacy prescription mail delivery services	FedEx Corporate Services, Inc.	4/1/2023 - 9/27/2025	$2,000,000	$2,000,000	GPO Purchase	Yes	Rusty Appleberry-Rucker, Pharmacy Administration	0%	N/A	N/A

Parkland

Minutes 2023-03-29 Quality of Care & Patient Safety Committee

Parkland

MINUTES

Dallas County Hospital District Board of Managers

Quality of Care and Patient Safety
March 29, 2023

Minutes of the Quality of Care and Patient Safety Committee meeting of the Board of Managers of the Dallas County Hospital District, held Wednesday, March 29, 2023, scheduled for 10:00 a.m. in the WISH Building Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Committee Chair Elizabeth Palacios, MD, noted that a quorum was physically present and called the meeting to order at 10:00 am. Committee member Eric G. Bing, MD, PhD, was present. Board member Ramon Miguez, PE, was appointed to the Committee for quorum. Committee members Todd Furniss, JD, and Farida Minner, RN, arrived at 10:08 am.

Board Member attendees included: Board Chair Marjorie Petty, JD; Reina Gonzalez, JD; and Ramon Miguez, PE. Don O'Bannon, Esq, arrived at 11:20 am.

Staff Present (via Webex and in-person) included:

Carlos Girod, UTSW Professor
Christiana Hall, UTSW Professor
David Alexander, SVP Nursing
Dawn Marchetto, SVP Nursing
Donna Richardson, EVP & Chief Nursing Executive (in-person)
Edmundo Castañeda, EVP & Chief Operating Officer
Eugene Chu, President of the Medical Executive Committee
Felicia Miller, EVP & Chief Talent Officer
Forrest Stovall, Governance Program Manager (in-person)
Fred Cerise, President & Chief Executive Officer (in-person)
Gretchen Blake, VP Quality & Clinical Effectiveness
Jennifer Taylor, Director of Nursing
Jose Joglar, UTSW Professor
Joseph Chang, SVP Chief Medical Officer
Judy Herrington, SVP Nursing
Karen Garvey, VP Safety & Clinical Risk Management
Kathleen Doherty, Interim VP Surgical Services
Kellee Boardingham, Executive Assistant (in-person)
Lori Morales, UTSW Assistant Professor
Mambarambath Jaleel, UTSW Professor
Margaret Palmer, VP Professional Medical Affairs
Marjorie Quint-Bouzid, SVP Nursing
Melanie Roberts, SVP Chief Compliance & Ethics Officer
Michael Wood, Sr. Director Facilities Support Services
Mike Lane, SVP & Chief Patient & Safety Officer (in-person)
Pamela Fox, UTSW Professor
Patricia Santiago-Munoz, UTSW Professor
Roberto de la Cruz, EVP & Chief Clinical Officer (in-person)

Saul Cordero, VP & Chief Governance Officer (in-person)
Sobha Fuller, SVP Nursing Population Health
Steven Roth, EVP & Chief Legal Officer (in-person)
Venkat Kakkilaya, UTSW Associate Professor
Vic Summers, SVP Chief Audit Executive

II. Mission Statement

Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Executive Session – Quality & Patient Safety Operations Section

At 10:00 a.m. the Committee moved into Executive Session as permitted by the closed meeting exceptions specified on the agenda.

Members of management were excused from the discussion of topics as necessary.

Members of management in executive session attendance included:

Carlos Girod, Christiana Hall, David Alexander, Dawn Marchetto, Donna Richardson, Edmundo Castañeda, Eugene Chu, Felicia Miller, Forrest Stovall, Fred Cerise, Gretchen Blake, Jennifer Taylor, Jose Joglar, Joseph Chang, Judy Herrington, Karen Garvey, Kathleen Doherty, Kellee Boardingham, Lori Morales, Mambarambath Jaleel, Margaret Palmer, Marjorie Quint-Bouzid, Melanie Roberts, Michael Wood, Mike Lane, Pamela Fox, Patricia Santiago-Munoz, Roberto de la Cruz, Saul Cordero, Sobha Fuller, Steven Roth, Venkat Kakkilaya, and Vic Summers

In executive session, the Committee received the presentation and reports as specified in the posted agenda.

A. Chief Quality & Safety Officer Report: Executive Quality Committee (EQC) Summary

B. Patient Safety & Clinical Risk
   1. Cause Analysis (CA) Case Reviews

C. Clinical Quality Reports

1. Department Performance Improvement Committee (PIC)/Clinical Quality Committee (CQC) Annual Presentation
    a. Obstetrics PIC
    b. Gynecology PIC
    c. Neonatal PIC

The Committee reviewed all items on the agenda, asked questions and received additional information.

VI. Executive Session: Medical Executive Committee ("MEC")

Eugene Chu, MD, President of the Medical Executive Committee, discussed the items posted on the agenda.

A. Appointments/Reappointments
    1. Medical Staff & Non-Physician Clinical Providers to Parkland Health
        a. Credentialing Report
        b. Delineation of Privileges (DoPs)
            i. OB/GYN DoP
            ii. Non-Physician Clinical Provider Staff – Behavioral Health DoP

The Board asked questions and received additional information.

Members of management in the MEC executive session attendance included:

Carlos Girod, Donna Richardson, Edmundo Castañeda, Eugene Chu, Felicia Miller, Forrest Stovall, Fred Cerise, Jose Joglar, Joseph Chang, Kellee Boardingham, Margaret Palmer, Melanie Roberts, Mike Lane, Roberto de la Cruz, Saul Cordero, Steven Roth, and Vic Summers

VII. Executive Session: Chief Quality & Safety Officer (CQSO) One-on-One with Committee

The Committee did not conduct a One-on-One with the CQSO, Dr. Mike Lane.

VIII. Executive Session: Medical Executive Committee President One-on-One with Committee

The Committee did not conduct a One-on-One with the Medical Executive Committee President, Dr. Eugene Chu.

Chair adjourned Executive Session and moved into Open Session at 11:39 a.m.

IX. Action Items (Open Session)

A. Approve Medical Executive Committee Recommendations
    1. Approval of the Appointments/Reappointments, Privileges and Staff Status Changes of the Medical Staff and Non-Physician Clinical Providers

a. Credentialing Report
b. Delineation of Privileges (DoPs)
    i. OB/GYN DoP
    ii. Non-Physician Clinical Provider Staff – Behavioral Health DoP

Todd Furniss, JD, motioned to recommend Board approval of the Appointments/Reappointments, Privileges and Staff Status Changes of the Medical Staff and Non-Physician Clinical Providers, including the provider discussed during Executive Session. Eric G. Bing, MD, PhD, seconded the motion. The motion passed unanimously.

X. Adjourn

With no further business to discuss, Committee Chair Elizabeth Palacios, MD, adjourned the meeting at 11:39 a.m.

SO RECORDED:

_____	_____
Elizabeth Palacios, MD	Steve Roth, JD, MPH
Committee Chair	Assistant Secretary

Parkland

Minutes 2023-03-29 Board of Managers

Parkland

MINUTES

Dallas County Hospital District Board of Managers

Board
March 29, 2023

Minutes of the Board of Managers meeting of the Dallas County Hospital District, held Wednesday, March 29, 2023, scheduled for 12:50 p.m. or immediately following the HOMES meeting in the WISH Building Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Chair Marjorie Petty, JD, noted that a quorum was physically present and called the meeting to order at 12:40 p.m.

Board Member attendees included: Chair Marjorie Petty, JD; Eric G. Bing, MD, PhD; Todd Furniss, JD; Reina Gonzalez, JD; Ramon Miguez, PE; Farida Minner, RN; Don O'Bannon, Esq; Elizabeth Palacios, MD; John Proctor (via Webex); and Lisa Sutter. Jeff Tillotson, JD, joined at 1:10 pm via Webex.

Staff Present (via Webex and in-person) included:

April Audain, VP UT Contracts Administration
Andrew Devine, Associate General Counsel
Donna Richardson, EVP & Chief Nursing Executive (in-person)
Edmundo Castañeda, EVP & Chief Operating Officer (in-person)
Felicia Miller, EVP & Chief Talent Officer (in-person)
Forrest Stovall, Governance Program Manager (in-person)
Fred Cerise, President & Chief Executive Officer (in-person)
John Raish, SVP Support Services (in-person)
Kellee Boardingham, Executive Assistant (in-person)
Melanie Roberts, SVP Chief Compliance & Ethics Officer
Michael Horne, President & CEO Parkland Health Foundation (in-person)
Michael Lane, SVP Chief Quality & Patient Safety Officer
Pamela Bryant, SVP Chief Supply Chain Officer
Rick Humphrey, EVP & Chief Financial Officer
Roberto de la Cruz, EVP Chief Clinical Officer (in-person)
Saul Cordero, VP & Chief Governance Officer (in-person)
Steven Roth, EVP & Chief Legal Officer (in-person)
Vic Summers, SVP Chief Audit Executive

Other Attendees:
Ivan Lemus, RazorBlade Solutions
Rev. Jessie Light-Wells, UKirk SMU

II. Mission Statement

The Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Invocation

Rev. Jessie Light-Wells offered an invocation at the beginning of the meeting.

IV. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

V. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

VI. Consent Agenda

Minutes 2023-02-08 Talent Development and Executive Compensation Committee

Minutes 2023-02-08 Audit Committee

Minutes 2023-02-21 Budget & Finance Committee

Minutes 2023-02-22 Quality of Care & Patient Safety Committee

Minutes 2023-02-22 Board of Managers

Approve Contracts over $200,000 for January 2023

Approve Contracts over $200,000 for February 2023

Approve Capital Substitutions

Approve Parkland Health Board Quality of Care & Patient Safety Committee Charter

Approve Infection Prevention Annual Plan

Approve Patient Settlements

Approve Medical Executive Committee Resolution for Appointments/Reappointments, Privileges and Staff Status Changes of the Medical Staff and Non-Physician Clinical Providers

Todd Furniss, JD, motioned to approve the Consent Agenda. Ramon Miguez, PE, seconded the motion. The motion passed unanimously.

VII. Reports Requiring Deliberation(s) or Approval(s)

A. Highlights from Society of Corporate Compliance and Ethics (SCCE) Conference

Reina Gonzalez provided the Board with a review of the SCCE Conference she recently attended in Arizona. She provided a summary of the sessions she attended and the key

takeaways that she learned. Chair Marjorie Petty also announced that Reina will be chairing the Governance, Compliance, and Ethics Committee in the coming year.

B. CEO System Update
Dr. Fred Cerise provided the CEO System Update. He first provided the Board with a copy of *The People's Hospital*, a recently published book, that he recommends as reading material specific to the history of the safety net hospital. Dr. Cerise also announced several awards recently received by Parkland, including the American Rescue Plan Act funding from Dallas County. Dr. Cerise highlighted eight Parkland nurses who recently received the annual DFW Great 100 Nurse Award. He shared several Parkland employees have made recent trips to Austin to testify on behalf of Parkland, and he also provided an update on the zoning process for the new Vickery Clinic and potential changes related to the affiliated nursing homes. Lastly, Dr. Cerise provided an update on workforce development initiatives and productivity goals.

C. Questions & Discussion Related to CEO System Update
The Board asked questions and received additional information related to the CEO System Update.

D. Discuss Board of Managers Committee Assignments
Chair Marjorie Petty announced the 2023 Board of Managers Committee assignments.

E. Discuss Board of Managers Strategic Planning Retreat and Development Opportunities
Chair Marjorie Petty announced the Board Strategic Planning Retreat on Friday, April 21st, as well as the CHNA Forum on April 11th and the State of Homelessness Address on April 13th. Chair Marjorie Petty also reminded the Board of the annual Texas Healthcare Trustee Conference in July.

VIII. Executive Session

At 1:24 p.m., the Board went into Executive Session as permitted by the closed meeting exceptions specified on the agenda.

Members of management were excused from the discussion of topics as necessary.

A. Former Campus Demolition Update

B. Questions & Discussion Related to Former Campus Demolition Update

C. Personnel Matters Pertaining to Duties and Responsibilities of Chief Executive Officer

D. Personnel Matters Pertaining to Duties and Responsibilities of Board Members

Members of management in executive session attendance included:

April Audain, Andrew Devine, Donna Richardson, Edmundo Castañeda, Felicia Miller, Forrest Stovall, Fred Cerise, John Raish, Kellee Boardingham, Melanie Roberts, Michael Lane, Pam Bryant, Rick Humphrey, Roberto de la Cruz, Saul Cordero, Steven Roth, and Vic Summers

Chair adjourned Executive Session and moved into Open Session at 2:10 pm.

IX. Action Items (Open Session)

A. Approve Contracts over $200,000 for March 2023

Don O'Bannon, Esq, motioned to approve the Contracts over $200,000 for March 2023 with the exception of the FedEx contract. Todd Furniss, JD, seconded the motion. The motion passed unanimously.

Don O'Bannon, Esq, motioned to approve extending the contract with Castle for 60 days pending final consideration for a new contract by the Board. Todd Furniss, JD, seconded the motion. The motion passed unanimously.

Ramon Miguez, PE, motioned to approve the Former Campus Demolition Contract as proposed by staff with the capital substitution from the Vickery Meadows Clinic funds to make up the necessary difference. Lisa Sutter seconded the motion. All present board members voted in favor of approving Contracts over $200,000 for March 2023 with the exception of Reina Gonzalez, JD; Don O'Bannon, Esq; and John Proctor voting no.

B. Discussion of Board Fiduciary Duties with Respect to Affiliated Boards & Nursing Homes
This topic was moved to the next Board of Managers meeting scheduled for April 26, 2023.

C. Questions & Discussion Related to Board Fiduciary Duties with Respect to Affiliated Boards & Nursing Homes
This topic was moved to the next Board of Managers meeting scheduled for April 26, 2023.

D. Parkland Health Foundation Update
Dr. Michael Horne provided an overall report on the Parkland Health Foundation. He reviewed key objectives, goals, and achievements of the Foundation. He highlighted Foundation initiatives related to the New Parkland Hospital, the Moody Breast Center, Public Health Preparedness Fund, Pediatric Behavioral Health, Maternal Care After Pregnancy, as well as future initiatives.

E. Questions & Discussion Regarding Parkland Health Foundation Update
The Board asked questions and received additional information related to the Parkland Health Foundation Update.

X. Executive Session

At 2:50 pm., the Board went into Executive Session as permitted by the closed meeting exceptions specified on the agenda.

Members of management were excused from the discussion of topics as necessary.

A. Personnel Matters Pertaining to Duties and Responsibilities of Chief Executive Officer

B. Personnel Matters Pertaining to Duties and Responsibilities of Board Members

Members of management in executive session attendance included:

Fred Cerise

Chair adjourned Executive Session and moved into Open Session at 3:22 pm.

XI. Adjourn

With no further business to discuss, Chair Marjorie Petty, JD, adjourned the meeting at 3:22 pm.

SO RECORDED:

Marjorie D. Petty, JD Chair	Steve Roth, JD, MPH Assistant Secretary

Approve Office of the Attorney General Grant Submission

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH
EXECUTIVE SUMMARY

Other Victim Assistance Grant

OVERVIEW: The Other Victim Assistance Grant program funded through the Office of the Attorney General-Criminal Victim Services Division has been operational for 11 years at Parkland. This grant project funds a bi-lingual counselor who provides counseling services to Spanish-speaking victims between the ages of 4-17 and their parents. The overall aim of the project is to increase access to trauma-informed counseling services for Latino and Spanish-speaking victims to improve their overall functioning and reduce further re-victimization. The grant project period is from September 1, 2023, through August 31, 2025, and includes two budget years. The requested budget each year is $49,500, which includes a .55 FTE salary and associated fringe.

The Office of the Attorney General, Criminal Victim Services Division, requires a Board resolution approving the submission of this grant and naming an Authorized Official.

Other Victim Assistance Grant

Overview

- 11th year of funding for the Other Victim Assistance Grant program
- Provides for bi-lingual counselor
- Project aim is to increase access to trauma-informed counseling services for Latino and Spanish-speaking victims in order to improve their overall functioning and reduce further revictimization
- Grant project period is from September 1, 2023 through August 31, 2025
- Requested budget each year is $49,500, which includes .55 FTE salary and fringe.

OAG Request:	$40,211
Fringe:	$9,289
Total:	$49,500

Parkland

RESOLUTION OF GOVERNING BODY—REQUIRED

REQUIRED TO BE SUBMITTED WITH THE APPLICATION BY 5:00 P.M. CDT, FRIDAY, APRIL 14, 2023. IF THE TIMING OF THE APPLICATION DUE DATE AND REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT OR OTHER REQUIREMENTS PREVENT THE GOVERNING BODY FROM REVIEWING AND APPROVING THE RESOLUTION, THEN IT MAY BE SUBMITTED TO THE OAG AFTER THE DUE DATE. THE AUTHORIZED OFFICIAL IS NOT PERMITTED TO SIGN THE FORM ON BEHALF OF THE APPLICANT.

LEGAL NAME OF APPLICANT: Dallas County Hospital District dba Parkland Health

REFERENCE ID NUMBER (if applicable): 2024-3489013017

Be it known as follows:

WHEREAS, the Dallas County Hospital District, [Name of Applicant] has applied or wishes to apply to the Office of the Attorney General (OAG) for the following grant program (initial one):

X Other Victim Assistance Grant (OVAG)

_____ Victim Coordinator and Liaison Grant (VCLG)

WHEREAS, the Parkland Board of Managers, [Name of Governing Body of Applicant, such as City Council, County Commissioners' Court or Board of Directors], has considered and supports the Application filed or to be filed with the OAG;

WHEREAS, the Dallas County Hospital District, [Name of Applicant] has designated or wishes to designate the following individual as the "Authorized Official" who is given or has been given the power to apply for, accept, reject, alter, or terminate that certain grant with the OAG, as well as given the authority to sign all grant adjustment requests, inventory reports, progress reports and financial reports or any other official documents related to the grant on behalf of the grantee:

Name of Person Designated as "Authorized Official": Richard Humphrey
Position Title: Executive Vice President & Chief Financial Officer
Alternate Designee: Shelia Fisher, Director of Grants Management

NOW THEREFORE, BE IT RESOLVED that this governing body approves the submission of the Application to the OAG, as well as the designation of the Authorized Official.

_____ _____
Marjorie Petty, JD Board Chair Steve Roth, Assistant Secretary

Marjorie Petty, JD	Yes _____	No _____	Abstain _____	Absent _____
Ramon Miguez, PE	Yes _____	No _____	Abstain _____	Absent _____
Lisa Sutter	Yes _____	No _____	Abstain _____	Absent _____
Eric G. Bing, MD, PhD	Yes _____	No _____	Abstain _____	Absent _____
Byron Cryer, MD	Yes _____	No _____	Abstain _____	Absent _____
Todd Furniss, JD	Yes _____	No _____	Abstain _____	Absent _____
Reina Gonzalez, JD	Yes _____	No _____	Abstain _____	Absent _____
Farida Minner, RN	Yes _____	No _____	Abstain _____	Absent _____
Don O'Bannon, Esq	Yes _____	No _____	Abstain _____	Absent _____
Elizabeth Palacios, MD	Yes _____	No _____	Abstain _____	Absent _____
John Proctor	Yes _____	No _____	Abstain _____	Absent _____

Parkland

Approve Board Operational Procedures & Controls

DALLAS COUNTY HOSPITAL DISTRICT

BOARD OPERATIONAL PROCEDURES & CONTROLS

1. General

(a) The Board of Managers is adopting these Procedures and Controls to document customary practices and to ensure operational continuity and effectiveness. It is also important to affirm the Board's role in oversight operations, its relationship to executives, and the role of individual Board Members.

(b) The Board of Managers establishes the policies for the Dallas County Hospital District (the "District") but it is not responsible for the implementation of those policies or the daily operations of the District. The Board can, effectively, direct officers and general management personnel by Board resolution and by amending policies or adopting new ones. The Board acts only by resolutions or delegations of authority to committees or individuals in resolutions delineating such authority.

(c) Board members individually have no authority to direct management or employees. Individual Board members have authority only to participate and exercise voting authority in meetings of the Board or Board committees. Board members (other than the Chair) have no authority to speak "for" the Board, but they may express personal opinions regarding the District, provided they do not disclose confidential, protected, or privileged information.

(d) These Operational Procedures and Controls are effective as of the date approved by the Board of Managers and apply in all circumstances except if inconsistent with the District's Bylaws or applicable law.

2. Member Attendance

Board members are expected to prepare for, and attend, all Board and committee meetings as reasonably possible. If unable to attend, members should give advance notice to the Board or committee chair or the Board's administrative assistant in order to determine if a quorum of members can be expected or if a temporary member can attend for such purpose. Excessive absences shall be considered for actions provided by the Bylaws.

3. Board Chair's Authority and Responsibilities

(a) The Board Chair is the chief administrative officer of the Board and will speak and otherwise communicate for the Board on all matters involving the District. The Chair shall have all authority and responsibilities set forth in the board's Bylaws and as customarily pertain to chairs of large, public healthcare systems.

(b) The Chair shall appoint committee chairs and committee members as prescribed by the Board's Bylaws. Committee appointments are to be documented in Board meeting minutes.

(c) The Chair, when present, shall preside at all meetings of the Board and shall be responsible for maintaining order and compliance with these Operational Procedures and Controls.

4. Board Meetings

(a) The Chair (or Vice Chair in the Chair's absence) shall preside at all meetings of the Board and require compliance with general rules of order followed by Boards of large, public healthcare systems as well as these Board Operational Procedures and Controls.

(b) The Chair may require members to obtain recognition by the Chair before speaking and may require that all members seeking recognition be heard before a member will be recognized to speak again. Interruptions of speakers shall be out of order.

(c) The Chair may require votes for or against a motion to be by show of hands. Any motion without a second shall not move forward. All abstentions or recusals shall be noted in the minutes. The Chair may require a motion to be re-stated before calling for a vote.

(d) Any member can raise a point of order based on any failure to comply with law, the Boards Bylaws, or these Board Operational Procedures and Controls. The Chair shall rule on the member's point. If the point of order is denied, the member may appeal the ruling to the Board, and the Board's vote to accept or deny the point of order shall be final. Any regular or temporary members of a committee may raise a point of order in a committee meeting with the same procedure used in meetings of the Board.

(e) Any Board member may attend any committee meeting irrespective of whether he or she is a member. Such non-member of the committee may participate in discussions as deemed appropriate by the committee chair.

(f) Any information (written or oral) disclosed in an Executive Session of the Board is highly confidential and depending on the subject matter, is covered by one or more legal privileges. Disclosure of any such information outside of the meeting is a violation of law and could have criminal penalties.

5. Informational Requests

(a) Subject to applicable legal and regulatory requirements, the Board is entitled to obtain the information and materials that it deems necessary to fulfill its

responsibilities. Requests for such information shall follow the processes outlined below. ~~and materials must be handled in a manner that is coordinated, minimizes the burden on the District's management, and does not interfere with the daily operations of the hospital and health system.~~

(b) Requests for Information

All requests for information conducted outside of a Board or Committee meeting will be made through the Chief Governance Officer ("CGO"). The CGO will receive the request, validate the request with the Board or Committee Chair, work with management to fulfill the request, then share the information with all board members.

(c) Requests for Management Time and Attention

Similar to Requests for Information, requests for management time and attention will be received by the CEO and/or the CGO. The CEO and/or CGO will then validate the request with the Board or Committee Chair, then fulfill the request with management's support.

(d) Requests to Attend System Administration Meetings

The Board Chair and Committee Chair meet with management to prepare for upcoming Board and Committee meetings. These meetings are intended to develop the agendas and review content for the meetings. The Board or Committee Chair attends these meetings along with the CEO, the CGO, and the respective Executive Liaison for the Committee. The Chief Legal Officer also attends the preparatory meetings for the Audit Committee and the Governance, Compliance and Ethics Committee. Board members are not to attend or interfere in strictly management meetings and events outside of these preparatory meetings.

(e) Exceptions to the above procedures are only permitted in these situations:

- Requests made during a Board or Committee meeting.
- Requests made directly to the Chief Audit Officer specific to audit matters.
- Requests made directly to the Chief Legal Officer specific to legal matters.
- Requests from Committee Chairs to their Committee's Executive Liaison.

~~(f) Individual Board members may request clarifying, supporting, or other explanatory information from officers and employees of the District during a meeting of the Board or one of its committees. Any such request of available unprivileged and unprotected information normally will be deemed a request of the Board or its committee and provided to the requester (and others who so request). In the event any member of the Board or a Board committee (regular or temporary) object to the request as unreasonably burdensome or otherwise inappropriate, the scope of the request must be reduced to a level that will result in a withdrawal of the objection or the matter shall be determined by a vote of the Board or the committee.~~

~~(g) Unless made in a Board or a committee meeting, all requests by individual Board members for information shall be submitted to an appropriate Board committee (as determined by the Board Chair). The committee chair may approve the request if the requested information is needed before the next committee meeting. If the committee chair or committee approves, the request shall be forwarded to the District's Chief Executive Officer (CEO) for disposition. If the Committee fails to approve the member's request, the member may appeal the denial to the full Board. The Board's action on the appeal will be final.~~

(h) Committee chairs may request District unprivileged and unprotected information from the District's CEO (or his or her designee) for matters for, or to be considered by, the committee.

(i) No office or employee of the District (other than the CEO) is authorized or required to provide any requested information from individual Board members or others, except as provided in this paragraph 5.

6. Election of Board Officers

Consistent with the Board's Bylaws, the Board shall elect officers every two years. The Board shall follow the below process when conducting elections.

(a) In Executive Session, the Chair will review the election process then confirm nominations for each vacant position. In alphabetical order, nominees then share their intent and desire to be a Board Officer. After all nominees have spoken for a specific vacant position, Board members then discuss the nominees and may ask questions. Lastly, the Chair asks if there are any questions before entering Open Session.

(b) In Open Session, the Chair specifies the nominees for each vacant position. Board members then cast their vote. Individual votes must be captured in the minutes, so either process below may be followed.

i. *Vote by Voice* – The CGO requests Board members, in alphabetical order, to voice the name of their chosen candidates. The CGO records the votes and announces the counts. If a candidate receives the majority of the vote, the Chair announces the new officer. If there is no majority, the Chair repeats the process until there is a majority vote. The CGO captures individual votes in the minutes. The minutes are then approved by the Board the following month.

ii. *Vote by Ballot* – The CGO distributes a ballot to each Board member. Board members write their name and the name of the Board members they are voting for in each position. The CGO then counts the votes, and the Chief Legal Officer confirms the count. The CGO announces the result of the count. If a candidate receives the majority of the vote, the Chair announces the new officer. If there is no majority, the Chair

repeats the process until there is a majority vote. The CGO retains the ballots and records individual votes in the minutes. The minutes are then approved by the Board the following month.

Amended

<DATE>

DALLAS COUNTY HOSPITAL DISTRICT

BOARD OPERATIONAL PROCEDURES & CONTROLS

1. General

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Amended:

April 26, 2023

Parkland

Approve Contracts over $200,000

Full Board - Contracts for Approval

Item	Page No.	Contract Type	Service or Product	Supplier	Contract Term	Current Contract Approval Amount Request	New Approved Contract Value	Selection Method	Budgeted?	Business Owner / Dept.	MWBE %	MWBE Gender	MWBE Ethnicity
April 26, 2023													
NON-SOLE SOURCE CONTRACTS - Sorted by Size													
N1	5	Capital	HOMES Construction	Taurus Commercial, Inc.	4/27/2023 - 4/26/2024	$2,172,348	$2,172,348	Invitation for Bids	Yes	Mark Stewart, Planning, Design and Construction	52%	Hispanic	Male
N2	7	Capital	EKG Machines	GE Healthcare	Last Signature - 4/30/2024	$1,070,331	$1,070,331	GPO Purchase	Yes	Marcus Cooper, Clinical Engineering	0%	N/A	N/A
N3	9	Expense	External Patient Referral Services	Eceptionist Inc.	5/1/2023 - 4/30/2028	$900,000	$900,000	Request for Proposals (Best Value)	Yes	Cynthia Hamilton, IT-Administration	0%	N/A	N/A
N4	12	Capital: New Parkland	Upgrade the Endoscopy system at the Ambulatory Surgical Center (ASC)	Karl Storz Endoscopy-America, Inc.	Last Signature - 4/30/2026	$277,608	$277,608	GPO Purchase	Yes	Shika Shakelli, Clinical Engineering	0%	N/A	N/A
N5	14	Expense: Court Approval	Temporary Demolition, Staging & Construction Easement (Aston & Danciger)	Board of Regents of the University of Texas System	3/31/2023 - 3/30/2026	$0	$0	Real Estate – Exemption	N/A-Zero Dollar	Beall Carothers, Planning Design & Construction	0%	N/A	N/A
N6	16	Expense: Court Approval	Temporary Demolition, Staging & Construction Easement (Zale)	Board of Regents of the University of Texas System	3/31/2023 - 3/30/2026	$0	$0	Real Estate – Exemption	0	Beall Carothers, Planning Design & Construction	0%	N/A	N/A

Full Board - Contracts for Approval

Item	Page No.	Contract Type	Service or Product	Supplier	Contract Term	Current Contract Approval Amount Request	New Approved Contract Value	Selection Method	Budgeted?	Business Owner / Dept.	MWBE %	MWBE Gender	MWBE Ethnicity
SOLE SOURCE CONTRACTS - Sorted by Size													
S1	18	Expense	Sofia Test Kits	Quidel Corporation	5/1/2023 - 4/30/2026	$3,100,000	$3,100,000	Sole Source	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Jennifer Delong/ Tim Lenz, Pathology	0%	N/A	N/A
S2	20	Expense	Mod #1 Ventana Tissue Products/Stain reagents	Roche Diagnostics Corporation	4/1/2013 - 12/22/2026	$1,800,000	$3,577,689	Sole Source	Yes	Tim Lenz, Pathology	0%	N/A	N/A
S3	22	Expense	Photodynamic Bone Stabilization System	IlluminOss	Last Signature - 4 Years	$264,000	$264,000	Sole Source	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Cheston Chan, Perioperative/ Surgical Services Administration	0%	N/A	N/A
S4	24	Expense	Mod #2 Patient Financial Assistance Program	CompSpec, Inc.	5/13/2019 - 5/12/2024	$50,000	$248,000	Sole Source Modification	Yes	Kyle Cross, Patient Financial Services	0%	N/A	NA
CONTRACTS AWARDED WITHOUT COMPETITION (OTHER) - Sorted by Size													
O1	26	Expense	Mod #4 Respiratory Services	INO Therapeutics LLC d/b/a Mallinckrodt	7/1/2010 - 9/30/2024	$2,965,518	$8,648,738	Contract Extension without Competition	Yes	Glen Metoyer , Respiratory Care	0%	N/A	N/A

Parkland

Board Approval Request For Contracts Over $200,000

BOM Date: April 26, 2023	**Product or Service:** HOMES Construction	
Business Owner: Mark Stewart	**Business Owner Dept:** Planning, Design and Construction	**Contract Number:** POCRE-22693
Vendor/Supplier/Contractor: Taurus Commercial, Inc.	**Source Selection Methodology:** Invitation for Bids	**Fair and Reasonable Price Determination:** Adequate Competition

Revenue, Expense or Capital:

Capital

	Contract Dates	Contract Price
Base Term:	4/27/2023 – 4/26/2024	$2,172,348
Out Years:	0 Year(s)	+$0
Total:	4/27/2023 – 4/26/2024	$2,172,348

Lowest Bidder

Is this contractor the lowest bidder/supplier? Yes
If not, what premium will be paid for this contract over the lowest bidder? N/A

Approvals

Has the final contract been approved by Legal for legal sufficiency? Yes
Does this contract have an IT Component? No
Does this contract have a Construction Component? Yes; and Construction is approved

Financial

Is Funding included in the applicable FY Budget? Yes
FTE Impact: None

Diversity

Potential for M/WBE engagement: Vendor will have M/WBE participation. The plan/program has been submitted and accepted.
Were M/WBE's Directly Solicited? Yes
Number Responding M/WBE's: 2
What % of this contract is M/WBE? 52%
M/WBE Race/Ethnicity? Hispanic
M/WBE Gender? Male

Submitted By (Division VP): John Raish, Senior Vice President, Support Services

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

Parkland

SUBJECT: HOMES Construction

VENDOR: Taurus Commercial, Inc.

COST:		
	Base Term:	$2,172,348
	Out Years:	+ $0
	Total:	$2,172,348

Recommendation
Approve this contract for HOMES Construction.

Background
Providing essential medical, behavioral health and dental services to homeless children and adults throughout Dallas County has been the mission of the Homeless Outreach Medical Services (HOMES) program at Parkland Health & Hospital System for more than 20 years. The program serves thousands of homeless people each year.

Up until October of 2022, the HOMES program was based at 4811 Harry Hines, on property that Parkland sold to UT Southwestern Medical Center to build a behavioral health hospital. The busses, vans and support spaces were moved to a temporary location at 2323 Butler. To accommodate the busses, temporary water and power hook-ups were added and to accommodate the support space, Parkland leased a modular office building.

This contract is to build a permanent base for the HOMES vehicles behind the Parkland owned warehouse at 5280 Tex Oak and to renovate the office space there to accommodate required administrative, supply staging, and storage.

Fair and Reasonable Price Determination
A fair and reasonable price was determined through adequate competition. A solicitation was sent to contractors and Parkland received 6 bids. The costs have been reviewed by the Facilities team and a Fair and Reasonable price was determined through historical pricing for similar construction projects and the District's internal estimates. Based on Parkland's internal knowledge and assessment of the costs, the costs are in line with the market.

Vendor	Price Differential
Taurus Commercial, Inc.	$0
Vendor B	$ 154,329
Vendor C	$ 585,739
Vendor D	$ 650,733
Vendor E	$ 671,552
Vendor F	$ 2,408,463

Financial Forecast

Base Term	FY2023
Expenses	$2,172,348

Document Contact/Author:	Kimberly Bell

Board Approval Request For Contracts Over $200,000

BOM Date: April 26, 2023	**Product or Service:** EKG Machines	
Business Owner: Marcus Cooper	**Business Owner Dept:** Clinical Engineering	**Contract Number:** POCP-22711
Vendor/Supplier/Contractor: GE Healthcare	**Source Selection Methodology:** GPO Purchase	**Fair and Reasonable Price Determination:** Adequate Competition

Revenue, Expense or Capital:

Capital

	Contract Dates	Contract Price
Base Term:	Last Signature – 4/30/2024	$1,070,331
Out Years:	0 Year(s)	+$0
Total:	Last Signature – 4/30/2024	$1,070,331

Lowest Bidder

Is this contractor the lowest bidder/supplier? GPO Purchase
If not, what premium will be paid for this contract over the lowest bidder? N/A

Approvals

Has the final contract been approved by Legal for legal sufficiency? Yes
Does this contract have an IT Component? No
Does this contract have a Construction Component? No

Financial

Is Funding included in the applicable FY Budget? Yes
FTE Impact: None

Diversity

Potential for M/WBE engagement: Vendor self performs; there are no opportunities through subcontractors, and vendor does not have a corporate plan.
Were M/WBE's Directly Solicited? N/A-no solicitation performed
Number Responding M/WBE's: N/A-no solicitation performed
What % of this contract is M/WBE? 0%
M/WBE Race/Ethnicity? N/A
M/WBE Gender? N/A

Submitted By (Division VP): John Raish, Senior Vice President, Support Services

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

Parkland

SUBJECT: EKG Machines

VENDOR: GE Healthcare

COST:		
	Base Term:	$1,070,331
	Out Years:	+ $0
	Total:	$1,070,331

Recommendation
Approve this contract for EKG Machines.

Background
This comprises the remaining 66 Electrocardiograph machines of the fleet at Parkland, including clinics and outpatient facilities and ensures every department will be on the same platform.

Fair and Reasonable Price Determination
The GPO contract and pricing was obtained in a solicitation process performed by Vizient. Market research conducted through ECRI shows that Parkland price is 0.6% lower than the average for other facilities. ECRI is a reputable, private benchmarking firm that collects pricing data covering numerous medical services and products.

Financial Forecast

Base Term	FY2023
Equipment / Licenses	$1,070,331

Document Contact/Author:	Andrew Barter

Parkland

Board Approval Request For Contracts Over $200,000

BOM Date: April 26, 2023	**Product or Service:** External Patient Referral Services	
Business Owner: Cynthia Hamilton	**Business Owner Dept:** IT-Administration	**Contract Number:** PONCS-22713
Vendor/Supplier/Contractor: Eceptionist Inc.	**Source Selection Methodology:** Request for Proposals (Best Value)	**Fair and Reasonable Price Determination:** Adequate Competition

Revenue, Expense or Capital:

Expense

	Contract Dates	Contract Price
Base Term:	5/1/2023 – 4/30/2026	$540,000
Out Years:	2 Year(s)	+$360,000
Total:	5/1/2023 – 4/30/2028	$900,000

Lowest Bidder

Is this contractor the lowest bidder/supplier? No
If not, what premium will be paid for this contract over the lowest bidder? N/A

Approvals

Has the final contract been approved by Legal for legal sufficiency? Yes
Does this contract have an IT Component? Yes; and IT approved
Does this contract have a Construction Component? No

Financial

Is Funding included in the applicable FY Budget? Yes
FTE Impact: None

Diversity

Potential for M/WBE engagement: Vendor self performs; there are no opportunities through subcontractors, and vendor does not have a corporate plan.
Were M/WBE's Directly Solicited? 0
Number Responding M/WBE's: 0
What % of this contract is M/WBE? 0%
M/WBE Race/Ethnicity? N/A
M/WBE Gender? N/A

Submitted By (Division VP): Joe Longo, Senior Vice President & Chief Information Officer

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

Parkland

SUBJECT: External Patient Referral Services

VENDOR: Eceptionist Inc.

COST:		
	Base Term:	$540,000
	Out Years:	+ $360,000
	Total:	$900,000

Recommendation
Approve this contract for External Patient Referral Services.

Background
The District issued a Request for Proposal (RFP) to identify the best qualified Offeror that could design a streamline operational real-time platform for External Patient Referral Software Services. External Patient Referral services allows the routing of any external referrals from other outpatient clinics and hospitals to specific Parkland providers, pre-screeners, and schedulers with required patient information.

The District received 5 proposals in response to the RFP in which three moved into the competitive range for their experience and pricing.

Fair and Reasonable Price Determination
A fair and reasonable price was determined through adequate competition.

Competitive Range				
Vendor	**Key Strengths**	**Key Weaknesses**	**Non-Cost Score**	**Price Differential**
Eceptionist Inc.	-Ability to leverage fax functionality into Parkland's existing platform -System workflow is configurable with Eceptionist to align with Parkland's process -EPIC experience and customization with a streamlined process that meets all EHR (Electronic Health Record) requirements -Demonstrates value of added solution and understanding healthcare needs/challenges -Permits alignment of multiple users and meets all requirements		428	$0

Vendor B	Demonstration of value to large health systems. Good analytics	-Platform requires referring providers to sign a BA and obtain access to use in-application functionality. -Not in EPIC orchard	382	($300,000)
Vendor C	Minimal training.	-Lacking end user support Analytics were mediocre -Requires significant number of resources to customize. -Limited EPIC connection.	395	($484,000)

Best Value
A Best Value determination was made based on a cost/technical trade-off of price and non-price factors. Eceptionist's Inc. superior technical score justifies the higher price.

Financial Forecast

Base Term	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	Totals
Expenses	$75,000	$180,000	$180,000	$105,000			$540,000
Out Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**FY2028**	**Totals**
Expenses				$75,000	$75,000	$105,000	$360,000
Totals	**$75,000**	**$180,000**	**$180,000**	**$180,000**	**$180,000**	**$105,000**	**$900,000**

Document Contact/Author:	Michelle Duffey

Parkland

Board Approval Request For Contracts Over $200,000

BOM Date: April 26, 2023	**Product or Service:** Upgrade the Endoscopy system at the Ambulatory Surgical Center (ASC)	
Business Owner: Shika Shakelli	**Business Owner Dept:** Clinical Engineering	**Contract Number:** POCP-22650
Vendor/Supplier/Contractor: Karl Storz Endoscopy-America, Inc.	**Source Selection Methodology:** GPO Purchase	**Fair and Reasonable Price Determination:** Adequate Competition

Revenue, Expense or Capital:

Capital: New Parkland

	Contract Dates	Contract Price
Base Term:	Last Signature – 4/30/2026	277,608
Out Years:	0 Year(s)	+$0
Total:	Last Signature – 4/30/2026	277,608

Lowest Bidder

Is this contractor the lowest bidder/supplier? GPO Purchase

If not, what premium will be paid for this contract over the lowest bidder? N/A

Approvals

Has the final contract been approved by Legal for legal sufficiency? Yes

Does this contract have an IT Component? No

Does this contract have a Construction Component? No

Financial

Is Funding included in the applicable FY Budget? Yes

FTE Impact: None

Diversity

Potential for M/WBE engagement: Vendor self performs; there are no opportunities through subcontractors, and vendor does not have a corporate plan.

Were M/WBE's Directly Solicited? N/A-no solicitation performed

Number Responding M/WBE's: 0

What % of this contract is M/WBE? 0%

M/WBE Race/Ethnicity? N/A

M/WBE Gender? N/A

Submitted By (Division VP): John Raish, Senior Vice President, Support Services

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

Parkland

SUBJECT: Upgrade the Endoscopy system at the Ambulatory Surgical Center (ASC)

VENDOR: Karl Storz Endoscopy-America, Inc.

COST:		
	Base Term:	277,608
	Out Years:	+ $0
	Total:	277,608

Recommendation
Approve this contract for Upgrade the Endoscopy system at the Ambulatory Surgical Center (ASC).

Background
We are purchasing equipment as a scheduled replacement for the end of support Camera Box (Quantity 1), Insufflator (Quantity 4), and Light Source (Quantity 4 in four Operating Rooms). Repair and service is not possible and any one component not working would render the endoscopy system not fully utilizable. Additionally, this purchase will provide a net new endoscopy tower (Camera, Insufflator, CCU, Light Source, Image Capture, Printer, 2 Monitors, and Mobile Cart), to address the need for an extra tower that can be maneuvered between the remaining two Operating Rooms as needed for patient care in the form of viewing body cavities and organs.

Fair and Reasonable Price Determination
The GPO contract and pricing was obtained in a solicitation process performed by Vizient. Market research conducted through ECRI shows that Parkland price is 1% to 5.4% lower than the average for other facilities. ECRI is a reputable, private benchmarking firm that collects pricing data covering numerous medical services and products.

A fair and reasonable price was determined through adequate competition.

Financial Forecast

Base Term	FY2023
Equipment	$277,608

Document Contact/Author:	Farrah Smith

Board Approval Request For Contracts Over $200,000

BOM Date: April 26, 2023	**Product or Service:** Temporary Demolition, Staging & Construction Easement (Aston & Danciger)	
Business Owner: Beall Carothers	**Business Owner Dept:** Planning Design & Construction	**Contract Number:** POCRE-22762
Vendor/Supplier/Contractor: Board of Regents of the University of Texas System	**Source Selection Methodology:** Real Estate – Exemption	**Fair and Reasonable Price Determination:** Historical Pricing

Revenue, Expense or Capital:

Expense: Court Approval

	Contract Dates	Contract Price
Base Term:	3/31/2023 – 3/30/2026	$0
Out Years:	0 Year(s)	+$0
Total:	3/31/2023 – 3/30/2026	$0

Lowest Bidder

Is this contractor the lowest bidder/supplier? N/A-Real Estate
If not, what premium will be paid for this contract over the lowest bidder? N/A

Approvals

Has the final contract been approved by Legal for legal sufficiency? Yes
Does this contract have an IT Component? No
Does this contract have a Construction Component? No

Financial

Is Funding included in the applicable FY Budget? N/A-Zero Dollar
FTE Impact: None

Diversity

Potential for M/WBE engagement: N/A-Real Estate
Were M/WBE's Directly Solicited? N/A-no solicitation performed
Number Responding M/WBE's: N/A-no solicitation performed
What % of this contract is M/WBE? 0%
M/WBE Race/Ethnicity? N/A
M/WBE Gender? N/A

Submitted By (Division VP): John Raish, Senior Vice President, Support Services

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

Parkland

SUBJECT: Temporary Demolition, Staging & Construction Easement (Aston & Danciger)

VENDOR: Board of Regents of the University of Texas System

COST:		
	Base Term:	$0
	Out Years:	+ $0
	Total:	$0

Recommendation
Approve this contract for Temporary Demolition, Staging & Construction Easement (Aston & Danciger).

Background
The old Parkland Hospital site shares numerous common boundaries and shared building facades with UTSW's Medical District facilities and as such it is necessary to enter into this temporary agreement allowing Parkland's authorized vendors to perform various construction/demolition activities related to the demolition of the old Parkland Hospital.

Fair and Reasonable Price Determination
Not applicable – zero-dollar agreement.

Financial Forecast

Base Term	FY2023	FY2024	FY2025	FY2026	Totals
Expenses / Consumables	$0	$0	$0	$0	$0

Sole Source Justification
Not applicable – Real Estate Exemption

Document Contact/Author:	Beall Carothers, Director, Real Estate Development

Board Approval Request For Contracts Over $200,000

BOM Date: April 26, 2023	**Product or Service:** Temporary Demolition, Staging & Construction Easement (Zale)	
Business Owner: Beall Carothers	**Business Owner Dept:** Planning Design & Construction	**Contract Number:** POCRE-22760
Vendor/Supplier/Contractor: Board of Regents of the University of Texas System	**Source Selection Methodology:** Real Estate – Exemption	**Fair and Reasonable Price Determination:** Historical Pricing

Revenue, Expense or Capital:

Expense: Court Approval

	Contract Dates	Contract Price
Base Term:	3/31/2023 – 3/30/2026	$0
Out Years:	0 Year(s)	+$0
Total:	3/31/2023 – 3/30/2026	$0

Lowest Bidder

Is this contractor the lowest bidder/supplier? N/A-Real Estate
If not, what premium will be paid for this contract over the lowest bidder? N/A

Approvals

Has the final contract been approved by Legal for legal sufficiency? Yes
Does this contract have an IT Component? No
Does this contract have a Construction Component? No

Financial

Is Funding included in the applicable FY Budget? N/A-Zero Dollar
FTE Impact: None

Diversity

Potential for M/WBE engagement: N/A-Real Estate
Were M/WBE's Directly Solicited? N/A-no solicitation performed
Number Responding M/WBE's: N/A-no solicitation performed
What % of this contract is M/WBE? 0%
M/WBE Race/Ethnicity? N/A
M/WBE Gender? N/A

Submitted By (Division VP): John Raish, Senior Vice President, Support Services

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

Parkland

SUBJECT: Temporary Demolition, Staging & Construction Easement (Zale)

VENDOR: Board of Regents of the University of Texas System

COST:		
	Base Term:	$0
	Out Years:	+ $0
	Total:	$0

Recommendation
Approve this contract for Temporary Demolition, Staging & Construction Easement (Zale).

Background
The old Parkland Hospital site shares numerous common boundaries and shared building facades with UTSW's Medical District facilities and as such it is necessary to enter into this temporary agreement allowing Parkland's authorized vendors to perform various construction/demolition activities related to the demolition of the old Parkland Hospital.

Fair and Reasonable Price Determination
Not applicable – zero-dollar agreement.

Financial Forecast

Base Term	FY2023	FY2024	FY2025	FY2026	Totals
Expenses / Consumables	$0	$0	$0	$0	$0

Sole Source Justification
Not applicable – Real Estate Exemption

Document Contact/Author:	Beall Carothers, Director, Real Estate Development

Board Approval Request For Contracts Over $200,000

BOM Date: April 26, 2023	**Product or Service:** Sofia Test Kits	
Business Owner: Jennifer Delong/ Tim Lenz	**Business Owner Dept:** Pathology	**Contract Number:** POCP-22595
Vendor/Supplier/Contractor: Quidel Corporation	**Source Selection Methodology:** Sole Source	**Fair and Reasonable Price Determination:** Market Price

Revenue, Expense or Capital:

Expense

	Contract Dates	Contract Price
Base Term:	5/1/2023 – 4/30/2026	$3,100,000
Out Years:	0 Year(s)	+$0
Total:	5/1/2023 – 4/30/2026	$3,100,000

Lowest Bidder

Is this contractor the lowest bidder/supplier?	N/A-Sole Source
If not, what premium will be paid for this contract over the lowest bidder?	N/A

Approvals

Has the final contract been approved by Legal for legal sufficiency?	Yes
Does this contract have an IT Component?	No
Does this contract have a Construction Component?	No

Financial

Is Funding included in the applicable FY Budget?	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.
FTE Impact:	None

Diversity

Potential for M/WBE engagement:	Vendor self performs; there are no opportunities through subcontractors, and vendor does not have a corporate plan.
Were M/WBE's Directly Solicited?	N/A-no solicitation performed
Number Responding M/WBE's:	N/A-no solicitation performed
What % of this contract is M/WBE?	0%
M/WBE Race/Ethnicity?	N/A
M/WBE Gender?	N/A

Submitted By (Division VP): Vivian Johnson, Senior Vice President, Clinical Services

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

Parkland

SUBJECT: Sofia Test Kits

VENDOR: Quidel Corporation

COST:		
	Base Term:	$3,100,000
	Out Years:	+ $0
	Total:	$3,100,000

Recommendation
Approve this contract for Sofia Test Kits.

Background
These test kits are used to detect Covid and Flu viruses. Parkland does not own the Sofia 2 analyzer instruments. Equipment is owned by Quidel and provided for Parkland's use at no additional charge based on an ongoing annual purchase obligation. These test kits are proprietary to the system. During the term of this agreement (including any extension period), Quidel will provide service at no charge and/or replacement for any equipment that does not perform to specs or otherwise fails.

Fair and Reasonable Price Determination
A fair and reasonable price was determined by market research conducted through ECRI. ECRI shows that Parkland's price is average in comparison to other facilities. ECRI is a reputable, private benchmarking firm that collects pricing data covering numerous medical services and products.

Financial Forecast

Base Term	FY2023	FY2024	FY2025	FY2026	Totals
Expenses / Consumables	$516,667	$1,033,333	$1,033,333	$516,667	$3,100,000

Sole Source Justification
This contract is for a good or service for which there is only one acceptable source. Limitations are imposed on the products/services by proprietary restrictions. The test kits are proprietary to the Parkland owned equipment.

Document Contact/Author:	Tamisha Smallwood

Board Approval Request For Modification to Contract or Funding

BOM Date: April 26, 2023	**Modification:** Mod # 1 Ventana Tissue Products/Stain reagents	
Business Owner: Tim Lenz	**Business Owner Dept:** Pathology	**Contract Number:** POCP-22720
Vendor/Supplier: Roche Diagnostics Corporation **Basis of Original Contract Award** Sole Source **Basis of this Modification** Sole Source Modification	BOM Approved Contract Total (03/27/2018):	$1,777,689
Revenue, Expense or Capital: Expense	Modification # 1 Amount:	$1,800,000
Original Start Date: 4/1/2013 **Current Expiration:** 12/22/2026 **Mod Start Date:** 4/26/2023 **Expiration after this Mod:** 12/22/2026	New Contract Amount:	$3,577,689

Approvals

Has the final modification been approved by Legal for legal sufficiency?	No change to contract document
Does this modification have an IT Component?	No
Does this modification have a Construction Component?	No

Financial

Is Funding included in the applicable FY Budget?	Yes
FTE Impact:	None

Diversity

Current M/WBE Participation?	0%
M/WBE Race/Ethnicity?	N/A
M/WBE Gender?	N/A

Submitted By (Division VP): Vivian Johnson, Senior Vice President, Clinical Services

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

Parkland

SUBJECT: Mod # 1 Ventana Tissue Products/Stain reagents

VENDOR: Roche Diagnostics Corporation

COST:

BOM Approved Contract Total (03/27/2018):	$1,777,689
Modification # 1:	+ $1,800,000
Total:	$3,577,689

Recommendation
Approve this contract modification for Ventana Tissue Products/Stain reagents.

Background
This agreement is to extend Anatomic Pathology's Roche-Ventana Contract. Parkland obtained the Ventana instrument through a Request for Proposal for an Immunofluorescent Slide Stainer System that was issued in 2013.

Fair and Reasonable Price Determination
Although the item being purchased is a sole source for the reasons discussed below, this item is sold in substantial quantities in the commercial marketplace. Market research conducted through ECRI shows that the Parkland price is on average 7.75% higher than the average for other member hospitals. This is due to the low usage compared to other member healthcare institutions. ECRI is a reputable, private benchmarking firm that collects pricing data covering numerous medical services and products. A multi-year agreement term was negotiated in order to secure fixed pricing for one (1) year, with no more than a 5% increase once annually.

Financial Forecast

Current Contract Amount	FY2023	FY2024	FY2025	FY2026	FY2027	Total
$1,777,689	$225,000	$450,000	$450,000	$450,000	$225,000	$3,577,689

Sole Source Justification
This contract is for a good or service for which there is only one acceptable source. The Ventana Instrument is owned by Parkland. The compatibility of equipment, accessories or replacement parts is the paramount consideration and there is no assurance that other supplies will perform the same function including additions or modifications to existing systems, software, licenses, maintenance, etc.

Document Contact/Author:	Tamisha Smallwood

Parkland

Board Approval Request For Contracts Over $200,000

BOM Date: April 26, 2023	**Product or Service:** Photodynamic Bone Stabilization System	
Business Owner: Cheston Chan	**Business Owner Dept:** Perioperative/ Surgical Services Administration	**Contract Number:** POCP-22258
Vendor/Supplier/Contractor: IlluminOss	**Source Selection Methodology:** Sole Source	**Fair and Reasonable Price Determination:** Market Price

Revenue, Expense or Capital:

Expense

	Contract Dates	Contract Price
Base Term:	Last Signature – 2-Years	$132,000
Out Years:	2 Year(s)	+$132,000
Total:	Last Signature – 4-Years	$264,000

Lowest Bidder

Is this contractor the lowest bidder/supplier? N/A-Sole Source

If not, what premium will be paid for this contract over the lowest bidder? N/A

Approvals

Has the final contract been approved by Legal for legal sufficiency? Yes

Does this contract have an IT Component? No

Does this contract have a Construction Component? No

Financial

Is Funding included in the applicable FY Budget? Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.

FTE Impact: None

Diversity

Potential for M/WBE engagement: Vendor self performs; there are no opportunities through subcontractors, and vendor does not have a corporate plan.

Were M/WBE's Directly Solicited? N/A-no solicitation performed

Number Responding M/WBE's: N/A-no solicitation performed

What % of this contract is M/WBE? 0%

M/WBE Race/Ethnicity? N/A

M/WBE Gender? N/A

Submitted By (Division VP): David Alexander, SVP, Nursing

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

Parkland

SUBJECT: Photodynamic Bone Stabilization System

VENDOR: IlluminOss

COST:		
	Base Term:	$132,000
	Out Years:	+ $132,000
	Total:	$264,000

Recommendation
Approve this contract for Photodynamic Bone Stabilization System.

Background
Photodynamic Bone Stabilization System is a fracture orthopedic stabilizing device. The material is introduced into bone and then exposed to light which hardens filling the void.

Fair and Reasonable Price Determination
Although the item being purchased is a sole source for the reasons discussed below, this item is sold in substantial quantities in the commercial marketplace. Market research conducted through ECRI shows that the Parkland price is 3% lower than the average for other member hospitals. ECRI is a reputable, private benchmarking firm that collects pricing data covering numerous medical services and products.

Financial Forecast

Base Term	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**FY2028**	**Totals**
Expenses / Consumables	$33,000	$66,000	$33,000				$132,000
Out Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**FY2028**	**Totals**
Expenses / Consumables			$33,000	$66,000	$33,000		$132,000
Grand Totals	**$33,000**	**$66,000**	**$66,000**	**$66,000**	**$66,000**		**$264,000**

Sole Source Justification
This contract is for a good or service for which it is impractical to obtain competition. Implants, heart valves, bone screws, prosthetics, etc. are patient care devices and are exempt.

Document Contact/Author:	Bryson Hendrix

Parkland

Board Approval Request For Modification to Contract or Funding

BOM Date: April 26, 2023	**Modification:** Mod # 2 Patient Financial Assistance Program	
Business Owner: Kyle Cross	**Business Owner Dept:** Patient Financial Services	**Contract Number:** PONCS-18592 A2
Vendor/Supplier: CompSpec, Inc. **Basis of Original Contract Award** Sole Source **Basis of this Modification** Sole Source Modification	Current Contract Amount:	$198,000
Revenue, Expense or Capital: Expense	Modification # 2 Amount:	$50,000
Original Start Date: 5/13/2019 **Current Expiration:** 5/12/2023 **Mod Start Date:** 5/13/2023 **Expiration after this Mod:** 5/12/2024	New Contract Amount:	$248,000

Approvals

Has the final modification been approved by Legal for legal sufficiency?	Yes
Does this modification have an IT Component?	Yes; and IT approved
Does this modification have a Construction Component?	No

Financial

Is Funding included in the applicable FY Budget?	Yes
FTE Impact:	None

Diversity

Current M/WBE Participation?	0%
M/WBE Race/Ethnicity?	N/A
M/WBE Gender?	N/A

Submitted By (Division VP): Gerry Baker, Senior Vice President, Revenue Cycle

Parkland

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

SUBJECT: Mod # 2 Patient Financial Assistance Program

VENDOR: CompSpec, Inc.

COST:		
	Current Contract Amount:	$198,000
	Modification # 2:	+ $50,000
	Total:	$248,000

Recommendation
Approve this contract modification for Patient Financial Assistance Program.

Background
Contractor developed and conducted a Patient Financial Assistance Program to assist uninsured patients with obtaining financial coverage for healthcare services. This modification is to extend the contract term for an additional 1-year period. The services are scheduled to go out for solicitation in summer 2023.

Fair and Reasonable Price Determination
No change in established fee structure for this term extension.

Financial Forecast

Current Contract Amount	FY2023	FY2024	Total
$198,000	$20,833	$29,167	$248,000

Document Contact/Author:	Baruh Bosch

Board Approval Request For Modification to Contract or Funding

BOM Date: April 26, 2023	**Modification:** Mod # 4 Respiratory Services	
Business Owner: Glen Metoyer	**Business Owner Dept:** Respiratory Care	**Contract Number:** POCP-18418 A4
Vendor/Supplier: INO Therapeutics LLC d/b/a Mallinckrodt **Basis of Original Contract Award** Request for Proposals (Best Value) **Basis of this Modification** Contract Extension without Competition	BOM Approved Contract Total (July 2019)	$5,683,220
	Modifications Totaling < $100,000 Modification # 1 Amount: Modification # 2 Amount: Modification # 3 Amount:	 $783,338 $650,004 $650,004
Revenue, Expense or Capital: Expense	Modification that increases contract value to $100,000 more than BOM Approved Contract Total Modification # 4 Amount:	 $882,172
Original Start Date: 7/1/2010 **Current Expiration:** 5/30/2023 **Mod Start Date:** Last Signature **Expiration after this Mod:** 9/30/2024	New Contract Amount:	$8,648,738

Approvals

Has the final modification been approved by Legal for legal sufficiency? Yes
Does this modification have an IT Component? No
Does this modification have a Construction Component? No

Financial

Is Funding included in the applicable FY Budget? Yes
FTE Impact: None

Diversity

Current M/WBE Participation? 0%
M/WBE Race/Ethnicity? N/A
M/WBE Gender? N/A

Submitted By (Division VP): Vivian Johnson, Senior Vice President, Clinical Services

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

Parkland

SUBJECT: Mod # 4 Respiratory Services

VENDOR: INO Therapeutics LLC d/b/a Mallinckrodt

COST:

BOM Approved Contract Total (July 2019)	$5,683,220
Modification # 1	$783,338
Modification # 2	$650,004
Modification # 3	$650,004
Modification # 4:	+ $882,172
Total:	$8,648,738

Recommendation
Approve this contract modification for Respiratory Services.

Background

The original contract was awarded in 2010 as a sole source due to patents existing at that time. The contract is for the delivery devices that dose nitric oxide, which is a vasodilator used to improve oxygenation. Inhaled nitric oxide is used to manage and treat hypoxic respiratory failure and persistent pulmonary hypertension. Nitric oxide is also used to treat and manage COVID patients with hypoxemia and acute respiratory distress syndrome.

Upon expiration of the patent at the beginning of 2020 and knowing of the impending COVID risk to the US, the District conducted an emergency bid to obtain an unlimited usage of nitric oxide and its delivery devices at a fixed price. Mallinckrodt (the incumbent) was the awarded vendor. Their price was locked for 3 years, but required an annual amendment to confirm the pricing in the Mallinckrodt system. This fourth modification is being performed to allow a new technology to be brought to market which will further increase available competition while maintaining the District's prices that were obtained in the competitive solicitation without any escalations, The District plans to compete this category in FY 24, after the introduction of the new technology to the open market. There is no option to buy the delivery devices at this time.

Fair and Reasonable Price Determination

Market research conducted through ECRI shows that Parkland price is significantly lower than the average for other facilities, with our prices being $18,083.00 and $54,167.00 per month and the average being $117,727.20 per month. ECRI is a reputable, private benchmarking firm that collects pricing data covering numerous medical services and products.

Financial Forecast

Current Contract Amount	FY2020	FY2021	FY2022	FY2023	FY2024	Total
$5,683,220	$783,338	$650,004	$650,004	$220,797	$661,375	$8,648,738

Document Contact/Author:	Adrian Baltimore

CONTRACT RESOLUTION
Board of Managers
April 26, 2023

PARKLAND HEALTH

RESOLUTION NO. _____

Be it resolved, the Parkland Health Board of Managers, by a vote of _____ Yes and _____ Nay, does by this resolution (adopt/reject) _____ the following:

WHEREAS, Parkland Health management requested approval for certain contracts and approval/rejection is as checked below:

Approved	Rejected	Withdrawn	Type	Service or Product	Vendor	Contract Term	Aggregate Contract Amount Approved	Budgeted
			Capital	HOMES Construction	Taurus Commercial, Inc.	4/27/2023 - 4/26/2024	$2,172,348	Yes
			Capital	EKG Machines	GE Healthcare	Last Signature - 4/30/2024	$1,070,331	Yes
			Expense	External Patient Referral Services	Eceptionist Inc.	5/1/2023 - 4/30/2028	$900,000	Yes
			Capital: New Parkland	Upgrade the Endoscopy system at the Ambulatory Surgical Center (ASC)	Karl Storz Endoscopy-America, Inc.	Last Signature - 4/30/2026	$277,608	Yes
			Expense	Sofia Test Kits	Quidel Corporation	5/1/2023 - 4/30/2026	$3,100,000	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.
			Expense	Mod #1 Ventana Tissue Products/Stain reagents	Roche Diagnostics Corporation	4/1/2013 - 12/22/2026	$3,577,689	Yes
			Expense	Photodynamic Bone Stabilization System	IlluminOss	Last Signature - 4 Years	$264,000	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.
			Expense	Mod #2 Patient Financial Assistance Program	CompSpec, Inc.	5/13/2019 - 5/12/2024	$248,000	Yes
			Expense	Mod #4 Respiratory Services	INO Therapeutics LLC d/b/a Mallinckrodt	7/1/2010 - 9/30/2024	$8,648,738	Yes
			Expense: Court Approval	Temporary Demolition, Staging & Construction Easement (Aston & Danciger)	Board of Regents of the University of Texas System	3/31/2023 - 3/30/2026	0	N/A-Zero Dollar
			Expense: Court Approval	Temporary Demolition, Staging & Construction Easement (Zale)	Board of Regents of the University of Texas System	3/31/2023 - 3/30/2026	0	0

THEREFORE, BE IT RESOLVED, that the Parkland Health Board of Managers approves these contracts as noted.

Dated this 26th of April, 2023.

_____
Marjorie D. Petty, JD
Chair

_____
Steve Roth, JD, MPH
Assistant Secretary

Marjorie Petty, JD	Yes _____	No _____	Abstain _____	Absent _____
Ramon Miguez, PE	Yes _____	No _____	Abstain _____	Absent _____
Lisa Sutter	Yes _____	No _____	Abstain _____	Absent _____
Eric G. Bing, MD, PhD	Yes _____	No _____	Abstain _____	Absent _____
Byron Cryer, MD	Yes _____	No _____	Abstain _____	Absent _____
Todd Furniss, JD	Yes _____	No _____	Abstain _____	Absent _____
Reina Gonzalez, JD	Yes _____	No _____	Abstain _____	Absent _____
Farida Minner, RN	Yes _____	No _____	Abstain _____	Absent _____
Don O'Bannon, Esq.	Yes _____	No _____	Abstain _____	Absent _____
Elizabeth Palacios, MD	Yes _____	No _____	Abstain _____	Absent _____
John Proctor	Yes _____	No _____	Abstain _____	Absent _____

Parkland

Approve Capital Substitutions

Parkland Health
2023 Capital Substitution
For April 2023 Board Meeting

Ref #	Division	Amount	Description	Explanation
1	Corporate Staff	$781,227	Weapon Detection System	Weapons Detection systems for clinical entry points on NPH Campus and COPC (9 units) for Phase 1. Units to be placed at the following locations: ASC (1), Main Hospital Atrium (2), Anderson Clinic (1), Moody Clinic (2 - West and East entrance only), Hatcher Station (1), UCEC (1), 1 add'n unit if any should go down. This technology helps detects weapons that could cause harm/death to patients, visitors and staff.
		$781,227		

PARKLAND HEALTH

RESOLUTION NO. _____

Be it resolved, the Parkland Health Board of Managers, by a vote of _____ Yes and _____ Nay, does by this resolution (adopt/reject) _____ the following:

WHEREAS, Parkland Health management requests approval for the use of contingency funds for capital items in the amount of $781,227 for FY23 as itemized in the listing presented to the Board of Managers, and

THEREFORE, BE IT RESOLVED, that the Parkland Health Board of Managers approves the use of funds as submitted.

Dated this ____th Day of _____2023.

_____
Marjorie Petty, JD
Chair

_____
Steven Roth, JD, MPH
Assistant Secretary

Marjorie Petty, JD	Yes_____	No _____	Abstain _____	Absent _____
Ramon Miguez, PE	Yes_____	No _____	Abstain _____	Absent _____
Lisa Sutter	Yes_____	No _____	Abstain _____	Absent _____
Eric G. Bing, MD, PhD	Yes_____	No _____	Abstain _____	Absent _____
Byron Cryer, MD	Yes_____	No _____	Abstain _____	Absent _____
Todd Furniss, JD	Yes_____	No _____	Abstain _____	Absent _____
Reina Gonzalez, JD	Yes_____	No _____	Abstain _____	Absent _____
Farida Minner, RN	Yes_____	No _____	Abstain _____	Absent _____
Don O'Bannon, Esq.	Yes_____	No _____	Abstain _____	Absent _____
Elizabeth Palacios, MD	Yes_____	No _____	Abstain _____	Absent _____

Parkland

Approve Patient Settlements

Parkland

Approve Medical Executive Committee Resolution for Appointments/Reappointments, Privileges and Staff Status Changes of the Medical Staff and Non-Physician Clinical Providers

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH

RESOLUTION NO. _____

RESOLUTION

Be it resolved, the Dallas County Hospital District Board of Managers by a vote of _____ YES and ____ NAY, does by this resolution adopt/reject the following:

WHEREAS, the Medical Executive Committee recommends approval of the Appointments/Reappointments, Privileges and Staff Status Changes of the Medical Staff and Non-Physician Clinical Providers as presented.

THEREFORE BE IT RESOLVED that the Board of Managers approves the recommended Appointments/Reappointments, Privileges and Staff Status Changes of the Medical Staff and Non-Physician Clinical Providers.

Dated this 26th of April, 2023

_____	_____
Marjorie D. Petty, JD	Steve Roth, JD, MPH
Chair	Assistant Secretary

Marjorie D. Petty, JD	Yes_____ No_____ Abstain _____Absent_____
Ramon Miguez, PE	Yes_____ No_____ Abstain _____Absent_____
Lisa Sutter	Yes_____ No_____ Abstain _____Absent_____
Eric G. Bing, MD, PhD	Yes_____ No_____ Abstain _____Absent_____
Byron Cryer, MD	Yes_____ No_____ Abstain _____Absent_____
Todd Furniss, JD	Yes_____ No_____ Abstain _____Absent_____
Reina Gonzalez, JD	Yes_____ No_____ Abstain _____Absent_____
Farida Minner, RN	Yes_____ No_____ Abstain _____Absent_____
Don O'Bannon, Esq	Yes_____ No_____ Abstain _____Absent_____
Elizabeth Palacios, MD	Yes_____ No_____ Abstain _____Absent_____
John Proctor	Yes_____ No_____ Abstain _____Absent_____

Parkland

CEO System Update

Parkland

Questions & Discussion Related to CEO System Update

Parkland

Discussion of Board Fiduciary Duties with Respect to Affiliated Boards & Nursing Homes

Parkland

Questions & Discussion Regarding Board Fiduciary Duties with Respect to Affiliated Boards & Nursing Homes

Parkland

Anodos Pension Assessment

Parkland

Questions & Discussion Related to Anodos Pension Assessment

Parkland

Executive Session

Discussion Regarding Pharmacy Prescription Mail Delivery Services Contract

Parkland

Discussion of Master Service Agreement for Physician Services Contract

Parkland

Executive Session

Ethics Committee/Texas Advanced Directives Act Update

Parkland

Executive Session

Discussion Regarding Roles and Responsibilities of the Board of Managers in the Governance and Strategic Direction of the System

Parkland

Executive Session

Personnel Matters Pertaining to Duties and Responsibilities of Chief Executive Officer

Parkland

Executive Session

Personnel Matters Pertaining to Duties and Responsibilities of Board Members

Parkland

Executive Session
Reference Documents

Medical Executive Committee Credentialing Report

Medical Executive Committee
Delineation of Privileges
Neurology

Medical Executive Committee Delineation of Privileges Non-Physician Clinical Provider Staff – Anesthesiology

Patient Settlements