Minutes of the Audit Committee meeting of the Board of Managers of the Dallas County Hospital District, held Wednesday, June 12th, 2024, scheduled for 12:30 p.m. in the WISH Building Executive Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Committee Chair Todd Furniss, JD, appointed Elizabeth Palacios as chair to begin the meeting. She noted that a quorum was physically present and called the meeting to order at 12:50 p.m. Committee members Vincent Hall; Ramon Miguez, PE; and Elizabeth Palacios, MD, attended in-person.

Board Member attendees included: Todd Furniss, JD, (via Webex).

Staff Present (via Webex and in-person) included:

Anthony Tarango, Mgr., Nursing Employee Health
Edmundo Castañeda, EVP Chief Operating Officer
Fred Cerise, President & Chief Executive Officer
James Orrison, Administrative Resident
Jessica Hernandez, SVP Chief DEI Officer
Joseph Longo, SVP Chief Information Officer
Morgan Simmons, Governance Program Coordinator
Michael Malaise, SVP Communications/External Affairs
Pamela Bryant, SVP Chief Supply Chain Office
Rick Humphrey, EVP Chief Financial Officer
Roberto de la Cruz, EVP Chief Clinical Officer
Saul Cordero, SVP Chief Governance & Strategy Officer
Stacy Dorsey, SVP Chief Workforce Strategy Officer
Steven Roth, EVP Chief Legal Officer
Vic Summers, SVP Internal Audit

II. Mission Statement

Committee Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Reports Requiring Deliberation(s) or Approval(s)

A. Update on the Internal Audit Services Assessment (Oral)

Pamela Bryant provided an update on the Internal Audit Assessment. She mentioned the assessment going out for bid, but no bidders engaged so the assessment came back. Audit negotiated the contract further with Forvis to ensure the scope of the project aligned and then executed the contract. Pam mentioned the 8-week timeline for the assessment and the cost associated which is $75,000.

The Committee asked questions and received additional information related to the Update on the Internal Audit Services Assessment.

Open Session Audit Summary

Vic Summers presented the Open Session Audit Follow-up Reports. Vic reported on the 2024 Audit Plan and mentioned 30% of projects are in the drafting stage or are completed. Vic mentioned the deferral of one project regarding the claim's payment analysis and the community health plan for 2024 but we could expect to see this project in the 2025 Audit plan. Vic mentioned the Internal Mid-Year Audit Report and how Parkland is performing financially and operationally. Next, Vic reported on the Dallas County Hospital District charter with no notable changes to the charter and asked the board for the consideration of their approval for this item. Vic also mentioned the Review of the Internal Audit Services Charter with no changes recommended needing the Board's consideration for approval and any necessary discussion.

The Committee asked questions and received further information related to the Open Session Audit Summary.

Elizabeth Palacios, MD, motioned to approve the charter items. Vincent Hall seconded the motion. The motion passed unanimously.

VI. Executive Session

At 12:58 p.m., the Committee moved into Executive Session as permitted by the closed meeting exceptions specified on the agenda.

Members of management were excused from the discussion of topics, as necessary.

Members of management in executive session attendance included:

Donna Richardson, Edmundo Castañeda, Fred Cerise, Joe Longo, Pamela Bryant, Rick Humphrey, Michael Malaise, Roberto de la Cruz, Saul Cordero, Stacy Dorsey, Steven Roth, and Vic Summers.

A. Executive Session Summary [§§161.32]

   a. Disaster Readiness Audit, Report No. [§§551.076]

   b. Executive Session Audit Follow-up Reports [§§161.032]

B. Independent Briefing with Audit Committee Oral (Compliance matters, personnel review, etc.) [§§161.032; §§551.074]

Chair adjourned Executive Session and moved into Open Session at 1:28 pm.

VII. Action Items

A. Vic Summers requested the approval of the DCHD Committee Charter and the Internal Audit Services Charter.

Elizabeth Palacios, MD, motioned to approve the item. Vincent Hall seconded the motion. The motion passed unanimously.

VIII. Adjourn

With no further business to discuss, the Committee Chair entertained a motion to adjourn the meeting at 1:28 p.m.

Todd Furniss, motioned to adjourn the meeting. Elizabeth Palacios, MD, seconded the motion. The motion passed unanimously.

SO RECORDED:

Todd Furniss
Todd Furniss (Sep 11, 2024 10:47 CDT)

Todd Furniss, JD
Committee Chair

Steven J Roth
Steven J Roth (Aug 10, 2024 13:11 CDT)

Steven Roth, JD, MPH
Assistant Secretary