Minutes of the Quality of Care and Patient Safety Committee meeting of the Board of Managers of the Dallas County Hospital District, held Wednesday, May 22, 2024, scheduled for 10:00 a.m. in the WISH Building Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Committee Chair Elizabeth Palacios, MD, noted that a quorum was physically present and called the meeting to order at 10:00 am. Committee members Todd Furniss, JD; and Farida Minner, RN, attended in-person.

Board Member attendees included: Board Chair Marjorie Petty, JD, Reina Gonzalez, JD; Vincent Hall, Ramon Miguez PE, and Byron Cryer, MD.

Staff Present (via Webex and in-person) included:
Anthony E. Tarango Mgr., Nursing
Carmen Bowling, Interim SVP Nursing
Caroline Park, Trauma/Acute Surgery
Catherine Chen, Internal Medicine
David Alexander, SVP Nursing
Dawn Marchetto, SVP Nursing
Donna Richardson, EVP & Chief Nursing Executive
DeLancey Johnson, SVP & Associate Chief Talent Officer
Edmundo Castañeda, EVP & Chief Operating Officer
Elaine Duryea, Obstetrics & Gynecology, Assoc. Prof
Felicia Miller, EVP & Chief Talent Officer
Fred Cerise, President & CEO
Gretchen Blake, VP Quality & Clinical Effectiveness
James Griffin, President of the Medical Executive Committee
Jeffrey Metzger, Emergency Medicine
Jessica Hernandez, SVP & Chief DEI Officer
Joseph Chang, SVP & CMO
Judy Herrington, SVP Nursing
Karen Garvey, VP Safety & Clinical Risk Management
Kathleen Doherty, VP Nursing Surgical Services
Kellee Boardingham, Executive Assistant
Kristie Brown, Dir., Nursing/Trauma
Margaret Palmer, VP Professional Medical Affairs
Mary Leah Holmes, VP/Compliance Oversight
Michael Lane, SVP Chief Quality & Safety Officer
Michael Malaise, SVP Communications/Ext Affairs
Morgan Simmons, Governance Program Coordinator
Pedro Fernandez, Adult Phsychiatry
Roberto de la Cruz, EVP Chief Clinical Officer
Saul Cordero, SVP & Chief Governance & Strategy Officer

Sobha Fuller, SVP Nursing (via Webex)
Steven Roth, EVP Chief Legal Office
Vic Summers, SVP & Chief Audit Executive

II. Mission Statement

Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Executive Session – Quality & Patient Safety Operations Section

At 10:00 a.m. the Committee moved into Executive Session as permitted by the closed meeting exceptions specified on the agenda.

Members of management were excused from the discussion of topics as necessary.

Members of management in executive session attendance included:

Carmen Bowling, Dawn Marchetto, Donna Richardson, Edmundo Castañeda, Felicia Miller, Fredrick Cerise, Gretchen Blake, James Griffin, Joseph Chang, Judy Herrington, Karen Garvey, Kathleen Doherty, Kellee Boardingham, Margaret Palmer, Morgan Simmons, Michael Lane, Michael Malaise, Roberto de la Cruz, Saul Cordero, Sobha Fuller, and Steven Roth.

In executive session, the Committee received the presentation and reports as specified in the posted agenda.

A. Chief Quality & Safety Officer Report: Executive Quality Committee (EQC) Summary

B. Patient Safety & Clinical Risk
   1. Cause Analysis (CA) Case Reviews and Guide

C. Clinical Quality Reports
   1. Department Performance Improvement Committee (PIC)/ Clinical Quality Committee (CQC) Annual Presentation
      a. Emergency Operations PIC
      b. Psychiatry and Behavioral Health PIC
      c. Trauma CQC

The Committee reviewed all items on the agenda, asked questions and received additional information.

VI. Executive Session: Medical Executive Committee ("MEC")

James D. Griffin, MD, President of the Medical Executive Committee, discussed the items posted on the agenda starting at 10:59 am.

A. Appointments/Reappointments

1. Medical Staff & Non-Physician Clinical Providers to Parkland Health
    a. Credentialing Report
    b. Delineation of Privileges (DoPs)
        i. Internal Medicine Infectious DoP
            a. High Resolution Anoscopy (HRA)
        ii. Chiropractic Care DoP
        iii. Robotics General Privilege Criteria
        iv. Urology DoP – Revision
        v. Ophthalmology DoP – Revision
        vi. Cardiovascular Disease (Laser Privileges for Interventional Cardiology)

The Board asked questions and received additional information.

Members of management in the MEC executive session attendance included:

Dawn Marchetto, Donna Richardson, Edmundo Castañeda, Felicia Miller, Fredrick Cerise, James Griffin, Joseph Chang, Karen Garvey, Kathleen Doherty, Kellee Boardingham, Margaret Palmer, Morgan Simmons, Michael Lane, Roberto de la Cruz, Saul Cordero, and Steven Roth.

VII. Executive Session: Chief Quality & Safety Officer (CQSO) One-on-One with Committee

The Committee conducted a One-on-One with the CQSO, Dr. Mike Lane.

VIII. Executive Session: Medical Executive Committee President One-on-One with Committee

The Committee conducted a One-on-One with the Medical Executive Committee President, Dr. James Griffin.

Chair adjourned Executive Session and moved into Open Session at 12:20 pm.

IX. Action Items (Open Session)

A. Consent Agenda
   1. Approval of Policies
      a. Policy: CLINOPS.PC.001 Guidelines for Triage and Provision of the Medical Screening Examination (MSE)
      b. Policy: SYS.RR.002 Patient's Rights and Responsibilities

B. Approve Medical Executive Committee Recommendations
   1. Approval of the Appointments/Reappointments, Privileges and Staff Status Changes of the Medical Staff and Non-Physician Clinical Providers
      a. Credentialing Report
      b. Delineation of Privileges (DoPs)
         i. Internal Medicine Infectious Disease DoP
            a) High Resolution Anoscopy (HRA)
         ii. Chiropractic Care DoP
         iii. Robotics General Privilege Criteria
         iv. Urology DoP – Revision
         v. Ophthalmology DoP – Revision
         vi. Cardiovascular Disease (Laser Privileges for Interventional Cardiology)

Vincent Hall, motioned to recommend Board approval of the Consent Agenda. Byron Cryer, MD, seconded the motion. The motion passed unanimously.

Vincent Hall, motioned to recommend Board approval of the Medical Executive Committee Recommendations. Farida Minner, RN, seconded the motion. The motion passed unanimously.

X. Follow-Up Requests: None

XI. Closing Remarks

XII. Adjourn

With no further business to discuss, Committee Chair Elizabeth Palacios, MD, adjourned the meeting at 12:21 pm.

SO RECORDED:

Elizabeth A Palacios, MD
Elizabeth A Palacios, MD (Jul 2, 2024 21:48 CDT)

Elizabeth Palacios, MD
Committee Chair

Steven J Roth
Steven J Roth (Jul 3, 2024 11:40 CDT)

Steven Roth, JD, MPH
Assistant Secretary