Minutes of the Board of Managers HOMES meeting of the Dallas County Hospital District, held Wednesday, March 27, 2024, scheduled for 12:30 p.m. in the WISH Building Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Chair Marjorie Petty, JD, noted that a quorum was physically present and called the meeting to order at 12:33 p.m.

Board Member attendees included: Chair Marjorie Petty, JD; Eric G. Bing, MD, PhD; Todd Furniss, JD; Reina Gonzalez, JD; Vincent Hall; Ramon Miguez, PE; Farida Minner, RN; Elizabeth Palacios, MD; and Lisa Sutter.

Board members John Proctor and Byron Cryer, MD, were not present.

Staff Present (via Webex and in-person) included:

April Foran, Director/Corp Communications & PIO
Beall Carothers, Director-Real Estate Development/PDC
Donna Richardson, EVP & Chief Nursing Executive
Edmundo Castañeda, EVP & Chief Operating Officer
Felicia Miller, EVP & Chief Talent Officer
Forrest Stovall, Strategy Program Manager
Fred Cerise, President & Chief Executive Officer
Jessica Hernandez, SVP Chief DEI Officer
Kyla Rankin, HOMES Project Director
Michael Horne, President & CEO Parkland Foundation
Michael Lane, SVP Chief Quality & Safety Officer
Morgan Simmons, Governance Program Coordinator
Pamela Bryant, SVP/Supply Chain Management
Rick Humphrey, EVP & Chief Financial Officer
Roberto de la Cruz, EVP & CCO
Saul Cordero, SVP & Chief Governance & Strategy Officer
Steven Roth, EVP & Chief Legal Officer
Tabitha Lee, VP Finance/Controller

Additional Attendees:
Virzola Law – Pastor/ Invocation Provider (Via Webex)

II. Mission Statement

Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Consent Agenda

A. Approve Minutes 2024-02-28 HOMES

Vincent Hall motioned for the approval of the Consent Agenda. Todd Furniss, seconded the motion. The motion passed unanimously.

VI. Reports Requiring Deliberation(s) or Approval(s)

The Board received information for the following updates presented by Kyla Rankin, HOMES Project Director.

A. Operations Update

Kyla Rankin reported on HOMES staffing improvements. The Advance Practice Provider (APP) accepted the position this week. Kyla is actively working with the office of talent management to fill one Dental Assistant (DA) position and one Medical Practice Assistant (MPA) position. Kyla reported on a HRSA demographic characteristics project. HRSA informed all grantees via Program Assistance Letters (PALS) of the requirement to expand the collection of race and ethnicity data. The project is challenging to implement due to potential impact of Parkland's system-wide reporting. HOMES and IT are moving close to implementation and current go-live is scheduled for June 2024. In the meantime, HOMES collects the requested data manually.

The Board asked questions and received additional information related to the Operations Update.

B. Management and Finance Update

HOMES saw 2,491 unduplicated patients thus far in 2024, 25% of the annual goal. The annual goal is 9,675. Additionally, Kyla mentioned HOMES is down two providers, they are keeping an eye on this and requesting float pool providers to assist as needed. Actual business to budget and overtime are within acceptable range.

The Board asked questions and received additional information related to the Management and Finance Update.

C. Governance Update
The next HOMES Advisory Board Meeting is Monday, April 8, 2024, in the Moody outpatient Center. A hybrid attendance option will continue.

D. HRSA Compliance Manual Requirements: The Big 20
Kyla Rankin reviewed The Big 20 manual.

E. HRSA Compliance Manual Requirements: Chapter 7: Coverage for Medical Emergencies During and After Hours
Kyla Rankin reviewed Chapter 7: Coverage for Medical Emergencies During and After Hours. She reported on the HRSA requirements and how HOMES demonstrates compliance with the HRSA requirements. Kyla referenced several Parkland polices to support the requirements.

The Board asked questions and received additional information related to the HRSA Compliance Manual Requirements.

F. HRSA Update
Kyla informed the Board of submission of the Annual Uniform Data System Report from February 2023. There were 13 follow-up questions from the report, all of which were answered by the March 15th, 2024, deadline. The report met final approval by the HRSA surveyor, and the 2023 submission closed.

G. 2024 State of Homelessness Address
Kyla reminded the Board of the Point in Time count results which will occur April 18, 2024.

The Board asked questions and received additional information related to the State of Homelessness Address.

VII. Adjourn

With no further business to discuss, Chair Marjorie Petty, JD, adjourned the meeting at 12:45 p.m.

SO RECORDED:

Marjorie D Petty
Marjorie D Petty (May 3, 2024 10:04 CDT)

Marjorie D. Petty, JD
Chair

Steven J Roth
Steven J Roth (Apr 27, 2024 12:38 CDT)

Steven Roth, JD, MPH
Assistant Secretar