Minutes of the Board of Managers HOMES meeting of the Dallas County Hospital District, held Wednesday, December 20, 2023, scheduled for 12:30 p.m. in the WISH Building Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Chair Marjorie Petty, JD, noted that a quorum was physically present and called the meeting to order at 12:31 p.m.

Board Member attendees included: Chair Marjorie Petty, JD; Eric G. Bing, MD, PhD; Byron Cryer, MD; Todd Furniss, JD; Vincent Hall; Ramon Miguez, PE; Farida Minner, RN; Elizabeth Palacios, MD; and Lisa Sutter (arrived a 12:42 pm).

Board members Reina Gonzalez and John Proctor were not present.

Staff Present (via Webex and in-person) included:

Donna Richardson, EVP & Chief Nursing Executive
Edmundo Castañeda, EVP & Chief Operating Officer
Felicia Miller, EVP & Chief Talent Officer
Forrest Stovall, Governance Program Manager
Fred Cerise, President & Chief Executive Officer
Jessica Hernandez, SVP Chief DEI Officer
Kellee Boardingham, Executive Assistant
Kyla Rankin, HOMES Project Director
Rick Humphrey, EVP & Chief Financial Officer
Roberto de la Cruz, EVP Chief Clinical Officer
Saul Cordero, SVP & Chief Governance & Strategy Officer (via Webex)
Steven Roth, EVP & Chief Legal Officer
Vic Summers, Chief Audit Executive

II. Mission Statement

Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Consent Agenda

A. Approve Minutes 2023-11-15 HOMES

Vincent Hall motioned for the approval of the Consent Agenda. Ramon Miguez, PE, seconded the motion. The motion passed unanimously.

VI. Reports Requiring Deliberation(s) or Approval(s)

The Board received information for the following updates presented by Kyla Rankin, HOMES Project Director.

A. Operations Update

Kyla Rankin reported on HOMES' staffing. There is currently one community development specialist, one dental assistant, one Medical Practice Assistant (MPA) supervisor, and one family nurse practitioner position posted. An offer has been made for the family nurse practitioner position. HOMES also recently participated in a Worlds AIDS Day outreach event and will be presenting on telehealth at the 2024 Healthcare for the Homeless Conference in Arizona.

The Board asked questions and received additional information related to the Operations Update.

B. Management and Finance Update

HOMES has seen 8,038 unduplicated patients to date. The annual goal is 9,675. Kyla does not anticipate HOMES will reach the goal. Additionally, HOMES was short about 30 visits from the budget goal for the month of December. This shortage was attributed to the nurse practitioner vacancy; Kyla anticipates shortages in the coming months until the position is filled.

The Board asked questions and received additional information related to the Management and Finance Update.

C. Governance Update

Several HOMES Advisory Board members attended the Joint Community Advisory Board Holiday Luncheon in December. The next HOMES Advisory Board Meeting is February 12, 2024.

D. HRSA Compliance Manual Requirements: The Big 20

Kyla Rankin reviewed The Big 20 manual.

E. HRSA Compliance Manual Requirements - Chapter 12: Contracts and Subawards

Kyla Rankin reviewed Chapter 12: Contractual Affiliation Agreements. She reported on the HRSA requirements and how HOMES demonstrates compliance with the HRSA requirements. HOMES has one contract with Cenikor Foundation (formerly known as Turtle Creek), to provide residential substance use treatment. Kyla reported on the terms and contract specifics.

F. HRSA Annual Review
Kyla Rankin presented the HRSA Annual Review. She provided an overview of the HRSA compliance requirements, annual budget, annual reporting cycle, as well as the anticipated Operational Site Visit in the spring of 2025.

G. Approve Credentialing and Privileging Policy
Kyla presented the Credentialing and Privileging Policy for approval. She noted the proposed minor updates/changes to the policy.

Ramon Miguez, PE, motioned to approve the Credentialing and Privileging Policy. Vincent Hall seconded the motion. The motion passed unanimously.

H. Approve Quality Assessment and Performance Improvement (QAPI) Policy
Kyla presented the Quality Assessment and Performance Improvement (QAPI) Policy for approval. She noted the proposed minor updates/changes to the policy.

Elizabeth Palacios, MD, motioned to approve the Quality Assessment and Performance Improvement (QAPI) Policy. Todd Furniss, JD, seconded the motion. The motion passed unanimously.

I. 2024 Point in Time Count
Kyla apprised the Board of the upcoming 2024 Point in Time Count on January 25, 2024. She explained that it is a federal requirement for the count to occur annually and explained how the count is conducted with volunteers.

The Board asked questions and received additional information related to the 2024 Point in Time Count.

VII. Adjourn

With no further business to discuss, Chair Marjorie Petty, JD, adjourned the meeting at 12:43 p.m.

SO RECORDED:

Marjorie D Petty, J.D.
Marjorie D Petty, J.D. (Jan 26, 2024 09:23 CST)

Marjorie D. Petty, JD
Chair

Steven J Roth
Steven J Roth (Jan 25, 2024 19:59 CST)

Steve Roth, JD, MPH
Assistant Secretary