Minutes of the Board of Managers meeting of the Dallas County Hospital District, held Wednesday, November 15, 2023, scheduled for 12:50 p.m. (or immediately following the HOMES meeting) in the WISH Building Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Chair Marjorie Petty, JD, noted that a quorum was physically present and called the meeting to order at 12:58 p.m.

Board Member attendees included: Chair Marjorie Petty, JD; Lisa Sutter; Byron Cryer, MD; Todd Furniss, JD; Reina Gonzalez, JD; Vincent Hall; Ramon Miguez, PE; Farida Minner, RN; and Elizabeth Palacios, MD. Board member Eric G. Bing, MD, PhD attended via Webex.

Board Member John Proctor did not attend.

Staff Present (via Webex and in-person) included:

Brett Moran, SVP Associate Chief Medical Officer (in-person)
Carolyn Foster, Deputy General Counsel (in-person)
Donna Richardson, EVP & Chief Nursing Executive (in-person)
Edmundo Castañeda, EVP & Chief Operating Officer (in-person)
Felicia Miller, EVP & Chief Talent Officer (in-person)
Forrest Stovall, Governance Program Manager (in-person)
Fred Cerise, President & Chief Executive Officer (in-person)
James Griffin, President-Elect of the Medical Executive Committee
Jessica Hernandez, SVP Chief DEI Officer (in-person)
Kellee Boardingham, Executive Assistant (in-person)
Melanie Roberts, SVP Chief Compliance & Ethics Officer (in-person)
Pam Bryant, SVP Chief Supply Chain Officer (in-person)
Rick Humphrey, EVP & Chief Financial Officer (in-person)
Roberto de la Cruz, EVP Chief Clinical Officer (in-person)
Saul Cordero, SVP & Chief Governance & Strategy Officer (in-person)
Steven Roth, EVP & Chief Legal Officer (in-person)
Vic Summers, SVP Chief Audit Executive (in-person)

Other Attendees:
Shannon Ferrari, SullivanCotter
Rev. Dr. Jeanne Stevenson-Moessner, Southern Methodist University

II. Mission Statement

The Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Invocation

Rev. Dr. Jeanne Stevenson-Moessner offered an invocation at the beginning of the meeting.

IV. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

V. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

The Chair asked if there were any special honors or patient stories to share in past month: Roberto de la Cruz shared that the neonatal neurocritical program was approved as one of six fellowships in the country. Donna Richardson shared that 14 Reach for the Stars nursing scholarships were awarded to current Parkland employees. Jessica Hernandez shared that the Texas Association of Healthcare Interpreters and Translators awarded Parkland the 2021 organization award for excellence in providing language services of communication, training and facilitating the hiring those individuals.

VI. Consent Agenda

Approve Minutes 2023-10-11 Facilities Committee

Approve Minutes 2023-10-11 Audit Committee

Approve Minutes 2023-10-24 Budget & Finance Committee

Approve Minutes 2023-10-25 Quality of Care & Patient Safety Committee

Approve Minutes 2023-10-25 Board of Managers

Approve Contracts over $200,000

Approve Capital Substitution(s)

Approve Investment Officers

Approve Parkland Health Foundation Board of Directors Appointments

Approve Amendments to Medical Staff Rules and Regulations

Approve Medical Executive Committee Resolution for Appointments/Reappointments, Privileges and Staff Status Changes of the Medical Staff and Non-Physician Clinical Providers

Todd Furniss requested removal of item J for further discussion.

Ramon Miguez, PE, motioned to approve the Consent Agenda items A through K with removal of Item J. Byron Cryer, MD, seconded the motion. The motion passed unanimously.

VII. Reports Requiring Deliberation(s) or Approval(s)

A. CEO Update on System Operations
Dr. Fred Cerise recognized PCCI for receiving a $750,000 grant for a 3-year project from Kaiser called Aim High. He then discussed state health priorities and the importance of the upcoming use of AI in healthcare.

B. Questions & Discussion Related to CEO Update on System Operations
The Board asked questions and received additional information related to the CEO Update on System Operations.

VIII. Executive Session

At 1:19 p.m., the Board went into Executive Session as permitted by the closed meeting exceptions specified on the agenda.

Members of management were excused from the discussion of topics as necessary.

A. Digital Health Update

B. Questions & Discussion Related to Digital Health Update

C. Amendments to Medical Staff Rules and Regulations

Members of management in executive session attendance included:

Brett Moran, Carolyn Foster, Donna Richardson, Edmundo Castañeda, Felicia Miller, Forrest Stovall, Fred Cerise, Jessica Hernandez, Kellee Boardingham, Melanie Roberts, Pam Bryant, Rick Humphrey, Roberto de la Cruz, Saul Cordero, Steve Roth, and Vic Summers

Chair adjourned Executive Session and moved into Open Session at 2:13 p.m.

IX. Reports Requiring Deliberation(s) or Approval(s)

Todd Furniss, motioned to approve the Consent Agenda Item J – Amendments to Medical Staff Rules and Regulations. Lisa Sutter, seconded the motion. The motion passed unanimously.

X. Break

At 2:15 p.m., the Board recessed for a five-minute break. The Board resumed at 2:20 p.m.

XI. Reports Requiring Deliberation(s) or Approval(s)

A. Internal Audit Department Assessment

The Board discussed the following regarding the Internal Audit Department Assessment:

- Anticipated timeline for assessment completion
- Ensuring current Audit leadership involvement
- Assessment Goals:
    - Compare against partners
    - Includes industry best practices
    - Recommendations moving forward (ie. cost reduction)
- Opportunity for a government auditor to review current audit function

B. Questions & Discussion Related to Internal Audit Department Assessment

The Board asked questions and received additional information related to the Internal Audit Department Assessment.

C. Board FY24 Priorities Discussion

The Board discussed the Board FY24 Priorities. There was an in-depth discussion regarding reducing the number of hospitalized patients that are medically cleared with duration of admission over 30 days by 15%.

The Chair requested additional information regarding actual numbers, historical data, and evidence of the solutions created regarding the post-acute care analysis. The Board requested a 10–20-year outlook as to what leadership sees the needs to be in the future.

The Board asked questions and received additional information related to the Board FY24 Priorities.

D. Board of Managers Officer Election Process

Chair noted that the Board elections will occur in January 2024. The voting for new officers will be held at the January 24th Board of Managers meeting. Nominations are due by January 10th.

The Board requested the current Board of Managers terms be sent to the Board.

At 3:10 p.m., the Board recessed for a five-minute break. The Board resumed at 3:15 p.m.

XII. Executive Session

At 3:15 p.m., the Board went into Executive Session as permitted by the closed meeting exceptions specified on the agenda.

Members of management were excused from the discussion of topics as necessary.

A. Performance Appraisal Discussion: CEO and Board Dual Reports

B. Personnel Matters Pertaining to Duties and Responsibilities of Chief Executive Officer

C. Personnel Matters Pertaining to Duties and Responsibilities of Board Members

Members of management in executive session attendance included:

Brett Moran, Carolyn Foster, Donna Richardson, Edmundo Castañeda, Felicia Miller, Forrest Stovall, Fred Cerise, Jessica Hernandez, Kellee Boardingham, Melanie Roberts, Pam Bryant, Rick Humphrey, Roberto de la Cruz, Saul Cordero, Steve Roth, and Vic Summers

Chair adjourned Executive Session and moved into Open Session at 4:15 p.m.

XIII. Adjourn

With no further business to discuss, the Chair adjourned the meeting at 4:16 p.m.

SO RECORDED:

Marjorie D Petty
Marjorie D Petty (Dec 21, 2023 16:03 CST)

Marjorie D. Petty, JD
Chair

Steven J Roth
Steven J Roth (Dec 21, 2023 14:19 CST)

Steve Roth, JD, MPH
Assistant Secretary