Minutes of the Board of Managers meeting of the Dallas County Hospital District, held Wednesday, October 25, 2023, scheduled for 12:50 p.m. (or immediately following the HOMES meeting) in the WISH Building Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Chair Marjorie Petty, JD, noted that a quorum was physically present and called the meeting to order at 1:06 p.m.

Board Member attendees included: Chair Marjorie Petty, JD; Eric G. Bing, MD, PhD; Byron Cryer, MD; Todd Furniss, JD; Reina Gonzalez, JD; Vincent Hall; Ramon Miguez, PE; Farida Minner, RN; and Elizabeth Palacios, MD. Board member Lisa Sutter attended via Webex.

Board Member John Proctor did not attend.

Staff Present (via Webex and in-person) included:

Anthony Tarango, Employee Health Nurse Manager (in-person)
Brad Nitschke, Associate General Counsel (in-person)
Donna Richardson, EVP & Chief Nursing Executive (in-person)
Edmundo Castañeda, EVP & Chief Operating Officer (in-person)
Felicia Miller, EVP & Chief Talent Officer (in-person)
Forrest Stovall, Governance Program Manager (in-person)
Fred Cerise, President & Chief Executive Officer (in-person)
Jeffrey Giles, Sr. Associate Attorney
Jennifer Trousdale, Associate General Counsel
Jessica Hernandez, SVP Chief DEI Officer
Joe Mayer, Treasury Director (in-person)
Jolene DeVito, Public Relations Manager (in-person)
Jose Joglar, UTSW Professor
Judith Abongo, PMO Project Manager
Kellee Boardingham, Executive Assistant (in-person)
Latosha Ramsey, CPE Educator Candidate (in-person)
Lonnie Roy, Director Health System Research
Melanie Roberts, SVP Chief Compliance & Ethics Officer (in-person)
Michael Lane, SVP Chief Quality & Patient Safety Officer (in-person)
Pamela Bryant, SVP Chief Supply Chain Officer
Rick Humphrey, EVP & Chief Financial Officer (in-person)
Robert Case, Associate General Counsel
Roberto de la Cruz, EVP Chief Clinical Officer (in-person)
Saul Cordero, SVP & Chief Governance & Strategy Officer (in-person)
Shauntee Mayfield, VP & Chief Experience Officer (in-person)
Steven Roth, EVP & Chief Legal Officer (in-person)

Tabitha Lee, VP Finance
Vic Summers, SVP Chief Audit Executive
Victoria Mora, CEO PCHP (in-person)

Other Attendees:
Ryan Bailey, Investment Committee Chair
Janet Becker-Wold, Callan
Charlie Carlton, Press Ganey
Liz Dickson, Press Ganey
Marina Trahan Martinez, KERA News
Murat Philippe, Press Ganey
Gordon Weightman, Callan

II. Mission Statement

The Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Invocation

Latosha Ramsey offered an invocation at the beginning of the meeting.

IV. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

V. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

VI. Consent Agenda

Minutes 2023-09-06 Audit Committee

Minutes 2023-09-26 Budget & Finance Committee

Minutes 2023-09-27 Quality of Care & Patient Safety Committee

Minutes 2023-09-27 Board of Managers

Approve Contracts over $200,000

Approve Patient Settlements

Approve Medical Executive Committee Resolution for Appointments/Reappointments, Privileges and Staff Status Changes of the Medical Staff and Non-Physician Clinical Providers

Ramon Miguez, PE, motioned to approve the Consent Agenda pending additional information related to Contract N1, All Relocation Services, as requested at Budget & Finance. Felicia Miller provided the requested information. Byron Cryer, MD, seconded the motion. The motion passed unanimously.

VII. Reports Requiring Deliberation(s) or Approval(s)

A. Just Culture Training

Dr. Mike Lane and Charlie Carlton provided a one-hour Just Culture training. They introduced Just Culture and High Reliability concepts. They also introduced the Just Culture Decision Guide. Next, they conducted several case studies using the Decision Guide. In conclusion, they summarized outcomes of Just Culture.

The Board engaged in an interactive, thought provoking, and educational one-hour Just Culture Training.

VIII. Break

At 2:17 p.m., the Board recessed for a five-minute break. The Board resumed at 2:21 p.m.

IX. Reports Requiring Deliberation(s) or Approval(s)

B. Investment Committee Overview & Investment Policy

Rick Humphrey provided an overview of the Investment Committee and Investment Policy. First, he introduced Ryan Bailey, Gordon Weightman, and Janet Becker-Wold. Next, he provided a review of the retirement investment governance structure, retirement plan investment policies, as well as the Investment Committee membership. Rick also reviewed the retirement plan asset allocations and returns.

C. Questions & Discussion Related to Investment Committee Overview & Investment Policy

The Board asked questions and received additional information related to the Investment Committee Overview & Investment Policy. The Board requested management provide recommended minimum qualifications and a formal nomination process for Investment Committee members. The Board also requested management provide an educational briefing on private equity investments.

D. CEO Update on System Operations

Dr. Fred Cerise provided the CEO Update on System Operations. He reviewed the year-end financials for FY23 as well as the Hospital Key Statistics.

E. Questions & Discussion Related to CEO Update on System Operations

The Board asked questions and received additional information related to the CEO Update on System Operations.

F. Annual Engagement Survey Results
Dr. Shauntee Mayfield introduced Murat Philippe with Press Ganey to report on the Annual Engagement Survey Results. Murat provided an overview of the results and highlighted successes from the previous survey as well as opportunities moving forward. The average score for this year's results is 4.04, which is an improvement from 3.92 in 2022.

G. Questions & Discussion Related to Annual Engagement Survey Results
The Board asked questions and received additional information related to the Annual Engagement Survey Results.

H. Parkland Community Health Plan Overview
Victoria Mora provided the Parkland Community Health Plan Overview. First, she reviewed the health plan organizational structure. Next, she highlighted the health plan's service area and opportunities for growth moving forward. She concluded with summarizing plans for cultural change and improvements to the organization.

I. Questions & Discussion Related to Parkland Community Health Plan Overview
The Board asked questions and received additional information related to the Parkland Community Health Plan Overview.

J. Board Member Conflict of Interest Management Plans
Melanie Roberts provided an update on the status of Board of Managers member Conflict of Interest disclosures and management plans.

X. Executive Session

At 4:03 p.m., the Board went into Executive Session as permitted by the closed meeting exceptions specified on the agenda.

Members of management were excused from the discussion of topics as necessary.

A. Consultation with Attorney Regarding Lofland Garage

B. Questions & Discussion Related to Consultation with Attorney Regarding Lofland Garage

C. Personnel Matters Pertaining to Duties and Responsibilities of Chief Executive Officer

D. Personnel Matters Pertaining to Duties and Responsibilities of Board Members

Members of management in executive session attendance included:

Brad Nitschke, Donna Richardson, Edmundo Castañeda, Felicia Miller, Forrest Stovall, Fred Cerise, Jessica Hernandez, Kellee Boardingham, Melanie Roberts, Rick Humphrey, Roberto de la Cruz, Saul Cordero, Steve Roth, and Vic Summers

Chair adjourned Executive Session and moved into Open Session at 4:44 p.m.

XI. Adjourn

With no further business to discuss, the Chair adjourned the meeting at 4:45 p.m.

SO RECORDED:

Marjorie D. Petty
Marjorie D. Petty (Nov 16, 2023 13:12 CST)

Marjorie D. Petty, JD
Chair

Steve Roth (Nov 21, 2023 12:05 CST)

Steve Roth, JD, MPH
Assistant Secretary