Minutes of the Board of Managers HOMES meeting of the Dallas County Hospital District, held Wednesday, September 27, 2023, scheduled for 3:30 p.m. (or immediately following Board of Managers meeting) at Southeast Community Oriented Primary Care Clinic located at 9202 Elam Road, Dallas, Texas, in the Cafeteria Classroom and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Chair Marjorie Petty, JD, noted that a quorum was physically present and called the meeting to order at 3:13 p.m.

Board Member attendees included: Chair Marjorie Petty, JD; Eric G. Bing, MD, PhD; Byron Cryer, MD; Reina Gonzalez, JD; Vincent Hall; Ramon Miguez, PE; Farida Minner, RN; Elizabeth Palacios, MD; and Lisa Sutter.

Board members Todd Furniss, JD, and John Proctor were not present.

Staff Present (via Webex and in-person) included:

DeLancey Johnson, SVP Associate Chief Talent Officer (in-person)
Donna Richardson, EVP & Chief Nursing Executive (in-person)
Edmundo Castañeda, EVP & Chief Operating Officer (in-person)
Forrest Stovall, Governance Program Manager (in-person)
Fred Cerise, President & Chief Executive Officer (in-person)
Heyab Asgedom, Administrative Resident (in-person)
Jessica Hernandez, SVP Chief DEI Officer
Kyla Rankin, HOMES Project Director (in-person)
Melanie Roberts, SVP Chief Compliance & Ethics Officer
Pam Bryant, SVP Chief Supply Chain Officer
Rick Humphrey, EVP & Chief Financial Officer (in-person)
Roberto de la Cruz, EVP Chief Clinical Officer (in-person)
Saul Cordero, SVP & Chief Governance & Strategy Officer (in-person)
Steven Roth, EVP & Chief Legal Officer (in-person)

II. Mission Statement

Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Consent Agenda

A. Approve Minutes 2023-08-23 HOMES

Vincent Hall motioned for the approval of the Consent Agenda. Lisa Sutter seconded the motion. The motion passed unanimously.

VI. Reports Requiring Deliberation(s) or Approval(s)

The Board received information for the following updates presented by Kyla Rankin, HOMES Project Director.

A. Operations Update

Kyla Rankin reported on HOMES' staffing. There are currently two nurse, one dental assistant, one lead dental assistant, and one mobile medical unit driver positions posted. However, the two nurse positions will not be filled due to operational challenges at the Deflection Center. Patient volumes at the Deflection Center have not met initial anticipated numbers, so the nurse positions will not be filled.

Kyla informed the Board that HOMES was recently approved for additional dental positions. With the addition of one dental assistant and one lead dental assistant, HOMES' staffing ratio will increase to 1.5 dental assistants to one dentist which is closer to the national standard. Lastly, services at Promise House will also pause due to patient volume and leadership transition.

The Board asked questions and received additional information related to the Operations Update.

B. Management and Finance Update

HOMES has seen 6,298 unduplicated patients to date. The annual goal is 9,675. Expenses remain over budget which is driven by the variance to budget in patient encounters. If visits continue to surpass the budget, there is a potential to remain over budget for the year.

The Board asked questions and received additional information related to the Management and Finance Update.

C. Governance Update

The next HOMES Advisory Board meeting is October 9, 2023. A hybrid attendance option (in-person and virtual) will remain in place with the extended time. The December meeting will also combine with Population Health.

D. HRSA Compliance Manual Requirements: The Big 20

Kyla Rankin reviewed The Big 20 manual.

E. HRSA Compliance Manual Requirements - Chapter 11: Key Management Staff
Kyla Rankin reviewed Chapter 11: Key Management Staff. She reported on the HRSA requirements and how HOMES demonstrates compliance with the HRSA requirements. She also reviewed the HOMES Organizational Chart.

F. HRSA Update: FY2023 COVID-19 Bridge Funding
Kyla Rankin informed the Board that HOMES received $85,101.00 in COVID-19 Bridge Funding. Kyla explained the award determination amount and the period of performance, which is September 2023 to December 2024. Kyla also informed the Board of allowable activities and unallowable costs for the funds. HOMES' plan is to utilize the funds to continue expanding COVID vaccine activities in 2024.

VII. Adjourn

With no further business to discuss, Chair Marjorie Petty, JD, adjourned the meeting at 3:28 p.m.

SO RECORDED:

Marjorie D. Petty
Marjorie D. Petty (Nov 7, 2023 16:28 CST)

Marjorie D. Petty, JD
Chair

Steven J Roth
Steven J Roth (Oct 27, 2023 16:55 CDT)

Steve Roth, JD, MPH
Assistant Secretary