Minutes of the Quality of Care and Patient Safety Committee meeting of the Board of Managers of the Dallas County Hospital District, held Wednesday, August 23, 2023, scheduled for 9:00 a.m. at Southeast Community Oriented Primary Care Clinic located at 9202 Elam Road, Dallas, Texas, in the Cafeteria Classroom and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Committee Chair Elizabeth Palacios, MD, noted that a quorum was physically present and called the meeting to order at 9:00 am. Committee members Eric G. Bing, MD, PhD; and Farida Minner, RN, attended. Committee member Todd Furniss, JD, did not attend.

Board Member attendees included: Board Chair Marjorie Petty, JD; Byron Cryer, MD; Reina Gonzalez, JD; Ramon Miguez, PE; and Vincent Hall.

Staff Present (via Webex and in-person) included:

Carmen Bowling, Interim SVP Nursing
David Alexander, SVP Nursing
Dawn Marchetto, SVP Nursing
Donna Richardson, EVP & Chief Nursing Executive (in-person)
Edmundo Castañeda, EVP & Chief Operating Officer (in-person)
Eugene Chu, President of the Medical Executive Committee
Felicia Miller, EVP Chief Talent Officer
Forrest Stovall, Governance Program Manager (in-person)
Fred Cerise, President & Chief Executive Officer (in-person)
Gretchen Blake, VP Quality & Clinical Effectiveness
James Griffin, President-Elect of the Medical Executive Committee (in-person)
Jessica Hernandez, SVP Chief DEI Officer
John Raish, SVP Support Services
Jose Joglar, UTSW Professor
Joseph Chang, SVP Chief Medical Officer (in-person)
Karen Garvey, VP Safety & Clinical Risk Management
Kathleen Doherty, VP Nursing
Madhuri Sopirala, UTSW Associate Professor
Margaret Palmer, VP Professional Medical Affairs
Marlin Suell, DCHD Chief of Police
Melanie Roberts, SVP Chief Compliance & Ethics Officer
Mike Lane, SVP & Chief Patient & Safety Officer (in-person)
Nneka Egbuniwe, Deputy General Counsel
Mitchell Netterville, Director of Nursing
Pamela Fox, UTSW Professor
Rusty Appleberry-Recker, Director Pharmacy Services
Samia Zia, Director Strategy

Samuel Mandell, UTSW Associate Professor
Saul Cordero, SVP & Chief Governance & Strategy Officer (in-person)
Shauntee Mayfield, VP Chief Experience Officer
Sobha Fuller, SVP Nursing
Vic Summers, SVP Chief Audit Executive

II. Mission Statement

Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Executive Session – Quality & Patient Safety Operations Section

At 9:00 a.m. the Committee moved into Executive Session as permitted by the closed meeting exceptions specified on the agenda.

Members of management were excused from the discussion of topics as necessary.

Members of management in executive session attendance included:

Carmen Bowling, David Alexander, Dawn Marchetto, Donna Richardson, Edmundo Castañeda, Eugene Chu, Felicia Miller, Forrest Stovall, Fred Cerise, Gretchen Blake, James Griffin, Jessica Hernandez, John Raish, Jose Joglar, Joseph Chang, Karen Garvey, Kathleen Doherty, Madhuri Sopirala, Margaret Palmer, Marlin Suell, Melanie Roberts, Mike Lane, Nneka Egbuniwe, Mitchell Netterville, Pamela Fox, Rusty Appleberry-Recker, Samia Zia, Samuel Mandell, Saul Cordero, Shauntee Mayfield, Sobha Fuller, and Vic Summers

In executive session, the Committee received the presentation and reports as specified in the posted agenda.

A. Chief Quality & Safety Officer Report: Executive Quality Committee (EQC) Summary

B. Patient Safety & Clinical Risk
   1. Cause Analysis (CA) Case Reviews and Guide
   2. Workforce Safety Report

C. Clinical Quality Reports

1. Department Performance Improvement Committee (PIC)/ Clinical Quality Committee (CQC) Annual Presentation
    a. Anesthesia/Pain Management PIC
    b. Surgery PIC

D. Reports
    1. Patient Experience Biannual Report

The Committee reviewed all items on the agenda, asked questions and received additional information.

VI. Executive Session: Medical Executive Committee ("MEC")

Eugene Chu, MD, President of the Medical Executive Committee, discussed the items posted on the agenda.

A. Appointments/Reappointments
    1. Medical Staff & Non-Physician Clinical Providers to Parkland Health
        a. Credentialing Report
        b. Delineation of Privileges (DoPs)
            i. Ophthalmology
            ii. Otolaryngology

The Board asked questions and received additional information.

Members of management in the MEC executive session attendance included:

Donna Richardson, Edmundo Castañeda, Eugene Chu, Felicia Miller, Forrest Stovall, Fred Cerise, James Griffin, Jose Joglar, Joseph Chang, Margaret Palmer, Mike Lane, Nneka Egbuniwe, Saul Cordero, and Vic Summers

VII. Executive Session: Chief Quality & Safety Officer (CQSO) One-on-One with Committee

The Committee did not conduct a One-on-One with the CQSO, Dr. Mike Lane.

VIII. Executive Session: Medical Executive Committee President One-on-One with Committee

The Committee did not conduct a One-on-One with the Medical Executive Committee President, Dr. Eugene Chu.

Chair adjourned Executive Session and moved into Open Session at 10:55 a.m.

IX. Action Items (Open Session)

A. Approve Medical Executive Committee Recommendations

1. Approval of the Appointments/Reappointments, Privileges and Staff Status Changes of the Medical Staff and Non-Physician Clinical Providers
    a. Credentialing Report
    b. Delineation of Privileges (DoPs)
        i. Ophthalmology
        ii. Otolaryngology

Eric G. Bing, MD, PhD, motioned to recommend Board approval of the Consent Agenda and the Medical Executive Committee Recommendations. Farida Minner, RN, seconded the motion. The motion passed unanimously.

X. Adjourn

With no further business to discuss, Committee Chair Elizabeth Palacios, MD, adjourned the meeting at 10:56 a.m.

SO RECORDED:

Elizabeth Palacios,MD
Elizabeth Palacios,MD (Sep 29, 2023 15:56 CDT)

Elizabeth Palacios, MD
Committee Chair

Steven J Roth
Steven J Roth (Oct 1, 2023 09:25 CDT)

Steve Roth, JD, MPH
Assistant Secretary