Minutes of the Board of Managers HOMES meeting of the Dallas County Hospital District, held Wednesday, August 23, 2023, scheduled for 12:30 p.m. at Southeast Community Oriented Primary Care Clinic located at 9202 Elam Road, Dallas, Texas, in the Cafeteria Classroom and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Chair Marjorie Petty, JD, noted that a quorum was physically present and called the meeting to order at 12:30 p.m.

Board Member attendees included: Chair Marjorie Petty, JD; Eric G. Bing, MD, PhD; Byron Cryer, MD; Reina Gonzalez, JD; Vincent Hall; Ramon Miguez, PE; Farida Minner, RN; and Elizabeth Palacios, MD.

Board member Lisa Sutter attended via Webex.

Board members Todd Furniss, JD, and John Proctor were not present.

Staff Present (via Webex and in-person) included:

April Audain, VP UT Contracts (in-person)
Donna Persaud, HOMES Medical Director (in-person)
Donna Richardson, EVP & Chief Nursing Executive (in-person)
Edmundo Castañeda, EVP & Chief Operating Officer (in-person)
Felicia Miller, EVP & Chief Talent Officer (in-person)
Forrest Stovall, Governance Program Manager (in-person)
Fred Cerise, President & Chief Executive Officer (in-person)
Jessica Hernandez, SVP Chief DEI Officer
Joseph Chang, Chief Medical Officer (in-person)
Kyla Rankin, HOMES Project Director (in-person)
Michael Lane, SVP Chief Quality & Safety Officer
Pam Bryant, SVP Chief Supply Chain Officer
Rick Humphrey, EVP & Chief Financial Officer (in-person)
Robert Case, Associate General Counsel
Samia Zia, Director Strategy
Saul Cordero, SVP & Chief Governance & Strategy Officer (in-person)
Steven Roth, EVP & Chief Legal Officer (in-person)
Tabitha Lee, VP Finance
Vic Summers, SVP & Chief Audit Officer
Victoria Mora, Interim CEO PCHP

II. Mission Statement

Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Consent Agenda

A. Approve Minutes 2023-07-26 HOMES

B. Approve Minutes 2023-08-14 HOMES Advisory Board

Ramon Miguez, PE, motioned for the approval of the Consent Agenda. Elizabeth Palacios, MD, seconded the motion. The motion passed unanimously.

VI. Reports Requiring Deliberation(s) or Approval(s)

The Board received information for the following updates presented by Kyla Rankin, HOMES Project Director.

A. Operations Update

Kyla Rankin reported on HOMES' staffing. There are currently two nurse, one dental assistant, and one mobile medical unit driver positions posted. Kyla shared HOMES will undergo a first-year turnover assessment in collaboration with the Office of Talent Management. Kyla also provided an update on the Deflection Center moving to 24/7 operation; HOMES will first move to 12-hour shifts. Lastly, HOMES recently conducted their annual safety training with the DCHD Police.

The Board asked questions and received additional information related to the Operations Update.

B. Management and Finance Update

HOMES has seen 5,562 unduplicated patients to date. The annual goal is 9,675. Expenses remain over budget, and Kyla is working with Finance and Grants Managements to understand and address the variances.

The Board asked questions and received additional information related to the unduplicated patient goal.

C. Governance Update

The next HOMES Advisory Board meeting is October 9, 2023. A hybrid attendance option (in-person and virtual) will remain in place with the extended time.

D. Quality Improvement/Assurance
Dr. Donna Persaud provided the Quality Improvement update. She reviewed the HOMES scorecard as well as the Safety Post by Event Type metrics. Next, Dr. Persaud reviewed the HRSA Quality Measures. She provided an overview of where HOMES stands with each metric and focused initiatives to improve.

The Board asked questions and received additional information related to alternative options for patients with mobility issues. The Board also asked questions and received additional information related to the HRSA Quality Measures.

E. HRSA Compliance Manual Requirements: The Big 20
Kyla Rankin reviewed The Big 20 manual.

F. HRSA Compliance Manual Requirements - Chapter 17: Budget
Kyla Rankin reviewed Chapter 17: Budget. She reported on the HRSA requirements and how HOMES demonstrates compliance with the HRSA requirements. She then presented the FY24 HOMES HRSA Budget to the Board.

G. Approve HOMES HRSA FY24 Budget
Kyla Rankin presented the FY24 HOMES HRSA Budget for approval. She noted the HRSA budget aligns with the Parkland HOMES budget.

Ramon Miguez, PE, motioned for the approval of the HOMES HRSA FY24 Budget. Vincent Hall seconded the motion. The motion passed unanimously.

VII. Adjourn

With no further business to discuss, Chair Marjorie Petty, JD, adjourned the meeting at 12:55 p.m.

SO RECORDED:

Marjorie D Petty
Marjorie D Petty (Oct 2, 2023 22:04 CDT)

Marjorie D. Petty, JD
Chair

Steven J Roth
Steven J Roth (Oct 1, 2023 10:46 CDT)

Steve Roth, JD, MPH
Assistant Secretary