Minutes of the Board of Managers HOMES meeting of the Dallas County Hospital District, held Wednesday, July 26, 2023, scheduled for 12:30 p.m. in the WISH Building Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Chair Marjorie Petty, JD, noted that a quorum was physically present and called the meeting to order at 12:30 p.m.

Board Member attendees included: Chair Marjorie Petty, JD; Eric G. Bing, MD, PhD; Byron Cryer, MD; Reina Gonzalez, JD; Vincent Hall; Ramon Miguez, PE; Farida Minner, RN; and Elizabeth Palacios, MD.

Board member Lisa Sutter attended via Webex and joined at 12:35 p.m.

Board members Todd Furniss, JD, and John Proctor were not present.

Staff Present (via Webex and in-person) included:

Carolyn Foster, Deputy General Counsel (in-person)
Donna Richardson, EVP & Chief Nursing Executive (in-person)
Edmundo Castañeda, EVP & Chief Operating Officer (in-person)
Felicia Miller, EVP & Chief Talent Officer (in-person)
Forrest Stovall, Governance Program Manager (in-person)
Fred Cerise, President & Chief Executive Officer (in-person)
Gerry Baker, SVP Revenue Cycle
Guy Toliver, Director Inclusion & Supplier Diversity
Jeffrey Giles, Sr. Associate Attorney
Jessica Hernandez, SVP Chief DEI Officer
Kellee Boardingham, Executive Assistant (in-person)
Kyla Rankin, HOMES Project Director (in-person)
Pam Bryant, SVP Chief Supply Chain Officer
Rick Humphrey, EVP & Chief Financial Officer (in-person)
Robert Case, Associate General Counsel
Saul Cordero, VP & Chief Governance & Strategy Officer (in-person)
Steven Roth, EVP & Chief Legal Officer (in-person)
Vic Summers, SVP & Chief Audit Officer

II. Mission Statement

Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Consent Agenda

A. Approve Minutes 2023-06-28 HOMES

Ramon Miguez, PE, motioned for the approval of the Consent Agenda. Vincent Hall seconded the motion. The motion passed unanimously.

VI. Reports Requiring Deliberation(s) or Approval(s)

The Board received information for the following updates presented by Kyla Rankin, HOMES Project Director.

A. Operations Update

Kyla Rankin reported on HOMES' staffing. There are currently two nurse, one dental assistant, and one mobile medical unit driver positions posted. HOMES is also adding a new service site, Men of Nehemiah, in zip code 75215. The Deflection Center will remain staffed 10:00 a.m. to 8:00 p.m. rather than going 24/7. The two nurse positions are for increased staffing of the Deflection Center; those positions will now be on hold. Lastly, Kyla provided education regarding unduplicated patient goal and stated outreach events do not typically count towards the patient target.

The Board asked questions and received additional information related to themes seen with employee turnover.

B. Management and Finance Update

HOMES has seen 4,951 unduplicated patients to date. The annual goal is 9,675. HOMES continues to remain over budget for salaries as well as supplies. Kyla shared she reduced the unduplicated patient goal to 9,192 in the FY24 Service Area Competition application.

The Board asked questions and received additional information related to the unduplicated patient goal. The Board also asked questions and received additional information related to the expected increase in salaries for the next fiscal year.

C. Governance Update

The next HOMES Advisory Board meeting is August 14, 2023, at 11:00 a.m. A hybrid attendance option (in-person and virtual) will remain in place. Lunch will be served 11:00 a.m. to 11:30 a.m. and the meeting will occur 11:30 a.m. to 1:00 p.m. Kyla advised that a HOMES advisory board member requested increased meeting times. The meetings will now be increased by 30 minutes to address additional topics.

D. HRSA Compliance Manual Requirements: The Big 20
Kyla Rankin reviewed The Big 20 manual.

E. HRSA Compliance Manual Requirements - Chapter 5: Clinical Staffing
Kyla Rankin reviewed Chapter 5: Clinical Staffing. She reported on the HRSA requirements and how HOMES demonstrates compliance with the HRSA requirements. She noted the services provided are listed on Form 5A.

F. HRSA Update
Next, Kyla provided a HRSA update. Deadlines for American Rescue Plan Act (ARPA-quarterly report), Expanding COVID Vaccination (ECV-quarterly report) and FY24 Service Area Competition were all met. HOMES now awaits updates from HRSA and the Office of Grants Management.

G. Celebrations/Recognitions
Kyla Rankin noted two long-time HOMES employees recently celebrated years of service milestones at Parkland.

VII. Adjourn

With no further business to discuss, Chair Marjorie Petty, JD, adjourned the meeting at 12:43 p.m.

SO RECORDED:

Marjorie D. Petty
Marjorie D. Petty (Aug 31, 2023 22:44 CDT)

Marjorie D. Petty, JD
Chair

Steven J Roth
Steven J Roth (Sep 12, 2023 18:58 CDT)

Steve Roth, JD, MPH
Assistant Secretary