Minutes of the Board of Managers HOMES meeting of the Dallas County Hospital District, held Wednesday, May 24, 2023, scheduled for 12:30 p.m. in the WISH Building Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Chair Marjorie Petty, JD, noted that a quorum was physically present and called the meeting to order at 1:00 p.m.

Board Member attendees included: Chair Marjorie Petty, JD; Todd Furniss, JD; Reina Gonzalez, JD; Vincent Hall; Ramon Miguez, PE; Elizabeth Palacios, MD. Board member Farida Minner, RN, attended via Webex.

Board members Eric G. Bing, MD, PhD; Byron Cryer, MD; John Proctor; and Lisa Sutter were not present.

Staff Present (via Webex and in-person) included:

Donna Persaud, HOMES Medical Director (in-person)
Donna Richardson, EVP & Chief Nursing Executive (in-person)
Edmundo Castañeda, EVP & Chief Operating Officer (in-person)
Felicia Miller, EVP & Chief Talent Officer (in-person)
Forrest Stovall, Governance Program Manager (in-person)
Fred Cerise, President & Chief Executive Officer (in-person)
Jeffrey Giles, Sr. Associate Attorney
Joseph Chang, SVP Chief Medical Officer
Kellee Boardingham, Executive Assistant (in-person)
Kyla Rankin, HOMES Project Director (in-person)
Melanie Roberts, SVP Chief Compliance & Ethics Officer
Michael Lane, SVP Chief Quality & Safety Officer
Rick Humphrey, EVP & Chief Financial Officer (in-person)
Robert Case, Associate General Counsel
Roberto de la Cruz, EVP & Chief Clinical Officer (in-person)
Saul Cordero, SVP & Chief Governance & Strategy Officer (in-person)
Steven Roth, EVP & Chief Legal Officer (in-person)
Vic Summers, SVP & Chief Audit Officer

II. Mission Statement

Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Consent Agenda

A. Approve Minutes 2023-04-26 HOMES

Elizabeth Palacios, MD, motioned for the approval of the Consent Agenda. Ramon Miguez, PE, seconded the motion. The motion passed unanimously.

VI. Reports Requiring Deliberation(s) or Approval(s)

The Board received information for the following updates presented by Kyla Rankin, HOMES Project Director.

A. Operations Update

Kyla Rankin reported on HOMES' staffing. Four new employees begin in June and there is one position currently posted. Next, Kyla reported on the collaboration with the Salvation Army for a new clinic site. A fixed clinic is requested where primary care and dental services will be provided daily. The anticipated opening date is November 2026.

The Board asked questions and received additional information related to the improved staffing metrics.

B. Management and Finance Update

HOMES has seen 3,394 unduplicated patients to date. The annual goal is 9,675. Kyla is working with her leadership team to reduce the annual goal by 5% for the next application cycle. Kyla continues to manage the overtime variance as well.

C. Governance Update

The next HOMES Advisory Board meeting is June 12, 2023, at Noon. A hybrid attendance option (in-person and virtual) will remain in place.

D. Quality Improvement Update

Dr. Donna Persaud provided the Quality Improvement Update. She noted the increase in Safety Posts is reflective of the High Reliability Organization (HRO) efforts across the enterprise. In response to several safety events, HOMES worked with the police department and the Deflection Center to increase police presence and the overall support of staff. Next, Dr. Persaud reviewed the HRSA Quality Measures and noted the variances to the annual goals.

E. HRSA Compliance Manual Requirements: The Big 20

Kyla Rankin reviewed The Big 20 manual.

F. HRSA Compliance Manual Requirements: Chapter 18: Program Monitoring & Data Reporting Systems
Kyla Rankin reviewed Chapter 18: Program Monitoring & Data Reporting Systems. She reported on the HRSA requirements and how HOMES demonstrates compliance with the HRSA requirements. She also reviewed a list of the programs and software systems used to monitor HOMES' data.

G. HRSA Update
Next, Kyla provided key dates for the 2023 HRSA Service Area Competition. HOMES' award amount is expected to remain the same (approximately $3.6 million).

H. Celebrations/Recognitions
Kyla recognized several HOMES employees for their recent successes.

VII. Adjourn

With no further business to discuss, Chair Marjorie Petty, JD, adjourned the meeting at 1:15 p.m.

SO RECORDED:

Marjorie D. Petty
Marjorie D. Petty (Jul 17, 2023 15:19 CDT)

Marjorie D. Petty, JD
Chair

STeven J Roth
STeven J Roth (Jul 3, 2023 14:42 CDT)

Steve Roth, JD, MPH
Assistant Secretary