Minutes of the Board of Managers HOMES meeting of the Dallas County Hospital District, held Wednesday, March 29, 2023, scheduled for 12:30 p.m. in the WISH Building Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Chair Marjorie Petty, JD, noted that a quorum was physically present and called the meeting to order at 12:30 p.m.

Board Member attendees included: Chair Marjorie Petty, JD; Eric G. Bing, MD, PhD; Todd Furniss, JD; Reina Gonzalez, JD; Ramon Miguez, PE; Farida Minner, RN; Don O'Bannon, Esq; Elizabeth Palacios, MD; and Lisa Sutter John Proctor attended via Webex.

Board member Jeff Tillotson, JD, was not present.

Staff Present (via Webex and in-person) included:

Donna Richardson, EVP & Chief Nursing Executive (in-person)
Edmundo Castañeda, EVP & Chief Operating Officer (in-person)
Felicia Miller, EVP & Chief Talent Officer (in-person)
Forrest Stovall, Governance Program Manager (in-person)
Fred Cerise, President & Chief Executive Officer (in-person)
Kellee Boardingham, Executive Assistant (in-person)
Kyla Rankin, HOMES Project Director (in-person)
Melanie Roberts, SVP Chief Compliance & Ethics Officer
Pam Bryant, SVP Chief Supply Chain Officer
Rick Humphrey, EVP & Chief Financial Officer
Roberto de la Cruz, EVP & Chief Clinical Officer (in-person)
Saul Cordero, VP & Chief Governance Officer (in-person)
Steven Roth, EVP & Chief Legal Officer (in-person)
Vic Summers, SVP & Chief Audit Officer

II. Mission Statement

Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Consent Agenda

A. Approve Minutes 2023-02-22 HOMES

Todd Furniss, JD, motioned for the approval of the Consent Agenda. Ramon Miguez, PE, seconded the motion. The motion passed unanimously.

VI. Reports Requiring Deliberation(s) or Approval(s)

The Board received information for the following updates presented by Kyla Rankin, HOMES Project Director.

A. Operations Update

Kyla Rankin reported on HOMES' staffing. There is one Nurse position posted and a Peer Navigator was recently hired bringing the total number of peer navigators to three. Kyla also reported on High Reliability Organization (HRO) initiatives within HOMES to include daily huddles and huddle boards. Kyla also mentioned that HOMES has focus opportunities which include pap clinics, telehealth, and implementation of social determinants of health.

B. Management and Finance Update

HOMES has seen 2,146 unduplicated patients to date. The annual goal is 9,675. Kyla is working with her leadership team to consider reducing the unduplicated patient goal with HRSA. For the month of February, Kyla is under budget but for the year, she remains slightly over budget. Kyla will continue to monitor the areas that cause her to be over budget which include salaries, supplies, and pharmacy costs.

C. Governance Update

The next HOMES Advisory Board meeting is April 10, 2023, at Noon. A hybrid attendance option (in-person and virtual) will remain in place.

D. HRSA Compliance Manual Requirements: The Big 20

Kyla Rankin reviewed The Big 20 manual.

E. HRSA Compliance Manual Requirements - Chapter 7: Coverage for Medical Emergencies During and After Hours

Kyla Rankin reviewed Chapter 7: Coverage for Medical Emergencies During and After Hours. She reported on the HRSA requirements and how HOMES demonstrates compliance with the HRSA requirements.

F. HRSA Update

Kyla Rankin confirmed the Annual UDS Report was submitted in February and the necessary follow-up responses were submitted by March 6th. Kyla also reported on additional supplemental funding from HRSA she plans to apply for. The additional funding is specific to HIV services.

G. 2023 State of Homelessness Address
Kyla Rankin shared the details of the 2023 State of Homeless Address to be held on April 13, 2023.

H. Awards & Recognition
Kyla announced the HOMES Advanced Practice Provider team received the 2022 APP Team of the Year Award for Parkland.

VII. Adjourn

With no further business to discuss, Chair Marjorie Petty, JD, adjourned the meeting at 12:40 p.m.

SO RECORDED:

Marjorie D. Petty
Marjorie D. Petty (May 1, 2023 17:01 CDT)

Marjorie D. Petty, JD
Chair

Steven Roth
Steven Roth (May 2, 2023 11:16 CDT)

Steve Roth, JD, MPH
Assistant Secretary