Minutes of the Board of Managers HOMES meeting of the Dallas County Hospital District, held Wednesday, February 22, 2023, scheduled for 12:30 p.m. in the WISH Building Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

## I. Attendance and Call to Order

Chair Marjorie Petty, JD, noted that a quorum was physically present and called the meeting to order at 12:33 p.m.

**Board Member attendees included:** Chair Marjorie Petty, JD; Todd Furniss, JD; Ramon Miguez, PE; Farida Minner, RN; Elizabeth Palacios, MD; and Jeff Tillotson, JD. Lisa Sutter arrived at 12:45 p.m. John Proctor attended via Webex.

Board members Eric G. Bing, MD, PhD; Reina Gonzalez, JD; and Don O'Bannon, Esq; were not present.

**Staff Present (via Webex and in-person) included:**

Donna Persaud, HOMES Medical Director (in-person)
Donna Richardson, EVP & Chief Nursing Executive (in-person)
Edmundo Castañeda, EVP & Chief Operating Officer (in-person)
Felicia Miller, EVP & Chief Talent Officer (in-person)
Forrest Stovall, Governance Program Manager (in-person)
Fred Cerise, President & Chief Executive Officer (in-person)
Jared Ginter, VP Institutional Risk Management
Joseph Chang, SVP Chief Medical Officer
Kellee Boardingham, Executive Assistant (in-person)
Kyla Rankin, HOMES Project Director (in-person)
Melanie Roberts, SVP Chief Compliance & Ethics Officer
Michael Lane, SVP Chief Quality & Safety Officer
Pam Bryant, SVP Chief Supply Chain Officer
Rick Humphrey, EVP & Chief Financial Officer
Roberto de la Cruz, EVP & Chief Clinical Officer (in-person)
Saul Cordero, VP & Chief Governance Officer (in-person)
Steven Roth, EVP & Chief Legal Officer (in-person)
Vic Summers, SVP & Chief Audit Officer

## II. Mission Statement

Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

## III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

## IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

## V. Consent Agenda

A. Approve Minutes 2023-01-25 HOMES

B. Approve Minutes 2023-02-13 HOMES Advisory Board

Elizabeth Palacios, MD, motioned for the approval of the Consent Agenda. Todd Furniss, JD, seconded the motion. The motion passed unanimously.

## VI. Reports Requiring Deliberation(s) or Approval(s)

The Board received information for the following updates presented by Kyla Rankin, HOMES Project Director.

A. Operations Update

Kyla Rankin reported on HOMES' staffing. There is currently one open position, a Peer Navigator. She also reported the recent inclement weather impacted operations, totaling a loss of 40 four-hour sessions over the 3.5 days of closure. The teams were able to convert 28 visits to virtual care during the inclement weather. Additionally, the outreach events to increase COVID-19 vaccines using the HRSA ECV supplemental funds are going better than anticipated. The team has completed nine outreach events and provided 64 vaccines.

B. Management and Finance Update

HOMES has seen 1,339 unduplicated patients to date. The annual goal is 9,675. Kyla also reported she is slightly over budget on expenses due to salaries and benefits as well as drug costs. Kyla will continue to monitor these expenses; however, they appear to be aligned with the division.

C. Governance Update

The next HOMES Advisory Board meeting is April 10, 2023, at Noon. A hybrid attendance option (in-person and virtual) will remain in place. The Advisory Board voted to add a new member, and Kyla will seek to add additional members in the coming year.

D. Quality Improvement and Assurance Report

Dr. Donna Persaud presented the Quality Improvement and Assurance Report. She noted the increase in Safety Posts, which is consistent with the High Reliability Organization (HRO) efforts across the organization. Next, Dr. Persaud reviewed the HRSA Quality Measures relative to the 2022 goals. She highlighted the measures which require improvement and shared how HOMES is addressing the variances.

The Board asked questions and received additional information related to the Quality Improvement and Assurance Report.

E. HRSA Compliance Manual Requirements: The Big 20
Kyla Rankin reviewed The Big 20 manual.

F. HRSA Compliance Manual Requirements - Chapter 9: Sliding Fee Discount Program
Kyla Rankin reviewed Chapter 9: Sliding Fee Discount Program. She reported on the HRSA requirements and how HOMES demonstrates compliance with the HRSA requirements.

G. Approve Federally Qualified Health Center (FQHC) Sliding Fee Discount Program
Kyla Rankin presented the updated FQHC Sliding Fee Discount Program policy for approval. She noted the only change is the addition of the updated 2023 federal poverty guidelines.

Ramon Miguez, PE, motioned for the approval of the FQHC Sliding Fee Discount Program policy. Farida Minner, RN, seconded the motion. The motion passed unanimously.

H. Community Collaborations-Housing Forward
Kyla Rankin reported on the Housing Forward award received by Dallas County for $22.8 million. HOMES is collaborating with Housing Forward and their coordinated encampment outreach efforts with the goal of more permanent supportive housing. This is a partnership with the Dallas Housing Authority, Dallas County, and the North Texas Behavioral Health Authority.

I. State of Homeless Address
Kyla Rankin shared the date of the 2023 State of Homeless Address: April 13, 2023.

## VII. Adjourn

With no further business to discuss, Chair Marjorie Petty, JD, adjourned the meeting at 12:50 p.m.

SO RECORDED:

Marjorie D. Petty
Marjorie D. Petty (Apr 9, 2023 16:01 CDT)
Marjorie D. Petty, JD
Chair

Steven Roth
Steven Roth (Apr 4, 2023 14:41 CDT)
Steve Roth, JD, MPH
Assistant Secretary