Minutes of the Facilities Committee Development meeting of the Board of Managers of the Dallas County Hospital District, held Wednesday, January 11, 2023, scheduled for 9:30 a.m. in the WISH Building Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

## I. Attendance and Call to Order

Committee Chair Don O'Bannon, Esq, noted that a quorum was physically present and called the meeting to order at 9:35 a.m. Committee member Todd Furniss, JD attended in-person.

**Board Member attendees included:** John Proctor via Webex.

**Staff Present (via Webex and in-person) included:**

Andrew Devine, Associate General Counsel
Beall Carothers, Director of Planning, Development & Construction (in-person)
Bennie Miller, Supplier Diversity Manager
Brad Nitschke, Associate General Counsel
Cody Lee, Facility Program Manager
Edmundo Castañeda, EVP & Chief Operating Officer (in-person)
Felicia Miller, EVP & Chief Talent Officer
Fred Cerise, President & Chief Executive Officer (in-person)
Guy Toliver, Director Inclusion & Supplier Diversity (in-person)
Jeff Giles, Sr. Associate Attorney
John Raish, SVP Support Services (in-person)
John Wilson, Director Planning, Design, and Construction Services
Kellee Boardingham, Executive Assistant (in-person)
Melanie Roberts, SVP Chief Compliance & Ethics Officer
Pamela Bryant, SVP & Chief Supply Chain Officer (in-person)
Rick Humphrey, EVP & Chief Financial Officer
Saul Cordero, VP & Chief Governance Officer (in-person)
Steven Roth, EVP & Chief Legal Officer (in-person)
Vic Summers, SVP Internal Audit

**Other Attendees:**
Caren Pinzur, Eversheds Sutherland
Daina Pitzenberger, JLL Project and Development Services
Mark Harrison, JLL Project and Development Services
Pam Ervin-Davis, Nervi' Strategic Solutions, LLC

## II. Mission Statement

Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

**III. Public Comments Regarding Agenda Items**

No members of the public registered for comments regarding the agenda items.

**IV. Conflicts of Interest**

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

**V. Reports Requiring Deliberation(s) or Approval(s)**

A. Multiple Award Task Order Contract (MATOC) Strategy Update

Pam Bryant reported on the Multiple Award Task Order Contract (MATOC) Strategy Update. An outside counsel has been retained to review and assess the new criteria.

The Committee asked questions and received further information related to the MATOC Strategy Update.

B. Facilities Minority and Women-Owned Business Enterprises (MWBE) Report

Guy Toliver presented the MWBE Report. He reviewed the Construction and Professional Services MWBE metrics.

The Committee asked questions and received further information related to the MWBE Report.

C. Planning Design & Construction (PD&C) Project Horizon

John Raish presented the PD&C Project Horizon. He reviewed the projects and highlighted the contract for the Supply Chain Store Room Expansion and MRD Breakdown. The contract is expected to be presented for approval at the February Budget & Finance Committee.

The Committee asked questions and received further information related to the PD&C Project Horizon.

D. Chase Relocation to Moody 6th Floor

John Raish reviewed the project timeline and anticipated move-in date for Moody.

The Committee asked questions and received further information related to the Chase Relocation to Moody 6th Floor.

E. Chase Admin Relocation to Stemmons

John Raish reviewed the project timeline and move-in date for Stemmons. The offices from Chase will take up three floors in Stemmons with an expected go-live date of March 2023.

The Committee asked questions and received further information related to the Chase Admin Relocation to Stemmons.

F. OK Paper Warehouse Demolition
John Raish reviewed the project timeline and shared responses for the demolition bids are expected on January 12th.

The Committee asked questions and received further information related to the OK Paper Warehouse Demolition.

G. Tex Oak Avenue Renaming Update
Edmundo Castañeda provided an update on the Tex Oak Avenue Renaming. Management presented potential alternatives to Tex Oak for renaming consideration.

The Committee asked questions and received additional information related to the Tex Oak Avenue Renaming Update.

The Committee also discussed possible naming alternatives for other streets on the main Parkland campus.

H. Garland COPC Lease Renewal
John Raish provided an update on the Garland COPC lease Renewal. He reported the lease renewal is for ten years with a cost of $10 per year.

The Committee asked questions and received additional information related to the Garland COPC Lease Renewal.

I. Workforce Development Initiatives
Committee Chair Don O'Bannon facilitated a conversation with the Committee regarding Workforce Development Initiatives. A video highlighting the Second Chance program was also played.

The Committee discussed opportunities to promote workforce development at Parkland. The Committee Chair requested management work on a proposal to present at the Facilities Committee.

## VI. Executive Session

At 11:01 a.m., the Committee went into Executive Session as permitted by the closed meeting exceptions specified on the agenda.

A. Former Campus Demolition Update

Daina Pitzenberger and Mark Harrison of JLL Project and Development Services participated in this discussion.

B. Vickery Replacement Update

Members of management in executive session attendance included:

Andrew Devine, Beall Carothers, Bennie Miller, Brad Nitschke, Edmundo Castañeda, Felicia Miller, Fred Cerise, Guy Toliver, Jeff Giles, John Raish, John Wilson, Kellee Boardingham, Melanie Roberts, Rick Humphrey, Saul Cordero, Steven Roth, and Vic Summers

Chair adjourned Executive Session and moved into Open Session at 11:50 a.m.

## VII. Adjourn

With no further business to discuss, Committee Chair Don O'Bannon, Esq, adjourned the meeting at 11:50 a.m.

SO RECORDED:

Don OBannon (Mar 17, 2023 09:43 CDT)

Don O'Bannon, Esq
Committee Chair

Steven Roth (Mar 1, 2023 16:58 CST)

Steve Roth, JD, MPH
Assistant Secretary