Minutes of the Board of Managers HOMES meeting of the Dallas County Hospital District, held Wednesday, December 14, 2022, scheduled for 12:30 p.m. in the WISH Building Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Chair Marjorie Petty, JD, noted that a quorum was physically present and called the meeting to order at 12:30 p.m.

Board Member attendees included: Chair Marjorie Petty, JD; Eric G. Bing, MD, PhD; Todd Furniss, JD; Reina Gonzalez, JD; Ramon Miguez, PE; Farida Minner, RN; Don O'Bannon, Esq; Elizabeth Palacios, MD; and Lisa Sutter.

Board members John Proctor, and Jeff Tillotson, JD, were not present.

Staff Present (via Webex and in-person) included:

Christina Mintner, SVP Population Health (in-person)
Donna Richardson, EVP & Chief Nursing Executive
Edmundo Castañeda, EVP & Chief Operating Officer (in-person)
Felicia Miller, EVP & Chief Talent Officer (in-person)
Forrest Stovall, Governance Program Manager (in-person)
Fred Cerise, President & Chief Executive Officer (in-person)
Melanie Roberts, SVP Chief Compliance & Ethics Officer
Pam Bryant, SVP Chief Supply Chain Officer
Rick Humphrey, EVP & Chief Financial Officer (in-person)
Saul Cordero, VP & Chief Governance Officer (in-person)
Steven Roth, EVP & Chief Legal Officer (in-person)
Vic Summers, SVP & Chief Audit Officer

II. Mission Statement

Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Consent Agenda

A. Approve Minutes 2022-11-17 HOMES

Ramon Miguez, PE, motioned for the approval of the Consent Agenda. Todd Furniss, JD, seconded the motion. The motion passed unanimously.

VI. Reports Requiring Deliberation(s) or Approval(s)

The Board received information for the following updates presented by SVP Population Health & HOMES, Christina Mintner. She presented on behalf of Kyla Rankin, HOMES Project Director, who could not attend for personal reasons.

A. Operations Update

Christina Mintner reported on HOMES' open positions. There are 3.5 FTEs posted: nurse, peer navigator, business intelligence specialist, and social worker. EPIC Wisdom, the dental module, went live on December 5th. Christina reported on HOMES' outreach efforts in the community for World AIDS Day and Feast of Sharing. Point of Care HIV testing was provided at World AIDS Day and flu vaccines at Feast of Sharing. The collaboration with the Salvation Army for the Pathways Forward Program is going well. The program places homeless patients who are high ED utilizers in a comprehensive program at the Salvation Army.

B. Management and Finance Update

HOMES has seen 7,696 patients this year, 79% to the annual goal. Christina shared approximately $300,000 of the variance to budget in expenses is not due to HOMES. Several cost centers were retired which caused a discrepancy. HOMES is working with Accounting to resolve the issue. HOMES is approximately $14,000 over budget for the month of December but is not over budget for the year.

The Board asked questions and received additional information related to the unduplicated count goal and funding status.

C. Governance Update

The next HOMES Advisory Board meeting is February 13th, 2023, at Noon. HOMES Advisory Board members attended the Joint Community Advisory Board luncheon.

D. HRSA Compliance Manual Requirements: The Big 20

Christina Mintner reviewed The Big 20 manual.

E. HRSA Compliance Manual Requirements - Chapter 17: Budget

Christina Mintner reviewed Chapter 17: Budget. She reported on the HRSA requirements and how HOMES demonstrates compliance with the HRSA requirements. She referenced the Parkland fiscal year and the HRSA calendar year budget differences but noted HOMES complies with both. The annual budget is submitted to HRSA on September 15th. HRSA provides approximately $3.618 million and Parkland provides approximately $4.8 million each year. Christina reviewed the budget narrative as well.

Next, Christina noted the Annual Training for the Board required by HRSA. She reviewed the requirements and how HOMES demonstrates compliance with the requirements.

The Board asked questions and received additional information related to American Rescue Plan Act Funding.

F. 2023 Point in Time Count
Christina Mintner announced the Point in Time Count scheduled for Thursday, January 26th, 2023. The count is an annual requirement for cities that receive HUD funding to measure the extent of homelessness and to identify trends.

VII. Adjourn

With no further business to discuss, Chair Marjorie Petty, JD, adjourned the meeting at 12:46 p.m.

SO RECORDED:

Marjorie Petty
Marjorie Petty (Jan 31, 2023 12:27 CST)

Marjorie D. Petty, JD
Chair

Steven J Roth
Steven J Roth (Feb 3, 2023 18:38 CST)

Steve Roth, JD, MPH
Assistant Secretary