Minutes of the Board of Managers HOMES meeting of the Dallas County Hospital District, held Wednesday, September 28, 2022, scheduled for 12:30 p.m. in the WISH Building Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Chair Marjorie Petty, JD, noted that a quorum was physically present and called the meeting to order at 12:50 p.m.

Board Member attendees included: Chair Marjorie Petty, JD; Eric G. Bing, MD, PhD; Todd Furniss, JD; Ramon Miguez, PE; Farida Minner, RN; and Elizabeth Palacios, MD. Board member Lisa Sutter attended via Webex.

Board members Reina Gonzalez, JD; John Proctor; Don O'Bannon, Esq; and Jeff Tillotson, JD; were not present.

Staff Present (via Webex and in-person) included:

Donna Richardson, EVP & Chief Nursing Executive (in-person)
Edmundo Castañeda, EVP & Chief Operating Officer (in-person)
Forrest Stovall, Governance Program Manager (in-person)
Fred Cerise, President & Chief Executive Officer
Kyla Rankin, HOMES Project Director (in-person)
Pamela Bryant, SVP & Chief Supply Chain Officer
Rick Humphrey, EVP & Chief Financial Officer
Roberto de la Cruz, EVP & Chief Clinical Officer (in-person)
Saul Cordero, VP & Chief Governance Officer (in-person)
Steven Roth, EVP & Chief Legal Officer (in-person)
Vic Summers, SVP & Chief Audit Officer

Other Attendees:
Paula Dobbs-Wiggins, Former Board of Managers Member
Remigio Acevedo Obregon, Sr. ICU RN

II. Mission Statement

Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Consent Agenda

A. Approve Minutes 2022-08-24 HOMES

Ramon Miguez, PE, motioned for the approval of the Consent Agenda. Elizabeth Palacios, MD, seconded the motion. The motion passed unanimously.

VI. Reports Requiring Deliberation(s) or Approval(s)

The Board received information for the following updates presented by HOMES Project Director Kyla Rankin.

A. Operations Update

Kyla Rankin first reported on HOMES' staffing. HOMES has 6.5 FTEs currently posted. One driver accepted an offer and, as an update to the slides, one dental assistant accepted an offer. HOMES is providing COVID-19 and Monkeypox vaccines and will continue vaccine campaigns with existing community partners moving into the fall.

Kyla provided an update on new site partners. The Deflection Center is operational and has seen less than ten patients as of the meeting. There are monthly meetings with the deflection center team to discuss increasing volume. Catholic Charities-St. Jude clinic operations will begin in October rotating between their two permanent supportive housing sites.

HOMES is relocating its mobile medical units & mobile operations to a new site. Clinic operations will close briefly for the move. A new sprinter unit is also expected to arrive in the next month. Lastly, one of the new mobile units was recently in an accident. The mobile unit was drivable and damage appears to be mostly cosmetic, but the mobile unit is currently in the automotive shop being serviced. No staff were harmed in the accident and the driver was not at fault.

The Board asked questions and received additional information related to the Operations Update. The Board also asked questions and received additional information related to the mobile unit accident.

B. Management and Finance Update

Kyla Rankin shared that HOMES has seen 5,892 patients this year, which is 61% of the goal. She does not expect to meet the unduplicated patient goal. Kyla expects overtime to decrease with the recent addition of a new driver and dental assistant.

The Board asked questions and received additional information as to whether HOMES will offer flu vaccines in addition to COVID-19 & Monkeypox vaccines.

C. Governance Update

The next HOMES Advisory Board is Monday, October 10, 2022. The meeting will be held in-person and virtually. Kyla has assessed membership by contacting current

members via telephone. If members were not present at the August Advisory board meeting, Kyla also informed them of proposed bylaws amendments via telephone. Kyla will begin actively recruiting for new Advisory Board members to increase input and participation on the board.

D. HRSA Compliance Manual Requirements: The Big 20
Kyla Rankin reviewed The Big 20 manual.

E. HRSA Compliance Manual Requirements: Chapter 11: Key Management Staff
Kyla Rankin reviewed Chapter 12: Key Management Staff. She reported on the HRSA requirements and how HOMES demonstrates compliance with the HRSA requirements. Kyla reviewed the key personnel positions and the overall organizational chart of HOMES.

VII. Adjourn

With no further business to discuss, Chair Marjorie Petty, JD, adjourned the meeting at 12:59 p.m.

SO RECORDED:

Marjorie D Petty
Marjorie D Petty (Oct 27, 2022 11:48 CDT)

Marjorie D. Petty, JD
Chair

Steven J Roth
Steven J Roth (Oct 26, 2022 17:44 CDT)

Steve Roth, JD, MPH
Assistant Secretary