Minutes of the Board of Managers HOMES meeting of the Dallas County Hospital District, held Wednesday, August 24, 2022, scheduled for 12:30 p.m. in the WISH Building Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Chair Marjorie Petty, JD, noted that a quorum was physically present and called the meeting to order at 12:30 p.m.

Board Member attendees included: Chair Marjorie Petty, JD; Eric G. Bing, MD, PhD; Reina Gonzalez, JD; Ramon Miguez, PE; Don O'Bannon, Esq; Elizabeth Palacios, MD; and Jeff Tillotson, JD. Board member Lisa Sutter attended via Webex.

Board members Todd Furniss, JD; Farida Minner, RN; and John Proctor were not present.

Staff Present (via Webex and in-person) included:

DeLancey Johnson, SVP Associate Chief Talent Officer (in-person)
Donna Richardson, EVP & Chief Nursing Executive (in-person)
Edmundo Castañeda, EVP & Chief Operating Officer (in-person)
Forrest Stovall, Governance Program Manager (in-person)
Fred Cerise, President & Chief Executive Officer (in-person)
Joseph Chang, Chief Medical Officer
Kyla Rankin, HOMES Project Director (in-person)
Melanie Roberts, SVP Chief Compliance & Ethics Officer
Rick Humphrey, EVP & Chief Financial Officer (in-person)
Roberto de la Cruz, EVP & Chief Clinical Officer (in-person)
Saul Cordero, VP & Chief Governance Officer (in-person)
Steven Roth, EVP & Chief Legal Officer (in-person)
Vic Summers, SVP & Chief Audit Officer

II. Mission Statement

Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Consent Agenda

A. Approve Minutes 2022-07-27 HOMES

B. Approve Minutes 2022-08-08 HOMES Advisory Board

Don O'Bannon, Esq, motioned for the approval of the Consent Agenda. Elizabeth Palacios, MD, seconded the motion. The motion passed unanimously.

VI. Reports Requiring Deliberation(s) or Approval(s)

The Board received information for the following updates presented by HOMES Project Director Kyla Rankin.

A. Operations Update

Kyla Rankin first reported on HOMES' staffing. HOMES has 7.5 FTEs currently posted due to the recent hire of a driver and LVN. Kyla noted HOMES is working with OTM to target better candidates. Next, Kyla reported HOMES has given 5,301 COVID vaccines. She reported Monkeypox testing and vaccinations are available at all sites, and HOMES has administered its first vaccine dose. She reported the primary care and deflection center are both operational. Kyla reported HOMES continues to work with Metro Dallas Homeless Alliance to provide care at encampment decommission efforts and provide coverage during ED code capacity.

B. Management and Finance Update

Kyla Rankin shared that HOMES has currently seen 5,190 patients this year, which is 54% of the goal. She does not expect to meet the unduplicated patient goal. Kyla also noted HOMES is struggling with over-time but is actively monitoring. Kyla reported the primary area for over time is the driver position which has been understaffed for the last year.

The Board asked questions and received additional information related to the unduplicated count goal and what can be done to reach the goal. Kyla reported to the board reaching unduplicated patients is a challenge particularly working with current shelter partners as they continue to mitigate the lingering effects of COVID-19 and now the uncertainty of Monkeypox.

C. Governance Update

The next HOMES Advisory Board is Monday, October 10, 2022. Kyla reported on the changes to the Bylaws updating Parkland Health & Hospital System to Parkland Health and including verbiage to address meeting attendance. Kyla noted the updates mirror other population health advisory board bylaws.

D. HRSA Compliance Manual Requirements: The Big 20

Kyla Rankin reviewed The Big 20 manual.

E. HRSA Compliance Manual Requirements: Chapter 12: Contracts
Kyla Rankin reviewed Chapter 12: Contracts. She reviewed contractual affiliation agreement requirements to make sure we are in in compliance about obtaining contracts. She reported on the two contracts that HOMES has: Turtle Creek Manor, Inc. and Pathways Forward with The Salvation Army. She reported on the most recent Pathways Forward contract with The Salvation Army stating that it became operational in May of 2022. She also reported that they have had twenty-two intakes and 6 discharges to date.

F. HRSA Update
Kyla reported that Due to COVID19, HOMES did not have to submit a Service Area Competition (SAC) grant this year, instead a Non-Continuation Compete (NCC) was submitted by the August 19th deadline.

VII. Adjourn

With no further business to discuss, the Chair adjourned the meeting at 12:43 p.m.

SO RECORDED:

Marjorie D Petty
Marjorie D Petty (Sep 29, 2022 13:55 CDT)

Marjorie D. Petty, JD
Chair

Steven J Roth
Steven J Roth (Oct 3, 2022 16:12 CDT)

Steve Roth, JD, MPH
Assistant Secretary