Minutes of the Audit Committee meeting of the Board of Managers of the Dallas County Hospital District, held Tuesday, Wednesday, August 10, 2022 scheduled for 12:30 p.m. in the WISH Building Executive Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Chair Marjorie Petty, JD, noted that a quorum was physically present and called the meeting to order at 12:30 p.m. Committee member Elizabeth Palacios, MD, attended in-person. Committee member Todd Furniss, JD, attended via Webex.

Board of Managers members Reina Gonzalez, JD; Ramon Miguez, PE; and Lisa Sutter also attended.

Staff Present (via Webex and in-person) included:

Amy LaBarge, Director Internal Audit (in-person)
Andrew Devine, Sr. Associate Attorney
Bruce McDaniels, VP & Chief Information Security Officer
Carolyn Foster, Deputy General Counsel (in-person)
Cassandra Jenkins, Specialist IT Operations
Donna Richardson, EVP & Chief Nursing Executive
Edmundo Castañeda, EVP Chief Operating Officer
Felicia Miller, EVP Chief Talent Officer
Forrest Stovall, Governance Program Manager (in-person)
Fred Cerise, President & Chief Executive Officer (in-person)
Geoff Camp, VP Operations Support
Jeff DeFord, Chief Technology Officer
John Raish, SVP Support Services
Kristi Tillery, Police Captain
Marlin Suell, Chief of Police
Melanie Roberts, SVP Chief Compliance & Ethics Officer
Michael Lane, SVP Chief Quality & Patient Safety Officer
Nakia Smith, VP Chief Compliance & Ethics Officer-PCHP
Reigen Lox, VP & Chief of Government Programs-PCHP
Rick Humphrey, EVP Chief Financial Officer (in-person)
Roberto de la Cruz, EVP & Chief Clinical Officer
Saul Cordero, Chief Governance Officer (in-person)
Vic Summers, SVP Internal Audit (in-person)

II. Mission Statement

Committee Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Reports Requiring Deliberation(s) or Approval(s)

A. Open Session Audit Follow-up Summary and Report

Vic Summers presented the Open Session Audit Follow-up Summary and Report. Three audits and five issues closed in the previous period. Vic highlighted new details added to the Follow-up Report to demonstrate what areas are currently working on the issues detailed in the Audits.

The Committee asked questions and received further information related to the Open Session Audit Follow-up Summary and Report.

B. Approve Fiscal Year 2023 Internal Audit Services Budget (Action)

Vic Summers presented the FY2023 Internal Audit Services Budget for annual approval.

The Committee asked questions and received further information related to appropriate staffing.

Elizabeth Palacios, MD, motioned to recommend Board approval of the FY2023 Internal Audit Services Budget. Marjorie Petty, JD, seconded the motion. The motion passed unanimously.

VI. Executive Session

At 12:41 p.m., the Committee moved into Executive Session as permitted by the closed meeting exceptions specified on the agenda.

Members of management were excused from the discussion of topics as necessary.

Members of management in executive session attendance included:

Amy LaBarge, Andrew Devine, Bruce McDaniels, Carolyn Foster, Cassandra Jenkins, Donna Richardson, Edmundo Castañeda, Felicia Miller, Forrest Stovall, Fred Cerise, Geoff Camp, Jeff DeFord, John Raish, Kristi Tillery, Marlin Suell, Melanie Roberts, Michael Lane, Nakia Smith, Reigen Lox, Rick Humphrey, Roberto de la Cruz, Saul Cordero, and Vic Summers

A. Executive Session Audit Follow-up Report

B. Audit Reports Summary

i. Information Security Audit, Report No. 22-09

ii. Parkland Community Health Plan (PCHP) – Vendor Management Audit, Report No. 22-25

C. Consultation with Attorney Regarding:
   i. Status of litigation, claims, and settlements

Board of Managers member Reina Gonzalez, JD, was recused from the Consultation with Attorney portion of Executive Session.

D. Independent Briefing with Audit Committee (Verbal)

The Committee adjourned the executive session at 2:05 p.m.

VII. Adjourn

With no further business to discuss, Chair Marjorie Petty, JD, adjourned the meeting at 2:05 p.m.

SO RECORDED:

Marjorie D Petty
Marjorie D Petty (Sep 29, 2022 13:55 CDT)

Marjorie Petty, JD
Chair

Steven J Roth
Steven J Roth (Oct 3, 2022 16:12 CDT)

Steve Roth, JD, MPH
Assistant Secretary