Minutes of the Board of Managers HOMES meeting of the Dallas County Hospital District, held Wednesday, July 27, 2022, scheduled for 12:30 p.m. in the WISH Building Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Chair Marjorie Petty, JD, noted that a quorum was physically present and called the meeting to order at 12:30 p.m.

Board Member attendees included: Chair Marjorie Petty, JD; Eric G. Bing, MD, PhD; Todd Furniss, JD; Robert Martinez, JD; Ramon Miguez, PE; Don O'Bannon, Esq; and Elizabeth Palacios, MD.

Board members John Proctor and Lisa Sutter attended via Webex.

Board members Farida Minner, RN, and Jeff Tillotson, JD, were not present.

Staff Present (via Webex and in-person) included:

Andrew Devine, Sr. Associate Attorney
April Audain, VP UT Contracts Administration
Brad Nitschke, Associate General Counsel
Donna Persaud, HOMES Medical Director (in-person)
Donna Richardson, EVP & Chief Nursing Executive
Felicia Miller, EVP & Chief Talent Officer
Forrest Stovall, Governance Program Manager (in-person)
Fred Cerise, President & Chief Executive Officer (in-person)
Jared Ginter, VP Institutional Risk Management
Joseph Chang, Chief Medical Officer
Kyla Rankin, HOMES Project Director (in-person)
Pam Bryant, SVP Chief Supply Chain Officer
Rick Humphrey, EVP & Chief Financial Officer
Roberto de la Cruz, EVP & Chief Clinical Officer
Saul Cordero, VP & Chief Governance Officer (in-person)
Steven Roth, EVP & General Counsel (in-person)
Vic Summers, SVP & Chief Audit Officer

II. Mission Statement

Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Consent Agenda

A. Approve Minutes 2022-06-29 HOMES

Todd Furniss, JD, motioned for the approval of the Consent Agenda. Ramon Miguez, PE, seconded the motion. The motion passed unanimously.

VI. Reports Requiring Deliberation(s) or Approval(s)

The Board received information for the following updates presented by HOMES Project Director Kyla Rankin.

A. Operations Update

Kyla Rankin first reported on HOMES' staffing. HOMES has 7.5 FTEs currently posted due to the recent hire of a driver and LVN. Kyla noted HOMES is working with OTM to target better candidates. Next, Kyla reported HOMES has given 5,073 COVID vaccines. There is an increase in COVID cases within shelters. Kyla provided an update on the restart of EPIC Wisdom and the roll out of Telehealth in HOMES.

B. Management and Finance Update

Kyla Rankin shared that HOMES annual unduplicated patient goal is 9,675. HOMES has currently seen 4,653 patients this year, which is 48% of the goal. She does not expect to meet the unduplicated patient goal. Kyla also noted HOMES experienced over-time in June due to driver and dental assistant vacancies.

The Board asked questions and received additional information related to the unduplicated count goal and what can be done to reach the goal. Kyla reported to the board reaching unduplicated patients is a challenge particularly working with current shelter partners as they continue to mitigate the lingering effects of COVID-19 and now the uncertainty of Monkeypox.

C. Governance Update

The next HOMES Advisory Board is Monday, August 8, 2022. The meeting will be offered both in-person and virtual. Kyla will bring the HOMES Bylaws for review and approval to the meeting.

D. Quality Improvement Update

Dr. Donna Persaud provided a Quality Improvement Update to the Board. She first reviewed HOMES' scorecard for which performance is acceptable. Dr. Persaud reported on the HRSA Quality Measures. Ten measures are above goal, four measures with year over year improvement although no goal established. She discussed action plans for four measures needing improvement.

E. HRSA Compliance Manual Requirements: The Big 20
Kyla Rankin reviewed The Big 20 manual.

F. HRSA Compliance Manual Requirements: Chapter 5: Clinical Staffing
Kyla Rankin reviewed Chapter 5: Clinical Staffing. She reviewed the HRSA requirements and demonstrated that HOMES meets the requirements by the completion of Form 5A-services provided, staff credentialing and privileging policies, operating procedures, and maintaining records for all clinical staff.

VII. Adjourn

With no further business to discuss, the Chair adjourned the meeting at 12:49 p.m.

SO RECORDED:

Marjorie Petty
Marjorie Petty (Sep 20, 2022 10:21 CDT)

Marjorie D. Petty, JD
Chair

Steven Roth
Steven Roth (Sep 12, 2022 16:31 CDT)

Steve Roth, JD, MPH
Assistant Secretary