Minutes of the Audit Committee meeting of the Board of Managers of the Dallas County Hospital District, held Tuesday, Wednesday, June 8, 2022 scheduled for 12:30 p.m. in the WISH Building Executive Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Committee Chair Robert Martinez, JD, noted that a quorum was physically present and called the meeting to order at 12:30 p.m. Committee member Elizabeth Palacios, MD, attended in-person. Committee member Todd Furniss, JD, attended via Webex.

Board of Managers member Lisa Sutter also attended.

Staff Present (via Webex and in-person) included:

Amy LaBarge, Director Internal Audit
Donna Richardson, EVP & Chief Nursing Executive
Edmundo Castañeda, EVP Chief Operating Officer
Felicia Miller, EVP Chief Talent Officer
Forrest Stovall, Governance Program Coordinator (in-person)
Fred Cerise, President & Chief Executive Officer (in-person)
Gerry Baker, SVP Revenue Cycle
Patricia Shirey, VP Clinic Operations
Rick Humphrey, EVP Chief Financial Officer (in-person)
Roberto de la Cruz, EVP & Chief Clinical Officer
Saul Cordero, Chief Governance Officer (in-person)
Shelia Fisher, Director Grants Management
Steve Roth, EVP & General Counsel (in-person)
Vic Summers, SVP Internal Audit (in-person)

Other Attendees:
Rebekah Chenelle, Dallas County

II. Mission Statement

Committee Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Reports Requiring Deliberation(s) or Approval(s)

A. Open Session Audit Follow-up Summary and Report

Vic Summers presented the Open Session Audit Follow-up Summary and Report. Two audits and two issues closed in the previous period. Vic highlighted new details added to the Follow-up Report to demonstrate what areas are currently working on the issues detailed in the Audits.

The Committee asked questions and received further information related to the Open Session Audit Follow-up Summary and Report.

B. Audit Committee Charter – Annual Approval

Vic Summers presented the Audit Committee Charter for annual approval. The only change is the new DBA to Parkland Health.

Elizabeth Palacios, MD, motioned to recommend Board approval of the Audit Committee Charter. Robert Martinez, JD, seconded the motion. The motion passed unanimously.

C. Audit Charter – Annual Approval

Vic Summers presented the Audit Charter for annual approval. The two proposed changes are related to the DBA 'Parkland Health' and the new reporting structure to the Chief Financial Officer (CFO) rather than the Chief Operating Officer (COO).

Elizabeth Palacios, MD, motioned to recommend Board approval of the Audit Charter. Robert Martinez, JD, seconded the motion. The motion passed unanimously.

VI. Executive Session

At 12:39 p.m., the Committee moved into Executive Session as permitted by the closed meeting exceptions specified on the agenda.

Members of management were excused from the discussion of topics as necessary.

Members of management in executive session attendance included:

Amy LaBarge, Donna Richardson, Edmundo Castañeda, Felicia Miller, Forrest Stovall, Fred Cerise, Patricia Shirey, Rick Humphrey, Roberto de la Cruz, Saul Cordero, Shelia Fisher, Steve Roth, and Vic Summers

A. Executive Session Audit Follow-up Report

B. Audit Reports Summary
   i. Epilepsy Program (CAP) Validation Audit, Report No. 22-02

C. Consultation with Attorney Regarding:
   i. Status of litigation, claims, and settlements

D. Independent Briefing with Audit Committee (Verbal)

The Committee adjourned the executive session at 1:00 p.m.

VII. Adjourn

With no further business to discuss, Committee Chair Robert Martinez, JD, adjourned the meeting at 1:02 p.m.

SO RECORDED:

Robert D. Martinez
Robert D. Martinez (Aug 2, 2022 22:01 CDT)

Robert Martinez, JD
Committee Chair

Steven J Roth
Steven J Roth (Aug 2, 2022 15:48 CDT)

Steve Roth, JD, MPH
Assistant Secretary