Minutes of the Facilities Committee Development meeting of the Board of Managers of the Dallas County Hospital District, held Wednesday, May 18, 2022 scheduled for 11:30 a.m. in the WISH Building Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Committee Chair Don O'Bannon, Esq, noted that a quorum was physically present and called the meeting to order at 11:30 a.m. Committee members Todd Furniss, JD (left at 1:04 p.m.); Robert Martinez, JD; and John Proctor were present.

Staff Present (via Webex and in-person) included:

Adriana Hinojosa, Supplier Diversity Program Manager
Beall Carothers, Director of Planning, Development & Construction (in-person)
Bennie Miller, Manager Supplier Diversity
Cody Lee, Facility Program Manager
Edmundo Castañeda, EVP & Chief Operating Officer (in-person)
Felicia Miller, EVP & Chief Talent Officer
Forrest Stovall, Governance Program Coordinator (in-person)
Guy Toliver, Director Inclusion & Supplier Diversity (in-person)
James Balfour, Sr. Associate General Counsel (in-person)
John Raish, SVP Support Services (in-person)
John Wilson, Director Planning, Design, & Construction
Mark Stewart, Mgr., Project, Renovations & New Construction
Melanie Roberts, SVP Chief Compliance & Ethics Officer
Pamela Bryant, SVP & Chief Supply Chain Officer (in-person)
Rick Humphrey, EVP & Chief Financial Officer
Roberto de la Cruz, EVP Chief Clinical Officer
Saul Cordero, VP & Chief Governance Officer (in-person)
Vic Summers, SVP Internal Audit

II. Mission Statement

Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Reports Requiring Deliberation(s) or Approval(s)

A. MATOC Overview

Jay Balfour provided an overview of the Multiple Award Task Order Contract (MATOC). He defined what MATOC is, how it's used, and provided a brief history of the program at Parkland.

The Committee asked questions and received further information related to the MATOC Overview.

Next, Pam Bryant provided a breakdown of the current MATOC program. She reviewed the companies, MWBE breakdown, and total award amounts.

The Committee asked questions and received further information related to the MATOC data. The Committee also asked questions and received further information related to the overhead cost and process related to the MATOC awards.

The Committee had an at length dynamic discussion related to the MATOC program, the types of companies that are part of the program, and the overall goals of the MATOC program. The Committee requested management come back with recommendations on how to develop the MATOC program to ensure it is building up small contractors and building capacity in a competitive market.

B. Old Parkland Campus Demolition

John Raish reported on the Old Parkland Campus Demolition. He reviewed the anticipated timeline for demolition and the abatement activities that are beginning in the coming weeks. The last day for pedestrian traffic through the old Parkland campus is July 9th.

The Committee asked questions and received further information related to the Old Parkland Campus Demolition.

C. Procurement Update: OK Paper Warehouse Demolition

Jay Balfour provided an update on the procurement for the OK Paper Warehouse Demolition and the separate contract for the surface lot construction. The project will have a 30% MWBE participation requirement.

D. Procurement Update: Childcare Site Expansion (Annie's Place)

Jay Balfour discussed the procurement for Annie's Place expansion. He anticipates the next update to include the design progress followed by the construction contract procurement.

VI. Executive Session

At 12:28 p.m., the Committee went into Executive Session as permitted by the closed meeting exceptions specified on the agenda.

Members of management were excused from the discussion of topics as necessary.

A. Existing and Potential Procurement Contracts Relating to Real Property and Related Professional
   i. Moody 6th Floor CMAR Clinic Buildout
   ii. Architect/Engineer as Independent Representative to Parkland for Design-Build Firm to Construct Free-Standing Administration Tower

B. Chase Lease Update

C. Stemmons Lease Update

D. Vickery Lease Update

E. Stewpot Co-location Agreement

F. Mobile Banking License

G. Amelia Court Update

Members of management in executive session attendance included:

Beall Carothers, Edmundo Castañeda, Felicia Miller, Forrest Stovall, Guy Toliver, James Balfour, John Raish, John Wilson, Melanie Roberts, Nneka Egbuniwe, Pam Bryant, Rick Humphrey, Roberto de la Cruz, Saul Cordero, and Vic Summers

The Committee reviewed information regarding the agenda items presented by management and asked additional questions and received answers.

At 1:10 p.m., the Committee moved into Open Session.

VII. Adjourn

With no further business to discuss, Committee Chair Don O'Bannon, Esq, adjourned the meeting at 1:11 p.m.

SO RECORDED:

Don O'Bannon, Esq
Committee Chair

Steven Roth
Steven Roth (Jul 5, 2022 17:09 CDT)

Steve Roth, JD, MPH
Assistant Secretary