Minutes of the Board of Managers HOMES meeting of the Dallas County Hospital District, held Wednesday, August 27th, 2025, scheduled for 12:30 pm, or directly following the Quality and Safety Meeting in the WISH 02-175 Executive Conference Room at Parkland Health and via Webex. These minutes do not constitute a certified agenda for the meeting.

I. Attendance and Call to Order

Chair Marjorie Petty noted that a quorum was physically present and called the meeting to order at 12:31 pm.

Board Member attendees included: Vincent Hall, Lisa Sutter, Eric G. Bing, MD, Reina Gonzalez, JD, Farida Minner, RN, Ramon Miguez, PE, Elizabeth Palacios, MD, and Yasmin Simon, JD.

Staff Present (via Webex and in-person) included:

Brett Moran, Chief Health Officer
Donna Richardson, EVP & Chief Nursing Officer
Edmundo Castañeda, EVP & Chief Operating Officer
Francesco Mainetti, SVP Ambulatory Clinical Operations
Fred Cerise, President & Chief Executive Officer
James Perez, VP Clinical Operations
Joseph Chang, Chief Medical Officer
Keri Disney-Story, VP/Clinical Finance
Kyla Rankin, HOMES Project Director
Melanie Roberts, SVP & Chief Compliance and Ethics Officer
Michelle Ng, Administrative Resident
Michael Lane, SVP & Chief Quality and Safety Officer
Morgan Simmons, Governance Program Coordinator
Rick Humphrey, EVP & Chief Financial Officer
Saul Cordero, SVP & Chief Governance & Strategy Officer
Steven Roth, EVP & Chief Legal Officer

Additional Attendees: None

II. Mission Statement

Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After reviewing the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Consent Agenda

A. Appropriate Action Regarding Minutes 2025-07-23 HOMES

B. Appropriate Action Regarding Minutes 2025-08-11 HOMES Advisory Board

Vincent Hall motioned for the approval of the Consent Agenda. Elizabeth Palacios seconded the motion. The motion passed unanimously.

VI. Reports Requiring Deliberation(s) or Approval(s)

A. Operations Update (day-to-day) operations, including but not limited to – staffing/operational challenges/partner site activity)
Kyla Rankin presented the operational updates for HOMES. There is one Dental FTE position still open along with one Psychologist and one mobile medical unit diver. Kyla is actively recruiting for these positions. HOMES will now be located at two new sites: Metrocrest and St. Jude Advantage Point. Kyla mentioned that the volume at these sites has been consistent since the transition. Kyla updated the Board on the fixed-site location of the mobile units which will allow them to stay at the Stewpot and no longer have to drive back and forth from Parkland to the site. Kyla showed the Board a picture of how the fixed-site location works and how the Mobile units are locked on these locations.

B. Management and Finance Update – volume, revenue, expenses, and overtime
Kyla mentioned the number of unduplicated patients is 5,721, which is 62% of the annual goal of 9192 unduplicated patients. Kyla also mentioned the decrease in overtime for the month of June as she is working to minimize these hours further.

C. Governance Update: Organization of HOMES meetings, Upcoming Meetings (HOMES advisory board, which meets on the 2nd Monday of every other month)
Kyla mentioned the next HOMES Advisory Board meeting will be held on Monday, October 12th, 2025, at 11:30 AM with a hybrid option available.

D. Review and discuss provisions of the Health Resources and Services Administration (HRSA) Compliance Manual Requirements – Chapter 14 Collaborative Relationships
Kyla reminded the Board of the HRSA Compliance manual, which has 21 chapters, 19 of which are requirements in four areas:

- Clinical
- Financial
- Governance
- Annual training has been added as the 20th requirement.

Kyla mentioned the requirements of this chapter include establishing and maintaining collaborative relationships with other health care providers in the area, to provide access to services not available through the health center and to reduce the non-urgent use of hospital emergency departments. Kyla also mentioned the importance of coordinating and integrating project activities with the activities of other federally-funded, as well as State and local, health services delivery projects and programs serving the same population.

Kyla also presented on the fixed-site locations as well as mobile site locations as examples of the ongoing collaborations the HOMES units have.

VII. Adjourn

With no further business to discuss, Elizabeth Palacios adjourned the meeting at 12:39 pm.

SO RECORDED:

Marjorie D. Petty, JD
Chair

Steven Roth (Oct 1, 2025 12:49:45 CDT)

Steven Roth, JD, MPH
Assistant Secretary