Minutes of the Board of Managers HOMES meeting of the Dallas County Hospital District, held Wednesday, June 18th, 2025, scheduled for 12:30 pm, or directly following the Quality and Safety Meeting in the WISH 02-175 Executive Conference Room at Parkland Health and via Webex. These minutes do not constitute a certified agenda for the meeting.

I. Attendance and Call to Order

Chair Marjorie Petty noted that a quorum was physically present and called the meeting to order at 12:30 pm.

Board Member attendees included: Vincent Hall, Lisa Sutter, Todd Furniss, JD, Eric G. Bing, MD, Reina Gonzalez, JD, Farida Minner, RN, Ramon Miguez, PE, Elizabeth Palacios, MD, and Yasmin Simon, JD.

Staff Present (via Webex and in-person) included:
Anika Dachiraju, Summer Governance Intern
Bennie Miller, Manager, Supplier Diversity
Brett Moran, Chief Health Officer
Edmundo Castañeda, EVP & Chief Operating Officer
Fred Cerise, President & Chief Executive Officer
Guy Toliver, Dir Inclusion-Supply Diversity
Jeffery Giles, Sr. Associate Attorney
Jessica Hernandez, SVP & Chief Health Equity Officer
Joseph Chang, Chief Medical Officer
Katherine Yoder, VP/Government Relations
Kellee Boardingham, Executive Assistant
Keri Disney-Story, VP/Clinical Finance
Michelle Ng, Administrative Resident
Michael Lane, SVP & Chief Quality and Safety Officer
Pamela Bryant, SVP/Supply Chain
Rick Humphrey, EVP & Chief Financial Officer
Saul Cordero, SVP & Chief Governance & Strategy Officer
Steven Roth, EVP & Chief Legal Officer

Additional Attendees:
Colette Holt, MWBE Law (Webex)
Archana Murthy, Legal Resident
Chrsitopher Roy, Legal Resident
Austin Chen, Legal Resident

II. Mission Statement

Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Consent Agenda

A. Appropriate Action Regarding Minutes 2025-05-21 HOMES

B. Appropriate Action regarding Minutes 2025-06-09 HOMES Advisory Board

Elizabeth Palacios motioned for the approval of the Consent Agenda. Ramon Miguez seconded the motion. The motion passed unanimously.

VI. Reports Requiring Deliberation(s) or Approval(s)

A. Operations Update (day-to-day) operations, including but not limited to – staffing/operational challenges/partner site activity)

Kyla Rankin presented the operational updates for HOMES. There is one Dental FTE position opening starting the week of July 23rd. HOMES will now be located at two new sites: Metrocrest and St. Jude Advantage Point. Kyla mentioned that Parkland has implemented a new strategy for fleet management under the supply chain department. The mobile unit operational management will transition from internal management through HOMES. The driver staff management will remain within the HOMES department specifically. Kyla also mentioned the medical volume at the Stewpot location has remained steady.

B. Management and Finance Update – volume, revenue, expenses, and overtime

Kyla mentioned the number of unduplicated patients is 4326, which is 47% of the annual goal of 9192 unduplicated patients. Kyla also mentioned the decrease in overtime for the month of May/June as she is working to minimize these hours.

C. Governance Update: Organization of HOMES meetings, Upcoming Meetings (HOMES advisory board, which meets on the 2nd Monday of every other month)

Kyla mentioned the next HOMES Advisory Board meeting will be held on Monday, August 11th, 2025, at 11:30 AM with a hybrid option available.

D. Review and discuss provisions of the Health Resources and Services Administration (HRSA) Compliance Manual Requirements – Chapter 5 Clinical Staffing
Kyla reminded the Board of the HRSA Compliance manual, which has 21 chapters, 19 of which are requirements in four areas:

- Clinical
- Financial
- Governance
- Annual training has been added as the 20th requirement.

Kyla mentioned the demonstrated compliance with HRSA approved form 5A regarding services provided, operating procedures for all initial and recurring review of credentials and privileges for clinical staff and maintain files for all clinical staff.

E. Update and Report on Unit Based Council (UBC) Water Bottle Collection Event Timeline
The HOMES 4th annual reusable water bottle drive which will begin on July 1st. These water bottles will then be donated to shelters and HOMES clinic sites.

VII. Adjourn

With no further business to discuss, Elizabeth Palacios adjourned the meeting at 12:39 pm.

SO RECORDED:

Marjorie D. Petty
Marjorie D. Petty (Aug 7, 2025 09:58:25 CDT)
Marjorie D. Petty, JD
Chair

Steven Roth
Steven Roth (Aug 2, 2025 11:18:42 CDT)
Steven Roth, JD, MPH
Assistant Secretary