Minutes of the Board of Managers HOMES meeting of the Dallas County Hospital District, held Wednesday, April 22th, 2025, scheduled for 12:30 pm, or directly following the Quality and Safety Meeting in the WISH 02-175 Executive Conference Room at Parkland Health and via WebEx. These minutes do not constitute a certified agenda for the meeting.

I. Attendance and Call to Order

Chair, Marjorie Petty, noted that a quorum was physically present and called the meeting to order at 12:30 pm.

Board Member attendees included: Vincent Hall, Lisa Sutter, Todd Furniss, JD, Eric G. Bing, MD, Byron Cryer MD, Reina Gonzalez, JD, Ramon Miguez, PE, and Yasmin Simon, JD.

Board members Elizabeth Palacios, MD and Farida Minner, RN, were not present.

Brett Moran, Chief Health Officer
Bruce McDaniels, VP & Chief Information Security Officer
Donna Richardson, EVP & CNE
Edmundo Castañeda, EVP & Chief Operating Officer
Fred Cerise, President & Chief Executive Officer
Felicia Miller, EVP & Chief Talent Officer
Jessica Hernandez, SVP & Chief Health Equity Officer
Joseph Chang, Chief Medical Officer
Michelle Ng, Administrative Resident
Michael Lane, SVP & Chief Quality and Safety Officer
Michael Horne, President & CEO, Parkland Foundation
Morgan Simmons, Governance Program Coordinator
Melanie Roberts, SVP/Chief Compliance & Ethics Officer
Rick Humphrey, EVP & Chief Financial Officer
Saul Cordero, SVP & Chief Governance & Strategy Officer
Steven Roth, EVP & Chief Legal Officer
Stephanie Crank, RN, Prof Development Practitioner

Additional Attendees:
Socorro Salazar, Dallas County Commission (via Webex)
Deacon Shawn French, Parkland Clinical Pastoral Education (via Webex)
Gabby Kidane, Commissioner Price's Officer (via Webex)
Idalia Amaya, Public Policy Advisor – Judge Jenkins

II. Mission Statement

Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Consent Agenda

A. Appropriate Action Regarding Minutes 2025-03-26 HOMES
B. Appropriate Action Regarding Minutes 2025-04-14 Advisory Board HOMES

Ramon Miguez motioned for the approval of the Consent Agenda. Byron Cryer seconded the motion. The motion passed unanimously.

VI. Reports Requiring Deliberation(s) or Approval(s)

A. Operations Update (day-to-day) operations, including but not limited to – staffing/operational challenges/partner site activity)

Kyla mentioned there are four current vacancies. There is an offer for the MPA position, and the team is waiting to hear back from the candidate. Kyla mentioned the mobile unit is not back in service. There is a new shuttle in use for the HOMES program to get from site to site. Kyla mentioned the state of homelessness address which is on Tuesday May 20th. Kyla presented the service contract for residential substance abuse treatment, which will be out for bid this summer. HOMES is also required to participate in the CHNA report and will coordinate with the Community Health team at Parkland to publish the HOMES-specific data. Kyla updated the Board on the Site review for the Stewpot, which has relocated to their Malcolm X location. The HOMES mobile units are stationed at this site five days a week for medical and four days a week for dental services. There is a request from the Stewpot to have HOMES install a fixed-site location for clinical services.

Ramon Miguez asked if the intent is for Parkland to have a permanent presence at this site and if that will require additional staffing. Kyla answered: No, it will not require additional staffing. Dr. Bing asked if Parkland would be required to build out this clinic. Kyla mentioned this will, in fact, have to be built out since there is no clinic there currently. Edmundo mentioned there may be philanthropic support for this opportunity.

B. Management and Finance Update – volume, revenue, expenses, and overtime
Kyla presented the management and finance update. Kyla mentioned the unduplicated patient count, year to date, is 3,028, which is 32% of the overall goal, which is trending similar to the data from last year. Expenses for the month of March evened out due to less overtime and fewer vacancies. Kyla mentioned the month as a whole was good.

C. Governance Update: Organization of HOMES meetings, Upcoming Meetings (HOMES advisory board which meets the 2nd Monday of every other month)
Kyla mentioned the next HOMES advisory Board meeting will occur June 9th starting at 11:30AM in the Moody Outpatient Center with a Webex option available. All Board Members are welcome and encouraged to attend.

D. Review and discuss provisions of the Health Resources and Services Administration (HRSA) Compliance Manual Requirements – Chapter 9 Sliding Fee Discount
Kyla reminded the Board of the HRSA Compliance manual, which has 21 chapters, 19 of which are requirements in four areas:

- Clinical
- Financial
- Governance
- Annual training

Kyla reviewed chapter 9 and mentioned that HOMES demonstrates compliance with the sliding fee discount program. No patient is denied services due to inability to pay (this applies to all required and additional HOMES services). HOMES does not collect funds on-site, regardless.
Ramon asked if it would make more sense to not have a sliding fee discount mandate and state that we don't require payment. Kyla mentioned this is more so for record keeping.

E. HRSA Update regarding Universal Data Submission (UDS) Submission and Additional Reviewer Questions
Kayla reviewed the annual uniform data system reporting. The report for the homes program was submitted February 15th and included patient demographics, services provided, staffing, clinical processes, and results, along with patients' use of services, costs, and revenues. All final data is completed, and UDS data has been signed off on. The Bridge Access Program funding has also been completed.

F. Deliberation and Appropriate Action Regarding Policies:

- Grants Financial Management
    - Updates to include:
        - 2025 Federal Poverty Level
        - Minor formatting

- FQHC Sliding Fee Discount Program
  - Updates to include:
    - Minor formatting

Vincent Hall motioned for the approval of the Grants Financial Management and FQHC Sliding Fee Discount policies. Byron Cryer seconded the motion. The motion passed unanimously.

VII. Adjourn

With no further business to discuss, Elizabeth Palacios, adjourned the meeting at 12:43 pm.

SO RECORDED:

Marjorie D. Petty, JD
Marjorie D. Petty, JD (Jun 17, 2025 16:10 CDT)
Marjorie D. Petty, JD
Chair

Steven Roth (Jun 7, 2025 12:00 CDT)
Steven Roth, JD, MPH
Assistant Secretary