Minutes of the Board of Managers HOMES meeting of the Dallas County Hospital District, held Wednesday, March 19th, 2025, scheduled for 12:30 pm, or directly following the Quality and Safety Meeting in the Moody Outpatient Building Conference Room (01-1116/01-1118) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Vice Chair Elizabeth Palacios noted that a quorum was physically present and called the meeting to order at 12:35 pm in Chair, Marjorie Petty's, absence.

Board Member attendees included: Vincent Hall; Elizabeth Palacios, MD; Farida Minner, RN, Todd Furniss, JD, Byron Cryer, MD, Lisa Sutter (via Webex), Ramon Miguez, Reina Gonzalez and Eric G. Bing, MD.

Board member Yasmin Simon was not present.

Staff Present (via Webex and in-person) included:

Donna Richardson, EVP & CNE
Donna Persaud, HOMES Medical Director
Edmundo Castañeda, EVP & Chief Operating Officer
Fred Cerise, President & Chief Executive Officer
Felicia Miller, EVP & Chief Talent Officer
James Orrison, Administrative Resident
Jessica Hernandez, SVP & Chief Health Equity Officer
Morgan Simmons, Governance Program Coordinator
Melanie Roberts, SVP/Chief Compliance & Ethics Officer
Rick Humphrey, EVP & Chief Financial Officer
Saul Cordero, SVP & Chief Governance & Strategy Officer
Steven Roth, EVP & Chief Legal Office
Stephanie Crank, RN Prof Development Practitioner

II. Mission Statement

Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Consent Agenda

A. Appropriate Action Regarding Minutes 2025-02-26 HOMES

Byron Cryer motioned for the approval of the Consent Agenda. Vincent Hall seconded the motion. The motion passed unanimously.

VI. Reports Requiring Deliberation(s) or Approval(s)

A. Operations Update (day-to-day) operations including but not limited to – staffing/operational challenges/partner site activity)

Kyla presented on the operations updates for the months of February and March. Kyla mentioned the peer navigator position was accepted but the candidate did not pass the final background check. The nurse residency positions are open and actively interviewing for the ambulatory care unit. Kyla updated the Board on the Stewpot location which will be at the Malcom X location during the interim. Kyla mentioned there is a proposal submitted by Parkland for the Stewpot location to either have Stewpot renovate and allow Parkland to lease the space, for Parkland to renovate the space and pay no rent, we operate at another location, or we only use the mobile units. Kyla mentioned the opportunity to partner with new organizations while Stewpot is out of commission. These partnerships will depend on the accessibility of the new locations and the availability of sheltered spaces for clinics.

Kyla mentioned the mobile unit undergoing repair should be complete by May. Kyla mentioned the state of homelessness address will occur in May.

B. Management and Finance Update – volume, revenue, expenses, and overtime

Kyla presented the management and finance update. Kyla mentioned the unduplicated patient count, year to date, is 2292 which is 25% to the overall goal which is trending similar to the data from last year. Expenses for the month of March evened out due to less overtime and fewer vacancies. The financial team is looking into billing coding to ensure the correct billing codes were applied to all patients visits so far.

C. Governance Update: Organization of HOMES meetings, Upcoming Meetings (HOMES advisory board which meets the 2nd Monday of every other month)

Kyla mentioned the next HOMES advisory Board meeting will occur April 14th starting at 11:30AM in the Moody Outpatient Center with a Webex option available. All Board Members are welcome and encouraged to attend.

D. Quarterly Quality Data Review for HOMES (HRSA metrics, score-card safety posts, patient surveys)

Dr. Donna Persaud presented the COPC metric balance score card for patient care and safety audits in 2024. Dr. Persaud reviewed the summary data for calendar year 2024. The safety event category with the highest reported incidence of events was workplace violence which is usual due to the patient population HOMES sees. De-escalation strategies have been implemented and reviewed as Parkland works to lessen the burden of workplace violence. Dr. Persaud presented the patient satisfaction survey collection from CY2024 which showed high satisfaction for the year. When analyzing the surveys the nurses and providers were highly regarded as the most satisfying portion of the visit with opportunity to grow in after hours access. Dr. Persaud talked about the success of the hypertension screening program which showed significant data form CY2024 compared to past years with a decrease in hypertension burden. This is due to the outreach education for hypertension, the nutritionist and the updated medications HOMES I provided. Dr. Persaud presented the quality measures regarding breast cancer screening, HIV screening, childhood immunization and depression remission. Dr. Persaud also mentioned the need for a mobile breast cancer screening unit.

Dr. Persaud mentioned the impact of socks to the HOMES patients with over 7,000 socks collected by Parkland.

E. Review and discuss provisions of the Health Resources and Services Administration (HRSA) Compliance Manual Requirements

Kyla reminded the Board of the HRSA Compliance manual which has 21 chapters, 19 of which are requirements in four areas:

- Clinical
- Financial
- Governance
- Annual training

F. Discussion Regarding HRSA Manual Requirement Chapter 15: Financial Management and Accounting Systems

Kyla reviewed the chapter 15 which states that anything form HRSA must be separate from Parkland from an accounting perspective due to the grants and funding specific to HOMES.

G. HRSA Update regarding Universal Data Submission (UDS) Submission and Additional Reviewer Questions

Kayla reviewed the annual uniform data system reporting. The report for the homes program was submitted February 15th and included patient demographic, services provided, staffing, clinical processes, and results along with patient's use of services costs and revenues. The reviewer feedback has been received, and updates are requested by March 14th which have also been submitted, and the final data will be reviewed by the end of April 2025.

VII. Adjourn

With no further business to discuss, Elizabeth Palacios, adjourned the meeting at 1:04 pm.

SO RECORDED:

Marjorie D Petty
Marjorie D Petty (May 6, 2025 13:11 CDT)

Marjorie D. Petty, JD
Chair

Steven Roth
Steven Roth (Apr 29, 2025 17:03 CDT)

Steven Roth, JD, MPH
Assistant Secretary