Minutes of the Quality of Care and Patient Safety Committee meeting of the Board of Managers of the Dallas County Hospital District, held Wednesday, February 26th, 2025, scheduled for 10:00 a.m. in the WISH Building Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Committee Chair Elizabeth Palacios, MD, noted that a quorum was physically present and called the meeting to order at 10:00 am. Committee members Byron Cryer, MD, Farida Minner, RN; Todd Furniss, JD and Eric G. Bing, MD attended in-person.

Board Member attendees included: Board Chair Marjorie Petty, JD, Lisa Sutter, Yasmin Simon, and Vincent Hall.

Staff Present (via Webex and in-person) included:

Brett Moran, Chief Health Officer
Carmen Bowling, Interim SVP Nursing
Dawn Marchetto, SVP Nursing
Donna Richardson, EVP & CNE
Edmundo Castañeda, EVP & Chief Operating Officer
Felicia Miller, EVP & Chief Talent Officer
Fred Cerise, President & CEO
Gretchen Blake, VP Quality & Clinical Effectiveness
James Griffin, President of the Medical Executive Committee
James Orrison, Administrative Resident
Joseph Chang, SVP & CMO (via Webex)
Karen Garvey, VP Safety & Clinical Risk Management
Kathleen Doherty, VP Nursing Surgical Services
Michael Lane, SVP Chief Quality Safety Officer
Melanie Roberts, SVP/Chief Compliance & Ethics Officer
Morgan Simmons, Governance Program Coordinator
Nneka Egbuniwe, Deputy General Counsel
Saul Cordero, SVP & Chief Governance & Strategy Officer
Sobha Fuller, SVP Nursing
Stephanie Crank, RN Prof. Dev. Practitioner

Attendees via Webex:

Daniel Lamus, MD – Associate Medical Director, Interventional Radiology
Jenni Burnes – Vice President, Ancillary Services
Pedro Fernandez, MD – Chief, Psychiatry
Catherine Chen – Critical Care Service Line Chief
Lance Mendiola–Vice President – Construction, Facilities Management & Real Estate
Shauntee Mayfield – Vice President and Chief Experience Officer

II. Mission Statement

Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Executive Session – Quality & Patient Safety Operations Section

At 10:01 a.m. the Committee moved into Executive Session as permitted by the closed meeting exceptions specified on the agenda.

Members of management were excused from the discussion of topics, as necessary.

In executive session, the Committee received the presentation and reports as specified in the posted agenda.

A. **Update and Report by Chief Quality and Safety Officer**
Includes briefing from Executive Quality Committee (EQC)

B. **Review of Safety Event Cause Analysis (CA) Case(s)**
Shared learnings from recent safety event(s) with associated guide

C. **Update and Report Regarding Workforce Safety**
Biannual report for workforce safety initiatives

D. **Update and Report Regarding Patient Satisfaction: Hospital Consumer Assessment of Healthcare Providers and Systems (HCAHPS)**
Biannual report for patient satisfaction scores

E. **Possible Deliberation Regarding the Following**

A. Executive Summaries
Overview of QSO departmental reports

B. Quality of Care Dashboard
Monthly update of quality key performance indicators (KPIs)

C. Cause Analysis (CA) Log
List of upcoming cause analysis case reviews

D. Contracts Oversight Committee Update
Biannual summary of quality monitoring for contracted patient services

E. Update and Report Regarding Quality-Related Key Performance Indicators (KPIs)
Annual report from service lines related to quality and safety
1. Nutrition PIC
2. Respiratory PIC

VI. Executive Session: Medical Executive Committee ("MEC")

James D. Griffin, MD, President of the Medical Executive Committee, discussed the items posted on the agenda starting at 11:40 am.

A. Consideration and Appropriate Action Regarding Appointments/Reappointments, Privileges and Staff Status Changes of the Medical Staff and Non-Physician Clinical Providers
1. Medical Staff and Non-Physician Clinical Providers to Parkland Health
a. Credentialing Report
b. Delineation of Privileges (DoPs)
i. Adult Critical Care
ii. Non-Physician Clinical Provider Staff Surgery
iii. Physical Medicine & Rehabilitation

B. Consideration and Appropriate Action of Amendment to Rules and Regulation Section 3.2 of the Plan of Care Language Regarding Inbasket Signature Requirement

The Board asked questions and received additional information regarding the Credentialing Report.

VII. Executive Session: Discussion regarding report and/or information provided by the Chief Quality Safety Officer and related items on this agenda.

The Committee conducted a discussion with the CQSO, Dr. Mike Lane without other members of management present.

VIII. Executive Session: Discussion regarding report and/or information provided by the Medical Executive Committee President and related items on this agenda.

The Committee conducted a discussion with the Medical Executive Committee President, Dr. James Griffin without other members of management present.

Chair adjourned Executive Session and moved into Open Session at 12:17 pm.

IX. Action Items (Open Session)

A. Consideration and Appropriate Action Regarding MEC Resolution for Appointments/Reappointments, Privileges and Staff Status Changes of the Medical Staff and Non-Physician Clinical Providers
   1. Credentialing Report
   2. Delineation of Privileges (DoPs)
      a. Adult Critical Care
      b. Non-Physician Clinical Provider Staff Surgery
      c. Physical Medicine & Rehabilitation

B. Consideration and Appropriate Action of Amendment to Rules and Regulation Section 3.2 of the Plan of Care Language Regarding Inbasket Signature Requirement

Todd Furniss motioned to approve the Executive Committee Recommendations and Delineation of Privileges. Farida Minner seconded the motion. The motion passed unanimously.

X. Follow-Up Requests: None

XI. Closing Remarks

XII. Adjourn

With no further business to discuss, Committee Chair Elizabeth Palacios, MD, adjourned the meeting at 12:17 pm.

SO RECORDED:

Elizabeth Palacios, MD
Elizabeth Palacios, MD (Mar 30, 2025 19:09 CDT)

Elizabeth Palacios, MD
Committee Chair

Steven Roth
Steven Roth (Apr 3, 2025 14:48 CDT)

Steven Roth, JD, MPH
Assistant Secretary