Parkland

HOMES
Homeless Outreach Medical Services
Agenda

The agenda for the Board of Managers HOMES meeting of the Dallas County Hospital District is scheduled for **Thursday, May 22, 2025, at 12:30 PM** at 5200 Harry Hines Blvd, Dallas, Texas, 75235 WISH Building Conference Room 02-175. (If assistance is needed in locating the room, please see the Administration receptionist on the 4th floor, 04-131.) Videoconferencing access is also possible via Webex. That application is available at https://www.webex.com/downloads.html. Teleconferencing access is possible by calling +1-415-655-0001. Both virtual access forms require inputting (meeting number: 2319 039 2503; meeting password: 1234) to join the meeting. The ***Board of Managers HOMES*** reserves the right to exercise discretion and may convene in Executive Session as permitted by Texas Government Code §§551.071 (consultation with attorney), 551.072 (deliberations regarding real estate), 551.074 (personnel matters), 551.076 (deliberations regarding security devices or security audits), 551.078 and/or 551.0785 (deliberations by medical committee or by governmental body that administers a public insurance, health or retirement plan regarding individuals' medical or psychiatric records), 551.085 (deliberation by governing board of certain providers of health care services), 551.087 (deliberation regarding economic development negotiations), 551.088 (deliberation regarding test item); Texas Government Code §418.183 (deliberation of information under §§418.175 – 418.182 for purposes of disaster management or disaster planning); Texas Health & Safety Code §161.032 (medical committee or medical peer review committee records, information or reports; and/or medical committee or medical peer review committee proceedings under Tex. Health & Safety Code Chapter 161 and/or Tex. Occ. Code Chapters 151 and 160); and/or as otherwise authorized by law on any item listed below. The ***Board of Managers HOMES*** may consider any of the agenda items in open or executive session and may continue the meeting as necessary to accomplish the business at the time and place designated by the Chair to reconvene.

		PAGE	TIME (MIN)	PRESENTER(S)
I.	**Determine the Presence of a Quorum /Call to Order/Mission Statement** ***Advance Wellness | Relieve Suffering | Develop and Educate*** **I CARE** **I**ntegrity **C**ompassion and Collaboration **A**ccountability **R**espect **E**quity **Public Comments Regarding Agenda Items** *See public comment registration information and rules at https://www.parklandhospital.com/board-of-managers* The agenda has been developed by the Chief Governance Officer in consultation with the Board Chair and reviewed and affirmed by Counsel.			Chair
II.	**Consent Agenda**			
A.	Appropriate Action Regarding Minutes 2025-04-23 HOMES	3	1	Chair
III.	**Reports Requiring Deliberation(s) and/or or Possible Action**			
A.	Operations Update (day-to-day operations including but not limited to-staffing/operational challenges/partner site activity)	10	3	Kyla Rankin
B.	Management and Finance Update (volume, revenue, expenses, overtime)	12	3	
C.	Governance Update: Organization of HOMES meetings, Upcoming Meetings (HOMES advisory board which meets the 2nd Monday of every other month)	13	3	
D.	Quarterly HOMES Compliance Update	15	3	Roshan Thayil

		PAGE	TIME (MIN)	PRESENTER(S)
E.	Review and discuss provisions of the Health Resources and Services Administration (HRSA) Compliance Manual Requirements	17	3	
F.	Update and Report on the State of Homeless Address 2025	18	3	

IV. Action Items

A. Board May Take Action on Any Agenda Item(s) Above — Chair

V. Adjourn

A. Closing Remarks

B. Call to Adjourn

Appropriate Action Regarding Minutes 2025-04-23 HOMES

Parkland

MINUTES

Dallas County Hospital District Board of Managers

HOMES
April 23rd , 2025

Minutes of the Board of Managers HOMES meeting of the Dallas County Hospital District, held Wednesday, April 22th, 2025, scheduled for 12:30 pm, or directly following the Quality and Safety Meeting in the WISH 02-175 Executive Conference Room at Parkland Health and via WebEx. These minutes do not constitute a certified agenda for the meeting.

I. Attendance and Call to Order

Chair, Marjorie Petty, noted that a quorum was physically present and called the meeting to order at 12:30 pm.

Board Member attendees included: Vincent Hall, Lisa Sutter, Todd Furniss, JD, Eric G. Bing, MD, Byron Cryer MD, Reina Gonzalez, JD, Ramon Miguez, PE, and Yasmin Simon, JD.

Board members Elizabeth Palacios, MD and Farida Minner, RN, were not present.

Brett Moran, Chief Health Officer
Bruce McDaniels, VP & Chief Information Security Officer
Donna Richardson, EVP & CNE
Edmundo Castañeda, EVP & Chief Operating Officer
Fred Cerise, President & Chief Executive Officer
Felicia Miller, EVP & Chief Talent Officer
Jessica Hernandez, SVP & Chief Health Equity Officer
Joseph Chang, Chief Medical Officer
Michelle Ng, Administrative Resident
Michael Lane, SVP & Chief Quality and Safety Officer
Michael Horne, President & CEO, Parkland Foundation
Morgan Simmons, Governance Program Coordinator
Melanie Roberts, SVP/Chief Compliance & Ethics Officer
Rick Humphrey, EVP & Chief Financial Officer
Saul Cordero, SVP & Chief Governance & Strategy Officer
Steven Roth, EVP & Chief Legal Officer
Stephanie Crank, RN, Prof Development Practitioner

Additional Attendees:
Socorro Salazar, Dallas County Commission (via Webex)
Deacon Shawn French, Parkland Clinical Pastoral Education (via Webex)
Gabby Kidane, Commissioner Price's Officer (via Webex)
Idalia Amaya, Public Policy Advisor – Judge Jenkins

II. Mission Statement

Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Consent Agenda

A. Appropriate Action Regarding Minutes 2025-03-26 HOMES
B. Appropriate Action Regarding Minutes 2025-04-14 Advisory Board HOMES

Ramon Miguez motioned for the approval of the Consent Agenda. Byron Cryer seconded the motion. The motion passed unanimously.

VI. Reports Requiring Deliberation(s) or Approval(s)

A. Operations Update (day-to-day) operations, including but not limited to – staffing/operational challenges/partner site activity)

Kyla mentioned there are four current vacancies. There is an offer for the MPA position, and the team is waiting to hear back from the candidate. Kyla mentioned the mobile unit is not back in service. There is a new shuttle in use for the HOMES program to get from site to site. Kyla mentioned the state of homelessness address which is on Tuesday May 20th. Kyla presented the service contract for residential substance abuse treatment, which will be out for bid this summer. HOMES is also required to participate in the CHNA report and will coordinate with the Community Health team at Parkland to publish the HOMES-specific data. Kyla updated the Board on the Site review for the Stewpot, which has relocated to their Malcolm X location. The HOMES mobile units are stationed at this site five days a week for medical and four days a week for dental services. There is a request from the Stewpot to have HOMES install a fixed-site location for clinical services.

Ramon Miguez asked if the intent is for Parkland to have a permanent presence at this site and if that will require additional staffing. Kyla answered: No, it will not require additional staffing. Dr. Bing asked if Parkland would be required to build out this clinic. Kyla mentioned this will, in fact, have to be built out since there is no clinic there currently. Edmundo mentioned there may be philanthropic support for this opportunity.

B. Management and Finance Update – volume, revenue, expenses, and overtime
Kyla presented the management and finance update. Kyla mentioned the unduplicated patient count, year to date, is 3,028, which is 32% of the overall goal, which is trending similar to the data from last year. Expenses for the month of March evened out due to less overtime and fewer vacancies. Kyla mentioned the month as a whole was good.

C. Governance Update: Organization of HOMES meetings, Upcoming Meetings (HOMES advisory board which meets the 2nd Monday of every other month)
Kyla mentioned the next HOMES advisory Board meeting will occur June 9th starting at 11:30AM in the Moody Outpatient Center with a Webex option available. All Board Members are welcome and encouraged to attend.

D. Review and discuss provisions of the Health Resources and Services Administration (HRSA) Compliance Manual Requirements – Chapter 9 Sliding Fee Discount
Kyla reminded the Board of the HRSA Compliance manual, which has 21 chapters, 19 of which are requirements in four areas:

- Clinical
- Financial
- Governance
- Annual training

Kyla reviewed chapter 9 and mentioned that HOMES demonstrates compliance with the sliding fee discount program. No patient is denied services due to inability to pay (this applies to all required and additional HOMES services). HOMES does not collect funds on-site, regardless.
Ramon asked if it would make more sense to not have a sliding fee discount mandate and state that we don't require payment. Kyla mentioned this is more so for record keeping.

E. HRSA Update regarding Universal Data Submission (UDS) Submission and Additional Reviewer Questions
Kayla reviewed the annual uniform data system reporting. The report for the homes program was submitted February 15th and included patient demographics, services provided, staffing, clinical processes, and results, along with patients' use of services, costs, and revenues. All final data is completed, and UDS data has been signed off on. The Bridge Access Program funding has also been completed.

F. Deliberation and Appropriate Action Regarding Policies:

- Grants Financial Management
    - Updates to include:
        - 2025 Federal Poverty Level
        - Minor formatting

- FQHC Sliding Fee Discount Program
  - Updates to include:
    - Minor formatting

Vincent Hall motioned for the approval of the Grants Financial Management and FQHC Sliding Fee Discount policies. Byron Cryer seconded the motion. The motion passed unanimously.

VII. Adjourn

With no further business to discuss, Elizabeth Palacios, adjourned the meeting at 12:43 pm.

SO RECORDED:

Marjorie D. Petty, JD Chair	Steven Roth, JD, MPH Assistant Secretary

Parkland

Homeless Outreach Medical Services Program Monthly Update Report – May 2025

Kyla Rankin, Project Director

Agenda

- Operational Updates
  - Operations
  - Management and Finance
- Governance
- Quarterly Compliance Update
- HRSA Update
- State of Homelessness Address

Operations Updates

Staffing

- 1.0 FTE Dental Assistant (DA)
- 1.0 FTE Dentist

Site Updates

- Mobile Unit
  - Metrocrest social services
  - St. Jude
  - Golden Gate
- Fixed Sites
  - The Salvation Army

Stewpot Transition

Current State

Mobile Medical unit - 5 days per week

Mobile Dental unit - 4 days per week

Positive

*Access to care

*Sustained medical and dental volume

Challenges

*Driver overtime

*Lack of physical space

Management & Finances – April

Unduplicated	GY to Date	Annual Goal	% to Goal	% Year Complete
Patients	3767	9192	40%	33%

FY	Month				Year to Date			
Metrics	Actual	Budget	Variance	% Var	Actual	Budget	Variance	% Var
Visits	3182	3369	(187)	-5.6%	22,278	22,728	(450)	-2.0%
Expenses	$692,791	$741,427	$48,636	6.6%	$4943,354	$5,293,998	$350,644	6.6%
Charges	$2,982,583	$2,639,042	$343,541	13.0%	$16,175,126	$17,802,835	($1,627,110)	-9.9%
Revenue	$40,570				$301,478			
Commercial	$253				$4988			
Medicaid	$24,121				$179,223			
Medicare	$16,196				$117,267			
FTE	62.40				60.79			
FTE - OT	1.54	1.11	(0.43)	-38.6%	1.16	1.11	(0.05)	-4.3%

- **HRSA recommendation is claims billed in less than 30 days.**
- **HRSA grant year: January 1, 2025 to December 31, 2025**

Parkland

Governance

- HOMES Advisory Board Meeting
  - Monday-June 9, 2025-11:30 am
  - Hybrid option available

HRSA Compliance manual

The HRSA Compliance Manual has 21 chapters which cover 19 requirements in the three (3) areas:

1. Clinical
2. Finance
3. Governance
4. Annual training has been added as a 20th requirement

Compliance Report

Q3 – Q4 Compliance and Ethics Program Activities

Program Activity	Expected Quarter and Month
Annual Compliance Risk Assessment (in collaboration with Enterprise Risk Mgt)	Q3 June
Annual Compliance and Ethics training for Workforce Members and select Contract Workers	Q4 July – Workforce training via Pathways Q4 August – Board training live session
Biennial Employee Engagement Survey (with culture of compliance questions)	Q4 July
Annual Campaign - Conflicts of Interest (with HRSA-specific question)	Q2 February (launch for Workforce Members and select Contract Workers; will continue for the remainder of the fiscal year) Q4 July – launch for Board Members

HRSA Update

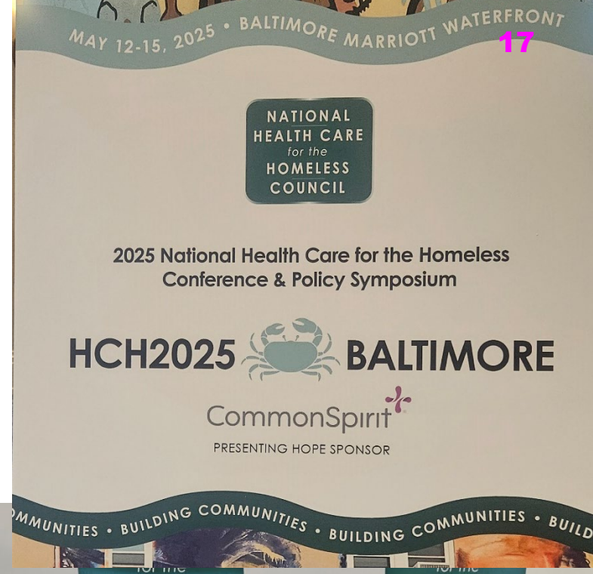
- **National Health Care for the Homeless Conference 2025**

Theme-Building Communities

Federal Policy Updates

- Major disruptions for HHS and HUD
- Potential longer wait times for draw downs & increased response times
- DEI, Gender Affirming Care and Immigration
- Budget to remain flat, NO supplemental funds expected
- End result-increased streamlined processes

Continuing Trends-Lived experience, Respite, Street medicine, Staff burnout, Collaboration and Advocacy



State of Homelessness Address

- Tuesday, May 20, 2025 – 9am, Winspear Opera House
  - Homeless count-Dallas/Collin counties
  - Trends
  - Next Steps

Questions?