HOMES
Homeless Outreach Medical Services
Agenda

The agenda for the Board of Managers HOMES meeting of the Dallas County Hospital District is scheduled for Wednesday, April 23, 2025, at 12:30 PM at 5200 Harry Hines Blvd, Dallas, Texas, 75235 WISH Building Conference Room 02-175. (If assistance is needed in locating the room, please see the Administration receptionist on the 4th floor, 04-131.) Videoconferencing access is also possible via Webex. That application is available at https://www.webex.com/downloads.html. Teleconferencing access is possible by calling +1-415-655-0001. Both virtual access forms require inputting (meeting number: 2307 431 7756; meeting password: 1234) to join the meeting. The ***Board of Managers HOMES*** reserves the right to exercise discretion and may convene in Executive Session as permitted by Texas Government Code §§551.071 (consultation with attorney), 551.072 (deliberations regarding real estate), 551.074 (personnel matters), 551.076 (deliberations regarding security devices or security audits), 551.078 and/or 551.0785 (deliberations by medical committee or by governmental body that administers a public insurance, health or retirement plan regarding individuals' medical or psychiatric records), 551.085 (deliberation by governing board of certain providers of health care services), 551.087 (deliberation regarding economic development negotiations), 551.088 (deliberation regarding test item); Texas Government Code §418.183 (deliberation of information under §§418.175 – 418.182 for purposes of disaster management or disaster planning); Texas Health & Safety Code §161.032 (medical committee or medical peer review committee records, information or reports; and/or medical committee or medical peer review committee proceedings under Tex. Health & Safety Code Chapter 161 and/or Tex. Occ. Code Chapters 151 and 160); and/or as otherwise authorized by law on any item listed below. The ***Board of Managers HOMES*** may consider any of the agenda items in open or executive session and may continue the meeting as necessary to accomplish the business at the time and place designated by the Chair to reconvene.

		PAGE	TIME (MIN)	PRESENTER(S)
I.	**Determine the Presence of a Quorum /Call to Order/Mission Statement** ***Advance Wellness | Relieve Suffering | Develop and Educate*** **I CARE** **I**ntegrity **C**ompassion and Collaboration **A**ccountability **R**espect **E**quity **Public Comments Regarding Agenda Items** *See public comment registration information and rules at https://www.parklandhospital.com/board-of-managers* The agenda has been developed by the Chief Governance Officer in consultation with the Board Chair and reviewed and affirmed by Counsel.			Chair
II.	**Consent Agenda**			
A.	Appropriate Action Regarding Minutes 2025-03-26 HOMES	4	1	Chair
B.	Appropriate Action Regarding Minutes 2025-04-14 Advisory Board HOMES	9		
III.	**Reports Requiring Deliberation(s) and/or or Possible Action**			
A.	Operations Update (day-to-day operations including but not limited to-staffing/operational challenges/partner site activity)	15	3	Kyla Rankin
B.	Management and Finance Update (volume, revenue, expenses, overtime)	17	3	
C.	Governance Update: Organization of HOMES meetings, Upcoming Meetings (HOMES advisory board which meets the 2nd Monday of every other month)	18	3	

		PAGE	TIME (MIN)	PRESENTER(S)
D.	Review and discuss provisions of the Health Resources and Services Administration (HRSA) Compliance Manual Requirements	19	3	
E.	HRSA Update regarding Universal Data Submission (UDS) Submission and Additional Reviewer Questions	21	3	
F.	Deliberation and Appropriate Action Regarding Policies: A. Grants Financial Management B. Sliding Fee Discount Program	22	5	

IV. Action Items

A. Board May Take Action on Any Agenda Item(s) Above — Chair

V. Adjourn

A. Closing Remarks

B. Call to Adjourn

Parkland

Homeless Outreach Medical Services Program Monthly Update Report – April 2025

Kyla Rankin, Project Director

Appropriate Action Regarding Minutes 2025-03-26 HOMES

Parkland

MINUTES

Dallas County Hospital District Board of Managers

Minutes of the Board of Managers HOMES meeting of the Dallas County Hospital District, held Wednesday, March 19th, 2025, scheduled for 12:30 pm, or directly following the Quality and Safety Meeting in the Moody Outpatient Building Conference Room (01-1116/01-1118) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Vice Chair Elizabeth Palacios noted that a quorum was physically present and called the meeting to order at 12:35 pm in Chair, Marjorie Petty's, absence.

Board Member attendees included: Vincent Hall; Elizabeth Palacios, MD; Farida Minner, RN, Todd Furniss, JD, Byron Cryer, MD, Lisa Sutter (via Webex), Ramon Miguez, Reina Gonzalez and Eric G. Bing, MD.

Board member Yasmin Simon was not present.

Staff Present (via Webex and in-person) included:

Donna Richardson, EVP & CNE
Donna Persaud, HOMES Medical Director
Edmundo Castañeda, EVP & Chief Operating Officer
Fred Cerise, President & Chief Executive Officer
Felicia Miller, EVP & Chief Talent Officer
James Orrison, Administrative Resident
Jessica Hernandez, SVP & Chief Health Equity Officer
Morgan Simmons, Governance Program Coordinator
Melanie Roberts, SVP/Chief Compliance & Ethics Officer
Rick Humphrey, EVP & Chief Financial Officer
Saul Cordero, SVP & Chief Governance & Strategy Officer
Steven Roth, EVP & Chief Legal Office
Stephanie Crank, RN Prof Development Practitioner

II. Mission Statement

Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Consent Agenda

A. Appropriate Action Regarding Minutes 2025-02-26 HOMES

Byron Cryer motioned for the approval of the Consent Agenda. Vincent Hall seconded the motion. The motion passed unanimously.

VI. Reports Requiring Deliberation(s) or Approval(s)

A. Operations Update (day-to-day) operations including but not limited to – staffing/operational challenges/partner site activity)

Kyla presented on the operations updates for the months of February and March. Kyla mentioned the peer navigator position was accepted but the candidate did not pass the final background check. The nurse residency positions are open and actively interviewing for the ambulatory care unit. Kyla updated the Board on the Stewpot location which will be at the Malcom X location during the interim. Kyla mentioned there is a proposal submitted by Parkland for the Stewpot location to either have Stewpot renovate and allow Parkland to lease the space, for Parkland to renovate the space and pay no rent, we operate at another location, or we only use the mobile units. Kyla mentioned the opportunity to partner with new organizations while Stewpot is out of commission. These partnerships will depend on the accessibility of the new locations and the availability of sheltered spaces for clinics.

Kyla mentioned the mobile unit undergoing repair should be complete by May. Kyla mentioned the state of homelessness address will occur in May.

B. Management and Finance Update – volume, revenue, expenses, and overtime

Kyla presented the management and finance update. Kyla mentioned the unduplicated patient count, year to date, is 2292 which is 25% to the overall goal which is trending similar to the data from last year. Expenses for the month of March evened out due to less overtime and fewer vacancies. The financial team is looking into billing coding to ensure the correct billing codes were applied to all patients visits so far.

C. Governance Update: Organization of HOMES meetings, Upcoming Meetings (HOMES advisory board which meets the 2nd Monday of every other month)

Kyla mentioned the next HOMES advisory Board meeting will occur April 14th starting at 11:30AM in the Moody Outpatient Center with a Webex option available. All Board Members are welcome and encouraged to attend.

D. Quarterly Quality Data Review for HOMES (HRSA metrics, score-card safety posts, patient surveys)

Dr. Donna Persaud presented the COPC metric balance score card for patient care and safety audits in 2024. Dr. Persaud reviewed the summary data for calendar year 2024. The safety event category with the highest reported incidence of events was workplace violence which is usual due to the patient population HOMES sees. De-escalation strategies have been implemented and reviewed as Parkland works to lessen the burden of workplace violence. Dr. Persaud presented the patient satisfaction survey collection from CY2024 which showed high satisfaction for the year. When analyzing the surveys the nurses and providers were highly regarded as the most satisfying portion of the visit with opportunity to grow in after hours access. Dr. Persaud talked about the success of the hypertension screening program which showed significant data form CY2024 compared to past years with a decrease in hypertension burden. This is due to the outreach education for hypertension, the nutritionist and the updated medications HOMES I provided. Dr. Persaud presented the quality measures regarding breast cancer screening, HIV screening, childhood immunization and depression remission. Dr. Persaud also mentioned the need for a mobile breast cancer screening unit.

Dr. Persaud mentioned the impact of socks to the HOMES patients with over 7,000 socks collected by Parkland.

E. Review and discuss provisions of the Health Resources and Services Administration (HRSA) Compliance Manual Requirements

Kyla reminded the Board of the HRSA Compliance manual which has 21 chapters, 19 of which are requirements in four areas:

- Clinical
- Financial
- Governance
- Annual training

F. Discussion Regarding HRSA Manual Requirement Chapter 15: Financial Management and Accounting Systems

Kyla reviewed the chapter 15 which states that anything form HRSA must be separate from Parkland from an accounting perspective due to the grants and funding specific to HOMES.

G. HRSA Update regarding Universal Data Submission (UDS) Submission and Additional Reviewer Questions

Kayla reviewed the annual uniform data system reporting. The report for the homes program was submitted February 15th and included patient demographic, services provided, staffing, clinical processes, and results along with patient's use of services costs and revenues. The reviewer feedback has been received, and updates are requested by March 14th which have also been submitted, and the final data will be reviewed by the end of April 2025.

VII. Adjourn

With no further business to discuss, Elizabeth Palacios, adjourned the meeting at 1:04 pm.

SO RECORDED:

_____	_____
Marjorie D. Petty, JD	Steven Roth, JD, MPH
Chair	Assistant Secretary

Appropriate Action Regarding Minutes 2025-04-14 Advisory Board HOMES

HOMES ADVISORY BOARD
MEETING MINUTES

Date: 4/14/2025 **Time:** 11:30 **Location:** Moody Outpatient Center/Zoom

Facilitators: Kyla Rankin

Attendees							
x	Kyla Rankin	x	Marjorie Petty		Farida Minner	x	Wanda Wonzer
	Sara Galvez	x	Margie Roberts	x	Michael Gilot	x	Rebecca Hickom
x	Dolores Diaz		W.R. Cunningham		Vicki Gies	x	Charsha Crump
x	Donna Persaud	x	Bill Gies	x	Josh Ervin (new-first time attendee)	x	Vanessa Martinez
Guests							

	Agenda Item/ Presenter	Discussion	Action items
	Minutes	- Minutes were approved by Mr. Gilot and Ms. Wonzer - One correction was noted for the meeting date – April 10,2024 to April 14, 2025. - Introductions occurred because there was a new member in person for the meeting.	
	Staffing	- Posted positions are a Dental Assistant, Medical Practice Assistant, Peer Navigator, and Registered Nurse. - New staff since last Advisory Board are Sara Duvall, FNP, Nahum Hernandez, MPA and Janie Lopez, Mobile Medical Unit Driver.	
	Operations	- Metrocrest Social Services reached out to us about our services. They service Carrollton/Farmers Branch area. They have the Streetside Showers coming to their location also. They are looking to expand services and include Parkland HOMES. - ICAN-Irving Cares Action Network is another group in the Irving area. The Community Development Specialist is attending their monthly meetings and seeking to make potential connections in that area for potential partner increase. - The mobile unit that was involved in an accident last year is not back yet. We have not had to close any clinics as of now. - HOMES purchased a new patient shuttle that is not in use yet. There is always a 35-to-40-day window where Parkland works to get the unit registered and insured. - Salvation Army will open their new facility in 2027. The campus will be bigger, and Parkland is expected to have a fixed site clinic at the new location. - Safety is always our priority and like to keep it at the top of our list. Staff knows they can make reports through the Parkland Safety Center. - The current vendor for residential substance abuse treatment is Cenikor Foundation. This contract is set to expire by September. Parkland will send it out for bid. If anyone knows of an organization that would be interested or want more details on the qualifications, please let Kyla know. - Healthcare for the Homeless Conference 2025 will be in May. Kyla, Dolores and Dr. Persaud will attend. Ms. Wonzer asked if we have had advisory board members that attend this conference. Kyla informed her that she will check with Parkland to see if this is possible.	

Parkland

HOMES ADVISORY BOARD MEETING MINUTES

Facilitators: Kyla Rankin

		- Stewpot moved its location from Young street to former City Square location. For now, HOMES is in transition state and utilizing the dental and medical mobile units at the new location to maintain access to care. Mobile medical unit is onsite daily & mobile dental is onsite 4 days. If needed, we could also use the mini mobile. 84% of dental visits came from Stewpot dental. Kyla presented options for a long term plan and these options are being discussed with Parkland Senior Leaders but there is no final decision. Long-term, Stewpot has offered ~1900sq. feet of white space for Parkland to occupy. Kyla was asked by Parkland, if she thought she could make up the numbers if we do not have a fixed site and her response was no, she did not think we could meet previous volume with long-term on the mobile units-particularly on the dental side. Mrs. Petty asked Kyla if she thought it was if you build, they will come to which Kyla answered yes and if we have a fixed site clinic, potentially, we can see more people. HOMES target population is homeless, however; we do not turn anyone away, we verify insurance and are there as a resource for other clients.	
	Patient Target	- HOMES is trending below patient target from last year. Kyla said she doesn't think we will make our annual goal but does not anticipate any financial impact. This information is being provided for awareness.	
	COPC Metric Balance Score Cards Patient Care & Safety Audits	- Dr. Persaud reviewed the scorecard information. Mr. Gilot, commented the data was from 2024, which was last year's data. Vanessa confirmed and stated that the Q2 data was not completed and will be available by next week and we will share at the June meeting.	
	Leadership Update	- HOMES is now having monthly staff meetings (previously bi-monthly). We noticed that sometimes staff did not know each other so we hope this helps. Other areas addressed at meetings are mock drills and varying resources to staff. - This month for employee engagement we will be having a HOMES Loteria and luncheon. - Next month, Parkland kicks off, Celebrate US where all staff are celebrated. Kyla, Dolores and Dr. Persaud will be at the Healthcare for the Homeless Conference during this time. Sara and Vanessa will facilitate and lead Parkland wide activities with the staff. - HOMES scoresheet budget is trending green (good). The department did good for the month of March, however; there are months where we struggle with supplies. - HOMES staff distributes patient satisfaction surveys every quarter. One of our questions is "Would you tell other people to come to this clinic?". We scored 98.2% of very good. Our goal is 94%. Also reviewed some of the patient comments from December 2024. Mr. Gilot stated that our peer navigators are exceptional and go overboard to help our clients.	
	HRSA Update	- Everything is completed for UDS Submission and the Bridge Access Annual Report.	
	Executive Orders	- No update. Per Dr. Cerise, Parkland is going to continue to work for the community.	

Parkland

HOMES ADVISORY BOARD
MEETING MINUTES

Date: 4/14/2025 **Time:** 11:30 **Location:** Moody Outpatient Center/Zoom

Facilitators: Kyla Rankin

	Community Connections	- State of Homeless Address will be May 20th. Ms. Hickom, Housing Forward confirmed the date and also said no invites have gone out yet but will be sent out soon. - Community Health Needs Assessment (CHNA), Charsha has taken the lead on this task. She held a successful focus group at Austin Street Shelter. There was one planned today for advisory board but you need at least ten participants. Next week, there will be a focus group at The Bridge. Kyla recommended Charsha connect with Mr. Gilot about maybe having one at 24 Hour Club. - Mrs. Petty asked what we are hearing about remote access. Kyla informed her, our data reflects an increase in remote access from FY24 to FY25. At Homeward Bound, we have nurses and business staff but not a provider in person. Vanessa states patients are very appreciative that they are still being seen. Dolores states that at first, patients and staff didn't necessarily like remote access because of the technical issues but patients seem to more receptive to it now as all have become more comfortable utilizing. - VOICES, an employee resource group of Parkland, reached out to Dolores to do a donation drive to benefit HOMES target population. We recommended they collect things like deodorant, body wipes, and sunscreen among other small things that will fit in quart size bags. Once we receive the items we will distribute to our patients at varying sites. - UBC hosts the HOMES employee of the quarter. This quarter Tina Restaino, Peer Navigator, was recognized and was very surprised about the win.	
	Looking ahead	- Continue working on the Stewpot transition. - Parkland is now working on FY26 budget plans. - Potluck luncheon this month for employee engagement.	
	Miscellaneous	- Ms. Roberts asked if there was anything she could do about the homeless population that is living behind her church. Kyla recommended Ms. Roberts and Ms. Hickom connect. Mirna will provide Ms. Roberts contact information for Ms. Hickom. - Mr. Ervin asked if we had any information on the Streetside showers. Mr. Gies said he had seen them last week by Fair Park and stated they said they are very low on funds but will continue doing what they do until they can. - Mr. Erving also asked on how to make clients comfortable talking about their drug history. Dolores told him that she likes to have our staff meet with residents and team. He stated he has used our services, worked with Tina (HOMES Peer) and he is doing great. Kyla asked Charsha to connect with Mr. Ervin to maybe setup something for us to meet team and residents. Mr. Gilot informed us 24 Hour clients have a mandatory meeting every Monday at 9:15pm & this is the best time to connect with all clients.	
	Next meeting	- Next HOMES Advisory board meeting is June 9th.	

HOMES ADVISORY BOARD
MEETING MINUTES

Date: 4/14/2025 **Time:** 11:30 **Location:** Moody Outpatient Center/Zoom

Facilitators: Kyla Rankin

The minutes, records and improvement activities operate under HB 4495b and the Texas Health & Safety Code, Sec. 161.031 & 161.032 affording protection from disclosure or discovery. Records of these committees are not public and are not subject to court subpoena. Records may be made available to persons who have a right to review the records and who are required to keep the information confidential.

Agenda

- Operational Updates
  - Operations
  - Management and Finance
- Governance
- Compliance Manual Requirements
- HRSA Update
- Policy Approval

Operations Updates

Staffing

- 1.0 FTE Dental Assistant (DA)
- 1.0 FTE Medical Practice Assistance (MPA)
- 1.0 FTE Peer Navigator
- 1.0 FTE Registered Nurse (RN)

Mobile Medical Unit Updates

State of Homelessness

Residential substance abuse treatment

Community Health Needs Assessment

Site Review-Stewpot

Current State

Mobile Medical unit - 5 days per week

Mobile Dental unit - 4 days per week

Future State (P)

Establish a fixed site clinic at the new site to maintain same access to care/scope of services as previous site

Request for Stewpot to fully fund the build-out and enter into a lease agreement based on fair market value.

Management & Finances – March

Unduplicated	GY to Date	Annual Goal	% to Goal	% Year Complete
Patients	3028	9192	32%	25%

FY	Month				Year to Date			
Metrics	Actual	Budget	Variance	% Var	Actual	Budget	Variance	% Var
Visits	3372	3169	203	6.4%	19,096	19,359	(263)	-1.4%
Expenses	$718,800	$742,660	$23,860	3.2%	$4,250,563	$4,552,571	$302,008	6.6%
Charges	$3,058,650	$2,482,126	$576,524	23.2%	$13,193,142	$15,163,793	($1,970,651)	-13.0%
Revenue	52,686				$260,909			
Commercial	$845				$4735			
Medicaid	$29,601				$155,104			
Medicare	$22,240				$101,070			
FTE	62.49				60.55			
FTE - OT	1.18	1.11	0.07	6.2%	1.07	1.11	0.04	3.3%

- HRSA recommendation is claims billed in less than 30 days.
- HRSA grant year: January 1, 2025 to December 31, 2025

Governance

- HOMES Advisory Board Meeting
  - Monday-April 14, 2025
  - 5 community members present
  - 1 potential new board member
- Next HOMES Advisory Board Meeting:
  - Monday-June 9, 2025-11:30 am
  - Hybrid option available

HRSA Compliance manual

The HRSA Compliance Manual has 21 chapters which cover 19 requirements in the three (3) areas:

1. Clinical
2. Finance
3. Governance
4. Annual training has been added as a 20th requirement

HRSA Health Center Program Compliance Requirements
Chapter 9 Sliding Fee Discount Program

Demonstrating Compliance

- HOMES has a Sliding Fee Discount Program
- No patient denied services due to inability to pay
- Applies to all required and additional HOMES services
- Policy includes:
  - Definition of income and family
  - Assessment of all patients based only on income and family size
  - Sliding fee discount schedule
  - Includes the most recent FPG (2024)
  - Policy is evaluated annually

HRSA Update

- Annual Uniform Data System (UDS) Reporting
  - Report submitted February 15th
  - Final data completed!
- Bridge Access Program
  - FY24 Supplemental funding
  - Final data completed-March 2025

Policy Approval

FQHC Sliding Fee Discount Program (SFDP)

Updates to include

- 2025 Federal Poverty Level (FPL)
- Minor formatting

Grant Financial Management

Updates to include

- Minor formatting

FQHC Sliding Fee Discount Program (SFDP)

Parkland

Federally Qualified Health Center (FQHC) Sliding Fee Discount Program		Published: ~~03/01/2024~~XX/XX/XXXX
Patient Financial Services		Page 1 of 7

PURPOSE:

To establish a Sliding Fee Discount Program (SFDP) for HOMES patients who are determined to be at or below 200% of the Federal Poverty Guidelines as published annually by the U.S. Department of Health Human Services. No patient will be denied services due to an individual's inability to pay.

SCOPE:

All Parkland Health ("Parkland") Federally Qualified Health Center (FQHC) Homeless Outreach Medical Services (HOMES) service locations which include only those populations who are considered homeless under section 330(h) of the Public Health Service Act. The population served includes individuals:

- Who lack housing (without regard to whether the individual is a member of a family);
- Whose primary residence during the night is a supervised public or private facility that provides temporary living accommodations;
- Who reside in transitional housing;
- Who reside in permanent supportive housing or other housing programs that are targeted to homeless populations; and/or
- Who are children and youth at risk of homelessness, homeless veterans, and veterans at risk of homelessness.

PROCEDURE:

1. The Sliding Fee Discount Scale (SFDS) is available to all patients who initiate services with HOMES program. Depending on household size and household income, patients are assigned a discount tier.
2. Parkland will evaluate, at least once every three years, its SFDP by:

A. Collecting utilization data that allows it to assess the rate at which patients within each of its discount pay classes, as well as those at or below 100% of Federal Poverty Guidelines (FPG), are accessing the HOMES program.;

B. Utilizing this and, if applicable, other data (for example, results of patient satisfaction surveys or focus groups, surveys of patients at various income levels) to evaluate the effectiveness of its sliding fee discount program in reducing financial barriers to care; and

C. Identifying and implementing changes as needed.

3. The recipient's ability or inability to pay does not affect eligibility and does not impact the provision of care. Parkland does not discriminate in the provision of services to individuals based on their inability to pay, race, color, sex, national origin, disability, religion, or sexual orientation.

4. Discount pay classes are defined as Tiers and are based on current year FPG guidelines as shown in the Appendix.

   A. A full discount is ~~provided for~~extended to individuals and families with annual incomes at or below 100 percent of the current FPG. No nominal charge will be applied.
   B. Partial discounts are ~~provided for~~extended to individuals and families with incomes above 100 percent of the current FPG and at or below 200 percent of the current FPG. The discounts are adjusted based on gradation in income levels and include three~~3~~ discount pay classes. HOMES offers a flat fee for Tiers 2 to 4, regardless of services provided at the visit. Due to safety and risk concerns, collections are waived in the field.
   C. No discounts are ~~provided~~ extended to individuals and families with annual incomes above 200 percent of the current FPG.

5. Eligibility Criteria
   A. Eligibility is self-declared at the homeless service sites by completing the HOMES Initial Evaluation form at each visit.
   B. Coverage: Applicants will be assigned to Tier 1 when there is no reported income.

1) Homeless Applicants

2) Applicants who state they are homeless, and

3) Have no fixed residence

4) Living in transitional housing

5) Living in an emergency shelter

6) Living in a place not meant for habitation

B. Homeless applicants who do not have proof of Dallas County residency must be able to explain the following during the interview.

1) Living arrangements

2) Reason for no proof of residency

6. Eligibility Screening

A. Patients ~~will be~~are screened according to the Parkland Financial Assistance (PFA) program criteria, ~~with the exception of~~except for residency and asset testing.

1) Patients ~~will be~~are required to attest at the point of service for each visit stating that they are homeless and provide information relative to any other insurance coverage and the sources of any income.

2) Coverage information will be obtained to identify other sources of funding.

3) The SFDS tiers are assigned a flat fee discount and are updated each year using federal poverty guidelines.

4) Once approved, patients are eligible from the date of application approval for up to six months with no retroactive coverage.

5) Status may be updated if the household size or household income changes.

B. At a minimum, a new application must be completed every six months ~~in order~~ to qualify for the Sliding Fee Discount Program.

7. Patients we have identified with the propensity to pay upon validation may be subject to actions taken to align with our self-pay collections policy.

8. Account Validation

   A. Clinic staff is responsible for on-site screening for existing coverage, verification of coverage and updating of the patient accounting system with applicant's eligibility information at the next HOMES administrative business cycle.

   B. Patients ~~will be~~are screened for third-party funding and Parkland will bill insurance for medical visit charges.

   C. Patients with insurance plans that are contracted with Parkland will not be eligible for the Sliding Fee Discount Program and will be responsible for any co- payment, co- insurance or deductible amounts deemed payable by their insurance carrier.

   D. For in-scope services provided via contracts (Form 5A: Services Provided, Column II, Formal Written Contract/Agreement,) HOMES ensures that fees for such services are discounted at the same or greater rate than as would be received if ~~Parkland Health & Hospital System~~HOMES were to provide the services.

   ~~D.~~E. For in-scope services provided via written referral arrangement (Form 5A: Services Provided, Column III, Formal Written Referral Arrangement) HOMES ensures that fees for such services are discounted at the same or greater rate than as would be received if HOMES were to provide the services.

9. The HOMES Sliding Fee Discount Program is reviewed and approved no less than annually by the HOMES Board of Managers to align with the US Department of Health and Human Services Poverty Guidelines.

EQUIPMENT:

N/A

DEFINITIONS:

Household Size: A household or family size for PFA eligibility purposes is defined as a person living alone or two or more persons living together where legal responsibility for support exists.

Income: Income is defined as earnings over a given period ~~of time~~ used to support an individual/household unit based on a set of criteria of inclusions and exclusions. Income is distinguished from assets, as assets are a fixed economic resource while income is comprised of earnings.

Group household:

- Married couples including same sex marriage, both legal marriage and common law marriage
- One or both legal parent(s) and their legal children under age 19, including unborn children
- A managing conservator (person designated by a court to have daily responsibility for a child) and a minor child and the conservator's spouse and other legal minor children, if any
- Both Medicaid -ineligible parents of Medicaid-eligible children
- Students between the ages of 18-26, dependent on parental/guardian support and living with parent(s)

One-person household:

- A person aged 18 or older living alone
- An adult living with others who are not legally responsible for the adult's support
- A minor child living alone or with others who are not legally responsible for the child's support
- An inmate in a county jail

- A Medicaid-ineligible spouse
- A Medicaid-ineligible parent whose spouse and/or minor children are Medicaid- eligible

REFERENCES:

Health Resources & Services Administration, Health Center Program Compliance Manual; https://bphc.hrsa.gov/programrequirements/compliancemanual

The US Department of Health and Human Services Poverty Guidelines; https://aspe.hhs.gov/poverty-guidelines

Parkland

Federally Qualified Health Center (FQHC) Sliding Fee Discount Program		Published: ~~03/01/2024~~XX/XX/XXXX
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APPENDIX A

	PARKLAND HEALTH --HOMES PROGRAM--SLIDING SCALE DISCOUNT															
	FLAT FEE AMOUNT--TIER 1				FLAT FEE AMOUNT--TIER 2				FLAT FEE AMOUNT---TIER 3				FLAT FEE AMOUNT--TIER 4			
	$0				$5				$10				$15			
FAMILY SIZE	PHHS Assistance Tier 1 (100%)				PHHS Assistance Tier 2 (125%)				PHHS Assistance Tier 3 (150%)				PHHS Assistance Tier 4 (200%)			
	Min income	Max Income	FPG		Min income	Max Income	FPG		Min income	Max Income	FPG		Min income	Max Income	FPG	
1	0	~~$1,304.17~~ ~~$1,255~~	0%	100%	~~$1,304.18~~ ~~$1,255.01~~	~~$1,630.21~~ ~~$1,568.75~~	>100%	125%	~~$1,630.22~~ ~~$1,568.76~~	~~$1,956.26~~ ~~$1,882.50~~	>125%	150%	~~$1,956.27~~ ~~$1,882.51~~	~~$2,608.34~~ ~~$2,510.00~~	>150%	200%
2	0	~~$1,762.50~~ ~~$1,703~~	0%	100%	~~$1,762.51~~ ~~$1,703.01~~	~~$2,203.13~~ ~~$2,128.75~~	>100%	125%	~~$2,203.14~~ ~~$2,128.76~~	~~$2,643.75~~ ~~$2,554.50~~	>125%	150%	~~$2,643.76~~ ~~$2,554.51~~	~~$3,525.00~~ ~~$3,406.00~~	>150%	200%
3	0	~~$2,220.83~~ ~~$2,152~~	0%	100%	~~$2,220.84~~ ~~$2,152.01~~	~~$2,776.04~~ ~~$2,690.00~~	>100%	125%	~~$2,776.05~~ ~~$2,690.01~~	~~$3,331.25~~ ~~$3,228.00~~	>125%	150%	~~$3,331.26~~ ~~$3,228.01~~	~~$4,441.66~~ ~~$4,304.00~~	>150%	200%
4	0	~~$2,679.17~~ ~~$2,600~~	0%	100%	~~$2,679.18~~ ~~$2,600.01~~	~~$3,348.96~~ ~~$3,250.00~~	>100%	125%	~~$3,348.97~~ ~~$3,250.01~~	~~$4,018.76~~ ~~$3,900.00~~	>125%	150%	~~$4,018.77~~ ~~$3,900.01~~	~~$5,358.34~~ ~~$5,200.00~~	>150%	200%
5	0	~~$3,137.50~~ ~~$3,048~~	0%	100%	~~$3,137.51~~ ~~$3,048.01~~	~~$3,921.88~~ ~~$3,810.00~~	>100%	125%	~~$3,921.89~~ ~~$3,810.01~~	~~$4,706.25~~ ~~$4,572.00~~	>125%	150%	~~$4,706.26~~ ~~$4,572.01~~	~~$6,275.00~~ ~~$6,096.00~~	>150%	200%
6	0	~~$3,595.83~~ ~~$3,497~~	0%	100%	~~$3,595.84~~ ~~$3,497.01~~	~~$4,494.79~~ ~~$4,371.25~~	>100%	125%	~~$4,494.80~~ ~~$4,371.26~~	~~$5,393.75~~ ~~$5,245.50~~	>125%	150%	~~$5,393.76~~ ~~$5,245.51~~	~~$7,191.66~~ ~~$6,994.00~~	>150%	200%
7	0	~~$4,054.17~~ ~~$3,945~~	0%	100%	~~$4,054.18~~ ~~$3,945.01~~	~~$5,067.71~~ ~~$4,931.25~~	>100%	125%	~~$5,067.72~~ ~~$4,931.26~~	~~$6,081.26~~ ~~$5,917.50~~	>125%	150%	~~$6,081.27~~ ~~$5,917.51~~	~~$8,108.34~~ ~~$7,890.00~~	>150%	200%
8	0	~~$4,512.50~~ ~~$4,393~~	0%	100%	~~$4,512.51~~ ~~$4,393.01~~	~~$5,640.63~~ ~~$5,491.25~~	>100%	125%	~~$5,640.64~~ ~~$5,491.26~~	~~$6,768.75~~ ~~$6,589.50~~	>125%	150%	~~$6,768.76~~ ~~$6,589.51~~	~~$9,025.00~~ ~~$8,786.00~~	>150%	200%
9	0	~~$4,970.83~~ ~~$4,842~~	0%	100%	~~$4,970.84~~ ~~$4,842.01~~	~~$6,213.54~~ ~~$6,052.50~~	>100%	125%	~~$6,213.55~~ ~~$6,052.51~~	~~$7,456.25~~ ~~$7,263.00~~	>125%	150%	~~$7,456.26~~ ~~$7,263.01~~	~~$9,941.66~~ ~~$9,684.00~~	>150%	200%
10	0	~~$5,429.17~~ ~~$5,290~~	0%	100%	~~$5,429.18~~ ~~$5,290.01~~	~~$6,786.46~~ ~~$6,612.50~~	>100%	125%	~~$6,786.47~~ ~~$6,612.51~~	~~$8,143.76~~ ~~$7,935.00~~	>125%	150%	~~$8,143.77~~ ~~$7,935.01~~	~~$10,858.34~~ ~~$10,580.00~~	>150%	200%
11	0	~~$5,887.50~~ ~~$5,738~~	0%	100%	~~$5,887.51~~ ~~$5,738.01~~	~~$7,359.38~~ ~~$7,172.50~~	>100%	125%	~~$7,359.39~~ ~~$7,172.51~~	~~$8,831.25~~ ~~$8,607.00~~	>125%	150%	~~$8,831.26~~ ~~$8,607.01~~	~~$11,775.00~~ ~~$11,476.00~~	>150%	200%
12	0	~~$6,345.83~~ ~~$6,187~~	0%	100%	~~$6,345.84~~ ~~$6,187.01~~	~~$7,932.29~~ ~~$7,733.75~~	>100%	125%	~~$7,932.30~~ ~~$7,733.76~~	~~$9,518.75~~ ~~$9,280.50~~	>125%	150%	~~$9,518.76~~ ~~$9,280.51~~	~~$12,691.66~~ ~~$12,374.00~~	>150%	200%
13	0	~~$6,804.17~~ ~~$6,635~~	0%	100%	~~$6,804.18~~ ~~$6,635.01~~	~~$8,505.21~~ ~~$8,293.75~~	>100%	125%	~~$8,505.22~~ ~~$8,293.76~~	~~$10,206.26~~ ~~$9,952.50~~	>125%	150%	~~$10,206.27~~ ~~$9,952.51~~	~~$13,608.34~~ ~~$13,270.00~~	>150%	200%
14	0	~~$7,262.50~~ ~~$7,083~~	0%	100%	~~$7,262.51~~ ~~$7,083.01~~	~~$9,078.13~~ ~~$8,853.75~~	>100%	125%	~~$9,078.14~~ ~~$8,853.76~~	~~$10,893.75~~ ~~$10,624.50~~	>125%	150%	~~$10,893.76~~ ~~$10,624.51~~	~~$14,525.00~~ ~~$14,166.00~~	>150%	200%
15	0	~~$7,720.83~~ ~~$7,532~~	0%	100%	~~$7,720.84~~ ~~$7,532.01~~	~~$9,651.04~~ ~~$9,415.00~~	>100%	125%	~~$9,651.05~~ ~~$9,415.01~~	~~$11,581.25~~ ~~$11,298.00~~	>125%	150%	~~$11,581.26~~ ~~$11,298.01~~	~~$15,441.66~~ ~~$15,064.00~~	>150%	200%
Patient responsibility for Tier 1 = $0, Tier 2 = $5, Tier 3 = $10, Tier 4 = $15																
NOTE*	**Poverty Levels based on 2025~~2024~~ Federal Poverty Guidelines issued 01/~~2024~~2025**															
	Income figures represent gross monthly income.															
	This sliding scale applies only to patients of the Parkland Health HOMES PROGRAM.															

Federally Qualified Health Center (FQHC) Sliding Fee Discount Program		Published: XX/XX/XXXX
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PURPOSE:

To establish a Sliding Fee Discount Program (SFDP) for HOMES patients who are determined to be at or below 200% of the Federal Poverty Guidelines as published annually by the U.S. Department of Health Human Services. No patient will be denied services due to an individual's inability to pay.

SCOPE:

All Parkland Health ("Parkland") Federally Qualified Health Center (FQHC) Homeless Outreach Medical Services (HOMES) service locations which include only those populations who are considered homeless under section 330(h) of the Public Health Service Act. The population served includes individuals:

- Who lack housing (without regard to whether the individual is a member of a family);
- Whose primary residence during the night is a supervised public or private facility that provides temporary living accommodations;
- Who reside in transitional housing;
- Who reside in permanent supportive housing or other housing programs that are targeted to homeless populations; and/or
- Who are children and youth at risk of homelessness, homeless veterans, and veterans at risk of homelessness.

PROCEDURE:

1. The Sliding Fee Discount Scale (SFDS) is available to all patients who initiate services with HOMES program. Depending on household size and household income, patients are assigned a discount tier.
2. Parkland will evaluate, at least once every three years, its SFDP by:

A. Collecting utilization data that allows it to assess the rate at which patients within each of its discount pay classes, as well as those at or below 100% of Federal Poverty Guidelines (FPG), are accessing the HOMES program.;

B. Utilizing this and, if applicable, other data (for example, results of patient satisfaction surveys or focus groups, surveys of patients at various income levels) to evaluate the effectiveness of its sliding fee discount program in reducing financial barriers to care; and

C. Identifying and implementing changes as needed.

3. The recipient's ability or inability to pay does not affect eligibility and does not impact the provision of care. Parkland does not discriminate in the provision of services to individuals based on their inability to pay, race, color, sex, national origin, disability, religion, or sexual orientation.

4. Discount pay classes are defined as Tiers and are based on current year FPG guidelines as shown in the Appendix.

   A. A full discount is extended to individuals and families with annual incomes at or below 100 percent of the current FPG. No nominal charge will be applied.
   B. Partial discounts are extended to individuals and families with incomes above 100 percent of the current FPG and at or below 200 percent of the current FPG. The discounts are adjusted based on gradation in income levels and include three discount pay classes. HOMES offers a flat fee for Tiers 2 to 4, regardless of services provided at the visit. Due to safety and risk concerns, collections are waived in the field.
   C. No discounts are extended to individuals and families with annual incomes above 200 percent of the current FPG.

5. Eligibility Criteria
   A. Eligibility is self-declared at the homeless service sites by completing the HOMES Initial Evaluation form at each visit.
   B. Coverage: Applicants will be assigned to Tier 1 when there is no reported income.

Federally Qualified Health Center (FQHC) Sliding Fee Discount Program		Published: XX/XX/XXXX
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1) Homeless Applicants

2) Applicants who state they are homeless, and

3) Have no fixed residence

4) Living in transitional housing

5) Living in an emergency shelter

6) Living in a place not meant for habitation

B. Homeless applicants who do not have proof of Dallas County residency must be able to explain the following during the interview.

1) Living arrangements

2) Reason for no proof of residency

6. Eligibility Screening

A. Patients are screened according to the Parkland Financial Assistance (PFA) program criteria, except for residency and asset testing.

1) Patients are required to attest at the point of service for each visit stating that they are homeless and provide information relative to any other insurance coverage and the sources of any income.

2) Coverage information will be obtained to identify other sources of funding.

3) The SFDS tiers are assigned a flat fee discount and are updated each year using federal poverty guidelines.

4) Once approved, patients are eligible from the date of application approval for up to six months with no retroactive coverage.

5) Status may be updated if the household size or household income changes.

B. At a minimum, a new application must be completed every six months to qualify for the Sliding Fee Discount Program.

7. Patients we have identified with the propensity to pay upon validation may

be subject to actions taken to align with our self-pay collections policy.

8. Account Validation

   A. Clinic staff is responsible for on-site screening for existing coverage, verification of coverage and updating of the patient accounting system with applicant's eligibility information at the next HOMES administrative business cycle.

   B. Patients are screened for third-party funding and Parkland will bill insurance for medical visit charges.

   C. Patients with insurance plans that are contracted with Parkland will not be eligible for the Sliding Fee Discount Program and will be responsible for any co- payment, co- insurance or deductible amounts deemed payable by their insurance carrier.

   D. For in-scope services provided via contracts (Form 5A: Services Provided, Column II, Formal Written Contract/Agreement,) HOMES ensures that fees for such services are discounted at the same or greater rate than as would be received if HOMES were to provide the services.

   E. For in-scope services provided via written referral arrangement (Form 5A: Services Provided, Column III, Formal Written Referral Arrangement) HOMES ensures that fees for such services are discounted at the same or greater rate than as would be received if HOMES were to provide the services.

9. The HOMES Sliding Fee Discount Program is reviewed and approved no less than annually by the HOMES Board of Managers to align with the US Department of Health and Human Services Poverty Guidelines.

EQUIPMENT:

N/A

DEFINITIONS:

Federally Qualified Health Center (FQHC) Sliding Fee Discount Program		Published: XX/XX/XXXX
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Household Size: A household or family size for PFA eligibility purposes is defined as a person living alone or two or more persons living together where legal responsibility for support exists.

Income: Income is defined as earnings over a given period used to support an individual/household unit based on a set of criteria of inclusions and exclusions. Income is distinguished from assets, as assets are a fixed economic resource while income is comprised of earnings.

Group household:

- Married couples including same sex marriage, both legal marriage and common law marriage
- One or both legal parent(s) and their legal children under age 19, including unborn children
- A managing conservator (person designated by a court to have daily responsibility for a child) and a minor child and the conservator's spouse and other legal minor children, if any
- Both Medicaid -ineligible parents of Medicaid-eligible children
- Students between the ages of 18-26, dependent on parental/guardian support and living with parent(s)

One-person household:

- A person aged 18 or older living alone
- An adult living with others who are not legally responsible for the adult's support
- A minor child living alone or with others who are not legally responsible for the child's support
- An inmate in a county jail
- A Medicaid-ineligible spouse

- A Medicaid-ineligible parent whose spouse and/or minor children are Medicaid- eligible

REFERENCES:

Health Resources & Services Administration, Health Center Program Compliance Manual; https://bphc.hrsa.gov/programrequirements/compliancemanual

The US Department of Health and Human Services Poverty Guidelines; https://aspe.hhs.gov/poverty-guidelines

Federally Qualified Health Center (FQHC) Sliding Fee Discount Program		Published: XX/XX/XXXX
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APPENDIX A

	PARKLAND HEALTH --HOMES PROGRAM--SLIDING SCALE DISCOUNT															
	FLAT FEE AMOUNT--TIER 1				FLAT FEE AMOUNT--TIER 2				FLAT FEE AMOUNT---TIER 3				FLAT FEE AMOUNT--TIER 4			
	$0				$5				$10				$15			
FAMILY SIZE	PHHS Assistance Tier 1 (100%)				PHHS Assistance Tier 2 (125%)				PHHS Assistance Tier 3 (150%)				PHHS Assistance Tier 4 (200%)			
	Min income	Max Income	FPG		Min income	Max Income	FPG		Min income	Max Income	FPG		Min income	Max Income	FPG	
1	0	$1,304.17	0%	100%	$1,304.18	$1,630.21	>100%	125%	$1,630.22	$1,956.26	>125%	150%	$1,956.27	$2,608.34	>150%	200%
2	0	$1,762.50	0%	100%	$1,762.51	$2,203.13	>100%	125%	$2,203.14	$2,643.75	>125%	150%	$2,643.76	$3,525.00	>150%	200%
3	0	$2,220.83	0%	100%	$2,220.84	$2,776.04	>100%	125%	$2,776.05	$3,331.25	>125%	150%	$3,331.26	$4,441.66	>150%	200%
4	0	$2,679.17	0%	100%	$2,679.18	$3,348.96	>100%	125%	$3,348.97	$4,018.76	>125%	150%	$4,018.77	$5,358.34	>150%	200%
5	0	$3,137.50	0%	100%	$3,137.51	$3,921.88	>100%	125%	$3,921.89	$4,706.25	>125%	150%	$4,706.26	$6,275.00	>150%	200%
6	0	$3,595.83	0%	100%	$3,595.84	$4,494.79	>100%	125%	$4,494.80	$5,393.75	>125%	150%	$5,393.76	$7,191.66	>150%	200%
7	0	$4,054.17	0%	100%	$4,054.18	$5,067.71	>100%	125%	$5,067.72	$6,081.26	>125%	150%	$6,081.27	$8,108.34	>150%	200%
8	0	$4,512.50	0%	100%	$4,512.51	$5,640.63	>100%	125%	$5,640.64	$6,768.75	>125%	150%	$6,768.76	$9,025.00	>150%	200%
9	0	$4,970.83	0%	100%	$4,970.84	$6,213.54	>100%	125%	$6,213.55	$7,456.25	>125%	150%	$7,456.26	$9,941.66	>150%	200%
10	0	$5,429.17	0%	100%	$5,429.18	$6,786.46	>100%	125%	$6,786.47	$8,143.76	>125%	150%	$8,143.77	$10,858.34	>150%	200%
11	0	$5,887.50	0%	100%	$5,887.51	$7,359.38	>100%	125%	$7,359.39	$8,831.25	>125%	150%	$8,831.26	$11,775.00	>150%	200%
12	0	$6,345.83	0%	100%	$6,345.84	$7,932.29	>100%	125%	$7,932.30	$9,518.75	>125%	150%	$9,518.76	$12,691.66	>150%	200%
13	0	$6,804.17	0%	100%	$6,804.18	$8,505.21	>100%	125%	$8,505.22	$10,206.26	>125%	150%	$10,206.27	$13,608.34	>150%	200%
14	0	$7,262.50	0%	100%	$7,262.51	$9,078.13	>100%	125%	$9,078.14	$10,893.75	>125%	150%	$10,893.76	$14,525.00	>150%	200%
15	0	$7,720.83	0%	100%	$7,720.84	$9,651.04	>100%	125%	$9,651.05	$11,581.25	>125%	150%	$11,581.26	$15,441.66	>150%	200%
Patient responsibility for Tier 1 = $0, Tier 2 = $5, Tier 3 = $10, Tier 4 = $15																
NOTE*	**Poverty Levels based on 2025 Federal Poverty Guidelines issued 01/2025**															
	Income figures represent gross monthly income.															
	This sliding scale applies only to patients of the Parkland Health HOMES PROGRAM.															

Grant Financial Management

Grant Financial Management	8311404	Published: 1/27/22
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PURPOSE:

To identify and document the process and responsibilities of post-award grants management.

SCOPE:

~~All Parkland Workforce members~~Parkland employees and agency personnel who manage grants.~~All Parkland workforce members managing grants~~.

PROCEDURE:

1. Grants Management utilizes a financial management and internal control system that reflects Generally Accepted Accounting Principles (GAAP) or Government Accounting Standards Board (GASB) principles and that ensures at a minimum:

   A. Expenditures are consistent with the HRSA/grantor approved budget and with any additional applicable HRSA/grantor approvals that have been requested and received;

   B. Effective control over, and accountability for, all funds, property, and other assets associated with the grant projects;

   C. The safeguarding of all assets to assure they are used solely for authorized purposes in accordance with the terms and conditions of the grant program award/designation; and

   D. The capacity to track the financial performance of the health center, including the identification of trends or conditions that may warrant action by the organization to maintain financial stability.

2. The financial management system ~~is able to~~can account for all Federal award(s) (including the Federal award made under the Health Center Program) ~~in order~~ to identify the source (receipt) and application (expenditure) of funds for federally-funded activities in whole or in part. Specifically, the financial records contain information and related source documentation pertaining to authorizations,

DRAFT

obligations, unobligated balances, assets, expenditures, income, and interest under the grant awards.

3. Drawing down Federal/state/local governmental award funds is performed as a reimbursement of expenses; therefore, there is no time elapsing between the transfer of the grant award funds from the grantor and the disbursement of these funds; and
4. The expenditures of Federal/state/local governmental award funds are allowable in accordance with the terms and conditions of the award and with the Federal Cost Principles in 45 CFR Part 75 Subpart E as applicable.
5. A single audit is conducted annually and submitted for that year in accordance with the provisions of 45 CFR Part 75, Subpart F: Audit Requirements and ensures that subsequent audits demonstrate corrective actions have been taken to address all findings, questioned costs, reportable conditions, and material weaknesses cited in the previous audit report, if applicable.
6. Any non-grant funds generated (Program Income) from grant program activities, are used to further the objectives of the project by benefiting the current or proposed patient population/program or utilized based on the requirements ~~set forth i~~outlined in the grant program regulations and were not utilized for purposes that are specifically prohibited by the grant program.

EQUIPMENT:

N/A

DEFINITIONS:

~~Workforce member: An Officer, board member, employee, volunteer, member of the medical staff, contractor, vendor, trainee or other person whose conduct, in the performance of work for Parkland, is under the direct control of Parkland, whether or not he or she is paid by Parkland.~~

N/A

DRAFT

REFERENCES:

45 C.F.R. §75 (~~2014~~2024)

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Parkland

Grant Financial Management	8311404	Published: 01/08/2025
Fiscal		Page 1 of 2

PURPOSE:

To identify and document the process and responsibilities of post-award grants management.

SCOPE:

Parkland employees and agency personnel who manage grants.

PROCEDURE:

1. Grants Management utilizes a financial management and internal control system that reflects Generally Accepted Accounting Principles (GAAP) or Government Accounting Standards Board (GASB) principles and that ensures at a minimum:

   A. Expenditures are consistent with the HRSA/grantor approved budget and with any additional applicable HRSA/grantor approvals that have been requested and received;

   B. Effective control over, and accountability for, all funds, property, and other assets associated with the grant projects;

   C. The safeguarding of all assets to assure they are used solely for authorized purposes in accordance with the terms and conditions of the grant program award/designation; and

   D. The capacity to track the financial performance of the health center, including the identification of trends or conditions that may warrant action by the organization to maintain financial stability.

2. The financial management system can account for all Federal award(s) (including the Federal award made under the Health Center Program) to identify the source (receipt) and application (expenditure) of funds for federally-funded activities in whole or in part. Specifically, the financial records contain information and related source documentation pertaining to authorizations, obligations, unobligated balances, assets, expenditures, income, and interest under the grant awards.

3. Drawing down Federal/state/local governmental award funds is performed as a reimbursement of expenses; therefore, there is no time elapsing between the transfer of the grant award funds from the grantor and the disbursement of these funds; and

4. The expenditures of Federal/state/local governmental award funds are allowable in accordance with the terms and conditions of the award and with the Federal Cost Principles in 45 CFR Part 75 Subpart E as applicable.

5. A single audit is conducted annually and submitted for that year in accordance with the provisions of 45 CFR Part 75, Subpart F: Audit Requirements and ensures that subsequent audits demonstrate corrective actions have been taken to address all findings, questioned costs, reportable conditions, and material weaknesses cited in the previous audit report, if applicable.

6. Any non-grant funds generated (Program Income) from grant program activities, are used to further the objectives of the project by benefiting the current or proposed patient population/program or utilized based on the requirements outlined in the grant program regulations and were not utilized for purposes that are specifically prohibited by the grant program.

EQUIPMENT:

N/A

DEFINITIONS:

N/A

REFERENCES:

45 C.F.R. §75 (2024)

Questions?