Minutes of the Quality of Care and Patient Safety Committee meeting of the Board of Managers of the Dallas County Hospital District, held Wednesday, December 18th, 2024, scheduled for 10:00 a.m. in the WISH Building Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Committee Chair Elizabeth Palacios, MD, noted that a quorum was physically present and called the meeting to order at 10:00 am. Committee members Farida Minner, RN; Todd Furniss, JD and Eric G. Bing, MD attended in-person.

Board Member attendees included: Board Chair Marjorie Petty, JD, Reina Gonzalez, JD, Byron Cryer, MD; Ramon Miguez, PE, and Vincent Hall.

Staff Present (via Webex and in-person) included:

Brett Moran, ACMO-CMIO
Carmen Bowling, Interim SVP Nursing
David Alexander, SVP Nursing
Dawn Marchetto, SVP Nursing
Donna Richardson, EVP & CNE
Edmundo Castañeda, EVP & Chief Operating Officer
Fred Cerise, President & CEO
Gretchen Blake, VP Quality & Clinical Effectiveness
James Griffin, President of the Medical Executive Committee
James Orrison, Administrative Resident
Joseph Chang, SVP & CMO
Karen Garvey, VP Safety & Clinical Risk Management
Kathleen Doherty, VP Nursing Surgical Services
Lance Mendiola, Interim VP Construction/Real Estate
Michael Lane, SVP Chief Quality Safety Officer
Melanie Roberts, SVP/Chief Compliance & Ethics Officer
Morgan Simmons, Governance Program Coordinator
Sobha Fuller, SVP Nursing
Vic Summers, SVP Internal Audit

Attendees via Webex:

Marlin Suell, MBA, TCOLE, MPO – Chief, Dallas County Hospital District Police
Omaira Azizad, MD – Asc., Chief Quality & Safety Officer & Anesthesia
Barry Lewis-Harris, MD – Medical Director, Correctional Health
Pooja Koolwal, MD – Medical Director, Peritoneal Dialysis
Denise Harrington, LMSW, MBA, MHSM – Director of Programs, Transplant Services

II. Mission Statement

Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Executive Session – Quality & Patient Safety Operations Section

At 10:00 a.m. the Committee moved into Executive Session as permitted by the closed meeting exceptions specified on the agenda.

Members of management were excused from the discussion of topics, as necessary.

In executive session, the Committee received the presentation and reports as specified in the posted agenda.

A. Update and Report by Chief Quality and Safety Officer
Includes briefing from Executive Quality Committee (EQC)

B. Review of Safety Event Cause Analysis (CA) Case(s)
Shared learnings from recent safety event(s) with associated guide

C. Update and Report Regarding Safety Center, Serious Safety Events, and Cause Analysis Reporting
Annual report on activities and trends reported through Safety Center

D. Update and Report Regarding Quality-Related Key Performance Indicators (KPIs)
Reports for quality improvement project(s) throughout the enterprise

1. Department Performance Improvement Committee (PIC)/ Clinical Quality Committee (CQC) Annual Presentation(s)
   Annual report from service lines related to quality and safety
   a. Correctional Health PIC
   b. Peritoneal Dialysis PIC

E. Update and Report Regarding Hospital at Home Program
Annual Report for Program

F. Possible Deliberation Regarding the Following

A. Executive Summaries
Overview of QSO departmental reports

B. Quality of Care Dashboard
Monthly update of quality key performance indicators (KPIs)

C. Cause Analysis (CA) Log
List of upcoming cause analysis case reviews

D. Cause Analysis Supplemental
Additional cause analysis information

E. Texas Department of State Health Services (DSHS) Preventable Adverse Events (PAEs) Update
List of events

F. Nurse Staffing Effectiveness Committee Annual Report
Year-end report for FY2024 nursing staffing use and efficiency

G. Hospital at Home Supplemental Information
Additional information for Hospital at Home program

VI. Executive Session: Medical Executive Committee ("MEC")

James D. Griffin, MD, President of the Medical Executive Committee, discussed the items posted on the agenda starting at 11:42 am.

A. Consideration and Appropriate Action Regarding Appointments/Reappointments, Privileges and Staff Status Changes of the Medical Staff and Non-Physician Clinical Providers

1. Medical Staff and Non-Physician Clinical Providers to Parkland Health
    a. Credentialing Report
    b. Delineation of Privileges (DoPs)
        i. Cardiovascular Medicine DoP – Triage to add CT and CTA

The Board asked questions and received additional information.

VII. Executive Session: Discussion regarding report and/or information provided by the Chief Quality Safety Officer and related items on this agenda.

The Committee conducted a discussion with the CQSO, Dr. Mike Lane without other members of management present.

VIII. **Executive Session: Discussion regarding report and/or information provided by the Medical Executive Committee President and related items on this agenda.**
The Committee conducted a discussion with the Medical Executive Committee President, Dr. James Griffin without other members of management present.

Chair adjourned Executive Session and moved into Open Session at 12:12 pm.

IX. **Action Items (Open Session)**

A. Consideration and Appropriate Action Regarding Medical Executive Committee Resolution for Appointments/Reappointments, Privileges and Staff Status Changes of the Medical Staff and Non-Physician Clinical Providers

i. Approval of the Credentialing Report
ii. Approval of DoPs
1. Cardiovascular Medicine DoP – Triage and add CT to CTA

Todd Furniss motioned to approve the Executive Committee Recommendations and Delineation of Privileges. Eric Bing seconded the motion. The motion passed unanimously.

X. Follow-Up Requests: None

XI. Closing Remarks

XII. **Adjourn**
With no further business to discuss, Committee Chair Elizabeth Palacios, MD, adjourned the meeting at 12:12 pm.

SO RECORDED:

Elizabeth A Palacios, MD
Elizabeth A Palacios, MD (Feb 24, 2025 10:17 CST)
Elizabeth Palacios, MD
Committee Chair

Steven Roth
Steven Roth (Feb 4, 2025 11:04 CST)
Steven Roth, JD, MPH
Assistant Secretary