Parkland

Board of Managers

Agenda for the ***Board of Managers*** meeting of the Dallas County Hospital District is scheduled for ***Wednesday, November 20, 2024, at 2:15 PM (or immediately following HOMES meeting)*** at 5200 Harry Hines Blvd (WISH Building) Dallas, TX 75235, Conference Room 02-175. (If assistance is needed in locating the room, please see the Administration receptionist on the 4th floor, 04-131.) A quorum will be physically present at the location of the meeting. Videoconferencing access is also possible via Webex. That application is available at https://www.webex.com/downloads.html. Teleconferencing access is possible by calling +1-415-655-0001. Both virtual access forms require inputting (meeting number: 2631 797 5630; meeting password: 1234) to join the meeting. The ***Board of Managers*** reserves the right to exercise discretion and may convene in Executive Session as permitted by Texas Government Code §§551.071 (consultation with attorney), 551.072 (deliberations regarding real estate), 551.074 (personnel matters), 551.076 (deliberations regarding security devices or security audits), 551.078 and/or 551.0785 (deliberations by medical committee or by governmental body that administers a public insurance, health or retirement plan regarding individuals' medical or psychiatric records), 551.085 (deliberation by governing board of certain providers of health care services), 551.087 (deliberation regarding economic development negotiations), 551.088 (deliberation regarding test item); Texas Government Code §418.183 (deliberation of information under §§418.175 – 418.182 for purposes of disaster management or disaster planning); Texas Health & Safety Code §161.032 (medical committee or medical peer review committee records, information or reports; and/or medical committee or medical peer review committee proceedings under Tex. Health & Safety Code Chapter 161 and/or Tex. Occ. Code Chapters 151 and 160); and/or as otherwise authorized by law on any item listed below. The ***Board of Managers*** may consider any of the agenda items in open or executive session and may continue the meeting as necessary to accomplish the business at the time and place designated by the Chair to reconvene.

	PAGE	TIME (MIN)	PRESENTER(S)
I. Opening/Call to Order/Determine the Presence of a Quorum Present/Mission Statement/Opening Remarks ***Advance Wellness | Relieve Suffering | Develop and Educate*** **I CARE** **I**ntegrity **C**ompassion and Collaboration **A**ccountability **R**espect **E**quity The agenda has been developed by the Chief Governance Officer in consultation with the Board Chair, CEO, and reviewed and affirmed by Counsel.			Chair
A. Invocation by Dr. April Bristow		5	
B. Public Comments Regarding Agenda Items *See public comment registration information and rules at https://www.parklandhospital.com/board-of-managers*			
II. Consent Agenda: Minutes			
A. Consideration and Appropriate Action Regarding Minutes 2024-10-29 Budget & Finance Committee	*5*	1	Chair
B. Consideration and Appropriate Action Regarding Minutes 2024-10-30 Quality of Care & Patient Safety Committee	*10*		
C. Consideration and Appropriate Action Regarding Minutes 2024-10-30 Board of Managers	*15*		
III. Consent Agenda: Contracts			Chair
A. Consideration and Appropriate Action Regarding Contracts over $200,000 **(See Attached List of Contracts)**	*25*		

		PAGE	TIME (MIN)	PRESENTER(S)
IV.	**Consent Agenda: Policies**			
A.	Consideration and Appropriate Action Regarding SYS.BOP.001: Change of Scope to Policies and Procedures Regarding Parkland Employees	*38*		Chair
V.	**Consent Agenda: Medical Executive Committee Items**			
A.	Consideration and Appropriate Action Regarding Medical Executive Committee Resolution for Appointments/Reappointments, Privileges and Staff Status Changes of the Medical Staff and Non-Physician Clinical Providers	*63*		Chair
VI.	**Consent Agenda: Patient Settlements**			
A.	Consideration and Appropriate Action Regarding Patient Settlements	*65*		Chair
VII.	**Reports Requiring Deliberation(s) and/or Possible Action**			
A.	Recognitions	*66*	5	Chair
B.	Update and Report on Legislative Agenda	*67*	40	Katherine Yoder
C.	CEO Update on System Operations	*73*	15	Fred Cerise, MD
VIII.	**Break**		5	Chair
IX.	**Executive Session**			
A.	Discussion Regarding Parkland's Potential Opportunity for the Disposal of Property and Potential Acquisition of Property *§§551.072*	*75*	15	Dr. Cerise
B.	Update and Report Regarding Opioid Settlement Distributions *Tex Govt Code §§551.071*	*76*	5	Steve Roth
C.	Update and Report Regarding Parkland's Cybersecurity Ongoing Initiatives *Tex. Gov't Code § 418.183(f).*	*77*	20	Joe Longo
D.	Update Regarding Status of Legal Affairs Department and Organizational Risk Issues *Tex Govt Code §§551.071*	*89*	15	Steve Roth
E.	Performance Appraisal Discussion: CEO and Board Dual Reports (Chief Legal Officer and Chief Audit Officer) *Tex Govt Code §§551.074*	*90*	40	Chair
X.	**Executive Session – Possible Deliberation**			
A.	Medical Executive Committee Credentialing Report *Tex. Health & Safety Code §§161.032*	*91*		
B.	Medical Executive Committee Delineation of Privileges Dentistry-COPC/HOMES/Correctional Health Tex. Health & Safety Code §§161.032	*125*		

		PAGE	TIME (MIN)	PRESENTER(S)
D.	Medical Executive Committee Delineation of Privileges Non-Physician Clinical Provider Staff Surgery Tex. Health & Safety Code §§161.032	*130*		
E.	Medical Executive Committee Delineation of Privileges Non-Physician Clinical Provider Staff Women's Health Tex. Health & Safety Code §§161.032	*160*		
F.	Patient Settlements *Health & Safety Code §§151.071*	*176*		
XI.	**Action Items**			
A.	Board May Take Action on Any Agenda Item(s) Above			Chair
XII.	**Adjourn**			Chair
A.	Closing Remarks			
B.	Call to Adjourn			

Invocation

Consideration and Appropriate Action Regarding Minutes 2024-10-29 Budget & Finance Committee

Parkland

MINUTES

Dallas County Hospital District Board of Managers

Budget and Finance
October 29, 2024

Minutes of the Budget and Finance Committee meeting of the Board of Managers of the Dallas County Hospital District, held Tuesday, October 29th , 2024, scheduled for 11:30 a.m. in the WISH Building Executive Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Committee Chair Ramon Miguez, PE, noted that a quorum was physically present and called the meeting to order at 11:30 a.m. Committee member Byron Cryer, MD, and Eric G. Bing attended in-person and Lisa Sutter attended via Webex.

Board Member attendees included: Vincent Hall

Staff Present (via Webex and in-person) included:

Donna Richardson, EVP & CNE
Edmundo Castaneda, EVP & COO (via Webex)
Fred Cerise, President & Chief Executive Officer (via Webex)
Gerry Baker, SVP/Revenue Cycle
James Orrison, Administrative Resident
Jessica Hernandez, SVP & Chief DEI Officer
Joe Longo, SVP/Chief Information Officer
Keri Disney-Story, VP/Clinical Finance
Morgan Simmons, Governance Program Coordinator
Melanie Roberts, SVP/Chief Compliance & Ethics Officer (via Webex)
Pam Bryant, SVP Chief Supply Chain Officer
Rick Humphrey, EVP & Chief Financial Officer
Saul Cordero, SVP & Chief Governance & Strategy Officer
Steven Roth, EVP & Chief Legal Officer
Tabitha Lee, VP Finance/Controller
Vic Summers, SVP Internal Audit

II. Mission Statement

Committee Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Reports Requiring Deliberation(s) or Approval(s)

A. Consideration and Appropriate Action Regarding Contracts over $200,000

Pam Bryant reviewed the briefing documents for contracts over $200,000. (See Appendix A of these minutes for more specific details on each contract). Pam Bryant presented each contract based on expense, capital, revenue, and selection method (sole source and non-sole source).

The Committee asked questions and received additional information related to the consideration of the contracts over $200,000.

Ramon Miguez asked for a motion to approve contracts over $200,000. Eric G. Bing motioned for approval. Vincent Hall seconded. The motion carried unanimously.

B. Consideration and Appropriate Action Regarding Capital Substitutions

Pam Bryant reviewed the briefing documents for capital substitutions. (See Appendix B of these minutes for more specific details on each substitution). Pam Bryant presented the capital substitution based on expense, reasoning, and selection method (sole source and non-sole source). The capital substitution for this month regarded an Exhaust Fan Upgrade in the Moody Pharmacy.

Ramon Miguez asked if this fan was an oversight or design error to the previous contract approved for this fan system.

Ramon Miguez asked for a motion to approve the capital substitutions. Eric G. Bing motioned for approval. Byron Cryer seconded. The motion carried unanimously.

C. Update and Report Parkland Financial Performance Presentation

For the month of September (the final month of FY24), Parkland Health recognized a net income of $44.9M which is $36.8M higher than the budgeted net income of $8.1M and $2.5M unfavorable compared to the prior year net income of $47.4M. Parkland Health's operating margin and operating cash flow margin for the month of September are 12.7% and 15.6%, respectively. The operating margin was favorable compared to budget of 0.6% and the
operating cash flow margin is favorable compared to budget of 3.8%. Parkland Health's operating margin is unfavorable compared to prior year operating margin of 13.9% and unfavorable to the operating cash flow margin of 26.2% from the prior year.
Parkland Health's patient cash collections in September were $107.5M which is higher than budget by $11.2M and $29.4M above the prior year. Parkland Health's days cash on hand of 216.8 days for the month is an increase of 30.9 days compared to prior month of 185.9 days and compared to the prior year September of 176.9 days, an increase of 40.0 days.

Rick discussed the September month-to-date Key Statistics which showed discharges below budget for discharges in the Emergency Department due to a lower census but

longer length of stay for each admission. There was a high volume of deliveries in September. For the most part, we were positive to budget besides the ED, which is still recovering from the pandemic, otherwise, the length of stay was slightly higher than usual. Rick also mentioned a change in payer mix type due to the switch from Medicare to unfunded status. Overall, Parkland remained remarkably close to the projected FY24 Budget and the Board congratulated Rick and his team on their projections and management over the organization's finances.

The Committee asked questions and received further information related to the Income Statements.

VI. Follow-Up Requests: None

VII. Closing Remarks

VIII. **Adjourn**

With no further business to discuss, Committee Chair Ramon Miguez, PE, adjourned the meeting at 12:44 pm.

SO RECORDED:

Ramon Miguez, PE Committee Chair	Steven Roth, JD, MPH Assistant Secretary

Parkland

MINUTES
Dallas County Hospital District Board of Managers

Budget and Finance
October 29, 2024

Appendix A (Contracts Reviewed for Appropiate Action)

Item	Contract Type	Service or Product	Supplier	Contract Term	Current Contract Approval Amount Request	New Approved Contract Value	Selection Method	Budgeted?	Business Owner / Dept.	MWBE %	MWBE Gender	MWBE Ethnicity
												September 25, 2024
Medical Products and Services												
M1	Expense	Mod # 10 Clinical Services – Part A Expense	The University of Texas Southwestern Medical Center	10/1/2014-9/30/2025	$766,454	$8,294,400	Sole Source Modification	Yes	Shelia Fisher	N/A	N/A	N/A
M2	Revenue	Mod # 10 Clinical Services – Part B Revenue	The University of Texas Southwestern Medical Center	10/1/2014-9/30/2025	($2,129,236)	($19,476,356)	Sole Source Modification	N/A-Revenue	Niccole McKinley	N/A	N/A	N/A
M3	Revenue	Mod # 2 Clinical Research Services	The University of Texas Southwestern Medical Center	10/1/2021-3/31/2025	($350,000)	($2,450,000)	Sole Source Modification	N/A-Revenue	Susan Partridge	N/A	N/A	N/A
M4	Expense	Mod # 4 Biotel services	The University of Texas Southwestern Medical Center	10/1/2016-9/30/2025	$211,317	$449,234	Sole Source Modification	Yes	Melody Gardner and Courtney Edwards	N/A	N/A	N/A
Construction and Facilities												
C1	Capital	8th & 9th Floor Build-Out	Beck-AO Joint Venture	10/1/2024-9/30/2026	$37,000,000	$37,000,000	Request for Qualifications	Yes	Marc Leediker	30%	TBD	TBD
C2	Expense	Strategic Facilities Plan	Blue Cottage Consulting, Inc	10/1/2024-12/31/2025	$2,576,717	$2,576,717	Request for Qualifications	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Saul Cordero	29%	See Chart	See Chart
C3	Capital	AMX Navigate PLUS, X-ray Portables	GE Healthcare, LLC	Last Signature - 9/30/2025	$1,682,698	$1,682,698	GPO Purchase	Yes	Patrick Eaton	0%	N/A	N/A
C4	Capital	RS 3400 QuaStar® X-Ray BLOOD IRRADIATOR	Rad Source Technologies, Inc.	Last Signature - 9/30/2025	$262,188	$262,188	Sole Source	Yes	Bernie Buenvenida	0%	N/A	N/A
C5	Expense	Mod # 9 Adding funds Agile Destination Dispatch Screens	ThyssenKrupp Elevator	6/14/2012-10/31/2025	$1,137,672	$8,764,591	Sole Source Modification	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Roderick Stephens	0%	N/A	N/A
Hospital Operations												
O1	Expense	The County will provide health care services reimbursable by Parkland Health	Dallas County Health & Human Services	10/1/2024-9/30/2025	$12,321,517	$12,321,517	Sole Source	Yes	Tabitha Lee	N/A	N/A	N/A
O2	Expense	Mod # 7 Extend midlevel time studies for one year	Forvis Mazars, LLP	4/21/2024-9/30/2025	$125,400	$600,166	Sole Source Modification	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	James Blasingame	0%	N/A	N/A
O3	Revenue	Mod # 2 Administrative Services	Parkland Community Health Plan, Inc.	10/1/2021-9/30/2025	($2,750,000)	($11,025,000)	Sole Source Modification	N/A-Revenue	Tabitha Lee	N/A	N/A	N/A
O4	Expense	Mod # 3 Sanction Screening Tool for Compliance, One Year Extension	Streamline Verify, LLC	6/1/2018-9/30/2025	$102,352	$321,852	Non-Sole Source Modification	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Carol Slovacek	0%	N/A	N/A

Consideration and Appropriate Action Regarding Minutes 2024-10-30 Quality of Care & Patient Safety Committee

Parkland

MINUTES

Dallas County Hospital District Board of Managers

Quality of Care and Patient Safety
October 30th, 2024

Minutes of the Quality of Care and Patient Safety Committee meeting of the Board of Managers of the Dallas County Hospital District, held Wednesday, October 30th, 2024, scheduled for 10:00 a.m. in the WISH Building Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Committee Chair Elizabeth Palacios, MD, noted that a quorum was physically present and called the meeting to order at 10:00 am. Committee members Todd Furniss, RN; and Eric G. Bing, MD attended in-person. Farida Minner attended via Webex.

Board Member attendees included: Board Chair Marjorie Petty, JD, Reina Gonzalez, JD; and Vincent Hall.

Staff Present (via Webex and in-person) included:

Brett Moran, ACMO-CMIO
Carmen Bowling, Interim SVP Nursing
David Alexander, SVP Nursing
Dawn Marchetto, SVP Nursing
Edmundo Castañeda, EVP & Chief Operating Officer (via Webex)
Fred Cerise, President & CEO
Gretchen Blake, VP Quality & Clinical Effectiveness (via Webex)
James Griffin, President of the Medical Executive Committee
James Orrison, Administrative Resident
Joseph Chang, SVP & CMO
Karen Garvey, VP Safety & Clinical Risk Management
Kathleen Doherty, VP Nursing Surgical Services
Michael Lane, SVP Chief Quality Safety Officer
Melanie Roberts, SVP/Chief Compliance & Ethics Officer
Morgan Simmons, Governance Program Coordinator
Nneka Egbuniwe, Deputy General Counsel
Pedro Fernandez, Adult Psychiatry UTSW
Stephanie Kester, RN Prof. Development
Vic Summers, SVP Internal Audit

Attendees via Webex:

Samuel Mandel, MD, Associate Chief Quality and Safety Officer; Chief Burn Surgery
Anita Hegde, MD Associate Chief Quality and Safety Officer; Patient Safety & Quality
Lydia deJong, EdD, RN, Director, Regulatory and Accreditation Affairs
Ellen O'Connell, MD ED-Chair Pharmacy, Medical Informatics Officer
Carrie Berge, Vice President, Pharmacy Services
Daniel Lamus, MD Associate Radiology Medical Dir., and Interventional Medical Director
Jenni Burnes, MHA Vice President, Ancillary Services
Judy Herrington, SVP Nursing

Parkland

MINUTES
Dallas County Hospital District Board of Managers

Quality of Care and Patient Safety
October 30th, 2024

II. Mission Statement

Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Executive Session – Quality & Patient Safety Operations Section

At 10:00 a.m. the Committee moved into Executive Session as permitted by the closed meeting exceptions specified on the agenda.

Members of management were excused from the discussion of topics, as necessary.

In executive session, the Committee received the presentation and reports as specified in the posted agenda.

A. Update and Report by Chief Quality and Safety Officer
Includes briefing from Executive Quality Committee (EQC)

B. Review of Safety Event Cause Analysis (CA) Case(s)
Shared learnings from recent safety event(s) with associated guide

C. Update and Report Regarding Regulatory and Accreditation Affairs
Quarterly report for Regulatory activities, tracers, and auditing

D. Update and Report Regarding Quality-Related Key Performance Indicators (KPIs)
Reports for quality improvement project(s) throughout the enterprise

1. Department Performance Improvement Committee (PIC)/ Clinical Quality Committee (CQC) Annual Presentation(s)
   Annual report from service lines related to quality and safety
   a. Pharmacy and Therapeutics Committee CQC
   b. Radiology PIC

E. Possible Deliberation Regarding the Following

A. Executive Summaries
Overview of QSO departmental reports

B. Quality of Care Dashboard
Monthly update of quality key performance indicators (KPIs)

C. Cause Analysis (CA) Log
List of upcoming cause analysis case reviews

Additional Cause Analysis Cases

Physical Medicine and Rehabilitation PIC

D. Regulatory and Accreditation Affairs Surveys and Complaints
Quarterly update on various surveys and complaints

VI. Executive Session: Medical Executive Committee ("MEC")

James D. Griffin, MD, President of the Medical Executive Committee, discussed the items posted on the agenda starting at 11:25 am.

A. Consideration and Appropriate Action Regarding Appointments/Reappointments, Privileges and Staff Status Changes of the Medical Staff and Non-Physician Clinical Providers

1. Medical Staff and Non-Physician Clinical Providers to Parkland Health
    a. Credentialing Report
    b. Delineation of Privileges (DoPs)
        i. Cardiovascular Disease DoP

The Board asked questions and received additional information.

VII. Executive Session: Discussion regarding report and/or information provided by the Chief Quality Safety Officer and related items on this agenda.

The Committee did not conduct a discussion with the CQSO, Dr. Mike Lane without other members of management present.

VIII. Executive Session: Discussion regarding report and/or information provided by the Medical Executive Committee President and related items on this agenda.

The Committee conducted a discussion with the Medical Executive Committee President, Dr. James Griffin without other members of management present.

Chair adjourned Executive Session and moved into Open Session at 12:08 pm.

Parkland

MINUTES
Dallas County Hospital District Board of Managers

Quality of Care and Patient Safety
October 30th, 2024

IX. Action Items (Open Session)

A. Consideration and Appropriate Action Regarding Medical Executive Committee Resolution for Appointments/Reappointments, Privileges and Staff Status Changes of the Medical Staff and Non-Physician Clinical Providers

ii. Approval of the Credentialing Report

B. Approval of DoPs

iii. Cardiovascular Disease DoP

Todd Furniss motioned to approve the Executive Committee Recommendations and Delineation of Privileges. Vincent Hall seconded the motion. The motion passed unanimously.

X. Follow-Up Requests: None

XI. Closing Remarks

XII. Adjourn

With no further business to discuss, Committee Chair Elizabeth Palacios, MD, adjourned the meeting at 12:09 pm.

SO RECORDED:

Elizabeth Palacios, MD Committee Chair	Steven Roth, JD, MPH Assistant Secretary

Consideration and Appropriate Action Regarding Minutes 2024-10-30 Board of Managers

Minutes of the Board of Managers meeting of the Dallas County Hospital District, held Wednesday, October 30th, 2024, scheduled for 12:50 PM. (or immediately following the HOMES meeting) in the WISH Building Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Chair Marjorie Petty, JD, noted that a quorum was physically present and called the meeting to order at 12:45PM.

Board Member attendees included: Vincent Hall, Lisa Sutter, Reina Gonzalez JD, Todd Furniss, JD, Eric G. Bing, MD, and Elizabeth palacios, MD.

Farida Minner, RN, joined via Webex.

Board members John Proctor, Ramon Miguez and Byron Cryer were not present.

Staff Present (via Webex and in-person) included:

Bruce McDaniels, VP & Chief Information Security Officer
Edmundo Castañeda, EVP & Chief Operating Officer (Webex)
Edna Ruano, Public Policy Advisor
Fred Cerise, President & Chief Executive Officer
James Orrison, Administrative Resident
Jared Ginter, VP Institutional Risk Management
Jennifer Trousdale, Associate General Counsel
Joseph Chang, SVP & CMO
Jessica Hernandez, SVP & Chief DEI Officer
Joe Longo, Chief Information Officer
Katherine Yoder, VP Government Relations (Webex)
Morgan Simmons, Governance Program Coordinator
Melanie Roberts, SVP/Chief Compliance & Ethics Officer
Michael Lane, SVP Chief Quality and Safety Officer
Michael Malaise, SVP Communications Ext. Affairs
Pamela Bryant, SVP/Supply Chain Management
Rick Humphrey, EVP & Chief Financial Officer
Samia Zia, Director Strategy
Saul Cordero, SVP & Chief Governance & Strategy Officer
Shauntee Mayfield, VP & Chief Experience Officer
Steven Roth, EVP & Chief Legal Office
Stephanie Crank, RN Prof Development Practitioner
Vic Summers, SVP Internal Audit
Victoria Mora, CEO PCHP

Additional Attendees:
Monica Nicholson, BSN, RN, Collin College
John Wiley Price, Commissioner
Kristen Harrison, The Smith Group (Webex)
Rev. Todd Atkins (Webex)
Lonnie Roy, Dir. Health System Research (Webex)
Liz Dickson, Press Ganey (Webex)
Kyle Zolberg, Press Ganey (Webex)

II. Mission Statement

The Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Invocation

Rev. Todd Atkins offered an invocation at the beginning of the meeting.

IV. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

V. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

VI. Consent Agenda: Minutes

A. Consideration and Appropriate Action Regarding Minutes 2024-09-11
Audit Committee

B. Consideration and Appropriate Action Regarding Minutes 2024-09-18
Facilities Committee

C. Consideration and Appropriate Action Regarding Minutes 2024-09-24
Budget & Finance Committee

D. Consideration and Appropriate Action Regarding Minutes 2024-09-25
Quality of Care and Patient Safety Committee

E. Consideration and Appropriate Action Regarding Minutes 2024-08-28
Board of Managers Special Session

F. Consideration and Appropriate Action Regarding Minutes 2024-08-28
Board of Managers

Consent Agenda: Contracts

G. Consideration and Appropriate Action Regarding Contracts over $200,000
(See Attached List of Contracts)

Consent Agenda: Capital Substitutions

A. Consideration and Appropriate Action Regarding Capital Substitutions
(See attached list of Capital Substitutions)

Consent Agenda: Policies

A. Consideration and Appropriate Action Regarding SYS.RR.004
Complaint and Grievance

Consent Agenda: Medical Executive Committee Items

B. Consideration and Appropriate Action Regarding Medical Executive Committee Resolution for Appointments/Reappointments, Privileges and Staff Status Changes of the Medical Staff and Non-Physician Clinical Providers

Consent Agenda: Other

A. Consideration and Appropriate Action Regarding the Delegation of Signature Authority for Certain Matters to Dr. Joseph Chang, MD

Marjorie Petty asked for a motion of approval for the entire consent agenda. Vincent Hall, motioned to approve all consent agenda. Lisa Sutter seconded the motion.
The motion passed unanimously.

VII. Reports Requiring Deliberation(s) or Approval(s)

A. Discussion Regarding a Proposed Clinic in the Inland Port Area
Commissioner John Wiley Price presented on the Wilmer/ Southeast area of Dallas County. Commissioner Price mentioned the LGC (Local Government Corporation) that is a part of Inland Port and EPA grants that Wilmer has recently received. Commissioner Price started his presentation by showing the Board the projected population growth in the city of Wilmer along with the growth of certain health needs. The city of Wilmer has a life expectancy that is 75.1 years or less, yet it has the one of the highest costs of healthcare in the Dallas County region. The total market demand regarding Wilmer is about $1.8 Billion dollars which shows the amount spent by consumers. Commissioner Price presented further on the opportunity in Wilmer which is propagated by health disparities and needs. He also mentioned the construction of Goode Road, which will be redesigned to create easier access to the Inland Port area. Commissioner Price asked for the Board and management to consider the health needs in Wilmer and act accordingly when going through the Strategic Facilities Plan for that area.

B. Update and Report by Chief Executive Officer Regarding Strategic and Operational Performance and Plans

Dr. Cerise mentioned (following John Wiley Price's presentation) that Parkland has put out a placeholder in capital budget for property acquisition in both Wilmer and Cedar Valley as a part of the strategic facilities plan which will allow Parkland to potentially engage in those opportunities in the near future. Dr. Cerise also mentioned the contract for Milliman who will assist Parkland in creating our own ACA exchange plan.
Next, Dr. Cerise presented the FY24 Priorities. Regarding Parkland's 'People' goals, Parkland succeeded in hitting the goal for reducing first-year turnover. Regarding implementing security plan initiatives, Parkland installed the passive weapon security systems, upgraded windows, doors and badge access during facility improvements and installed exterior and interior video surveillance enhancements. Regarding 'Access', Parkland doubled the virtual care video visits, enhanced the support during video visits from the clinic, increased remote patient monitoring volumes, navigated at least 500 patients through new approved initiatives, and deployed three new campaigns for large populations regarding MyChart enrollment, Flu vaccinations and breast cancer prevention. Dr. Cerise mentioned we did not hit the target of 5.9 days or less regarding length of stay but this goal will be brought back and worked on in the upcoming year. Parkland hit 1 out of the 2 infection prevention measures and will continue to work on CLABSI. Regarding 'Trust', Parkland surveyed patients and employees to gauge the climate of trust and likelihood to recommend the organization and resulted in 1/3 of the goals met, one exceeded, and one not met. The Post-acute care metric was met and reduced the number of hospitalized patients by 15% who are medically cleared.

C. FY24 Employee Engagement Survey Results by Press Ganey

Kyle Zaber from Press Ganey presented on the data and methods of this year's employee engagement survey. Parkland increased in its total respondents which aided in the efficacy of the survey methods and results. Parkland's engagement relative to historical and peer performance stayed statistically flat dropping slightly from 4.04 to 4.02 based on the 6-item legacy engagement score. Press Ganey's updated 5-item engagement score system showed Parkland's score remaining consistent form 2023 alongside other safety net healthcare systems. The overall engagement results showed Parkland's strengths regarding intent to stay, nursing-RN positions, and highly engaged new hires. Parklands engagement results showed areas for improvement in work unit trust, security position, and COPC Garland 1st floor facility. Next, Kyle advanced through the key drivers and specific survey questions related to engagement, trust, and performance.

The Board asked additional questions and discussed the material regarding FY24 Employee Engagement Survey Results.

Scheduled 10-Minute Break

D. Board of Managers FY24 Conflict of Interest Annual Disclosures and Management Plans
Melanie Roberts presented on the FY24 Conflicts of Interest Annual Disclosures and Management Plans. Melanie mentioned the general requirements regarding the COI program which includes language from the policy and code of conduct. Melanie reminded the board that the individual affirmative disclosures and assigned management plans require all board members to maintain appropriate relationships free of undue outside influence, not share Parkland confidential information with any outside entity or person, disclose to the compliance and ethics department any outside interests or relationships, and to be mindful of potential conflicts while conducting official business as a member of the board of managers. Melanie advanced through the fiscal year 2024 summary of disclosures for each of the board members along with their management plans.

E. Parkland Community Health Plan Overview
Victoria Mora presented an overview on the Parkland Community Health Plan. Victoria began by displaying the PCHP organizational chart of leadership and management along with reminding the Board of the purpose and relationship PCHP has with parkland. Victoria mentioned PCHP is a wholly owned and controlled subsidiary of Parkland health that is registered as a 501(c)4 with a separate board of managers and a multidimensional relationship to Parkland Health a financial independent entity. Victoria presented on the membership and market share statistics for PCHP. Victoria presented an overview of PCHP regarding its 161,892 members in 7 counties with 9,000+ doctors and specialists in 40+ hospitals. Victoria presented the Medicaid dollar allocation amount to the Board which shows at least 85% of all PCHP Medicaid expenditures are directly attributed to patient and member care. Lastly, Victoria presented on the financial performance from 2023-2024. She highlighted the medical loss ratio which remains steady, the reduced administration expenses through cost management measures and reductions in consulting services, revenue in 2023 was largely driven by higher membership and 2024 revenue is favorable to budget.

VIII. Executive Session

At 3:15 pm., the Board went into Executive Session as permitted by the closed meeting exceptions specified on the agenda.

Members of management were excused from the discussion of topics, as necessary.

A. Consultation with Attorney Regarding STAR/CHIP & STAR Kids RFP

Tex. Gov't Code §551.071

B. Update and Report Regarding Parkland's Cybersecurity Ongoing Initiatives
Tex. Gov't Code § 418.183

C. Review of Parkland's Insurance Portfolio
Tex. Gov't Code §§ 551.072 and 418.183

Chair adjourned Executive Session and moved into Open Session at 3:39pm.

IX. Reports Requiring Deliberation(s) or Approval(s) Cont'd…

F. Review of Parkland's Insurance Portfolio

Jared Ginter updated the Board on Parkland's insurance portfolio. Jared presented on the institutional risk management and self-insurance. Self-insuring is recognizing an exposure and choosing to fully fund the loss events that are likely to happen. Parklands self-insurance program is structured under the Texas Tort Claims Act given its status as a political subdivision of the State of Texas. Liability of a hospital district is capped at $100,000 per person and $300,000 per occurrence for tort claims. Next Jared presented on the Dallas County hospital district retention, total premium, coverage, and policy terms for each aspect of the insurance portfolio. Jared also presented the PCCI insurance portfolio.

X. Adjourn

With no further business to discuss, the Chair adjourned the meeting at 4:03 p.m.
SO RECORDED:

Marjorie D. Petty, JD	Steven Roth, JD, MPH
Chair	Assistant Secretary

Appendix A (Contracts Reviewed for Appropiate Action)

Item	Contract Type	Service or Product	Supplier	Contract Term	Current Contract Approval Amount Request	New Approved Contract Value	Selection Method	Budgeted?	Business Owner / Dept.	MWBE %	MWBE Gender	MWBE Ethnicity
												October 30, 2024
Medical Products and Services												
M1	Expense	Mod # 2 Peripheral Vascular patient devices	Abbott Laboratories	11/18/2021 - 10/31/2026	$100,000	$1,600,000	Sole Source Modification	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Cheston Chan, Cardiac Cath Lab	0%	N/A	N/A
M2	Expense	Mod to Add Funds Orthopedic- Implants	Arthrex Inc.	Last Signature - 7/31/2026	$2,821,000	$4,821,000	Sole Source	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Cheston Chan, Surgical Administration	0%	N/A	N/A
M3	Expense	Mod to Add Funds Myosure & Aquilex Disposables	Hologic Sales and Service, LLC	12/1/2022 - 11/30/2026	$600,000	$809,000	Sole Source Modification	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Cheston Chan, Perioperative Services Administration	0%	N/A	N/A
M4	Expense	Mod # 3 daVinci Equipment and Disposables	Intuitive Surgical	1/14/2020 - 12/30/2027	$5,194,000	$14,607,911	Sole Source Modification	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Cheston Chan, Surgical Services Administration	0%	N/A	N/A
M5	Capital	Camera Heads, Scopes (Lenses), & 4k Camera Link Modules	Karl Storz Endoscopy-America, Inc.	Last Signature – 11/7/2025	$361,162	$361,162	GPO Purchase	Yes	Shika Shakelli, Clinical Engineering	0%	N/A	N/A
M6	Expense	Mod # 2 Venaseal & ClosureFast Products	Medtronic USA, Inc.	12/24/2019 - 12/23/2025	$174,000	$427,000	Sole Source Modification	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	John Camacho, Interventional Radiology	0%	N/A	N/A
M7	Expense	Mod # 4 Cryoablation Products	Medtronic	8/14/2021 - 11/13/2026	$399,000	$1,899,000	Sole Source Modification	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Cheston Chan, Perioperative Services Administration	0%	N/A	N/A
M8	Expense	Mod # 4 Angio-Seal Vessel Products	Terumo Medical	7/3/2019 - 1/31/2025	$279,000	$871,040	Sole Source Modification	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Cheston Chan, Surgical Services Administration	0%	N/A	N/A
Information Technology												
IT1	Expense	Mod # 9 Purchase additional TC52's to add to our fleet.	Mobile Integrate Inc.	9/29/2021 - 3/31/2027	$484,217	$8,164,731	Sole Source Modification	Yes	Ceazarl Threadgill / Joe Longo, Information Technology	100%	Male	Black

Parkland

MINUTES
Dallas County Hospital District Board of Managers

Board
October 30th , 2024

IT2	Expense	SureTest Automation Solution – SureManage™	SureTest, Inc.	Last Signature - 3 Years	$1,252,500	$1,252,500	Sole Source	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Peng Lee/ LeMar Oleson, Information Technology	0%	N/A	N/A
IT3	Capital	Mod # 33 Purchase 200 replacement timeclocks to include software and support	UKG Kronos Systems LLC	9/1/2020 - 12/31/2025	$6,894,359	$11,923,089	Sole Source Modification	Yes	Deborah Johnson, Information Technology	0%	N/A	N/A
Hospital Operations												
O1	Expense	Mod to Add Funds Advocacy Consulting Services	Chris Traylor, LLC	11/1/2019 - 10/31/2025	$192,000	$534,000	Sole Source Modification	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets	Katherine Yoder, Legislative Affairs	0%	N/A	N/A
O2	Expense	Insurance Broker Services	Texas Series - Lockton Companies	12/1/2024 – 11/30/2029	$1,145,000	$1,145,000	Request for Proposals (Low Price/Tech Accept)	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Jared Ginter, Institutional Risk Management	0%	N/A	N/A
O3	Expense	Consulting Services for Affordable Care Act (ACA) Exchange	Milliman, Inc.	11/1/2024 – 10/31/2025	$1,290,000	$1,290,000	Request for Proposals (Best Value)	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Samia Zia, Strategy & Integration Admin	3%	Female	Caucasian
O4	Expense	Conflicts of Interest Survey Services	SAI360 Inc.	10/31/2024 – 10/30/2027	$249,273	$249,273	Sole Source	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets	Melanie Roberts, Corporate Compliance	N/A	N/A	N/A
O5	Revenue	Mod # 6 MIPS/TIPPS Reporting Services (Revenue)	The University of Texas Southwestern Medical Center	3/9/2022 - 8/31/2025	($733,620)	($1,746,390)	Contract Extension without Competition	N/A-Revenue	Keri Disney-Story, Finance Administration	0%	N/A	N/A
O6	Revenue	Disbursement Agreement for Resident Salaries and Fringe Benefits	Department of Veterans Affairs	7/1/2024 – 6/30/2025	($11,500,000)	($11,500,000)	N/A-Revenue	N/A-Revenue	Elizabeth Ponce, Graduate Medical Education	N/A	N/A	N/A
Ratification/Informational Only												
R1	Expense-Ratification	Mod # 3 Orthopedic - Implants	Arthrex Inc.	8/30/2021 - 7/31/2026	$80,000	$2,179,000	Sole Source Modification	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Cheston Chan, Surgical Administration	0%	N/A	N/A

Appendix B (Capital Substitutions Reviewed for Appropiate Action)

Parkland Health
FY2025 Capital Substitution
For October 2024 Board Meeting

Ref #	Division	Project Total	Substitution Amount	Description
1	Facilities	$395,477	$230,508	**Exhaust Fan Upgrade (Moody Pharmacy)**
	Explanation	This request aims to add an exhaust fan for redundancy (or backup) in the Infusion Pharmacy in the Moody Outpatient Clinic Building. There is currently one exhaust fan in this area, which experiences frequent downtime due to circuit breaker trips. The current exhaust fan was not designed to run 24/7 as the Moody Building is classified as B occupancy (doctor's office). However, because sterile IVs are made for patients in this location, the area must maintain regulated temperature and humidity levels. Because the system runs continuously without backup redundancy, it causes the circuit breaker to trip. Because the unit is not supported by a backup system, it has caused unscheduled downtime in operations between 30-45 minutes on average. The project was initially approved in May 2024. Parkland was notified in September 2024 that additional funding would be required for this project to include a renovation of the roof and additional ductwork.			
	Driver(s) of Increased Expense:	Roofing renovations for installation of new curb or raised frame; additional ductwork		
	Description of Item:	Exhaust fan with backup system; roofing renovation; additional ductwork		
	Grand Total	**$395,477**	**$230,508**	

Consideration and Appropriate Action Regarding Contracts over $200,000 (See Attached List of Contracts)

Item	Contract Type	Service or Product	Supplier	Contract Term	Current Contract Approval Amount Request	New Approved Contract Value	Selection Method	Budgeted?	Business Owner / Dept.	MWBE %	MWBE Gender	MWBE Ethnicity
												November 20, 2024
Medical Products and Services												
M1	Capital	Maldi Biotyper Sirius CA-System	Beckman Coulter, Inc.	Last Signature – 1/5/2026	$234,000	$234,000	GPO Purchase	Yes	Bernie Buenvenida, Clinical Engineering	0%	N/A	N/A
M2	Expense	Total Joint Products and Accessories	b-ONE Ortho Corp.	Last Signature – 5 Years	$480,000	$480,000	Sole Source	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Cheston Chan, Main OR	0%	N/A	N/A
M3	Expense	Suprathel Biologic and Biosynthetic Wound Dressings	Polymedics Innovations	Last Signature – 5 Years	$250,000	$250,000	Sole Source	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Cheston Chan, Burn Service	0%	N/A	N/A
Hospital Operations												
O1	Expense	Mod # 5 Add funding and extend current agreement through November 30, 2025	Premier Radiology Services, LLC	8/1/2020 - 11/30/2025	$800,000	$1,900,415	Sole Source Modification	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Tina Hill, Crystal Harrison, Shawn Grady, Correctional Health and Radiology	0%	N/A	N/A
Deviation/Ratification/Informational Only												
D1	Revenue: Court Approval-Approved Deviation	Late modifications related lease renewal negotiations with Tenant/Mommie's In Need (Annie's Place)	Mommies In Need, Inc.	11/2/2020 - No Expiration	$0	$0	Sole Source Modification	N/A-Revenue	Beall Carothers, Planning Design & Construction	0%	N/A	N/A

Parkland

Board Approval Request For Contracts Over $200,000

BOM Date: November 20, 2024	**Product or Service:** Maldi Biotyper Sirius CA-System	
Business Owner: Bernie Buenvenida	**Business Owner Dept:** Clinical Engineering	**Contract Number:** POCP-24690
Vendor/Supplier/Contractor: Beckman Coulter, Inc.	**Source Selection Methodology:** GPO Purchase	**Fair and Reasonable Price Determination:** Adequate Competition

Revenue, Expense or Capital:

Capital

	Contract Dates	Contract Price
Base Term:	Last Signature – 1/5/2026	$234,000
Out Years:	0 Year(s)	+$0
Total:	Last Signature – 1/5/2026	$234,000

Lowest Bidder

Is this contractor the lowest bidder/supplier? GPO Purchase

If not, what premium will be paid for this contract over the lowest bidder? N/A

Approvals

Has the final contract been approved by Legal for legal sufficiency? Yes

Does this contract have an IT Component? No

Does this contract have a Construction Component? No

Financial

Is Funding included in the applicable FY Budget? Yes

FTE Impact: None

Diversity

Potential for M/WBE engagement: Vendor self performs; there are no opportunities through subcontractors, and vendor does not have a corporate plan.

Were M/WBE's Directly Solicited? N/A-no solicitation performed

Number Responding M/WBE's: N/A-no solicitation performed

What % of this contract is M/WBE? 0%

M/WBE Race/Ethnicity? N/A

M/WBE Gender? N/A

Submitted By (Division VP): Geoffrey Camp, Vice President, Operations Support, Operations Administration

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH BOARD BRIEFING DOCUMENT

Parkland

SUBJECT: Maldi Biotyper Sirius CA-System

VENDOR: Beckman Coulter, Inc.

COST:		
	Base Term:	$234,000
	Out Years:	+ $0
	Total:	$234,000

Recommendation
Approve this contract for Maldi Biotyper Sirius CA-System.

Background
This contract is for the acquisition of a second Matrix Assisted Laser Desorption Ionization Time of Flight Mass Spectrometry (MALDI-TOF MS) system. This system is used by Parkland's Microbiology Laboratory for identification of bacteria and yeast, including Mycobacteria tuberculosis (the bacteria that causes tuberculosis), in a patient's blood. The method the lab had historically used (for over 20 years) was discontinued by the manufacturer in 2022. For a time, the lab sent testing to a reference laboratory, which is more costly and results in longer turnaround times impacting patient care. The lab currently has one MALDI-TOF-MS unit, and it is not sustainable to perform all the new/existing testing on one unit. All bacteria, yeasts, and AFB isolated in all cultures performed at Parkland Microbiology use the MALDI-TOF for identification.

Fair and Reasonable Price Determination
The GPO contract and pricing was obtained in a solicitation process performed by Vizient. Market research conducted through ECRI shows that Parkland price is 4.7% lower than the average for other facilities. ECRI is a reputable, private benchmarking firm that collects pricing data covering numerous medical services and products.

Financial Forecast

Base Term	FY2025
Equipment / Licenses	$234,000

Document Contact/Author:	Andrew Barter

Board Approval Request For Contracts Over $200,000

BOM Date: November 20, 2024	**Product or Service:** Total Joint Products and Accessories	
Business Owner: Cheston Chan	**Business Owner Dept:** Main OR	**Contract Number:** POCP-24626
Vendor/Supplier/Contractor: b-ONE Ortho Corp.	**Source Selection Methodology:** Sole Source	**Fair and Reasonable Price Determination:** Market Price

Revenue, Expense or Capital:

Expense

	Contract Dates	Contract Price
Base Term:	Last Signature – 3 Years	$288,000
Out Years:	2 Year(s)	+$192,000
Total:	Last Signature – 5 Years	$480,000

Lowest Bidder

Is this contractor the lowest bidder/supplier? N/A-Sole Source

If not, what premium will be paid for this contract over the lowest bidder? N/A

Approvals

Has the final contract been approved by Legal for legal sufficiency? Yes

Does this contract have an IT Component? No

Does this contract have a Construction Component? No

Financial

Is Funding included in the applicable FY Budget? Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.

FTE Impact: None

Diversity

Potential for M/WBE engagement: Vendor self performs; there are no opportunities through subcontractors, and vendor does not have a corporate plan.

Were M/WBE's Directly Solicited? N/A-no solicitation performed

Number Responding M/WBE's: N/A-no solicitation performed

What % of this contract is M/WBE? 0%

M/WBE Race/Ethnicity? N/A

M/WBE Gender? N/A

Submitted By (Division VP): David Alexander, Senior Vice President, Nursing

Parkland

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH BOARD BRIEFING DOCUMENT

SUBJECT: Total Joint Products and Accessories

VENDOR: b-ONE Ortho Corp.

COST:		
	Base Term:	$288,000
	Out Years:	+ $192,000
	Total:	$480,000

Recommendation
Approve this contract for Total Joint Products and Accessories.

Background
This contract is to purchase Total Knee Products and Accessories. The products are used to surgically replace the knee. This vendor is new to Parkland within the last year and is needed because these products are physician preference.

Fair and Reasonable Price Determination
Market research conducted through Vizient shows that Parkland capitated price on Total Joint components is in line with the capitated pricing seen in this category.

Financial Forecast

Base Term	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	Totals
Expenses / Consumables	$8,000	$96,000	$96,000	$88,000			$288,000
Out Years	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**Totals**
Expenses / Consumables				$8,000	$96,000	$88,000	$192,000
Grand Totals	**$8,000**	**$96,000**	**$96,000**	**$96,000**	**$96,000**	**$88,000**	**$480,000**

Sole Source Justification
Implants, heart valves, bone screws, prosthetics, etc. are patient care devices and are exempt from competition.

Document Contact/Author:	Bryson Hendrix

Parkland

Board Approval Request For Contracts Over $200,000

BOM Date: November 20, 2024	**Product or Service:** Suprathel Biologic and Biosynthetic Wound Dressings	
Business Owner: Cheston Chan	**Business Owner Dept:** Burn Service	**Contract Number:** POCP-24629
Vendor/Supplier/Contractor: Polymedics Innovations	**Source Selection Methodology:** Sole Source	**Fair and Reasonable Price Determination:** Market Price

Revenue, Expense or Capital:

Expense

	Contract Dates	Contract Price
Base Term:	Last Signature – 3 Years	$150,000
Out Years:	2 Year(s)	+$100,000
Total:	Last Signature – 5 Years	$250,000

Lowest Bidder

Is this contractor the lowest bidder/supplier? N/A-Sole Source

If not, what premium will be paid for this contract over the lowest bidder? N/A

Approvals

Has the final contract been approved by Legal for legal sufficiency? Yes

Does this contract have an IT Component? No

Does this contract have a Construction Component? No

Financial

Is Funding included in the applicable FY Budget? Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.

FTE Impact: None

Diversity

Potential for M/WBE engagement: Vendor self performs; there are no opportunities through subcontractors, but supplier diversity received their corporate plan.

Were M/WBE's Directly Solicited? N/A-no solicitation performed

Number Responding M/WBE's: N/A-no solicitation performed

What % of this contract is M/WBE? 0%

M/WBE Race/Ethnicity? N/A

M/WBE Gender? N/A

Submitted By (Division VP): David Alexander, Senior Vice President, Nursing, Executive Nursing Leadership

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH BOARD BRIEFING DOCUMENT

Parkland

SUBJECT: Suprathel Biologic and Biosynthetic Wound Dressings

VENDOR: Polymedics Innovations

COST:		
	Base Term:	$150,000
	Out Years:	+ $100,000
	Total:	$250,000

Recommendation
Approve this contract for Suprathel Biologic and Biosynthetic Wound Dressings.

Background
This contract is to purchase Suprathel, a special type of skin covering that helps treat various kinds of wounds, including burns and areas where skin has been taken for grafting. This self-adhering skin substitute sits on the wound and becomes translucent which allows doctors to monitor how the wound is healing. It will be used in burn surgery and in-patient burn floor areas.

Fair and Reasonable Price Determination
Although the item being purchased is a sole source for the reasons discussed below, this item is sold in substantial quantities in the commercial marketplace. Market research conducted through ECRI shows that the Parkland price is average as compared to other member hospitals. ECRI is a reputable, private benchmarking firm that collects pricing data covering numerous medical services and products.

Financial Forecast

Base Term	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**Totals**
Expenses / Consumables	$4,167	$50,000	$50,000	$45,833			$150,000
Out Years	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**Totals**
Expenses / Consumables				$4,167	$50,000	$45,833	$100,000
Grand Totals	**$4,167**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$45,833**	**$250,000**

Sole Source Justification
This contract is for a good or service for which it is impractical to obtain competition. Implants, heart valves, bone screws, prosthetics, etc. are patient care devices and are exempt.

Document Contact/Author:	Bryson Hendrix

Board Approval Request For Modification to Contract or Funding

BOM Date: November 20, 2024	**Modification:** Mod # 5 Add funding and extend current agreement through November 30, 2025	
Business Owner: Tina Hill, Crystal Harrison, Shawn Grady	**Business Owner Dept:** Correctional Health and Radiology	**Contract Number:** POCP-19227
Vendor/Supplier: Premier Radiology Services, LLC **Basis of Original Contract Award** Sole Source **Basis of this Modification** Sole Source Modification	BOM Approved Contract Total (5/22/2024):	$1,100,415
Revenue, Expense or Capital: Expense	Modification # 5 Amount:	$800,000
Original Start Date: 8/1/2020 **Current Expiration:** 11/30/2024 **Mod Start Date:** 12/1/2024 **Expiration after this Mod:** 11/30/2025	New Contract Amount:	$1,900,415

Approvals

Has the final modification been approved by Legal for legal sufficiency?	Yes
Does this modification have an IT Component?	Yes; and IT approved
Does this modification have a Construction Component?	No

Financial

Is Funding included in the applicable FY Budget?	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.
FTE Impact:	None

Diversity

Current M/WBE Participation?	0%
M/WBE Race/Ethnicity?	N/A
M/WBE Gender?	N/A

Submitted By (Division VP): Pat Jones, Vice President, Correctional Health Services

Parkland

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH BOARD BRIEFING DOCUMENT

SUBJECT: Mod # 5 Add funding and extend current agreement through November 30, 2025

VENDOR: Premier Radiology Services, LLC

COST:

BOM Approved Contract Total (5/22/2024):	$1,100,415
Modification # 5:	+ $800,000
Total:	$1,900,415

Recommendation
Approve this contract modification to Add funding and extend current agreement through November 30, 2025.

Background
This contract is for a third-party to read x-rays for Correctional Health and Radiology. There continues to be a need for licensed and credentialed radiologists to read x-rays to support Parkland's volume.

Fair and Reasonable Price Determination
Vendor has requested a $1 increase per X-ray this year as pricing has not changed since the inception of this contract in 2020. We have tested the market, and this is a market price given that Radiologist are in high demand with we have seen increased pricing across the board.

Financial Forecast

Current Contract Amount	FY2025	Total
$1,100,415	$800,000	$1,900,415

Sole Source Justification
Parkland released an RFP for interpretation services and received no bids. The radiologists on this Contract are currently privileged through Parkland's credentialing process which takes at a minimum of 4 months. Due to the length of time it takes for clinicians to be credentialed at Parkland, and to ensure continued service this agreement is being extended for one year.

Document Contact/Author:	Andrea Henley

Parkland

Approved Deviation Request Contract Modification

Must be approved before: On or before November 19, 2024	**Reason for approval request:** Late modifications related lease renewal negotiations with Tenant/Mommie's In Need (Annie's Place)

BOM Date: November 20, 2024	**Modification:** Mod # 2 First Amendment to Lease - Mommies In Need, Inc.	
Business Owner: Beall Carothers	**Business Owner Dept:** Planning Design & Construction	**Contract Number:** POCRE-18939 A2
Vendor/Supplier: Mommies In Need, Inc. **Basis of Original Contract Award** Real Estate – Exemption **Basis of this Modification** Sole Source Modification	BOM Approved Contract Total (9/24/2019):	$0
Revenue, Expense or Capital: Revenue: Court Approval-Approved Deviation	Modification # 2 Amount:	$0
Original Start Date: 11/2/2020 **Current Expiration:** 11/30/2024 **Mod Start Date:** 12/1/2024 **Expiration after this Mod:** No Expiration	New Contract Amount:	$0

Approvals

Has the final modification been approved by Legal for legal sufficiency?	Yes
Does this modification have an IT Component?	No
Does this modification have a Construction Component?	No

Financial

Is Funding included in the applicable FY Budget?	N/A-Revenue
FTE Impact:	None

Diversity

Current M/WBE Participation?	0%
M/WBE Race/Ethnicity?	N/A
M/WBE Gender?	N/A

Submitted By (Division VP): Lance Mendiola, Interim Vice President, Construction, Facilities Management & Real Estate

Request: Authorize the appropriate Contracting Officer to execute this contract with the stipulation that it will be presented to the Parkland Board of Managers for approval at the next regularly scheduled meeting.

Edmundo C. Castaneda
Edmundo C. Castaneda (Nov 14, 2024 17:49 CST)
Date: Nov 14, 2024
EVP Administration Operations

Fred Cerise
Fred Cerise (Nov 15, 2024 05:09 CST)
Date: Nov 15, 2024
Dr. Fred Cerise, President & CEO

RFMA
RFMA (Nov 15, 2024 08:56 CST)
Date: Nov 15, 2024
Chair Finance Committee

Parkland

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH BOARD BRIEFING DOCUMENT

SUBJECT: Mod # 2 First Amendment to Lease - Mommies In Need, Inc.

VENDOR: Mommies In Need, Inc.

COST:

BOM Approved Contract Total (9/24/2019):	$0
Modification # 2:	+ $0
Total:	$0

Recommendation
Approve this contract modification for First Amendment to Lease - Mommies In Need, Inc..

Approved Deviation Reason
Due to the late nature of negotiations with the tenant and the current expiration date of the existing lease of November 30, 2024, a deviation is necessary in order to allow for Dallas County Commissioners Court to approve the transaction on November 19, 2024, which is the last date prior to the expiration of the aforementioned lease term.

Background
In 2020 Parkland and Mommies In Need, Inc. ("MIN") developed a drop-off childcare center on the Parkland campus to allow patients the opportunity to have their children in a safe environment while patients are undergoing medical treatment and/or recovery at Parkland. The mission provides free childcare to patients so that Parkland patients can receive necessary medical treatment.

Parkland provided space on the Parkland campus for the childcare center (the "Center"). Parkland shall be responsible for issues pertaining to maintenance of the Center space, including environmental services, utilities, and access to Parkland's on-site security team (consistent with Parkland's on-site security for the Parkland campus.) MIN will be responsible for the staffing and day-to-day management of the operations of the Center.

Fair and Reasonable Price Determination
N/A – Real Estate Exemption

Financial Forecast

Base Lease Term	FY2025	Total
$0	$0	$0

Sole Source Justification
N/A – Real Estate Exemption

Document Contact/Author:	Beall Carothers, Director Real Estate Development

CONTRACT RESOLUTION
Board of Managers
November 20, 2024

PARKLAND HEALTH

RESOLUTION NO. _____

Be it resolved, the Parkland Health Board of Managers, by a vote of _____ Yes and _____ Nay, does by this resolution (adopt/reject) _____ the following:

WHEREAS, Parkland Health management requested approval for certain contracts and approval/rejection is as checked below:

Approved	Rejected	Withdrawn	Type	Service or Product	Vendor	Contract Term	Aggregate Contract Amount Approved	Budgeted
			Capital	Maldi Biotyper Sirius CA-System	Beckman Coulter, Inc.	Last Signature – 1/5/2026	$234,000	Yes
			Expense	Total Joint Products and Accessories	b-ONE Ortho Corp.	Last Signature – 5 Years	$480,000	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.
			Expense	Suprathel Biologic and Biosynthetic Wound Dressings	Polymedics Innovations	Last Signature – 5 Years	$250,000	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.
			Expense	Mod # 5 Add funding and extend current agreement through November 30, 2025	Premier Radiology Services, LLC	8/1/2020 - 11/30/2025	$1,900,415	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.

THEREFORE, BE IT RESOLVED, that the Parkland Health Board of Managers approves these contracts as noted.

Dated this 20th of November 2024.

_____
Marjorie D. Petty, JD
Chair

_____
Steve Roth, JD, MPH
Assistant Secretary

Marjorie Petty, JD	Yes _____	No _____	Abstain _____	Absent _____
Elizabeth Palacios, MD	Yes _____	No _____	Abstain _____	Absent _____
Todd Furniss, JD	Yes _____	No _____	Abstain _____	Absent _____
Eric G. Bing, MD, PhD	Yes _____	No _____	Abstain _____	Absent _____
Byron Cryer, MD	Yes _____	No _____	Abstain _____	Absent _____
Reina Gonzalez, JD	Yes _____	No _____	Abstain _____	Absent _____
Vincent Hall	Yes _____	No _____	Abstain _____	Absent _____
Ramon Miguez, PE	Yes _____	No _____	Abstain _____	Absent _____
Farida Minner, RN	Yes _____	No _____	Abstain _____	Absent _____
John Proctor	Yes _____	No _____	Abstain _____	Absent _____
Lisa Sutter	Yes _____	No _____	Abstain _____	Absent _____

Consideration and Appropriate Action Regarding SYS.BOP.001: Change of Scope to Policies and Procedures Regarding Parkland Employees

SYS.BOP.001 Policies and Procedures

Background:

- Last fully reviewed and published June 2021.
- Updates include:
  - Modification of Scope statement to address WHO the document applies to, rather than WHERE the document applies.
  - Update to “Parkland Health”.
  - Clarify new default Scope options.
  - Clarify new “Workforce member” Definition options.
  - Modifications to requirements for approval processes:
    - Updates the requirement for all documents that require Board approval to go to an existing Parkland committee. Not all of these documents comfortably “fit” into an existing cross-functional Parkland committee. We will rely on a variety of approvers for these documents to ensure cross-functional coordination.
    - Removes the original Pre-Posting Team approval in favor of specific approvals appropriate for the document.
    - Removes the original Policy & Procedure team.
  - Removes the requirement for Manual Owners to maintain an archive of documents that pre-dated the implementation of Policy Manager, as these documents have met their retention requirements.
  - Updates some Definitions to match those developed by the current Policy & Procedure Project Team.

Reviews and approvals of this version:

- Ciel Murphy, Director Legal Operations
- Chiefs (approved 8/6/24)
- Board of Managers Governance, Compliance, and Ethics Committee (scheduled for 11/6/24)
- Board of Managers (scheduled for 11/20/24)

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PURPOSE:

To guide personnel in preparing, initiating, approving, and implementing policies & procedures in collaboration with departments who have expertise in the related field.

SCOPE:

All Parkland Health ("Parkland") Workforce Members.

POLICY:

1. Parkland Health organizes and develops policies/procedures in compliance with Federal, state, and local laws, accreditation bodies and other regulatory agencies as relevant.
2. Policies and procedures are to be clearly written, authoritatively approved, effectively communicated, appropriately implemented, routinely reviewed and monitored, and readily accessible to affected staff.
3. Ownership:
   A. The Policy & Procedure Team coordinates the various chapters of the System Manual.
   B. Internal/Departmental Manuals are coordinated and maintained by Manual Owners designated by the department/division's leadership.
4. Policy and Procedure Development and Revision:
   A. All policies and procedures will be reviewed and revised, if necessary, at a minimum of every three years or as needed depending on current evidence-based practice or change in laws and/or regulatory or accreditation standards. Manual Owners will involve any personnel needed to ensure current and evidence-based practices are reflected in the policy or procedure.
   B. Policies and procedures will have approval pathways that ensure all applicable stakeholders and leadership are involved.

For information about this document, call Legal Affairs.

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5. Approval by the Parkland Board of Managers (Board) is required for:

   A. All Parkland policies, procedures, and bylaws where Board approval is mandated:

      1) By regulatory or accrediting agencies (such as the Centers for Medicare and Medicaid Services (CMS) and The Joint Commission (TJC)),

      2) By the Texas Health & Safety Code,

      3) By the Texas Administrative Code (Title 25), or

      4) By direction of the Board.

   B. Those policies deemed by the Chief Executive Officer or his/her designee as requiring Board approval.

6. Approval by the Homeless Outreach Medical Services ("HOMES") Board of Managers may be required by funding agencies (ex. Health Resources and Services Administration) for certain policies and procedures.

PROCEDURE:

1. Requests for new policies or procedures, revisions to existing policies or procedures, or retirement of existing policies or procedures may be made to the Manual Owner or to the Policy and Procedure Team at: PoliciesAndProcedures@phhs.org, which will forward the request to the Manual Owner.

   A. The Manual Owner and/or the Policy and Procedure Team will work with the requestor to determine if the need for a new policy or procedure can be met with an existing policy or procedure or a revision to an existing policy or procedure, before proceeding with development of a new policy or procedure.

   B. The Manual Owner and/or the Policy and Procedure Team will consult with appropriate stakeholders, research best practices and appropriate references, coordinate any impact to existing policies or procedures, and submit the new/revised policy or procedure for appropriate approvals via the Policy Management System (PMS).

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C. Other materials that may be housed in the PMS include Forms, Protocols, Standing Delegation Orders (SDO's), Order Sets, committee charters, and Guidelines.

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A. Standard format templates for policies and procedures are available to all Manual Owners via the PMS. All policies or procedures will be created in these templates and formatted to include:

1) Arial style, Font size 12.

2) Left justified.

3) Side margins of one inch, top and bottom of 0.5 inches.

B. Each document has a number assigned by the Policy and Procedure Team, or the Manual owner, using the standardized format.

C. The default Scope statement is "All Parkland Workforce Members".

1) However, the Definition of "Workforce member" may need to be customized for each document.

2) Default: Workforce Member: An Officer, board member, employee, volunteer, contractor, vendor, trainee, or other person whose conduct, in the performance of work for Parkland, is under the direct control of Parkland or a Parkland Affiliate, whether or not he or she is paid by Parkland or a Parkland Affiliate.

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D. The first time an acronym is used in the title or document, the proper title/name should be completely spelled out, followed by the acronym in parentheses, after which the acronym alone may be used.

E. Appropriate Parkland brand guidelines are used. This includes using "Parkland Health" when first mentioned in each document, and "Parkland" thereafter.

F. Avoid using "brand names". For example, use "the financial system" in place of "Lawson", the Electronic Health Record (EHR) in place of "EPIC", etc.

G. All References will be formatted according to Modern Language Association (MLA) guidelines.

H. Links to websites will not be used in the body of the document, but may be used in the Reference section, when formatted according to Modern Language Association (MLA) guidelines.

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impacted parties, and to ensure all regulatory and/or compliance requirements regarding development/review/approval are met.

B. The approval template may include as many steps as needed. A procedure that only involves a single department may not require as many approval steps as a house-wide procedure or policy.

C. In general:

1) Approval templates for documents which require Parkland Board approval will include a cross-functional Parkland team (for example, the Executive Compliance Committee) where appropriate, and the appropriate Board Committee and/or the Board of Managers.

2) Approval templates for documents which require HOMES Board approval will include the stakeholders necessary to meet the requirements of any funding source.

3) Any procedures that are multi-disciplinary will be reviewed/revised in collaboration with the related disciplines and their functional committees if appropriate, eg. Infection Prevention, Pharmacy &Therapeutics (P&T), Nursing Operations Committee (NOC), Medical Executive Committee (MEC), etc.

4. Audit Trail:

A. The audit trail maintained by the PMS will be the accepted time-stamp of revisions/edits/approvals for all policies at Parkland Health.

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B. In general:

1) Determine which employees are affected.

2) Determine the level of communication/training needed, the most appropriate delivery methodology and timing of communication/training BEFORE a new/revised procedure is implemented (BEFORE the publish/effective date).

3) Set a time frame for training or a time limit when communication/training must be completed.

6. Downtime:

A. The Policy and Procedure Team maintains hard copies of all policies and procedures, except Laboratory, in the Nursing Administration Office. These manuals are updated weekly and should only be accessed during downtime.

B. Laboratory is responsible for maintaining hard copies of its policies and procedures in appropriate locations, to meet the requirements of their regulatory and accrediting bodies.

7. Archives:

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8. Educating New Staff:

A. New staff/employees are given access to the Policy Management System at the time of hospital orientation, and given initial instruction on how to access the application and search for policies and procedures. More in-depth education will take place at the division or department level.

B. New Manual Owners will be trained by the Policy and Procedure Team.

9. Terminated Staff:

For information about this document, call Legal Affairs.

DRAFT

A. Terminated employees will be deactivated from the Parkland network by the IT Department, which automatically terminates access to the Policy Management System.

EQUIPMENT:

N/A

DEFINITIONS:

Approval Period: the maximum length of time that a document may be published without either a substantive change, ie. revision, or a review to confirm that no changes are necessary. Manual Owners use applicable regulatory, accrediting, or professional association information to determine how often routine reviews should occur. A review may indicate a need for substantive changes, ie. a revision, to the document. Reviews are initiated by and completed within the Policy Management System.

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Departmental Policy: a statement specific to a department/division, which governs decisions and actions of that department/division. For clinical procedures, this may be called the “Practice Statement”.

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Order Set: A group of bundled standard instructions or directives to health care workers regarding the treatment of a patient, derived from evidence-basd clinical practice.

Policy: a high-level governing document which communicates the position and values of the organization and provides a framework for consistent action and decision-making.

Pre-Posting Team: Multi-disciplinary team which reviews clinical policies and procedures.

Procedure: a statement of action setting out the appropriate methods of implementing and complying with policies. Procedures provide instructions specifying how particular activities are performed.

Protocol: A detailed plan for medical treatment or procedures that define appropriate interventions, and that describe situations in which clinical staff makes judgments relative to a course of action for effective management of a specifically defined care need, in a timely manner. Protocols are initiated by a provider order (approved by medical staff). The content of a protocol is based on a systematic review of clinical evidence – the main source for evidence – based care. Protocols are more explicit and specific in their detail than guidelines; in that they specify who does 'what', 'when' and 'how'.

Published Date: the effective date of the new document, the date the document is posted in the Policy Management System for all users to access.

Purpose: a general statement or practice statement describing the intent or context of the policy or procedure.

References: an external publication, legal citation, and/or applicable state and federal regulatory agency providing oversight, guidelines, or directives for the document, including evidence based practice sources. References will be made using the Modern Language Association (MLA) style.

For information about this document, call Legal Affairs.

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Related Documents: other Parkland policies or procedures which address related information or procedures. For example, a nursing procedure addressing specimen collection could have Laboratory's procedure regarding venipuncture as a Related Document.

Retired Document: Document that is obsolete and not superseded by a new version.

Revision: a material change to an existing document. Revisions may be initiated by Manual Owners and are completed with the Policy Management System.

Scope: description of the personnel to which the document applies.

Standing Order: written instructions prepared by a physician and designed for a patient population with specific diagnoses or symptoms. Standing orders provide authority and a plan for use with patients before being examined or evaluated by a physician.

Workforce Member: An Officer, board member, employee, volunteer, member of the medical staff, contractor, vendor, trainee or other person whose conduct, in the performance of work for Parkland, is under the direct control of Parkland or a Parkland Affiliate, whether or not he or she is paid by Parkland or a Parkland Affiliate.

REFERENCES:

"Modern Language Association (MLA): Format, Bibliography, Style, Convention." *Modern Language Association (MLA): Format, Bibliography, Style, Convention*. N.p., n.d. Web. 15 Oct. 2013.

For information about this document, call Legal Affairs.

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For information about this document, call Legal Affairs.

Addendum A – Policy and Procedure Organization

Policies and procedures that apply across the system will be located in the System-Wide Manual.

Within the System-Wide Manual, chapters will include, but are not limited to, the following "Pick List":

Business Operation Procedures (BOP)	Infection Prevention & Control (IP)	Provision of Care, Treatment, and Services (PC)
Corporate Compliance (COMP)	Information Management (IS)	Performance Improvement (PI)
	Leadership (LDR)	Record of Care, Treatment, and Services (RC)
Environment of Care (EOC)	Legal (LEG)	Rights and Responsibilities of the Individual (RR)
Emergency Management (EM)	Life Safety (LS)	Risk Management (RM)
Equipment and Supplies (ES)	Medication Management (MM)	Standing Delegation Orders (SDO)
Fiscal (FIS)	Medical Staff (MS)	Supply Chain (SC)
Human Resources (HR)	Privacy (PRIV)	Transplant Safety (TS)
	Protocols (PTLS)	Waived Testing (WT)

Department/Divisional Level Manuals will house the department policies and procedures, which apply only to personnel in those departments.

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For information about this document, call Legal Affairs.

Addendum B – Naming and Numbering Conventions

No more than 4 elements to a number.

A. Element 1: Manual name

B. Element 2: Department or sub-department name or Pick List Chapter (abbreviated)

C. Element 3: Pick List Chapter (abbreviated) or departmental chapter

D. Element 4: Numeric

System Manual examples:

SYS.COMP.024	A system-wide Compliance policy
SYSTEM.IP.024	A system-wide infection prevention procedure
SYS.LDR.003	Policy outlining a responsibility of the institution's leaders
SYS.PI.237	A system-wide Performance Improvement policy

Departmental Manual examples:

ANCILLARY LAB.ANAT.POC.342	A procedure (provision of care) in the Anatomic Pathology chapter of the Lab manual
ANCILLARY PHARMACY.MM.432	A medication management procedure in Pharmacy manual
HUMAN RESOURCES.Recruiting.BOP.085	A recruiting procedure (business operations procedure) in the HR manual
ANCILLARY IMAGING.Cardiac.POC.085	A cardiac lab procedure (provision of care) in the Imaging manual
SUPPLY CHAIN.Purchase.BOP.047	A purchasing procedure (business operation procedure) in the Supply Chain manual.
WISH.LD.POC.102	A Labor & Delivery procedure (provision of care) in the WISH manual

For information about this document, call Legal Affairs.

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Published Date: the effective date of the new document, the date the document is posted in the Policy Management System for all users to access.

Purpose: a general statement or practice statement describing the intent or context of the policy or procedure.

References: an external publication, legal citation, and/or applicable state and federal regulatory agency providing oversight, guidelines, or directives for the document, including evidence based practice sources. References will be made using the Modern Language Association (MLA) style.

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Related Documents: other Parkland policies or procedures which address related information or procedures. For example, a nursing procedure addressing specimen collection could have Laboratory's procedure regarding venipuncture as a Related Document.

Retired Document: Document that is obsolete and not superseded by a new version.

Revision: a material change to an existing document. Revisions may be initiated by Manual Owners and are completed with the Policy Management System.

Scope: description of the personnel to which the document applies.

Standing Order: written instructions prepared by a physician and designed for a patient population with specific diagnoses or symptoms. Standing orders provide authority and a plan for use with patients before being examined or evaluated by a physician.

Workforce Member: An Officer, board member, employee, volunteer, member of the medical staff, contractor, vendor, trainee or other person whose conduct, in the performance of work for Parkland, is under the direct control of Parkland or a Parkland Affiliate, whether or not he or she is paid by Parkland or a Parkland Affiliate.

REFERENCES:

"Modern Language Association (MLA): Format, Bibliography, Style, Convention." *Modern Language Association (MLA): Format, Bibliography, Style, Convention*. N.p., n.d. Web. 15 Oct. 2013.

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Addendum A – Policy and Procedure Organization

Policies and procedures that apply across the system will be located in the System-Wide Manual.

Within the System-Wide Manual, chapters will include, but are not limited to, the following "Pick List":

Business Operation Procedures (BOP)	Infection Prevention & Control (IP)	Provision of Care, Treatment, and Services (PC)
Corporate Compliance (COMP)	Information Management (IS)	Performance Improvement (PI)
	Leadership (LDR)	Record of Care, Treatment, and Services (RC)
Environment of Care (EOC)	Legal (LEG)	Rights and Responsibilities of the Individual (RR)
Emergency Management (EM)	Life Safety (LS)	Risk Management (RM)
Equipment and Supplies (ES)	Medication Management (MM)	Standing Delegation Orders (SDO)
Fiscal (FIS)	Medical Staff (MS)	Supply Chain (SC)
Human Resources (HR)	Privacy (PRIV)	Transplant Safety (TS)
	Protocols (PTLS)	Waived Testing (WT)

Department/Divisional Level Manuals will house the department policies and procedures, which apply only to personnel in those departments.

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Addendum B – Naming and Numbering Conventions

No more than 4 elements to a number.

A. Element 1: Manual name

B. Element 2: Department or sub-department name or Pick List Chapter (abbreviated)

C. Element 3: Pick List Chapter (abbreviated) or departmental chapter

D. Element 4: Numeric

System Manual examples:

SYS.COMP.024	A system-wide Compliance policy
SYSTEM.IP.024	A system-wide infection prevention procedure
SYS.LDR.003	Policy outlining a responsibility of the institution's leaders
SYS.PI.237	A system-wide Performance Improvement policy

Departmental Manual examples:

ANCILLARY LAB.ANAT.POC.342	A procedure (provision of care) in the Anatomic Pathology chapter of the Lab manual
ANCILLARY PHARMACY.MM.432	A medication management procedure in Pharmacy manual
HUMAN RESOURCES.Recruiting.BOP.085	A recruiting procedure (business operations procedure) in the HR manual
ANCILLARY IMAGING.Cardiac.POC.085	A cardiac lab procedure (provision of care) in the Imaging manual
SUPPLY CHAIN.Purchase.BOP.047	A purchasing procedure (business operation procedure) in the Supply Chain manual.
WISH.LD.POC.102	A Labor & Delivery procedure (provision of care) in the WISH manual

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Consideration and Appropriate Action Regarding Medical Executive Committee Resolution for Appointments/Reappointments, Privileges and Staff Status Changes of the Medical Staff and Non-Physician Clinical Providers

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH

RESOLUTION NO. _____

RESOLUTION

Be it resolved, the Dallas County Hospital District Board of Managers by a vote of _____YES and ____ NAY, does by this resolution (adopt/reject) _____the following:

WHEREAS, the Medical Executive Committee recommends approval of the Appointments/Reappointments, Privileges and Staff Status Changes of the Medical Staff and Non-Physician Clinical Providers as presented.

THEREFORE BE IT RESOLVED that the Board of Managers approves the recommended Appointments/Reappointments, Privileges and Staff Status Changes of the Medical Staff and Non-Physician Clinical Providers.

Dated this 20th of November, 2024

_____	_____
Marjorie D. Petty, JD	Steve Roth, JD, MPH
Chair	Assistant Secretary

Marjorie D. Petty, JD	Yes_____ No_____ Abstain _____Absent_____
Elizabeth Palacios, MD	Yes_____ No_____ Abstain _____Absent_____
Todd Furniss, JD	Yes_____ No_____ Abstain _____Absent_____
Eric G. Bing, MD, PhD	Yes_____ No_____ Abstain _____Absent_____
Byron Cryer, MD	Yes_____ No_____ Abstain _____Absent_____
Reina Gonzalez, JD	Yes_____ No_____ Abstain _____Absent_____
Vincent Hall	Yes_____ No_____ Abstain _____Absent_____
Ramon Miguez, PE	Yes_____ No_____ Abstain _____Absent_____
Farida Minner, RN	Yes_____ No_____ Abstain _____Absent_____
John Proctor	Yes_____ No_____ Abstain _____Absent_____
Lisa Sutter	Yes_____ No_____ Abstain _____Absent_____

Consideration and Appropriate Action Regarding Patient Settlements

Recognitions

Update and Report on Legislative Agenda

89th Texas Legislative Session: Parkland Health Priorities

PROVIDE AFFORDABLE HEALTH COVERAGE FOR ALL TEXANS

While it has been close to 15 years since the Affordable Care Act was signed into law, too many Texans struggle to afford comprehensive healthcare. One in six Texans remain uninsured and one in four are strapped with large amounts of medical debt, this includes those who have insurance but are unable to meet high cost-sharing requirements for their health insurance. Additionally, many eligible Texans struggled with the CHIP and Medicaid enrollment process at the end of the public health emergency.

Increasing affordable health insurance coverage will improve access to care for patients and provide financial relief for individuals, hospitals, and local taxpayers. States can provide additional health coverage through Medicaid expansion or federal waivers for specific diagnoses such as severe mental illness and maternal care or by establishing a more compensative benefit package for certain income groups.

Parkland supports measures to streamline the enrollment process for CHIP and Medicaid to ensure those eligible for the programs are able to easily enroll. Additionally, Parkland supports transparency in billing practices across the healthcare continuum and the use of federal matching funds to expand healthcare coverage.

MAINTAIN STABLE EQUITABLE HOSPITAL FUNDING

In fiscal year 2023, Parkland provided approximately $1.5 billion in uncompensated care - the sum of the Medicaid shortfall and uninsured costs. This includes approximately $69 million in excess costs of care for out-of-county residents for which Parkland receives only partial payment through federal funds with a significant portion covered by local tax dollars. Medicaid rates established by the state legislature only cover a portion of the actual cost to provide that care. Hospitals rely on Medicaid supplemental payments to make up the shortfall. To cover the state match for these supplemental payments, Texas utilizes local provider participation funds and hospital district property taxes. Inflationary factors, workforce shortages, drug costs and increasing demand of services have caused significant increases in costs for hospitals. Medicaid payments through rates and supplemental payments are the largest sources of revenue for public health systems like Parkland and must be protected.

Parkland supports stable Medicaid rates and parity in payments to hospitals that care for a higher percentage of persons who are uninsured or on Medicaid. Parkland opposes initiatives that decrease hospital reimbursements provided in outpatient settings including through the use of site-neutral payments or banning

facility fee payments that cover care delivered in an outpatient setting that is not a professional fee.

SAFEGUARD LOCAL HEALTHCARE INFRASTUCTURE

Some Texas counties support their community's health care needs by establishing hospital districts. These districts provide care to low income and uninsured Texans who have little access to health care. Hospital districts are considered political subdivisions of the state and are defined as a special purpose district and are authorized by the Texas Constitution to levy property taxes. Close to one third of Parkland's revenue comes from hospital district property taxes. Without this source of revenue, Parkland would be unable to fulfill our mission to Dallas County.

Parkland supports upholding the Special Taxing Unit exemption for hospital districts at the current eight percent rollback rate and hospital districts' current bond and certificate of obligation authority.

CREATE PATHWAYS FOR UNINSURED CANCER PATIENTS TO RECEIVE CARE

Texans who are uninsured have limited healthcare options if they develop cancer. While many hospitals have charity care programs, access to this care is limited for these individuals unless they live in a county with a public hospital. In addition, cancer outcomes in safety-net systems affiliated with National Cancer Institute-designated cancer centers provide significantly better quality and often at a lower cost to the patients compared to when unfunded patients receive care through charity in hospitals and clinics that are not designated. Parkland has seen an increase in oncology patients who live outside Dallas County and have no other care options in their home counties. From 2019- 2023 the cost is $48 million for these out of county patients. The Texas Legislature established a pilot project last session for treating uninsured patients with colon cancer. Additionally, Texas has a well-established Breast and Cervical Cancer program that utilizes a Medicaid waiver to help with costs.

Parkland supports expanding the colon cancer pilot to North Texas and exploring waiver and federal funding opportunities to increase access to oncology care for uninsured Texans.

ENHANCE INVESTMENTS INTO HEALTHCARE WORKFORCE PROGRAMS

Texas must continue to develop new strategies to expand the healthcare workforce pipeline. During the 88th Texas Legislative Session, the Legislature made significant investments in the nursing workforce including passing SB 25. However, some of the initiatives in SB 25 were not funded in the budget. In addition, the Governor's Task Force on Health Care Workforce Shortages reported the need to obtain more accurate and

comprehensive data, expand the quality and number of educational pathway opportunities; and promote innovative health workforce initiatives. Often cited as one of the top issues with expanding the nursing workforce is the shortage of clinical training sites and preceptors for nursing students to receive hands-on experience.

Parkland supports funding the programs established by SB 25, 88th Legislature, regular session including clinical nurse preceptor grants, clinical site innovation and coordination grants to increase the nursing workforce and improve retention. In addition, Parkland supports continued investment in nurse faculty grant programs that invest in clinicians serving as part-time faculty and support faculty working part-time in clinical settings and funding to address shortages of allied health professionals and other critical staff.

PROTECT MEDICAID CONTRACTS FOR PUBLIC HOSPITAL DISTRICT-AFFILIATED HEALTH PLANS

In 1997, the Texas Legislature recognized the valuable contributions public hospital districts make – both financially and in the delivery of care - in supporting the statewide safety net for uncompensated and undercompensated care. They did so by creating Section 533.004 of the Government Code, which effectively says that a public hospital district-owned health plan bidding on a state Medicaid contract that meets all of the statutory requirements applicable to every health plan and is certified by the state as having the policies, procedures, and financial stability to perform, will be awarded a contract in its service delivery area. Hospital district-owned plans provide stability for public hospital budgets and help alleviate pressure on local property taxes. Hospital district-owned plans are community-based. Their employees work and live in Texas, any profit they make stays in Texas and is reinvested in the community, and they are able to leverage their relationships with their parent institutions to provide comprehensive care to Texas families.

Parkland supports the continued applicability of Section 533.044, Texas Government Code, to Medicaid contracting.

PROTECT 340B SAFETY-NET PROVIDERS

The federal 340B program established by Congress requires drug manufacturers to provide discounts on outpatient drugs to certain safety-net healthcare providers (covered entities). The program's purpose is to allow covered entities to stretch scarce federal resources to provide more comprehensive services and reach more eligible low-income patients. Pharma contends they are paying duplicate discounts for outpatient drugs even though federal law already prohibits it for 340B drug use in Medicaid patients. In some

cases, manufacturers are putting up barriers or refusing to offer 340B discounts to covered entities, even when the Medicaid duplicate discount prohibition does not apply (i.e., non-Medicaid patient drug use).. Some payors also discriminate by reducing reimbursement when 340B drugs are used. In some cases, these manufacturers are putting up barriers or refusing to offer discounts to covered entities. These barriers ultimately harm patients. The importance of the 340B program to Parkland cannot be understated. In 2023, the program saved Parkland more than $279 million in prescription costs. Parkland utilizes these savings to provide free and low-cost drugs to eligible patients seen throughout our health system network, which is comprised of one acute care hospital, multiple primary care and specialty clinics, and entity-owned retail pharmacies.

Parkland supports initiatives that ensure low-income patients are able to access discounted drugs at Parkland pharmacies by prohibiting pharmacy benefit managers, third-party payers, and drug manufacturers from limiting safety-net systems' ability to access 340B program savings.

STRENGTHEN ACCESS TO BEHAVIORAL HEALTH SERVICES

The Texas Legislature has made significant investments into enhancing the behavioral health system in Texas by redesigning the state psychiatric hospital systems, developing the Child Mental Health Consortium, increasing funding for additional community mental health hospital beds and implementing new community-based grants. Unfortunately, even with all of this investment, too many Texans including children continue to have access challenges to appropriate mental healthcare.

Parkland supports the Legislature developing long term strategies to better address the increased need for high acuity behavioral health treatment options for children and adults. This includes adding intensive outpatient treatment and partial hospitalization as a Medicaid benefit, enhancing oversight of local mental health authorities and better transparency in the inpatient psychiatric bed allocation. across the state.

STREAMLINE AND DEVELOP CONSISTENT EMERGENCY DETENTION AND ORDER OF PROTECTIVE CUSTODY POLICIES

Mental health (emergency detention) warrants are granted by probate judges (or magistrates) when a person who is mentally ill is deemed a substantial risk of serious harm to the person or others. Orders of Protective Custody continue that detention beyond 48 hours when a physician demonstrates to a judge the person is still at risk of imminent harm to self or others. Texas continues to lack consistency on the application of the warrant process for emergency detentions, and judge-made rules for Orders of

Protective Custody vary widely across the state and in some cases deviate from the Mental Health Code's requirements. Failure to obtain a timely warrant, or failure to obtain an Order of Protective Custody when the statute says one should be issued could create additional harm to persons in crisis, first responders in the community and the public at large.

Parkland supports measures that streamline the emergency detention process and ensure that judges follow the law in ruling on Order of Protective Custody applications to keep patients, employees and the public safe.

ENSURE TEXAS REMAINS A LEADER IN THE DEVELOPMENT OF ARTIFICIAL INTELEGENCE THAT IMPROVES HEALTH CARE ACCESS AND QUALITY

Health systems are increasingly adopting AI applications that assist with data management, predictive modeling and imaging analysis to improve health outcomes. A thoughtful balance is required to safeguard patient safety and privacy while not stifling innovation. While regulatory clarity is warranted on a state level, the Legislature should avoid enacting contradictory and overly burdensome regulations on top of what has been established on the federal level.

Parkland supports legislative efforts that promote AI innovation, transparency and patient safety.

CEO Update on System Operations

Break

Discussion Regarding Parkland's Potential Opportunity for the Disposal of Property and Potential Acquisition of Property

Update and Report Regarding Opioid Settlement Distributions

Update and Report Regarding Parkland's Cybersecurity Ongoing Initiatives

Update Regarding Status of Legal Affairs Department and Organizational Risk Issues

Performance Appraisal Discussion: CEO and Board Dual Reports (Chief Legal Officer and Chief Audit Officer)

Medical Executive Committee Credentialing Report

Medical Executive Committee Delineation of Privileges Dentistry- COPC/HOMES/Correctional Health

Medical Executive Committee Delineation of Privileges Non-Physician Clinical Provider Staff Surgery

Medical Executive Committee Delineation of Privileges Non-Physician Clinical Provider Staff Women's Health

Patient Settlements