Minutes of the Board of Managers meeting of the Dallas County Hospital District, held Wednesday, October 30th, 2024, scheduled for 12:50 PM. (or immediately following the HOMES meeting) in the WISH Building Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Chair Marjorie Petty, JD, noted that a quorum was physically present and called the meeting to order at 12:45PM.

Board Member attendees included: Vincent Hall, Lisa Sutter, Reina Gonzalez JD, Todd Furniss, JD, Eric G. Bing, MD, and Elizabeth palacios, MD.

Farida Minner, RN, joined via Webex.

Board members John Proctor, Ramon Miguez and Byron Cryer were not present.

Staff Present (via Webex and in-person) included:

Bruce McDaniels, VP & Chief Information Security Officer
Edmundo Castañeda, EVP & Chief Operating Officer (Webex)
Edna Ruano, Public Policy Advisor
Fred Cerise, President & Chief Executive Officer
James Orrison, Administrative Resident
Jared Ginter, VP Institutional Risk Management
Jennifer Trousdale, Associate General Counsel
Joseph Chang, SVP & CMO
Jessica Hernandez, SVP & Chief DEI Officer
Joe Longo, Chief Information Officer
Katherine Yoder, VP Government Relations (Webex)
Morgan Simmons, Governance Program Coordinator
Melanie Roberts, SVP/Chief Compliance & Ethics Officer
Michael Lane, SVP Chief Quality and Safety Officer
Michael Malaise, SVP Communications Ext. Affairs
Pamela Bryant, SVP/Supply Chain Management
Rick Humphrey, EVP & Chief Financial Officer
Samia Zia, Director Strategy
Saul Cordero, SVP & Chief Governance & Strategy Officer
Shauntee Mayfield, VP & Chief Experience Officer
Steven Roth, EVP & Chief Legal Office
Stephanie Crank, RN Prof Development Practitioner
Vic Summers, SVP Internal Audit
Victoria Mora, CEO PCHP

Additional Attendees:
Monica Nicholson, BSN, RN, Collin College
John Wiley Price, Commissioner
Kristen Harrison, The Smith Group (Webex)
Rev. Todd Atkins (Webex)
Lonnie Roy, Dir. Health System Research (Webex)
Liz Dickson, Press Ganey (Webex)
Kyle Zolberg, Press Ganey (Webex)

II. Mission Statement

The Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Invocation

Rev. Todd Atkins offered an invocation at the beginning of the meeting.

IV. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

V. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

VI. Consent Agenda: Minutes

A. Consideration and Appropriate Action Regarding Minutes 2024-09-11
Audit Committee

B. Consideration and Appropriate Action Regarding Minutes 2024-09-18
Facilities Committee

C. Consideration and Appropriate Action Regarding Minutes 2024-09-24
Budget & Finance Committee

D. Consideration and Appropriate Action Regarding Minutes 2024-09-25
Quality of Care and Patient Safety Committee

E. Consideration and Appropriate Action Regarding Minutes 2024-08-28
Board of Managers Special Session

F. Consideration and Appropriate Action Regarding Minutes 2024-08-28
Board of Managers

Consent Agenda: Contracts

G. Consideration and Appropriate Action Regarding Contracts over $200,000
(See Attached List of Contracts)

Consent Agenda: Capital Substitutions

A. Consideration and Appropriate Action Regarding Capital Substitutions
(See attached list of Capital Substitutions)

Consent Agenda: Policies

A. Consideration and Appropriate Action Regarding SYS.RR.004
Complaint and Grievance

Consent Agenda: Medical Executive Committee Items

B. Consideration and Appropriate Action Regarding Medical Executive Committee Resolution for Appointments/Reappointments, Privileges and Staff Status Changes of the Medical Staff and Non-Physician Clinical Providers

Consent Agenda: Other

A. Consideration and Appropriate Action Regarding the Delegation of Signature Authority for Certain Matters to Dr. Joseph Chang, MD

Marjorie Petty asked for a motion of approval for the entire consent agenda. Vincent Hall, motioned to approve all consent agenda. Lisa Sutter seconded the motion.
The motion passed unanimously.

VII. Reports Requiring Deliberation(s) or Approval(s)

A. Discussion Regarding a Proposed Clinic in the Inland Port Area
Commissioner John Wiley Price presented on the Wilmer/ Southeast area of Dallas County. Commissioner Price mentioned the LGC (Local Government Corporation) that is a part of Inland Port and EPA grants that Wilmer has recently received. Commissioner Price started his presentation by showing the Board the projected population growth in the city of Wilmer along with the growth of certain health needs. The city of Wilmer has a life expectancy that is 75.1 years or less, yet it has the one of the highest costs of healthcare in the Dallas County region. The total market demand regarding Wilmer is about $1.8 Billion dollars which shows the amount spent by consumers. Commissioner Price presented further on the opportunity in Wilmer which is propagated by health disparities and needs. He also mentioned the construction of Goode Road, which will be redesigned to create easier access to the Inland Port area. Commissioner Price asked for the Board and management to consider the health needs in Wilmer and act accordingly when going through the Strategic Facilities Plan for that area.

B. Update and Report by Chief Executive Officer Regarding Strategic and Operational Performance and Plans

Dr. Cerise mentioned (following John Wiley Price's presentation) that Parkland has put out a placeholder in capital budget for property acquisition in both Wilmer and Cedar Valley as a part of the strategic facilities plan which will allow Parkland to potentially engage in those opportunities in the near future. Dr. Cerise also mentioned the contract for Milliman who will assist Parkland in creating our own ACA exchange plan.
Next, Dr. Cerise presented the FY24 Priorities. Regarding Parkland's 'People' goals, Parkland succeeded in hitting the goal for reducing first-year turnover. Regarding implementing security plan initiatives, Parkland installed the passive weapon security systems, upgraded windows, doors and badge access during facility improvements and installed exterior and interior video surveillance enhancements. Regarding 'Access', Parkland doubled the virtual care video visits, enhanced the support during video visits from the clinic, increased remote patient monitoring volumes, navigated at least 500 patients through new approved initiatives, and deployed three new campaigns for large populations regarding MyChart enrollment, Flu vaccinations and breast cancer prevention. Dr. Cerise mentioned we did not hit the target of 5.9 days or less regarding length of stay but this goal will be brought back and worked on in the upcoming year. Parkland hit 1 out of the 2 infection prevention measures and will continue to work on CLABSI. Regarding 'Trust', Parkland surveyed patients and employees to gauge the climate of trust and likelihood to recommend the organization and resulted in 1/3 of the goals met, one exceeded, and one not met. The Post-acute care metric was met and reduced the number of hospitalized patients by 15% who are medically cleared.

C. FY24 Employee Engagement Survey Results by Press Ganey

Kyle Zaber from Press Ganey presented on the data and methods of this year's employee engagement survey. Parkland increased in its total respondents which aided in the efficacy of the survey methods and results. Parkland's engagement relative to historical and peer performance stayed statistically flat dropping slightly from 4.04 to 4.02 based on the 6-item legacy engagement score. Press Ganey's updated 5-item engagement score system showed Parkland's score remaining consistent form 2023 alongside other safety net healthcare systems. The overall engagement results showed Parkland's strengths regarding intent to stay, nursing-RN positions, and highly engaged new hires. Parklands engagement results showed areas for improvement in work unit trust, security position, and COPC Garland 1st floor facility. Next, Kyle advanced through the key drivers and specific survey questions related to engagement, trust, and performance.

The Board asked additional questions and discussed the material regarding FY24 Employee Engagement Survey Results.

Scheduled 10-Minute Break

D. Board of Managers FY24 Conflict of Interest Annual Disclosures and Management Plans
Melanie Roberts presented on the FY24 Conflicts of Interest Annual Disclosures and Management Plans. Melanie mentioned the general requirements regarding the COI program which includes language from the policy and code of conduct. Melanie reminded the board that the individual affirmative disclosures and assigned management plans require all board members to maintain appropriate relationships free of undue outside influence, not share Parkland confidential information with any outside entity or person, disclose to the compliance and ethics department any outside interests or relationships, and to be mindful of potential conflicts while conducting official business as a member of the board of managers. Melanie advanced through the fiscal year 2024 summary of disclosures for each of the board members along with their management plans.

E. Parkland Community Health Plan Overview
Victoria Mora presented an overview on the Parkland Community Health Plan. Victoria began by displaying the PCHP organizational chart of leadership and management along with reminding the Board of the purpose and relationship PCHP has with parkland. Victoria mentioned PCHP is a wholly owned and controlled subsidiary of Parkland health that is registered as a 501(c)4 with a separate board of managers and a multidimensional relationship to Parkland Health a financial independent entity. Victoria presented on the membership and market share statistics for PCHP. Victoria presented an overview of PCHP regarding its 161,892 members in 7 counties with 9,000+ doctors and specialists in 40+ hospitals. Victoria presented the Medicaid dollar allocation amount to the Board which shows at least 85% of all PCHP Medicaid expenditures are directly attributed to patient and member care. Lastly, Victoria presented on the financial performance from 2023-2024. She highlighted the medical loss ratio which remains steady, the reduced administration expenses through cost management measures and reductions in consulting services, revenue in 2023 was largely driven by higher membership and 2024 revenue is favorable to budget.

VIII. Executive Session

At 3:15 pm., the Board went into Executive Session as permitted by the closed meeting exceptions specified on the agenda.

Members of management were excused from the discussion of topics, as necessary.

A. Consultation with Attorney Regarding STAR/CHIP & STAR Kids RFP
Tex. Gov't Code §551.071

B. Update and Report Regarding Parkland's Cybersecurity Ongoing Initiatives
Tex. Gov't Code § 418.183

C. Review of Parkland's Insurance Portfolio
Tex. Gov't Code §§ 551.072 and 418.183

Chair adjourned Executive Session and moved into Open Session at 3:39pm.

IX. Reports Requiring Deliberation(s) or Approval(s) Cont'd…

F. Review of Parkland's Insurance Portfolio

Jared Ginter updated the Board on Parkland's insurance portfolio. Jared presented on the institutional risk management and self-insurance. Self-insuring is recognizing an exposure and choosing to fully fund the loss events that are likely to happen. Parklands self-insurance program is structured under the Texas Tort Claims Act given its status as a political subdivision of the State of Texas. Liability of a hospital district is capped at $100,000 per person and $300,000 per occurrence for tort claims. Next Jared presented on the Dallas County hospital district retention, total premium, coverage, and policy terms for each aspect of the insurance portfolio. Jared also presented the PCCI insurance portfolio.

X. Adjourn

With no further business to discuss, the Chair adjourned the meeting at 4:03 p.m.
SO RECORDED:

Marjorie D. Petty
Marjorie D. Petty (Dec 1, 2024 22:53 CST)
Marjorie D. Petty, JD
Chair

Steven J Roth
Steven J Roth (Nov 25, 2024 14:27 CST)
Steven Roth, JD, MPH
Assistant Secretary

Appendix A (Contracts Reviewed for Appropiate Action)

Item	Contract Type	Service or Product	Supplier	Contract Term	Current Contract Approval Amount Request	New Approved Contract Value	Selection Method	Budgeted?	Business Owner / Dept.	MWBE %	MWBE Gender	MWBE Ethnicity
October 30, 2024												
Medical Products and Services												
M1	Expense	Mod # 2 Peripheral Vascular patient devices	Abbott Laboratories	11/18/2021 - 10/31/2026	$100,000	$1,600,000	Sole Source Modification	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Cheston Chan, Cardiac Cath Lab	0%	N/A	N/A
M2	Expense	Mod to Add Funds Orthopedic- Implants	Arthrex Inc.	Last Signature - 7/31/2026	$2,821,000	$4,821,000	Sole Source	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Cheston Chan, Surgical Administration	0%	N/A	N/A
M3	Expense	Mod to Add Funds Myosure & Aquilex Disposables	Hologic Sales and Service, LLC	12/1/2022 - 11/30/2026	$600,000	$809,000	Sole Source Modification	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Cheston Chan, Perioperative Services Administration	0%	N/A	N/A
M4	Expense	Mod # 3 daVinci Equipment and Disposables	Intuitive Surgical	1/14/2020 - 12/30/2027	$5,194,000	$14,607,911	Sole Source Modification	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Cheston Chan, Surgical Services Administration	0%	N/A	N/A
M5	Capital	Camera Heads, Scopes (Lenses), & 4k Camera Link Modules	Karl Storz Endoscopy-America, Inc.	Last Signature – 11/7/2025	$361,162	$361,162	GPO Purchase	Yes	Shika Shakell, Clinical Engineering	0%	N/A	N/A
M6	Expense	Mod # 2 Venaseal & ClosureFast Products	Medtronic USA, Inc.	12/24/2019 - 12/23/2025	$174,000	$427,000	Sole Source Modification	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	John Camacho, Interventional Radiology	0%	N/A	N/A
M7	Expense	Mod # 4 Cryoablation Products	Medtronic	8/14/2021 - 11/13/2026	$399,000	$1,899,000	Sole Source Modification	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Cheston Chan, Perioperative Services Administration	0%	N/A	N/A
M8	Expense	Mod # 4 Anglo-Seal Vessel Products	Terumo Medical	7/3/2019 - 1/31/2025	$279,000	$871,040	Sole Source Modification	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Cheston Chan, Surgical Services Administration	0%	N/A	N/A
Information Technology												
IT1	Expense	Mod # 9 Purchase additional TCS2's to add to our fleet.	Mobile Integrate Inc.	9/29/2021 - 3/31/2027	$484,217	$8,164,731	Sole Source Modification	Yes	Ceazarl Threadgill / Joe Longo, Information Technology	100%	Male	Black

IT2	Expense	SureTest Automation Solution –SureManage™	SureTest, Inc.	Last Signature - 3 Years	$1,252,500	$1,252,500	Sole Source	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Peng Lee/ LeMar Oleson, Information Technology	0%	N/A	N/A
IT3	Capital	Mod # 33 Purchase 200 replacement timeclocks to include software and support	UKG Kronos Systems LLC	9/1/2020 - 12/31/2025	$6,894,359	$11,923,089	Sole Source Modification	Yes	Deborah Johnson, Information Technology	0%	N/A	N/A
Hospital Operations												
O1	Expense	Mod to Add Funds Advocacy Consulting Services	Chris Traylor, LLC	11/1/2019 - 10/31/2025	$192,000	$534,000	Sole Source Modification	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets	Katherine Yoder, Legislative Affairs	0%	N/A	N/A
O2	Expense	Insurance Broker Services	Texas Series - Lockton Companies	12/1/2024 – 11/30/2029	$1,145,000	$1,145,000	Request for Proposals (Low Price/Tech Accept)	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Jared Ginter, Institutional Risk Management	0%	N/A	N/A
O3	Expense	Consulting Services for Affordable Care Act (ACA) Exchange	Milliman, Inc.	11/1/2024 – 10/31/2025	$1,290,000	$1,290,000	Request for Proposals (Best Value)	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Samia Zia, Strategy & Integration Admin	3%	Female	Caucasian
O4	Expense	Conflicts of Interest Survey Services	SAI360 Inc.	10/31/2024 – 10/30/2027	$249,273	$249,273	Sole Source	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets	Melanie Roberts, Corporate Compliance	N/A	N/A	N/A
O5	Revenue	Mod # 6 MIPS/TIPPS Reporting Services (Revenue)	The University of Texas Southwestern Medical Center	3/9/2022 - 8/31/2025	($733,620)	($1,746,390)	Contract Extension without Competition	N/A-Revenue	Keri Disney-Story, Finance Administration	0%	N/A	N/A
O6	Revenue	Disbursement Agreement for Resident Salaries and Fringe Benefits	Department of Veterans Affairs	7/1/2024 – 6/30/2025	($11,500,000)	($11,500,000)	N/A-Revenue	N/A-Revenue	Elizabeth Ponce, Graduate Medical Education	N/A	N/A	N/A
Ratification/Informational Only												
R1	Expense Ratification	Mod # 9 Orthopedic Implants	Arthrex Inc.	8/30/2021 - 7/31/2026	$80,000	$1,170,000	Sole Source Modification	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Chelton Chen, Surgical Administration	0%	N/A	N/A

Appendix B (Capital Substitutions Reviewed for Appropiate Action)

Parkland Health
FY2025 Capital Substitution
For October 2024 Board Meeting

Ref #	Division	Project Total	Substitution Amount	Description
1	Facilities	$395,477	$230,508	**Exhaust Fan Upgrade (Moody Pharmacy)**
	Explanation	This request aims to add an exhaust fan for redundancy (or backup) in the Infusion Pharmacy in the Moody Outpatient Clinic Building. There is currently one exhaust fan in this area, which experiences frequent downtime due to circuit breaker trips. The current exhaust fan was not designed to run 24/7 as the Moody Building is classified as B occupancy (doctor's office). However, because sterile IVs are made for patients in this location, the area must maintain regulated temperature and humidity levels. Because the system runs continuously without backup redundancy, it causes the circuit breaker to trip. Because the unit is not supported by a backup system, it has caused unscheduled downtime in operations between 30-45 minutes on average. The project was initially approved in May 2024. Parkland was notified in September 2024 that additional funding would be required for this project to include a renovation of the roof and additional ductwork.			
	Driver(s) of Increased Expense:	Roofing renovations for installation of new curb or raised frame; additional ductwork		
	Description of Item:	Exhaust fan with backup system; roofing renovation; additional ductwork		
	Grand Total	**$395,477**	**$230,508**	