Minutes of the Board of Managers HOMES meeting of the Dallas County Hospital District, held Wednesday, August 28, 2024, scheduled for 12:30 pm. in the WISH Building Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Chair Marjorie Petty, JD, noted that a quorum was physically present and called the meeting to order at 12:36 pm.

Board Member attendees included: Reina Gonzalez, JD; Vincent Hall; Ramon Miguez, PE; Elizabeth Palacios, MD; Lisa Sutter, Eric G. Bing, MD, Farida Minner, RN, and Byron Cryer, MD.

Board members Todd Furniss, JD and John Proctor were not present.

Staff Present (via Webex and in-person) included:

Delancey Johnson, SVP & Associate Chief Talent Officer
Donna Richardson, EVP & CNE
Donna Persaud, HOMES Medical Director
Edmundo Castañeda, EVP & Chief Operating Officer
Felicia Miller, EVP & Chief Talent Officer via Webex
Fred Cerise, President & Chief Executive Officer
James Orrison, Administrative Resident
Jeffrey Giles, Sr. Associate Attorney
Joe Longo, Chief Information Officer
Joseph Chang, SVP & CMO
Keri Disney-Story, VP/Clinical Finance
Kyla Rankin, HOMES Project Director
Michael Lane, SVP Chief Quality and Safety Officer
Melanie Roberts, SVP Chief Compliance Officer
Morgan Simmons, Governance Program Coordinator
Pamela Bryant, SVP/Supply Chain Management
Rick Humphrey, EVP & Chief Financial Officer (via Webex)
Saul Cordero, SVP & Chief Governance & Strategy Officer
Steven Roth, EVP & Chief Legal Officer
Vic Summers, SVP Internal Audit

II. Mission Statement

Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Consent Agenda

A. Appropriate Action Regarding Minutes 2024-07-24 HOMES

B. Appropriate Action Regarding Minutes 2024-08-12 HOMES Advisory Board

Vincent Hall motioned for the approval of the Consent Agenda. Eric G. Bing seconded the motion. The motion passed unanimously.

VI. Reports Requiring Deliberation(s) or Approval(s)

The Board received information for the following updates presented by Kyla Rankin, HOMES Project Director.

A. Operations Update (day-to-day) operations including but not limited to – staffing/operational challenges/partner site activity)

Kyla Rankin began by presenting the agenda for the meeting. Kyla presented on the operational updates. Kyla mentioned the supervisor for the medical practice's assistants onboarded and will begin practicing soon. There is still 1.0 full-time employee opening for a dental assistant, mobile medical unit doctor, peer navigator and family nurse practitioner. Kyla mentioned there is an RN Led Clinical mostly focused on hypertension. Kyla hopes to have engagement surrounding this clinical depending on the providers available. Lastly, Kyla mentioned the need for emergency department coverage and float providers.

The Board asked questions and received additional information related to the Operations Update.

B. Management and Finance Update – volume, revenue, expenses, and overtime

HOMES saw 6,033 unduplicated patients thus far in 2024, 65% of the annual goal. The annual goal is 9,192. Kyla mentioned this month's visits increased by 18.2% for the month of July, mostly due to the dental unit running more consistently.

The Board asked questions and received additional information related to the Management and Finance Update.

C. Governance Update

Kyla mentioned the previous HOMES Advisory Board on August 12th, 2024, which has great attendance from both internal and external members. The next HOMES advisory meeting will be held Monday, October 14th. A hybrid attendance option was available. Kyla mentioned her aim to gain more consumer members to attend the meeting.

D. Quality Improvement/Assurance

Dr. Donna Persaud presented on the HRSA Quarterly Quality Measures report. Donna presented on the measures YTD from June 30th, 2024. Donna mentioned an improvement in the blood pressure education and medication management within the HOMES community. Donna mentioned an improvement in children's immunizations as well. Donna presented on the measures that don't have goals set by HRSA however HOMES is aiming for a 5% improvement in the goal for breast cancer screening, HIV screening, depression remission and HIV care. Donna mentioned some quality measures needing improvement in FY25 surrounding access to prenatal care and cervical cancer screening. Donna also presented on the metric balance score cards regarding patient care & safety audits. The one issue reported from the month of June was an infestation of bugs to a mobile unit, but it was quickly taken care of.

The Board asked questions and received additional information related to the Quality Improvement/Assurance Update.

E. HRSA (Health Resources and Services Administration) Compliance Manual Requirements: Chapter 17: Budget

Kyla presented on the requirement to track and submit a budget to HRSA. Kyla mentioned there is a budget submission, a health center program award to include budget and al other projected revenue sources and costs from non-HRSA related activities.

F. Appropriate Action Regarding HOMES HRSA FY25 Budget

Kyla presented on the HOMES HRSA FY25 Budget totaling to $9,478,504.

Chair, Marjorie Petty, asked for a motion from the Board. Ramon Miguez motioned for approval. Eric G. Bing seconded the approval. The motioned carried unanimously.

G. Appropriate Action Regarding HOMES Infection Control in Dental Health Care Settings

Kyla presented on the HOMES infection control in dental health care settings policy which had minor formatting changes and inclusion of language to cover all HOMES sites.

Chair, Marjorie Petty, asked for a motion from the Board. Lisa Sutter motioned for approval. Reina Gonzalez seconded the approval. The motioned carried unanimously.

VII. Adjourn

With no further business to discuss, Marjorie Petty, JD, adjourned the meeting at 12:57pm.

SO RECORDED:

Marjorie D. Petty
Marjorie D. Petty (Oct 2, 2024 21:16 CDT)

Marjorie D. Petty, JD
Chair

Steven J Roth
Steven J Roth (Sep 29, 2024 11:36 CDT)

Steven Roth, JD, MPH
Assistant Secretary