Minutes of the Board of Managers HOMES meeting of the Dallas County Hospital District, held Wednesday, July 24, 2024, scheduled for 9:00 am. in the WISH Building Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Chair Marjorie Petty, JD, noted that a quorum was physically present and called the meeting to order at 9:00 am.

Board Member attendees included: Reina Gonzalez, JD; Vincent Hall; Ramon Miguez, PE; Elizabeth Palacios, MD; Lisa Sutter (via Webex) and Byron Cryer, MD.

Board member John Proctor was not present.

Staff Present (via Webex and in-person) included:

Anthony Tarango, Nursing
Anika Dachiraju, Summer Governance Intern
April Audain, VP-UT Contracts Admin via Webex
Brad Nitschke, Associate general Counsel
Delancey Johnson, SVP & Associate Chief Talent Officer
Donna Richardson, EVP & CNE
Edmundo Castañeda, EVP & Chief Operating Officer
Felicia Miller, EVP & Chief Talent Officer via Webex
Fred Cerise, President & Chief Executive Officer
James Orrison, Administrative Resident
Joe Longo, Chief Information Officer
Joseph Chang, SVP & CMO
Kyla Rankin, HOMES Project Director
Michael Lane, SVP Chief Quality and Safety Officer
Melanie Roberts, SVP Chief Compliance Officer
Morgan Simmons, Governance Program Coordinator
Rick Humphrey, EVP & Chief Financial Officer (via Webex)
Saul Cordero, SVP & Chief Governance & Strategy Officer
Stacy Dorsey, SVP Workforce Strategy
Steven Roth, EVP & Chief Legal Officer
Vic Summers, SVP Internal Audit

II. Mission Statement

Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Consent Agenda

A. Approve Minutes 2024-06-20 HOMES

Vincent Hall motioned for the approval of the Consent Agenda. Ramon Miguez seconded the motion. The motion passed unanimously.

VI. Reports Requiring Deliberation(s) or Approval(s)

The Board received information for the following updates presented by Kyla Rankin, HOMES Project Director.

A. Operations Update (day-to-day) operations including but not limited to – staffing/operational challenges/partner site activity)

Kyla presented on the Homeless Outreach Medical Services operations. Kyla mentioned staffing updates regarding the need for a full-time Medical Practice Assistant candidate. Kyla mentioned an offer was awarded for the MPA Supervisor position as well as the Dental Assistant position, with expected start dates in August. HOMES continues to search for Medical Mobile Unit driver and Advance Practice Provider. Kyla noted HOMES is gearing up for the fall flu-season. Kyla also mentioned the various encampment projects in the Dallas area.

The Board asked questions and received additional information related to the Operations Update.

B. Management and Finance Update – volume, revenue, expenses, and overtime

HOMES saw 5,281 unduplicated patients thus far in 2024, 54% of the annual goal. The annual goal is 9,675. Kyla mentioned this month's visits were down by 25% for the month of June, which is significant. Kyla mentioned a high amount of provider PTO and 1/3 coverage for certain areas.

The Board asked questions and received additional information related to the Management and Finance Update.

C. Governance Update
The next HOMES Advisory Board meets on August 12th, 2024, from 11am-1pm in the Moody outpatient Center. A hybrid attendance option was available, and three consumer members attended this meeting. Kyla mentioned her aim to gain more consumer members to attend the meeting.

D. HRSA Compliance Manual Requirements: The Big 20
Kyla Rankin reviewed The Big 20 manual.

E. HRSA Compliance Manual Requirements: Chapter 5: Clinical Staffing
Kyla Rankin reviewed Chapter 5: Clinical Staffing. Kyla reported on the HRSA requirements and how HOMES provides the required primary health services and approved additional health services which are available in a manner to assure continuity of services and utilize qualified staff.

F. HRSA Updates
Kyla presented the 2025 HRSA updates. Kyla mentioned the 2025 Operational Site Visits between January and March 2025 where the purpose is to support effective monitoring of the health center programs and assess the status of compliance and regulatory requirements of the program. Kyla prepared the board for these potential visits and noted that the ongoing education of the HRSA manual assists in the knowledge of this information.

The Board asked questions and received additional information related to the HRSA updates.

VII. Adjourn

With no further business to discuss, Marjorie Petty, JD, adjourned the meeting at 9:15 a.m.

SO RECORDED:

Marjorie D. Petty, J.D.
Marjorie D. Petty, J.D. (Sep 3, 2024 15:56 CDT)

Marjorie D. Petty, JD
Chair

Steven J Roth
Steven J Roth (Sep 16, 2024 16:35 CDT)

Steven Roth, JD, MPH
Assistant Secretary