Board of Managers

Agenda for the ***Board of Managers*** meeting of the Dallas County Hospital District is scheduled for ***Wednesday, September 28, 2022 at 12:50 PM (or immediately following HOMES meeting)*** at 5200 Harry Hines Blvd (WISH Building) Dallas, TX 75235, Conference Room 02-175. (If assistance is needed in locating the room, please see the Administration receptionist on the 4th floor, 04-131.) A quorum will be physically present at the location of the meeting. Videoconferencing access is also possible via Webex. That application is available at https://www.webex.com/downloads.html. Teleconferencing access is possible by calling +1-415-655-0001. Both virtual access forms require inputting (meeting number: 2621 115 6710; meeting password: 1234) to join the meeting. The ***Board of Managers*** reserves the right to exercise discretion and may convene in Executive Session as permitted by Texas Government Code §§551.071 (consultation with attorney), 551.072 (deliberations regarding real estate), 551.074 (personnel matters), 551.076 (deliberations regarding security devices or security audits), 551.078 and/or 551.0785 (deliberations by medical committee or by governmental body that administers a public insurance, health or retirement plan regarding individuals' medical or psychiatric records), 551.085 (deliberation by governing board of certain providers of health care services), 551.087 (deliberation regarding economic development negotiations), 551.088 (deliberation regarding test item); Texas Government Code §418.183 (deliberation of information under §§418.175 – 418.182 for purposes of disaster management or disaster planning); Texas Health & Safety Code §161.032 (medical committee or medical peer review committee records, information or reports; and/or medical committee or medical peer review committee proceedings under Tex. Health & Safety Code Chapter 161 and/or Tex. Occ. Code Chapters 151 and 160); and/or as otherwise authorized by law on any item listed below. The ***Board of Managers*** may consider any of the agenda items in open or executive session and may continue the meeting as necessary to accomplish the business at the time and place designated by the Chair to reconvene.

	PAGE	TIME (MIN)	PRESENTER(S)
I. Opening/Call to Order/Declare a Quorum Present/Mission Statement/Opening Remarks ***Advance Wellness | Relieve Suffering | Develop and Educate*** **I CARE** **I**ntegrity **C**ompassion and Collaboration **A**ccountability **R**espect **E**quity			Chair
A. Invocation by Rev. Dr. Neil G. Thomas	*4*	5	Rev. Dr. Neil G. Thomas, Senior Pastor, Cathedral of Hope of Dallas
B. Public Comments Regarding Non-Agenda Items *See public comment registration information and rules at https://www.parklandhospital.com/board-of-managers*			
C. Public Comments Regarding Agenda Items *See public comment registration information and rules at https://www.parklandhospital.com/board-of-managers*			
II. Reports Requiring Deliberation(s) or Approval(s)			
A. Status Update Regarding Board Action Plan	*5*	5	Chair
III. Consent Agenda			
A. Minutes 2022-08-03 Governance, Compliance and Ethics Committee	*11*		Chair
B. Minutes 2022-08-03 Talent Development and Executive Compensation Committee	*16*		
C. Minutes 2022-08-10 Audit Committee	*21*		
D. Minutes 2022-08-17 Facilities Committee	*25*		
E. Minutes 2022-08-17 Governance, Compliance and Ethics Committee	*29*		
F. Minutes 2022-08-23 Budget & Finance Committee	*32*		

		PAGE	TIME (MIN)	PRESENTER(S)
G.	Minutes 2022-08-24 Quality of Care & Patient Safety Committee	*39*		
H.	Minutes 2022-08-24 Board of Managers	*44*		
I.	Minutes 2022-08-24 Board of Managers - Special Session	*52*		
J.	Approve Contracts over $200,000	*55*		
K.	Approve Capital Substitution(s)	*123*		
L.	Approve IP 1-00 Authority Statement and Program Elements for Infection Prevention	*126*		
M.	Approve Medical Executive Committee Resolution for Appointments/Reappointments, Privileges and Staff Status Changes of the Medical Staff and Non-Physician Clinical Providers	*131*		
IV.	**Public Hearing on the LPPF Mandatory Payment Assessment**			
A.	Presentation on the Mandatory Rate	*133*	10	Katherine Yoder and Keri Disney-Story
B.	Public Comments regarding the Mandatory Rate and Use of Collected Funds	*140*	5	Chair
C.	Vote on Establishment of the Mandatory Rate for SFY23	*141*	1	Chair
V.	**Reports Requiring Deliberation(s) or Approval(s)**			
A.	CEO Update on System Operations	*142*	15	Fred Cerise, MD
B.	Questions & Discussion Related to CEO Update on System Operations	*143*	10	Chair
C.	Strategic Plan Update - Taxpayer Investment Update (separate attachment)	*144*	20	Fred Cerise, MD
D.	Questions & Discussion Related to Taxpayer Investment Update	*145*	10	Chair
E.	Discussion Regarding Board of Managers Community Involvement	*146*	15	Chair
F.	Approve Peritoneal Dialysis Clinic Resolution	*147*	10	Edmundo Castañeda
VI.	**Executive Session** Tex. Gov't Code §§551.071, §§551.072, §§551.074, §§551.085			
A.	Old Parkland Hospital Demolition Update	*160*	10	Edmundo Castañeda
B.	Discussion of Master Service Agreement for Physician Services FY23 Contract	*161*	20	Roberto de la Cruz, MD and April Audain
C.	Discussion of 2210 Butler Street Real Estate Property	*162*	10	Fred Cerise, MD
D.	Personnel Matters Pertaining to Duties and Responsibilities of Chief Executive Officer	*163*	10	Chair
E.	Personnel Matters Pertaining to Duties and Responsibilities of Board Members	*164*	10	Chair
VII.	**Executive Session Reference Documents** Tex. Gov't Code §§551.071 Tex. Occup. Code §160.007 Tex. Health & Safety Code §§161.0315 & 161.032			

		PAGE	TIME (MIN)	PRESENTER(S)
A.	Medical Executive Committee Credentialing Report	*165*		
B.	Medical Executive Committee Delineation of Privileges Laser	*206*		
C.	Medical Executive Committee Delineation of Privileges Neurosurgery	*209*		
D.	Medical Executive Committee Delineation of Privileges Non-Physician Clinical Provider Staff Surgical	*219*		
E.	Medical Executive Committee Delineation of Privileges First Assist	*232*		
VIII.	**Reports Requiring Deliberation(s) or Approval(s)**			
A.	Discussion Related to Emergency/Deviation Approval Process	*237*	10	Chair
IX.	**Action Items**			
A.	Board May Take Action on Any Agenda Item(s) Above			Chair
B.	Approve Master Service Agreement for Physician Services Beginning October 1, 2022	*238*		
X.	**Adjourn**			Chair
A.	Closing Remarks			
B.	Call to Adjourn			

Parkland

Invocation

Parkland

Status Update Regarding Board Action Plan

Board Action Plan Update

September 28, 2022

Board Action Plan

At the May 6/7 retreat, the Board developed a 17-point action plan. This document discusses points of the plan needing GCEC attention.

1. More focus on Vision during full board meetings; community health needs assessment (CHNAs). **Done**
2. More board deliberation and debate on key issues prior to "cake being baked."
3. For budget review, priority risk areas, big drivers of expenses and revenues; major assumptions. **Done**
4. Bylaws – review of Dual Reporting relationships
5. Relationship between ICARE, Strategy, and board committee structure and agenda
6. Board oversight of technology (digital, Cybersecurity)
7. Delegation of authority to board committees allowed
8. Raise certain limits for contracts requiring board approval?
9. Need for an Executive Committee
10. Review board procedures
11. Revamp agenda development process for main board meetings, likely in Executive Session, to have greater board input and control over agenda for greater reporting in key areas.
12. Use of consent agendas allowed? Desired?
13. Stick to allotted time for staff presentations at board meetings. No presentation of reading materials included in board agenda. **Work in Progress**
14. Priority, brevity, and format – regarding presentations to the board. **Done**
15. Do post board meeting mini evaluations. **Done**
16. Develop CEO succession plan. For both "planned" and "unplanned" CEO turnover. **Work in Progress**
17. Board leadership succession planning, development. **Work in Progress**

GCEC Recommendations

2. More board deliberation and debate on key issues prior to “cake being baked.”
    - Board and Committee chairs in consultation with management will specify degree of discussion needed for all approval items
5. Relationship between ICARE, Strategy, and board committee structure and agenda
    - Oversight of strategy will take place at the Board level. The frequency of the strategic plan updates will be left to the discretion of the CEO in consultation with the Board Chair.
6. Board oversight of technology (digital, Cybersecurity)
    - Board continues to oversee cybersecurity though reporting. Reporting will increase to at least twice a year.
7. Delegation of authority to board committees allowed
    - Budget & Finance will discuss and recommend Board approval of contracts (>$200k) and capital substitutions. The Board will approve those recommendations via the Board meeting consent agenda. Board approval to begin on September 28, 2022.
8. Raise certain limits for contracts requiring board approval?
    - Budget & Finance will review contract approval requirements and recommend changes to the Contract Approval by the Board of Managers Policy. Discussion to take place at the September 27, 2022 Budget and Finance Committee. Note: Management to share data and recommendations with B&F Chair.
9. Need for an Executive Committee
    - Rather than creating an Executive Committee, the Chair should set up advisory meetings when needing to consult with Officers.

GCEC Recommendations

10. Review board procedures
    - Requests for information originating outside of Board or committee meeting will go to Chief Governance Officer (CGO). CGO will validate requests with Board or respective Committee Chairs, fulfill requests, and share information with all board members.
        - Exceptions:
            - Simple requests that require minimal staff time and do not involve creating new material do not need to be shared with the full board (e.g., pull a policy for a board member).
            - Requests made directly to the Chief Audit Officer specific to audit matters
            - Requests made directly to the Chief Legal Officer specific to legal matters
            - Requests from Committee Chairs to their Committee's Executive Liaison
    - Requests for management's time and attention will come to the CEO or CGO who will validate request with Board Chair or respective Committee Chair and fulfill requests. Requests specific to legal matters will go to Chief Legal Officer.
    - Under usual circumstances, Board members should not attend management meetings.
11. Revamp agenda development process for main board meetings, likely in Executive Session, to have greater board input and control over agenda for greater reporting in key areas.
    - Every Board and Committee agenda will include a topic requesting future agenda items.
12. Use of consent agendas allowed? Desired?
    - Use of consent agenda is allowed. Board will specify how and when to use consent agendas. Board will educate members on use of consent agenda and that topic will be included in board member orientation as well.

Parkland

Parkland

Minutes 2022-08-03 Governance, Compliance and Ethics Committee

Parkland

MINUTES

Dallas County Hospital District Board of Managers

Minutes of the Governance, Compliance and Ethics Committee meeting of the Board of Managers of the Dallas County Hospital District, held Wednesday, August 3, 2022, scheduled for 10:30 a.m. in the WISH Building Executive Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Committee Chair Jeff Tillotson, JD, noted that a quorum was physically present and called the meeting to order at 10:35 a.m. Committee member Ramon Miguez, PE, attended in-person. Committee member Lisa Sutter arrived at 10:49 a.m.

Board Member Attendees Included: Chair Marjorie Petty, JD. Elizabeth Palacios, MD, arrived at 11:40 a.m.

Staff Present (via Webex and in-person) included:

Carolyn Foster, Deputy General Counsel (in-person)
Donna Richardson, EVP & Chief Nursing Executive
Edmundo Castañeda, EVP & Chief Operating Officer
Erik Rahman, Privacy Manager
Felicia Miller, EVP & Chief Talent Officer
Forrest Stovall, Governance Program Manager (in-person)
Fred Cerise, President & Chief Executive Officer (in-person)
Jennifer Wimberly, Staff Physician-Chair, Institutional Ethics Committee (in-person)
Mary Lea-Holmes, VP Compliance Oversight
Melanie Roberts, SVP/Chief Compliance & Ethics Officer (in-person)
Michael Lane, SVP & Chief Quality and Safety Officer
Rick Humphrey, EVP & Chief Financial Officer
Roberto de la Cruz, EVP & Chief Clinical Officer
Roshan Thayil, Director Compliance Investigations (in-person)
Saul Cordero, VP & Chief Governance Officer (in person)
Steve Roth, EVP & Chief Legal Officer (in-person)
Terry Reeves, Sr. Director Compliance Programs
Valeria Chavez, Administrative Resident (in-person)
Vic Summers, SVP/Internal Audit

II. Mission Statement

Committee Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Reports Requiring Deliberation(s) or Approval(s)

A. Approve Revised Charters

Saul Cordero and Melanie Roberts reviewed the key changes within each respective charter.

i. Audit Committee
ii. Governance, Compliance & Ethics Committee
iii. Quality of Care and Patient Safety Committee
iv. Talent Development and Executive Compensation Committee
v. Executive Compliance Committee
vi. Leadership Compliance Committee

Committee members asked questions and received further information related to the Revised Charters.

Ramon Miguez, JD, motioned to recommend Board approval of the Revised Charters. Jeff Tillotson, JD, seconded the motion. The motion passed unanimously.

B. Policies and Procedures

Melanie Roberts reviewed the key changes within the Compliance and Ethics Program policy as a follow-up to questions raised at the May committee meeting.

i. SYS.COMP.005 – Compliance and Ethics Program

Ramon Miguez, JD, motioned to recommend Board approval of SYS.COMP.005 – Compliance and Ethics Program. Jeff Tillotson, JD, seconded the motion. The motion passed unanimously.

VI. Executive Session

At 10:44 a.m., the Committee went into executive session to discuss the items on the Executive Session agenda.

Members of management were excused from the discussion of topics as necessary.

A. Institutional Ethics Committee Report

B. Compliance and Ethics Reports

I. Compliance Programs
   a. FY23 Budget Summary
   b. Culture & Communications

c. Conflicts of Interest
d. Training and Education
e. FY22 Objectives
f. Investigations Unit Dashboard

II. Auditing/Monitoring & Regulatory Updates
a. Revenue Cycle Audits & Risk Assessment Activity
b. Information Privacy Audits & Risk Assessment Activity
c. Regulatory Updates

III. Attorney-Client Privileged & Confidential
Quarterly Report of Open Compliance Reviews

C. Discussion Related to Duties and Roles of Board of Managers for Governance and System Operations

Members of management in executive session attendance included:

Carolyn Foster; Donna Richardson; Edmundo Castañeda; Erik Rahman; Felicia Miller; Forrest Stovall; Fred Cerise; Jennifer Wimberly; Mary Lea-Holmes; Melanie Roberts; Michael Lane; Rick Humphrey; Roberto de la Cruz; Roshan Thayil; Saul Cordero; Steve Roth; Terry Reeves; Valeria Chavez; and Vic Summers

Committee Chair Jeff Tillotson, JD, adjourned Executive Session and moved into Open Session at 12:02 p.m.

VII. Action Items (Open Session)

A. Duties and Roles of Board of Managers for Governance and System Operations
Committee Chair Jeff Tillotson, JD, entertained a motion for the Budget & Finance Committee to continue reviewing and make recommendation to the Board for full approval of Contracts, that the Budget & Finance Chair retain emergency authority for contracts, and the Budget & Finance Committee retain the authority to determine the appropriate threshold for contract approval.

Lisa Sutter motioned to recommend Board approval of the recommended motion. Jeff Tillotson, JD, seconded the motion. Ramon Miguez, PE, abstained. The motion passed with two committee members in favor, one abstaining.

VIII. Adjourn

With no further business to discuss, Committee Chair Jeff Tillotson, JD, adjourned the meeting at 12:02 p.m.

SO RECORDED:

Jeff Tillotson, JD Committee Chair	Steve Roth, JD, MPH Assistant Secretary

Parkland

Minutes 2022-08-03 Talent Development and Executive Compensation Committee

Parkland

MINUTES

Dallas County Hospital District Board of Managers

Minutes of the Talent Development and Executive Compensation Committee meeting of the Board of Managers of the Dallas County Hospital District, held Wednesday, August 3, 2022, scheduled for Noon in the WISH Building Executive Conference Room (02-175) at Parkland Health and via Webex. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Committee Chair Lisa Sutter noted that a quorum was physically present and called the meeting to order at 12:10 p.m. Committee members Elizabeth Palacios, MD; and Jeff Tillotson, JD, attended in-person. John Proctor attended via Webex.

Board Member attendees included: Ramon Miguez, PE. Board Chair Marjorie Petty, JD, arrived at 12:22 p.m. Reina Gonzalez, JD, joined the meeting at 1:00 p.m.

Staff Present (via Webex and in-person) included:

Carolyn Foster, Deputy General Counsel
Daniel Enright, Director Talent Management Analytics
DeLancey Johnson, SVP & Associate Chief Talent Officer (in-person)
Donna Richardson, EVP & Chief Nursing Executive
Edmundo Castañeda, EVP & Chief Operating Officer
Felicia Miller, EVP & Chief Talent Officer (in-person)
Forrest Stovall, Governance Program Manager (in-person)
Fred Cerise, President & Chief Executive Officer (in-person)
Joe Mayer, Treasury Director
Melanie Roberts, SVP & Chief Compliance and Ethics Officer
Rick Humphrey, EVP & Chief Financial Officer (in-person)
Roberto de la Cruz, EVP & Chief Clinical Officer
Saul Cordero, Chief Governance Officer (in-person)
Shauntee Mayfield, VP & Chief Experience Officer (in-person)
Stacy Dorsey, SVP & Chief Workforce Officer/Talent Acquisition (in-person)
Stephanie Speights, SVP Talent Mgmt Development (in-person)
Steven Roth, EVP & Chief Legal Officer (in-person)
Sean Gorman, Manager, OTM Communications
Tawana McCullough, Sr. Director Shared Services & Benefits
Valeria Chavez, Administrative Resident (in-person)
Vic Summers, SVP Internal Audit

II. Mission Statement

Committee Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Reports Requiring Deliberation(s) or Approval(s)

A. Committee Approval of Board Talent Development & Executive Compensation Committee Charter

Saul Cordero presented the TDEC Charter for review and approval. The recommended changes align with the recent Board of Managers Bylaws revisions related to Dual Reports to the Board.

Jeff Tillotson, JD, motioned to recommend Board approval of the Board Talent Development & Executive Compensation Committee Charter. Elizabeth Palacios, MD, seconded the motion. The motion passed unanimously.

B. Office of Talent Management Introduction

Felicia Miller provided an update on Q3 FY2022 highlights. She reported on the increase in social support services for employees, equitable pay for employees, and leadership & professional development support for employees. She shared engagement activities, continued ICARE integration, and efforts towards becoming a High Reliability Organization. She shared the completion goal for the Pulse Survey is 85% and we are currently at 40%.

The Committee members asked questions and received additional information related to the Office of Talent Management Introduction.

C. Employee Value Proposition

Felicia Miller introduced the Employee Value Proposition. She reported on efforts to improve the overall employee experience from recruitment to exit interviews, building a resilient workforce, and investments in the workforce. She reviewed the market review timeline in detail and hiring initiatives within CHNA zip codes. Next, Felicia reviewed the key drivers of turnover and engagement plan initiatives.

The Committee members asked questions and received additional information related to the Employee Value Proposition presentation.

D. Retirement Income Plan Funding Analysis

Rick Humphrey reported on the Retirement Income Plan Funding Analysis. He provided an in-depth review of the plan's current state, expected growth, and current funding status.

The Committee members asked questions and received additional information related to the Retirement Income Plan Funding Analysis.

Jeff Tillotson, JD, motioned to recommend Board approval of funding the plan at a 5.5% Assumed Rate of Return. Elizabeth Palacios, MD, seconded the motion. The motion passed unanimously.

E. Living Wage, Market, Equity and Pay Plan Update

Stacy Dorsey shared the Living Wage, Market, Equity, and Pay Plan Update. She reviewed key metrics for the Living Wage adjustments and reported on impacts to the current workforce.

The Committee members asked questions and received additional information related to the Living Wage, Market, Equity, and Pay Plan Update.

F. Talent Acquisition Update

Stacy Dorsey reviewed the Sourcing Strategy. She reviewed Parkland's community partnerships, diversity initiatives, and university partnerships. Stacy also shared employee retention incentives including increased referral bonuses and remote work for out of state employees.

The Committee members asked questions and received further information related to the Talent Acquisition Update.

G. Employee Development Update

Stephanie Speights provided an Employee Development Update. She reported on High Reliability and culture key dates, I CARE program completion status, redesigned new employee orientation, annual training and active shooter training.

The Committee members asked questions and received further information related to the Employee Development Update.

H. Experience Update

Dr. Shauntee Mayfield provided an Experience Update. She highlighted measuring the pulse survey check, Patient Experience and improving provide experience.

The Committee members asked questions and received additional information related to the Experience Update.

I. Measuring Diversity, Equity & Inclusion

Next, Dr. Mayfield provided the Diversity, Equity & Inclusion Update. She reported on correlations between diversity and inclusion with workforce engagement and patient experience.

The Committee members asked questions and received additional information related to the Diversity, Equity & Inclusion Update.

J. Metrics Review
Dan Enright reviewed the key Talent Management metrics. He noted the variances of each metric to those of DFW Hospital Council and the national benchmarks. Dan noted more employees are reporting "excessive workload," moving it to the second reason for leaving, behind pay issues.

The Committee members asked questions and received additional information related to the Metrics Review.

K. Discussion of and Possible Action on Policies and Procedures Related to a CEO Succession Plan
Felicia Miller presented the CEO Succession Plan framework to the Committee. She reviewed the Board of Managers and Chief Talent Officer involvement, recruitment process, and proposed timelines for succession planning.

The Committee asked questions and received additional information related to the CEO Succession Plan.

VI. Adjourn

With no further business to discuss, Committee Chair Lisa Sutter adjourned the meeting at 1:45 p.m.

SO RECORDED:

Lisa Sutter Committee Chair	Steve Roth, JD, MPH Assistant Secretary

Parkland

Minutes 2022-08-10 Audit Committee

Minutes of the Audit Committee meeting of the Board of Managers of the Dallas County Hospital District, held Tuesday, Wednesday, August 10, 2022 scheduled for 12:30 p.m. in the WISH Building Executive Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Chair Marjorie Petty, JD, noted that a quorum was physically present and called the meeting to order at 12:30 p.m. Committee member Elizabeth Palacios, MD, attended in-person. Committee member Todd Furniss, JD, attended via Webex.

Board of Managers members Reina Gonzalez, JD; Ramon Miguez, PE; and Lisa Sutter also attended.

Staff Present (via Webex and in-person) included:

Amy LaBarge, Director Internal Audit (in-person)
Andrew Devine, Sr. Associate Attorney
Bruce McDaniels, VP & Chief Information Security Officer
Carolyn Foster, Deputy General Counsel (in-person)
Cassandra Jenkins, Specialist IT Operations
Donna Richardson, EVP & Chief Nursing Executive
Edmundo Castañeda, EVP Chief Operating Officer
Felicia Miller, EVP Chief Talent Officer
Forrest Stovall, Governance Program Manager (in-person)
Fred Cerise, President & Chief Executive Officer (in-person)
Geoff Camp, VP Operations Support
Jeff DeFord, Chief Technology Officer
John Raish, SVP Support Services
Kristi Tillery, Police Captain
Marlin Suell, Chief of Police
Melanie Roberts, SVP Chief Compliance & Ethics Officer
Michael Lane, SVP Chief Quality & Patient Safety Officer
Nakia Smith, VP Chief Compliance & Ethics Officer-PCHP
Reigen Lox, VP & Chief of Government Programs-PCHP
Rick Humphrey, EVP Chief Financial Officer (in-person)
Roberto de la Cruz, EVP & Chief Clinical Officer
Saul Cordero, Chief Governance Officer (in-person)
Vic Summers, SVP Internal Audit (in-person)

II. Mission Statement

Committee Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Reports Requiring Deliberation(s) or Approval(s)

A. Open Session Audit Follow-up Summary and Report

Vic Summers presented the Open Session Audit Follow-up Summary and Report. Three audits and five issues closed in the previous period. Vic highlighted new details added to the Follow-up Report to demonstrate what areas are currently working on the issues detailed in the Audits.

The Committee asked questions and received further information related to the Open Session Audit Follow-up Summary and Report.

B. Approve Fiscal Year 2023 Internal Audit Services Budget (Action)

Vic Summers presented the FY2023 Internal Audit Services Budget for annual approval.

The Committee asked questions and received further information related to appropriate staffing.

Elizabeth Palacios, MD, motioned to recommend Board approval of the FY2023 Internal Audit Services Budget. Marjorie Petty, JD, seconded the motion. The motion passed unanimously.

VI. Executive Session

At 12:41 p.m., the Committee moved into Executive Session as permitted by the closed meeting exceptions specified on the agenda.

Members of management were excused from the discussion of topics as necessary.

Members of management in executive session attendance included:

Amy LaBarge, Andrew Devine, Bruce McDaniels, Carolyn Foster, Cassandra Jenkins, Donna Richardson, Edmundo Castañeda, Felicia Miller, Forrest Stovall, Fred Cerise, Geoff Camp, Jeff DeFord, John Raish, Kristi Tillery, Marlin Suell, Melanie Roberts, Michael Lane, Nakia Smith, Reigen Lox, Rick Humphrey, Roberto de la Cruz, Saul Cordero, and Vic Summers

A. Executive Session Audit Follow-up Report

B. Audit Reports Summary

i. Information Security Audit, Report No. 22-09

ii. Parkland Community Health Plan (PCHP) – Vendor Management Audit, Report No. 22-25

C. Consultation with Attorney Regarding:
   i. Status of litigation, claims, and settlements

Board of Managers member Reina Gonzalez, JD, was recused from the Consultation with Attorney portion of Executive Session.

D. Independent Briefing with Audit Committee (Verbal)

The Committee adjourned the executive session at 2:05 p.m.

VII. Adjourn

With no further business to discuss, Chair Marjorie Petty, JD, adjourned the meeting at 2:05 p.m.

SO RECORDED:

Marjorie Petty, JD Chair	Steve Roth, JD, MPH Assistant Secretary

Parkland

Minutes 2022-08-17 Facilities Committee

Parkland

MINUTES

Dallas County Hospital District Board of Managers

Facilities Committee
August 17, 2022

Minutes of the Facilities Committee Development meeting of the Board of Managers of the Dallas County Hospital District, held Wednesday, August 17, 2022 scheduled for 9:30 a.m. in the WISH Building Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Committee Chair Don O'Bannon, Esq, noted that a quorum was physically present and called the meeting to order at 9:30 a.m. Committee member Todd Furniss, JD attended in-person.

Other Attendees: Board members Reina Gonzalez, JD, and Ramon Miguez, PE, also attended.

Staff Present (via Webex and in-person) included:

Beall Carothers, Director of Planning, Development & Construction (in-person)
DeLancey Johnson, SVP & Associate Chief Talent Officer
Donna Richardson, EVP & Chief Nursing Executive
Edmundo Castañeda, EVP & Chief Operating Officer (in-person)
Forrest Stovall, Governance Program Manager (in-person)
Fred Cerise, President & Chief Executive Officer (in-person)
Guy Toliver, Director Inclusion & Supplier Diversity (in-person)
James Balfour, Sr. Associate General Counsel (in-person)
Jessica Hernandez, VP Community Integrated Health
John Raish, SVP Support Services (in-person)
Pamela Bryant, SVP & Chief Supply Chain Officer (in-person)
Rick Humphrey, EVP & Chief Financial Officer
Saul Cordero, VP & Chief Governance Officer (in-person)
Steve Roth, EVP & Chief Legal Officer (in-person)
Vic Summers, SVP Internal Audit

II. Mission Statement

Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Reports Requiring Deliberation(s) or Approval(s)

A. OK Paper A&E Contract Update

John Raish provided an update on the OK Warehouse Demolition & plans for A&E of the new parking lot. He reviewed the proposed timeline for the project and MWBE commitments.

The Committee asked questions and received further information related to the OK Paper A&E Contract Update.

B. Mockingbird Towers Lease Update
John Raish updated the Committee on the Mockingbird Towers 11th Floor Lease Renewal. He reviewed the current contract specifications and modifications being made for the next lease.

The Committee asked questions and received further information related to the Mockingbird Towers Lease Update.

C. MATOC Strategy Changes
Edmundo Castañeda and Pam Bryant reviewed the current MATOC Program details and goals. Next, Pam Bryant provided a high-level overview of the proposed changes to the MATOC program strategy. She discussed changes to the target vendors, size of projects, and overall business development goals.

The Committee asked questions and received additional information related to the proposed MATOC Strategy Changes. The Committee Chair requested a more detailed update of the proposed changes at a future committee meeting.

D. Discuss Clinic Naming
The Committee Chair notified the Committee that the Board will be voting to rename Redbird Health Center at the August 24th Board meeting. He shared who Dr. C.V. Roman was and noted his biography in the committee packet.

VI. Executive Session

At 10:11 a.m., the Committee went into Executive Session as permitted by the closed meeting exceptions specified on the agenda.

Members of management were excused from the discussion of topics as necessary.

A. Old Campus Demolition

Members of management in executive session attendance included:

Beall Carothers, DeLancey Johnson, Donna Richardson, Edmundo Castañeda, Forrest Stovall, Fred Cerise, Guy Toliver, James Balfour, John Raish, Pam Bryant, Rick Humphrey, Saul Cordero, Steve Roth, and Vic Summers

The Committee reviewed information regarding the agenda items presented by management and asked additional questions and received answers.

At 10:26 a.m., the Committee moved into Open Session.

VII. Adjourn

With no further business to discuss, Committee Chair Don O'Bannon, Esq, adjourned the meeting at 10:26 a.m.

SO RECORDED:

_____	_____
Don O'Bannon, Esq Committee Chair	Steve Roth, JD, MPH Assistant Secretary

Parkland

Minutes 2022-08-17 Governance, Compliance and Ethics Committee

Parkland

MINUTES

Dallas County Hospital District Board of Managers

Minutes of the Governance, Compliance and Ethics Committee meeting of the Board of Managers of the Dallas County Hospital District, held Wednesday, August 17, 2022, scheduled for 11:30 a.m. in the WISH Building Executive Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Committee Chair Jeff Tillotson, JD, noted that a quorum was physically present and called the meeting to order at 11:32 a.m. Committee member Ramon Miguez, PE, attended in-person. Committee member Lisa Sutter attended via Webex.

Board Member Attendees Included: Chair Marjorie Petty, JD, and Reina Gonzalez, JD.

Staff Present (via Webex and in-person) included:

Forrest Stovall, Governance Program Manager (in-person)
Fred Cerise, President & Chief Executive Officer (in-person)
Melanie Roberts, SVP/Chief Compliance & Ethics Office
Nneka Egbuniwe, Deputy General Counsel
Saul Cordero, VP & Chief Governance Officer (in person)
Steve Roth, EVP & Chief Legal Officer (in-person)
Vic Summers, SVP/Internal Audit

II. Mission Statement

Committee Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Reports Requiring Deliberation(s) or Approval(s)

A. Discussion Related to Duties and Roles of Board of Managers for Governance and System Operations

Saul Cordero updated the Committee on the Board Action Plan. He reviewed the items for review and discussion at GCEC, including:

- Delegation of authority to Board Committees
- Raise certain limits for contracts requiring board approval
- Review board procedures
- Relationships between ICARE, Strategy, and Board Committee Structure

- Oversight of Technology (digital and cybersecurity)
- More board deliberation and debate on key issues prior to "cake being baked"
- Need for Executive Committee
- Revamp Agenda Development Process
- Use of Consent Agendas

The Committee asked questions and received further information related to the Board Action Plan.

Jeff Tillotson, JD, motioned to recommend Board approval of the recommendations as outlined in the Board Action Plan. Ramon Miguez, PE, seconded the motion. The motion passed unanimously.

VI. Adjourn

With no further business to discuss, Committee Chair Jeff Tillotson, JD, adjourned the meeting at 12:49 p.m.

SO RECORDED:

Jeff Tillotson, JD Committee Chair	Steve Roth, JD, MPH Assistant Secretary

Parkland

Minutes 2022-08-23 Budget & Finance Committee

Parkland

MINUTES

Dallas County Hospital District Board of Managers

Budget and Finance
August 23, 2022

Minutes of the Budget and Finance Committee meeting of the Board of Managers of the Dallas County Hospital District, held Tuesday, August 23, 2022, scheduled for 11:30 a.m. in the WISH Building Executive Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Committee Chair Ramon Miguez, PE, noted that a quorum was physically present and called the meeting to order at 11:30 a.m. Committee member Eric G. Bing, MD, PhD, was present. Reina Gonzalez, JD, was appointed to the committee for quorum. Committee member Lisa Sutter arrived at 11:37 am.

Committee member John Proctor attended via Webex. Committee member Don O'Bannon, Esq, was not present.

Board Member attendees included: Chair Marjorie Petty, JD, and Reina Gonzalez, JD.

Staff Present (via Webex and in-person) included:

Adriana Hinojosa, Supplier Diversity Program Manager
April Audain, VP UT Contracts Admin
Beall Carothers, Director Real Estate Development
Bennie Miller, Manager Supplier Diversity
DeLancey Johnson, SVP & Associate Chief Talent Officer
Donna Richardson, EVP & Chief Nursing Executive
Forrest Stovall, Governance Program Manager (in-person)
Fred Cerise, President & Chief Executive Officer (in-person)
Guy Toliver, Director Inclusion-Supply Diversity
Jared Ginter, VP Institutional Risk Management
Joe Mayer, Treasury Director
Keri Disney-Story, VP Clinical Finance
Melanie Roberts, SVP Chief Compliance & Ethics Officer
Pam Bryant, SVP Chief Supply Chain Officer (in-person)
Rick Humphrey, EVP & Chief Financial Officer (in-person)
Roberto de la Cruz, EVP & Chief Clinical Officer
Saul Cordero, VP & Chief Governance Officer (in-person)
Steven Roth, EVP & General Counsel (in-person)
Vic Summers, SVP Chief Audit Officer

II. Mission Statement

Committee Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Reports Requiring Deliberation(s) or Approval(s)

A. Approve Contracts over $200,000

Pam Bryant reviewed the briefing documents for contracts over $200,000. (See Appendix A of these minutes for more specific details on each contract.) Discussion of non-sole source contracts was first. Pam Bryant provided a brief overview of each contract and highlighted the MWBE participation. Next, Pam reviewed the sole source contracts. She reviewed each contract, providing a summary of the services and MWBE participation.

The Committee asked questions and received further information related to the Contracts over $200,000.

Reina Gonzalez, JD, motioned for the approval of Contracts over $200,000. Eric G. Bing, MD, PhD, seconded the motion. The motion passed unanimously.

B. Approve Capital Substitutions

Rick Humphrey presented three Capital Substitutions for approval to the Committee:

- Radiographic Unit for $235,500
- Cisco Wireless Net for $499,998
- FY22 Construction Oakwest Behavioral Health for $201,100

Eric G. Bing, MD, PhD, motioned for the approval of Capital Substitutions. Lisa Sutter seconded the motion. The motion passed unanimously.

C. Parkland Financial Performance Presentation

Rick Humphrey reviewed the financial results for July 2022 and discussed significant performance variances.

For the month of July, Parkland Health recognized a net income of $17.0M which is $7.6M favorable to the budgeted net income of $9.4M and a favorable change of $5.1M compared to the prior year net income of $11.9M.

Parkland Health's operating margin and operating cash flow margin for the month of July are 6.0% and 9.1%, respectively. The operating margin favorable compared to budget of 4.0% and the operating cash flow margin is also favorable compared to budget of 7.8%. Parkland Health's operating margin is favorable compared to the prior year operating margin of 4.4% and favorable to the operating cash flow margin of 8.2% from the prior year.

Parkland Health's patient cash collections in July were $94.7M which is above budget by $19.4M and $6.6M higher than the prior year. Parkland Health's days cash on hand of 193 days for the month is an increase of 13 days compared to prior month of 180 days and greater compared to the prior year July of 183 days an increase of 9 days.

Rick Humphrey reviewed the income statement for July 2022 noting the variances to budget. Net Patient Revenues is approximately $20 million favorable to budget for July. However, Salaries and Benefits is approximately $12 million higher than budget for the month of July due to contract labor and health benefit expenses. Rick also noted the variances to budget for Purchased Medical Services and Supplies.

The Committee asked questions and received further information related to the Financial Performance Presentation.

Lastly, Rick reviewed the Key Metrics for the system. Rick noted the significant variances to budget, including ambulatory visits, case mix, deliveries, and patient revenues.

The Committee asked questions and received further information related to the Key Metrics.

D. FY23 Budget Presentation v3 Final

Rick Humphrey presented version three of the FY23 budget. He reviewed the income statement projections, the long-range financial plan, and changes from version two.

Key Metrics:

- Total Operating Revenues: $2,516,551,000
- Total Operating Expenses: $2,427,666,000
- Total Net Income: $21,493,000
- Capital Budget: $58,900,000

The Committee asked questions and received information related to the FY23 budget presentation.

Lastly, Rick Humphrey reviewed the remaining dates for the FY23 budget approval timeline.

E. Approve FY23 Budget Resolution

Rick Humphrey presented the FY23 Budget Resolution for Committee approval.

Lisa Sutter motioned to recommend Board approval of FY23 Budget Resolution. Eric G. Bing, MD, PhD, seconded the motion. The motion passed unanimously.

F. Approve Retirement Plan Update
Lisa Sutter motioned to recommend Board approval of an assumed rate of return of 6% but funding the Pension Plan at 5.5%. Eric G. Bing, MD, PhD, seconded the motion. The motion passed unanimously.

VI. Executive Session

At 12:40 p.m., the Committee went into Executive Session as permitted by the closed meeting exceptions specified on the agenda.

A. Discussion of Master Service Agreement for Physician Services FY22 Contract Update

Members of management in executive session attendance included:

April Audain, DeLancey Johnson, Donna Richardson, Forrest Stovall, Fred Cerise, Disney-Story, Melanie Roberts, Pam Bryant, Rick Humphrey, Roberto de la Cruz, Saul Cordero, Steve Roth, and Vic Summers

The Committee reviewed information regarding the agenda items presented by management and asked additional questions and received answers.

At 1:04 p.m., the Committee moved into Open Session.

VII. Adjourn

With no further business to discuss, the Committee Chair adjourned the meeting at 1:04 p.m.

SO RECORDED:

Ramon Miguez, PE Committee Chair	Steve Roth, JD, MPH Assistant Secretary

Appendix A (Contracts Reviewed for Approval)

Item	Page No.	Contract Type	Service or Product	Supplier	Contract Term	Current Contract Approval Amount Request	New Approved Contract Value	Selection Method	Budgeted?	Business Owner / Dept.	MWBE %	MWBE Gender	MWBE Ethnicity
													August 23, 2022
NON-SOLE SOURCE CONTRACTS - Sorted by Size													
N1	5	Expense: Court Approval	Mod #1 Third Amendment to Office Lease	Albany Road-Mockingbird, LLC	8/1/2017 - 11/30/2026	$1,378,672	$3,172,620	Real Estate – Exemption	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Beall Carothers, Director Real Estate Development, Planning Design & Construction	0%	N/A	N/A
N2	8	Expense	Contingent Staffing Services	Alois LLC, Cambay Consulting, Cogent Infotech, Diskriter, Genius Road, Infojini, Medical Edge, MDMartin, ProLink Healthcare, RD Adams Enterprises dba One Elite Staffing, SVAM International, & Vtech	9/1/2022 - 8/31/2027	$1,250,000	$1,250,000	Request for Proposals (Low Price/Tech Accept)	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Stacy Dorsey, Office of Talent Management	See M/WBE Table	See M/WBE Table	See M/WBE Table
N3	11	Expense	Mod #9 Pharmacy Prescription Mailing Services	Castle Business Solutions	12/1/2015 - 12/1/2022	$600,000	$4,126,509	Request for Proposals (Low Price/Tech Accept)	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Carrie Berge, Pharmacy	0%	N/A	N/A
N4	13	Capital	Demolition of OK Paper Building and Parking Lot Replacement (Task Order #19)	Harley Ellis Deveraux d/b/a VAI Architects	Last Signature - 1 Year	$279,680	$279,680	Request for Qualifications	Yes	Paul Woodard, Planning Design & Construction	28%	Other	Female
N5	15	Revenue	Mod #2 SB 282 RIGHT Care Team	North Texas Behavioral Health Authority	9/1/2019 - 8/31/2023	($300,000)	($1,200,000)	Non-Sole Source Modification	N/A-Revenue	Geoff Camp, Operations Administration	0%	N/A	N/A
N6	17	Revenue	Mod #3 Extended Observation Psychiatric Services	North Texas Behavioral Health Authority	9/1/2019 - 8/31/2023	($4,000,000)	($16,000,000)	Non-Sole Source Modification	N/A-Revenue	Geoff Camp, Operations Administration	0%	N/A	N/A

Appendix A (Continued)

Item	Page No.	Contract Type	Service or Product	Supplier	Contract Term	Current Contract Approval Amount Request	New Approved Contract Value	Selection Method	Budgeted?	Business Owner / Dept.	MWBE %	MWBE Gender	MWBE Ethnicity
SOLE SOURCE CONTRACTS - Sorted by Size													
S1	19	Expense	Impella Heart Pump Products	Abiomed, Inc.	9/1/2022 - 8/31/2027	$2,220,000	$2,220,000	Sole Source	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Cheston Chan, Cath/Cardiac Lab	0%	N/A	N/A
S2	21	Capital and Expense	Trophon2 Equipment, Consumables, and Service	Nanosonics Inc	Last Signature - 5 Years	$348,700	$348,700	Sole Source	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Calvin White / Crystal Harrison, Infection Prevention & Radiology	0%	N/A	N/A
S3	23	Expense	Breast Implants Products	Mentor Worldwide LLC	8/23/2022 - 7/31/2025	$316,395	$316,395	Sole Source	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Cheston Chan, Operating Room	0%	N/A	N/A
S4	25	Expense	Mod #6 Elevator Monitoring Software Upgrade	ThyssenKrupp Elevator	6/14/2012 - 10/31/2025	$101,620	$7,320,787	Sole Source Modification	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Thomas Wilkins, Engineering Services	0%	N/A	N/A
S5	27	Revenue	Mod #6 BioTel Biomedical On-Line Supervision for Emergency Medical System (Mesquite)	City of Mesquite	10/1/2016 - 9/30/2023	($216,911)	($472,922)	Sole Source Modification	N/A-Revenue	Melody Gardner, Emergency Services	0%	N/A	N/A
S6	29	Revenue	Mod #2 Data Sharing for MIPS Reporting	The University of Texas Southwestern Medical Center	3/9/2022 - 8/31/2023	($354,400)	($651,840)	Sole Source Modification	N/A-Revenue	Keri Disney-Story, Finance Administration	0%	N/A	N/A

Parkland

Minutes 2022-08-24 Quality of Care & Patient Safety Committee

Parkland

MINUTES

Dallas County Hospital District Board of Managers

Quality of Care and Patient Safety
August 24, 2022

Minutes of the Quality of Care and Patient Safety Committee meeting of the Board of Managers of the Dallas County Hospital District, held Wednesday, August 24, 2022, scheduled for 9:00 a.m. in the WISH Building Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Committee Chair Elizabeth Palacios, MD, noted that a quorum was physically present and called the meeting to order at 9:01 am. Board members Reina Gonzalez, JD, and Marjorie Petty, JD, were appointed to the committee for quorum. Committee member Eric G. Bing, MD, PhD, arrived at 9:23 am.

Committee members Todd Furniss, JD, and Farida Minner, RN, were not present.

Board Member attendees included: Chair Marjorie Petty, JD, Reina Gonzalez, JD, and Ramon Miguez, PE.

Staff Present (via Webex and in-person) included:

Carlos Girod, UTSW Professor
Ceazari Threadgill, Director IT Service Operations
Dawn Marchetto, SVP Nursing
Donna Hale, Interim VP Nursing Peri-Op
Donna Richardson, EVP & Chief Nursing Executive (in-person)
Douglas Sammer, UTSW Professor
Edmundo Castañeda, EVP & Chief Operating Officer
Eugene Chu, President of the Medical Executive Committee (in-person)
Forrest Stovall, Governance Program Manager (in-person)
Fred Cerise, President & Chief Executive Officer (in-person)
Greggory Ervin, Director Information Systems
James Griffin, UTSW Professor, President Elect of the Medical Executive Committee
Joseph Chang, SVP Chief Medical Officer
Karen Garvey, VP Safety & Clinical Risk Management (in-person)
Kathleen Doherty, Interim VP Surgical Services
Madhuri Sopirala, Physician
Margaret Palmer, VP Professional Medical Affairs
Marjorie Quint-Bouzid, SVP Nursing WISH
Marlin Suell, Chief of Police
Nneka Egbuniwe, Deputy General Counsel
Pamela Fox, UTSW Professor
Roberto de la Cruz, EVP & Chief Clinical Officer (in-person)
Saul Cordero, VP & Chief Governance Officer (in-person)
Sharla Turner, Interim Manager, Nursing
Sri Adusumilli, Interim Vice President, Clinical Quality & Safety Data Analytics
Vic Summers, SVP Internal Audit

II. Mission Statement

Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Executive Session – Quality & Patient Safety Operations Section

At 9:01 a.m. the Committee moved into Executive Session as permitted by the closed meeting exceptions specified on the agenda.

Members of management were excused from the discussion of topics as necessary.

Members of management in executive session attendance included:

Carlos Girod, Ceazari Threadgill, Dawn Marchetto, Donna Hale, Donna Richardson, Douglas Sammer, Edmundo Castaneda, Eugene Chu, Forrest Stovall, Fred Cerise, Greggory Ervin, James Griffin, Joseph Chang, Karen Garvey, Kathleen Doherty, Madhuri Sopirala, Margaret Palmer, Marjorie Quint-Bouzid, Marlin Suell, Nneka Egbuniwe, Pamela Fox, Roberto de la Cruz, Saul Cordero, Sharla Turner, Sri Adusumilli, and Vic Summers

In executive session, the Committee received the presentation and reports as specified in the posted agenda.

A. Chief Quality & Safety Officer Report: Executive Quality Committee (EQC) Summary

B. Patient Safety & Clinical Risk
   1. Root Cause Analysis (RCA) Case Reviews

C. Clinical Quality Reports
   1. Vizient Quality & Accountability Report
   2. Department Performance Improvement Committee (PIC)/Clinical Quality Committee (CQC) Annual Presentation
      a. Anesthesia/Pain CQC
      b. Surgery PIC

D. Reports

1. Patient Satisfaction: Hospital Consumer Assessment of Healthcare Providers & Systems (HCAHPS)

The Committee reviewed all items on the agenda, asked questions and received additional information.

VI. Executive Session: Medical Executive Committee ("MEC")

Eugene Chu, MD, President of the Medical Executive Committee, discussed the items posted on the agenda.

A. Appointments/Reappointments
   1. Medical Staff & Non-Physician Clinical Providers to Parkland Health
      a. Credentialing Report

The Board asked questions and received additional information.

Members of management in the MEC executive session attendance included:

Carlos Girod, Donna Richardson, Edmundo Castañeda, Eugene Chu, Forrest Stovall, Fred Cerise, James Griffin, Joseph Chang, Margaret Palmer, Nneka Egbuniwe, Roberto de la Cruz, Saul Cordero, and Vic Summers

VII. Executive Session: Chief Quality & Safety Officer (CQSO) One-on-One with Committee

The Committee did not conduct a One-on-One with the CQSO.

VIII. Executive Session: Medical Executive Committee President One-on-One with Committee

The Committee did not conduct a One-on-One with the Medical Executive Committee President, Dr. Eugene Chu.

Chair adjourned Executive Session and moved into Open Session at 10:26 am.

IX. Action Items (Open Session)

A. Consent Agenda
   1. IP.1.00 – Statement of Authority and Program Elements for Infection Prevention

Reina Gonzalez, JD, motioned to recommend Board approval of IP.1.00 – Statement of Authority and Program Elements for Infection Prevention. Eric G. Bing, MD, PhD, seconded the motion. The motion passed unanimously.

B. Approve Medical Executive Committee Recommendations

1. Approval of the Appointments/Reappointments, Privileges and Staff Status Changes of the Medical Staff and Non-Physician Clinical Providers
    a. Credentialing Report

Reina Gonzalez, JD, motioned to recommend Board approval of the Appointments/Reappointments, Privileges and Staff Status Changes of the Medical Staff and Non-Physician Clinical Providers. Eric G. Bing, MD, seconded the motion. The motion passed unanimously.

X. Adjourn

With no further business to discuss, Committee Chair Elizabeth Palacios, MD, adjourned the meeting at 10:28 am.

SO RECORDED:

Elizabeth Palacios, MD Committee Chair	Steve Roth, JD, MPH Assistant Secretary

Parkland

Minutes 2022-08-24 Board of Managers

Parkland

MINUTES

Dallas County Hospital District Board of Managers

Board
August 24, 2022

Minutes of the Board of Managers meeting of the Dallas County Hospital District, held Wednesday, August 24, 2022, scheduled for 12:50 p.m. or immediately following the HOMES meeting in the WISH Building Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Chair Marjorie Petty, JD, noted that a quorum was physically present and called the meeting to order at 12:45 p.m.

Board Member attendees included: Chair Marjorie Petty, JD; Eric G. Bing, MD, PhD; Reina Gonzalez, JD; Ramon Miguez, PE; Don O'Bannon, Esq; Elizabeth Palacios, MD; and Jeff Tillotson, JD. Board member Lisa Sutter attended via Webex.

Board members Todd Furniss, JD; Farida Minner, RN; and John Proctor were not present.

Staff Present (via Webex and in-person) included:

April Audain VP UT Contracts Admin
DeLancey Johnson, SVP Associate Chief Talent Officer (in-person)
Donna Richardson, EVP & Chief Nursing Executive (in-person)
Edmundo Castañeda, EVP & Chief Operating Officer (in-person)
Edna Ruano, Public Policy Advisor
Forrest Stovall, Governance Program Manager (in-person)
Fred Cerise, President & Chief Executive Officer (in-person)
James Balfour, Sr. Associate General Counsel
Jessica Hernandez, VP Community Integrated Health
Joe Mayer, Treasury Director
Joseph Chang, Chief Medical Officer
Katherine Yoder, VP Government Relations
Melanie Roberts, SVP Chief Compliance & Ethics Officer
Michael Malaise, SVP Communications & External Affairs
Pamela Bryant, SVP Chief Supply Chain Officer
Rick Humphrey, EVP & Chief Financial Officer (in-person)
Roberto de la Cruz, EVP & Chief Clinical Officer (in-person)
Saul Cordero, VP & Chief Governance Officer (in-person)
Steven Roth, EVP & Chief Legal Officer (in-person)
Teresita Oaks, Director Community Health Programs
Vic Summers, SVP & Chief Audit Officer
Winfred Parnell, PCCI Board Member

Other Attendees:
Christina Torre, Dallas County
Jill Martinez, Metrocare
John Burruss, Metrocare

Jonathan Leatherberry, Metrocare
Rev. Andrew Fiser, Greenland Hills UMC

II. Mission Statement

The Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Invocation

Rev. Andrew Fiser offered an invocation at the beginning of the meeting.

IV. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

V. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

VI. Consent Agenda

Minutes 2022-07-13 Facilities Committee

Minutes 2022-07-26 Budget & Finance Committee

Minutes 2022-07-27 Quality of Care & Patient Safety Committee

Minutes 2022-07-27 Board of Managers

Approve Recognizing Outgoing Board Member Robert Martinez, JD, with a Board Resolution

Approve Parkland Health Board Audit Committee Charter

Approve Parkland Health Board Governance, Compliance, and Ethics Committee Charter

Approve Parkland Health Board Quality of Care & Patient Safety Committee Charter

Approve Parkland Health Board Talent Development and Executive Compensation Committee Charter

Approve Parkland Health Management Internal Audit Services Charter

Approve Parkland Health Management Executive Compliance Committee Charter

Approve Parkland Health Management Leadership Compliance Committee Charter

Approve Audit Department FY23 Budget

Approve Quality & Safety Operations Department FY23 Budget

Approve Compliance Department FY23 Budget

Approve Retirement Income Plan Funding Analysis

Approve SYS.COMP.005 – Compliance and Ethics Program

Approve Patient Settlements

Approve Medical Executive Committee Resolution for Appointments/Reappointments, Privileges and Staff Status Changes of the Medical Staff and Non-Physician Clinical Providers

Jeff Tillotson, JD, motioned for the approval of the Consent Agenda. Ramon Miguez, PE, seconded the motion. Reina Gonzalez, JD, abstained from the vote on Item R, Patient Settlements. Reina Gonzalez did not receive the material for Item R in her packet as well. The motion passed unanimously.

VII. Reports Requiring Deliberation(s) or Approval(s)

A. Review Parkland Health FY23 Budget (Final Pass)

Rick Humphrey provided an updated version of the FY23 Budget. Rick reviewed the expected revenue sources for FY23 and adjustments from version 2 of the budget.

Key Metrics:

- Total Operating Revenues: $2,516,551,000
- Total Operating Expenses: $2,427,666,000
- Total Net Income: $21,493,000
- Capital Budget: $58,900,000

Lastly, Rick Humphrey reviewed the remaining dates for the FY23 budget approval timeline.

B. Questions & Discussion Related to FY23 Budget

The Board asked questions and received further information related to the FY23 Budget presentation.

C. Approve Parkland Health FY23 Budget Resolution

Ramon Miguez, PE, motioned to Approve Parkland Health FY23 Budget Resolution. Reina Gonzalez, JD, seconded the motion. The motion passed unanimously.

D. Discussion Regarding Budget & Finance Challenges

Ramon Miguez reported on current Budget & Finance challenges facing Parkland Health. He highlighted the 90 days cash on hand metric, sharing he would like to see this closer to 180 days. He also recommended exploring additional revenue sources and protecting Parkland's current revenue sources. He recommends management identifies what new revenue sources and service lines might be available to increase revenues. Mr. Miguez also recommends a lower dependence on contract labor. Mr. Miguez would also like Dr. Cerise and management to develop a schedule for these recommendations to ensure staff and the board have efficient time to deliberate the best course of action and ensure the financial stability of the organization.

The Board asked questions and received additional information related to the Budget & Finance Challenges. The Board also discussed possible options to cut costs including out-of-county resident care and complex patient discharges.

VIII. Executive Session

At 1:41 p.m., the Board went into Executive Session as permitted by the closed meeting exceptions specified on the agenda.

A. Approve Metrocare Behavioral Health Transaction

B. Questions & Discussion Related to Metrocare Behavioral Health Transaction

C. Discussion Regarding Old Parkland Campus Demolition

Members of management were excused from the discussion of topics as necessary.

Members of management in executive session attendance included:

DeLancey Johnson, Donna Richardson, Edmundo Castañeda, Forrest Stovall, Fred Cerise, James Balfour, Joseph Chang, Melanie Roberts, Rick Humphrey, Roberto de la Cruz, Saul Cordero, Steve Roth, and Vic Summers

Jonathan Leatherberry was also in attendance.

Chair adjourned Executive Session and moved into Open Session at 2:15 p.m.

IX. Reports Requiring Deliberation(s) or Approval(s)

A. Approve Name Proposal for Outpatient Clinic

Don O'Bannon, Esq, proposed renaming Redbird Health Center after Dr. C.V. Roman. He provided a brief biography of Dr. Roman and recommended the Board consider. Jeff Tillotson also read a quote from one of Dr. Roman's speeches.

Don O'Bannon, Esq, motioned to change the name of Redbird Clinic to CV Roman Clinic. Jeff Tillotson, JD, seconded the motion. The motion passed unanimously.

B. Approve Metrocare Behavioral Health Transaction

Ramon Miguez, PE, motioned to approve the Metrocare Behavioral Health Transaction. Jeff Tillotson, JD, seconded the motion. The motion passed unanimously.

At 2:23 p.m., Don O'Bannon, Esq, left the meeting.

C. Discussion Related to Duties and Roles of Board of Managers for Governance and System Operations

Jeff Tillotson, JD, reviewed the Board Action Plan. He reviewed each action item and noted the recommendations. Key changes include increasing cybersecurity updates to twice a year at the Board, Budget & Finance recommending contract and capital substitution approval to the Board, and the process for board members requesting time and information of management:

- Requests for information originating outside of Board or committee meetings will go to Chief Governance Officer (CGO). CGO will validate requests with Board or respective Committee Chairs, fulfill requests, and share information with all board members.
    - Exceptions:
        - Simple requests that require minimal staff time and do not involve creating new material do not need to be shared with the full board (e.g., pull a policy for a board member).
        - Requests made directly to the Chief Audit Officer specific to audit matters
        - Requests made directly to the Chief Legal Officer specific to legal matters
        - Requests from Committee Chairs to their Committee's Executive Liaison
- Requests for management's time and attention will come to the CEO or CGO who will validate request with Board Chair or respective Committee Chair and fulfill requests. Requests specific to legal matters will go to Chief Legal Officer.
- Under usual circumstances, Board members should not attend management meetings.

Jeff Tillotson, JD, motioned to approve the recommendations outlined in the Board of Managers Action Plan. Eric G. Bing, MD, PhD, seconded the motion. The motion passed unanimously.

X. Executive Session

At 2:41 p.m., the Board went into Executive Session as permitted by the closed meeting exceptions specified on the agenda.

A. Master Service Agreement for Physician Services FY2 Contract Update

Members of management in executive session attendance included:

April Audain, DeLancey Johnson, Donna Richardson, Edmundo Castaneda, Forrest Stovall, Fred Cerise, Melanie Roberts, Rick Humphrey, Roberto de la Cruz, Saul Cordero, Steve Roth, and Vic Summers

Chair adjourned Executive Session and moved into Open Session at 2:55 p.m.

XI. Reports Requiring Deliberation(s) or Approval(s)

A. Community Health Needs Assessment (CHNA) Update – 2019 CHNA Initiative Evaluation

Jessica Hernandez provided an update on the 2019 CHNA Initiatives. Jessica reviewed each item and provided a status update for the initiatives:

- Access to Care & Coverage, Behavioral Health, Breast Health, Cultural Competency, Diabetes, Hypertension, Maternal and Child Health, Pediatric Asthma, and Sexually Transmitted Infections

Next, Dr. Cerise noted the goals which will be met and those that may not be met. Jessica shared the challenges and work being done to improve the goals that may not be achieved.

The Board asked questions and received additional information related to the 2019 CHNA Initiative Evaluation.

XII. Executive Session

At 3:16 p.m., the Board went into Executive Session as permitted by the closed meeting exceptions specified on the agenda.

A. Personnel Matters Pertaining to Duties and Responsibilities of Chief Executive Officer

B. Personnel Matters Pertaining to Duties and Responsibilities of Board Members

Members of management were excused from the discussion of topics as necessary.

Members of management in executive session attendance included:

Fred Cerise

Chair adjourned Executive Session and moved into Open Session at 3:59 p.m.

D. Adjourn

With no further business to discuss, Chair Marjorie Petty, JD, adjourned the meeting at 4:00 p.m.

SO RECORDED:

Marjorie D. Petty, JD Chair	Steve Roth, JD, MPH Assistant Secretary

Parkland

Minutes 2022-08-24 Board of Managers - Special Session

Parkland

MINUTES

Dallas County Hospital District Board of Managers

Board – Special Session
August 24, 2022

Minutes of the Board of Managers meeting of the Dallas County Hospital District, held Wednesday, August 24, 2022, scheduled for 11:00 a.m. in the WISH Building Conference Room (02-175) at Parkland Health and via WebEx. These minutes do not constitute a certified agenda from the meeting.

I. Attendance and Call to Order

Chair Marjorie Petty, JD, noted that a quorum was physically present and called the meeting to order at 11:00 a.m.

Board Member attendees included: Chair Marjorie Petty, JD; Eric G. Bing, MD, PhD; Reina Gonzalez, JD; Ramon Miguez, PE; Don O'Bannon, Esq; Elizabeth Palacios, MD, and Jeff Tillotson, JD.

Board members John Proctor and Lisa Sutter attended via Webex.

Board members Todd Furniss, JD, and Farida Minner, RN, were not present.

Staff Present (via Webex and in-person) included:

Bob Smith, PCCI Board Member
Brad Nitschke, Associate General Counsel
Dick Daniels, PCCI Board Member
Erik Rahman, Director Regulatory Compliance & Privacy Officer
Forrest Stovall, Governance Program Manager (in-person)
Mary Lea-Holmes, VP Compliance Oversight (in-person)
Melanie Roberts, SVP Chief Compliance & Ethics Officer (in-person)
Paula Dobbs-Wiggins, PCCI Board Member
Saul Cordero, VP & Chief Governance Officer (in-person)
Steve Miff, PCCI CEO
Ted Shaw, PCCI Board Member
Vic Summers, SVP Internal Audit
Winfred Parnell, PCCI Board Member

II. Mission Statement

The Chair began the meeting by stating the mission statement:
Advance Wellness | Relieve Suffering | Develop and Educate

III. Public Comments Regarding Agenda Items

No members of the public registered for comments regarding the agenda items.

IV. Conflicts of Interest

After review of the agenda, the Chair noted zero conflicts of interest for Board Members present.

V. Reports Requiring Deliberation(s) or Approval(s)

A. Compliance Training

Board members received 60 minutes of compliance training by the Compliance and Ethics Team.

The following topics were discussed in-depth with the Board Members:

- Board Compliance Oversight Role
- Compliance Basics - Reminders
- Current Enforcement Trends

The Board asked questions and received further information related to the compliance training.

A. Adjourn

With no further business to discuss, Chair Marjorie Petty, JD, adjourned the meeting at 12:00 p.m.

SO RECORDED:

_____	_____
Marjorie D. Petty, JD	Steve Roth, JD, MPH
Chair	Assistant Secretary

Parkland

Approve Contracts over $200,000

Item	Page No.	Contract Type	Service or Product	Supplier	Contract Term	Current Contract Approval Amount Request	New Approved Contract Value	Selection Method	Budgeted?	Business Owner / Dept.	MWBE %	MWBE Gender	MWBE Ethnicity
													September 28, 2022
NON-SOLE SOURCE CONTRACTS - Sorted by Size													
N1		Expense	Health Information Management (HIM) coding services	CODEMED, Inc;Managed Resources;Diskriter, Inc.;GDiT2 Medical Coding and Billing Services LLC;IdeaCentre HIM Solutions;KIWI-TEK, Inc.;Maxim Healthcare Staffing Services, Inc;Norwood Staffing Solutions, LLC;OnPoint Healthcare Solutions;Oxford Global	10/1/2022 - 9/30/2027	$7,500,000	$7,500,000	Request for Proposals (Best Value)	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Lakeysha Moore, Health Information Management	See MWBE Table	See M/WBE Table	See M/WBE Table
N2		Expense	Window Cleaning Services	Construction Cleaning Inc.	10/1/2022 - 9/30/2027	$3,546,761	$3,546,761	Request for Proposals (Best Value)	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Eric Walker, Environmental Services	100%	Female	Caucasian
N3		Capital	Netsync Network Refresh Phase 3	Netsync Network Solutions, Inc.	Last Signature - 9/30/2023	$3,498,480	$3,498,480	TXMAS or DIR Purchase	Yes	Darren Jones, Information Technology	100%	Female	Hispanic
N4		Expense	Mod #1 Enterprise Resource Planning (ERP) Consulting Services	Gartner, Inc.	10/16/2016 - No Expiration	$500,000	$500,000	Non-Sole Source Modification	Yes	Cynthia Hamilton, LeMar Oleson, Information Technology	0%	N/A	N/A
N5		Expense	Laundry Chiller Refurbish	Trane U.S. Inc.	Last Signature - 3/26/2023	$299,862	$299,862	GPO Purchase	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Shabretta Manning, Engineering Services	0%	N/A	N/A
N6		Expense	Mod #1 Multiple Award Task Order Contract (MATOC) IT Cabling	EPS Logix, Inc., Real Network Services, Inc.	8/1/2022 - 7/31/2025	$182,000	$372,000	Non-Sole Source Modification	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Deborah Johnson, Information Technology	See M/WBE Table	See M/WBE Table	See M/WBE Table
N7		Expense	Mod #5 Water Treatment Services & Materials	Suez WTS Services USA, Inc.	7/1/2018 - 6/30/2023	$162,525	$642,525	Non-Sole Source Modification	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Travis Kobernick, Clinical Engineering	0%	N/A	N/A
N8		Revenue	Mod #2 Multi-Disciplinary Behavioral Health Response Team	The City of Garland, Texas	10/1/2021 - 9/30/2023	($125,832)	($247,579)	Non-Sole Source Modification	N/A-Revenue	Melody Gardner, Emergency Services Administration	N/A	N/A	N/A
N9		Revenue	uniform shop management	WP Operations, Inc. d/b/a Scrubs, Etc.	10/1/2022 - 9/30/2027	($1,500,000)	($1,500,000)	Request for Proposals (Best Value)	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Jay Dyck, Linen Services	100%	Female	Caucasian

Item	Page No.	Contract Type	Service or Product	Supplier	Contract Term	Current Contract Approval Amount Request	New Approved Contract Value	Selection Method	Budgeted?	Business Owner / Dept.	MWBE %	MWBE Gender	MWBE Ethnicity
SOLE SOURCE CONTRACTS - Sorted by Size													
S1		Expense	FY23 Agreement of Cooperation for County to provide health care services reimbursable by Parkland	Dallas County	10/1/2022 - 9/30/2023	$11,293,787	$11,293,787	Sole Source	Yes	Tabitha Lee, Finance Administration	N/A	N/A	N/A
S2		Expense	Back-up / Outsourced Colonoscopy & Endoscopy services to Parkland's unfunded patients	GI Alliance / United Surgical Partners International (USPI)	10/1/2022 - 9/30/2023	$3,100,000	$3,100,000	Sole Source	No, funded through substitution	Donna Hale, Perioperative and Procedural Services	0%	N/A	N/A
S3		Expense	Mod #8 Clinical Services – Part A Expense	The University of Texas Southwestern Medical Center	10/1/2014 - 9/30/2023	$811,112	$6,666,952	Sole Source Modification	Yes	April Audain, Finance Administration	N/A	N/A	N/A
S4		Expense	Mod #3 Two Month Extension of DART Transit Shuttle Service	Dallas Area Rapid Transit (DART)	8/17/2015 - 10/31/2022	$402,956	$11,991,326	Sole Source Modification	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Chief Marlin Suell, Police Department & Parking Services	0%	N/A	N/A
S5		Expense	Mod to Add Funds Interventional and On-Control Products	Teleflex, LLC	5/1/2019 - 2/28/2023	$309,000	$1,009,158	Sole Source Modification	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Pam Bryant, Supply Chain	0%	N/A	N/A
S6		Capital	Panther Plus System	Hologic, Inc.	10/23/2022 - 10/22/2025	$300,000	$300,000	Sole Source	Yes	Bernie Buenvenida, Clinical Engineering	0%	N/A	N/A
S7		Expense	Mod #2 Orthopedic Implants	Wright Medical	7/1/2014 - 9/30/2024	$110,000	$656,500	Sole Source Modification	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Cheston Chan, Surgical Services Administration	0%	N/A	N/A
S8		Expense	Mod #3 amendment and extend professional services	Prominence Advisory Inc	7/28/2021 - 12/31/2022	$52,890	$250,305	Sole Source Modification	Yes	Carla Russell and James Gaston, Information Technology	0%	N/A	N/A
S9		Revenue: Court Approval	Mod #3 3rd Amendment to Lease Agreement – 5200 Harry Hines Blvd (Telecom Agreement)	City of Dallas	7/17/2017 - 1/31/2033	($1,000)	($3,000)	Sole Source Modification	N/A-Revenue	Beall Carothers, Planning Design & Construction	N/A	N/A	N/A
S10		Revenue	Mod #2 UTSW Parking Agreement	University of Texas Southwestern Medical Center	10/1/2019 - 5/17/2027	($982,670)	($1,842,670)	Sole Source Modification	N/A-Revenue	David Gonzalez, Beall Carothers, Real Estate Development	N/A	N/A	N/A
S11		Revenue	Mod #8 Clinical Services – Part B Revenue	The University of Texas Southwestern Medical Center	10/1/2014 - 9/30/2023	($2,102,937)	($15,323,128)	Sole Source Modification	N/A-Revenue	April Audain, Finance Administration	N/A	N/A	N/A
CONTRACTS AWARDED WITHOUT COMPETITION (OTHER) - Sorted by Size													
O1		Expense	Mod #1 extend term and add funds for consulting auditing services	Protiviti Inc	9/28/2021 - 9/27/2023	$199,980	$389,980	Contract Extension without Competition	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Melanie Roberts & Mary Lea Holmes, Compliance	0%	N/A	N/A
O2		Expense	Mod #2 Medical Answering Services	New Orleans Teleport, Inc. d/b/a CALLS PLUS	10/1/2016 - 9/30/2023	$121,225	$419,725	Contract Extension without Competition	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Eden Pineda, COPC Administration	0%	N/A	N/A
DEVIATION/RATIFICATION													

Item	Page No.	Contract Type	Service or Product	Supplier	Contract Term	Current Contract Approval Amount Request	New Approved Contract Value	Selection Method	Budgeted?	Business Owner / Dept.	MWBE %	MWBE Gender	MWBE Ethnicity
D1		Expense: Court Approval-Approved Deviation	Purchase of +/-1.1 Acres of Land located at 2210 Butler Street, Dallas, Texas	Pappas Harris Properties, LLC	Last Signature - 50 Days	$3,150,000	$3,150,000	Real Estate – Exemption	No, unbudgeted capital request pending	Beall Carothers, Planning Design & Construction	N/A	N/A	N/A
D2		Capital-Approved Deviation	Faxitron Path+ 43x43	Hologic, Inc.	Last Signature - 1 Year	$234,000	$234,000	TXMAS or DIR Purchase	Yes	Patrick Eaton, Clinical Engineering	0%	N/A	N/A

Item	Page No.	Contract Type	Service or Product	Supplier	Contract Term	Current Contract Approval Amount Request	New Approved Contract Value	Selection Method	Budgeted?	Business Owner / Dept.	MWBE %	MWBE Gender	MWBE Ethnicity
September 28, 2022													
SOLE SOURCE CONTRACTS - Sorted by Size													
FB-S1		Expense	Mod #2 FY22 Master Services Agreement	The University of Texas Southwestern Medical Center	10/1/2021 - 9/30/2022	$640,835	$242,873,442	Sole Source Modification	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.	Roberto de la Cruz, MD, UT Contracts Administration	0%	N/A	N/A

Budget Finance Committee - Contracts for Approval

Item	Page No.	Contract Type	Service or Product	Supplier	Contract Term	Current Contract Approval Amount Request	New Approved Contract Value	Selection Method	Budgeted?	Business Owner / Dept.	MWBE %	MWBE Gender	MWBE Ethnicity
													September 28, 2022

Budget Finance Committee - Contracts for Approval

Item	Page No.	Contract Type	Service or Product	Supplier	Contract Term	Current Contract Approval Amount Request	New Approved Contract Value	Selection Method	Budgeted?	Business Owner / Dept.	MWBE %	MWBE Gender	MWBE Ethnicity
NON-SOLE SOURCE CONTRACTS - Sorted by Size													
FB-N1		Revenue	EMS Medical Control	City of Dallas Fire & Rescue	10/12/2022 - 10/11/2029	($26,015,102)	($26,015,102)	N/A-Revenue	N/A-Revenue	Melody Gardner, Emergency Services	N/A	N/A	N/A

Parkland

Board Approval Request For Contracts Over $200,000

BOM Date: September 28, 2022	**Product or Service:** Health Information Management (HIM) coding services	
Business Owner: Lakeysha Moore	**Business Owner Dept:** Health Information Management	**Contract Number:** PONCS-21573; PONCS-21574; PONCS-21576; PONCS-21577; PONCS-21579; PONCS-21580; PONCS-21581; PONCS-21582; PONCS-21583; PONCS-21585
Vendor/Supplier/Contractor: CODEMED, Inc;Managed Resources;Diskriter, Inc.;GDiT2 Medical Coding and Billing Services LLC;IdeaCentre HIM Solutions;KIWI-TEK, Inc.;Maxim Healthcare Staffing Services, Inc;Norwood Staffing Solutions, LLC;OnPoint Healthcare Solutions;Oxford Global	**Source Selection Methodology:** Request for Proposals (Best Value)	**Fair and Reasonable Price Determination:** Adequate Competition

Revenue, Expense or Capital:

Expense

	Contract Dates	Contract Price
Base Term:	10/1/2022 – 9/30/2025	$4,500,000
Out Years:	2 Year(s)	+$3,000,000
Total:	10/1/2022 – 9/30/2027	$7,500,000

Lowest Bidder

Is this contractor the lowest bidder/supplier? N/A
If not, what premium will be paid for this contract over the lowest bidder? N/A

Approvals

Has the final contract been approved by Legal for legal sufficiency? Yes
Does this contract have an IT Component? No
Does this contract have a Construction Component? No

Financial Is Funding included in the applicable FY Budget? Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.

FTE Impact: None

Diversity

Potential for M/WBE engagement: Vendors will have M/WBE participation. The plan/program has been submitted and accepted.
Were M/WBE's Directly Solicited? Yes
Number Responding M/WBE's: 2
What % of this contract is M/WBE? See MWBE Table
M/WBE Race/Ethnicity? See M/WBE Table
M/WBE Gender? See M/WBE Table

Submitted By (Division VP): Gerry Baker, Senior Vice President, Revenue Cycle

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

Parkland

SUBJECT: Health Information Management (HIM) coding services

VENDOR: CODEMED, Inc;Managed Resources;Diskriter, Inc.;GDiT2 Medical Coding and Billing Services LLC;IdeaCentre HIM Solutions;KIWI-TEK, Inc.;Maxim Healthcare Staffing Services, Inc;Norwood Staffing Solutions, LLC;OnPoint Healthcare Solutions;Oxford Global

COST:

Base Term:	$4,500,000
Out Years:	+ $3,000,000
Total:	$7,500,000

Recommendation
Approve this contract for Health Information Management (HIM) coding services.

Background
The District issued a Request for Proposal (RFP) to recompete the indefinite delivery, indefinite quantity multiple award contract for medical coding services. 13 proposals were received in response to the RFP. Of the thirteen (13) proposals received, ten (10) were placed in the competitive range. All qualified vendors are being awarded contracts due to market dynamics. There is a menu of types of coding with specific hourly rates. The table below indicates the hourly rate differential for the most common coding types. Assignments to vendors starts by HIM Department contacting all contracted vendors to see who is available and who can meet the departments needs. Based on responses, a Task Order is issued for the coding services. Nationwide estimates show a 30% shortage of qualified coders so the decision is to award to multiple vendors to ensure adequate coverage.

Fair and Reasonable Price Determination
A fair and reasonable price was determined through adequate competition.

Competitive Range				
Vendor	**Key Strengths**	**Key Weaknesses**	**Non-Cost Score**	**Per Hour rate differential for Inpatient Coding**
CODEMED, Inc.	Excellent turnaround time at 24hrs on 100% review; coders only needed 95% standard turnaround time		54	$0
Managed Resources, Inc.			51	$9.58
Diskriter, Inc.			52	$3.40
GDiT2 Medical Coding and Billing Services LLC	Exceptional quality expectation at 98% and additional training requirements		53	$10.64
IdeaCentre HIM Solutions	Impressive IQR for coders not meeting 95%		55	$16.40

KIWI-TEK	Impressive corrective action for poor performance of coders		53	$11.40
Maxim Healthcare Staffing Services, Inc	Excellent screening process and recruiting process to ensure qualified candidates meet expectations		52	$15.80
Norwood Staffing Solutions, LLC			52	$14.80
OnPoint Healthcare Solutions			52	$15.20
Oxford Global Resources			51	$15.00

MWBE Information

Vendor Name	MWBE %	MWBE Ethnicity	MWBE Gender
CODEMED, Inc.	0	NA	NA
Managed Resources	0	NA	NA
Diskriter, Inc	0	NA	NA
GDiT2 Medical Coding and Billing Services, LLC	100	Black or African American	Female
IdeaCentre HIM Solutions	100	Black or African American	Female
KIWI-TEK	0	NA	NA
Maxim Healthcare Staffing Services Inc	0	NA	NA
Norwood Staffing Solutions LLC	0	NA	NA
OnPoint Healthcare Solutions	0	NA	NA
Oxford Global Resources	0	NA	NA

Financial Forecast

Base Term	FY2023	FY2024	FY2025	FY2026	FY2027	Totals
Expenses	$1,500,000	$1,500,000	$1,500,000			$4,500,000
Out Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Totals**
Expenses				$1,500,000	$1,500,000	$3,000,000
Totals	**$1,500,000**	**$1,500,000**	**$1,500,000**	**$1,500,000**	**$1,500,000**	**$7,500,000**

Document Contact/Author:	Deborah Mitchell-Clary

Board Approval Request For Contracts Over $200,000

BOM Date: September 28, 2022	**Product or Service:** Window Cleaning Services	
Business Owner: Eric Walker	**Business Owner Dept:** Environmental Services	**Contract Number:** PONCS-21176
Vendor/Supplier/Contractor: Construction Cleaning Inc.	**Source Selection Methodology:** Request for Proposals (Best Value)	**Fair and Reasonable Price Determination** Adequate Competition

Revenue, Expense or Capital:

Expense

	Contract Dates	Contract Price
Base Term:	10/1/2022 – 9/30/2025	$2,128,057
Out Years:	2 Year(s)	+$1,418,704
Total:	10/1/2022 – 9/30/2027	$3,546,761

Lowest Bidder

Is this contractor the lowest bidder/supplier? Yes
If not, what premium will be paid for this contract over the lowest bidder? N/A

Approvals

Has the final contract been approved by Legal for legal sufficiency? Yes
Does this contract have an IT Component? No
Does this contract have a Construction Component? No

Financial

Is Funding included in the applicable FY Budget? Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.
FTE Impact: None

Diversity

Potential for M/WBE engagement: This award is to a M/WBE vendor.
Were M/WBE's Directly Solicited? Yes
Number Responding M/WBE's: 1
What % of this contract is M/WBE? 100%
M/WBE Race/Ethnicity? Caucasian
M/WBE Gender? Female

Submitted By (Division VP): Eric Walker, Vice President, Support Services

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

Parkland

SUBJECT: Window Cleaning Services

VENDOR: Construction Cleaning Inc.

COST:

Base Term:	$2,128,057
Out Years:	+ $1,418,704
Total:	$3,546,761

Recommendation
Approve this contract for Window Cleaning Services.

Background
The District issued a Request for Proposal (RFP) to identify the best value Offeror capable of providing quarterly window cleaning services and any additional cleanings as requested for the main hospital, outlying main campus buildings, and other specified areas.

The District received 2 proposals in response to the RFP in which both were moved into the competitive range for evaluation. After all submissions were reviewed, scored and validated, one vendor was eliminated based on a deficiency in their proposal.

Fair and Reasonable Price Determination
A fair and reasonable price was determined through adequate competition. Although Vendor B had both the best overall total score and the lowest price, they were disqualified based on an incurable deficiency in their original proposal.

Competitive Range				
Vendor	**Key Strengths**	**Key Weaknesses**	**Non-Cost Score**	**Price Differential**
Construction Cleaning Inc.	Larger window washing business with dedicated personnel that have established good relationships and good service history with their customers. While a smaller facility than Parkland they have had a yearly contract with a healthcare facility. Extensive knowledge and background with closing lanes and working after hours to meet the needs of the customer. Employees have been trained in rescue operations and perform all services/	Similar healthcare facility was much smaller than Parkland.	49.20	$0

	work per OSHA rules and regulations. High technology focused with software and created /provides a safety manual.			

Financial Forecast

Base Term	FY2023	FY2024	FY2025	FY2026	FY2027	Totals
Expenses	$709,352	$709,352	$709,353			$2,128,057
Out Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Totals**
Expenses				$709,352	$709,352	$1,418,704
Totals	$709,352	$709,352	$709,352	$709,352	$709,352	$3,546,761

Document Contact/Author:	Terence Durham

Board Approval Request For Contracts Over $200,000

BOM Date: September 28, 2022	**Product or Service:** Netsync Network Refresh Phase 3	
Business Owner: Darren Jones	**Business Owner Dept:** Information Technology	**Contract Number:** POIT-21822
Vendor/Supplier/Contractor: Netsync Network Solutions, Inc.	**Source Selection Methodology:** TXMAS or DIR Purchase	**Fair and Reasonable Price Determination:** Adequate Competition

Revenue, Expense or Capital:

Capital

	Contract Dates	Contract Price
Base Term:	Last Signature – 9/30/2023	$3,498,480
Out Years:	0 Year(s)	+$0
Total:	Last Signature – 9/30/2023	$3,498,480

Lowest Bidder

Is this contractor the lowest bidder/supplier? TXMAS or DIR Purchase

If not, what premium will be paid for this contract over the lowest bidder? N/A

Approvals

Has the final contract been approved by Legal for legal sufficiency? Yes

Does this contract have an IT Component? Yes; and IT approved

Does this contract have a Construction Component? No

Financial

Is Funding included in the applicable FY Budget? Yes

FTE Impact: None

Diversity

Potential for M/WBE engagement: Vendor self performs; there are no opportunities through subcontractors, and vendor does not have a corporate plan.

Were M/WBE's Directly Solicited? N/A-no solicitation performed

Number Responding M/WBE's: N/A-no solicitation performed

What % of this contract is M/WBE? 100%

M/WBE Ethnicity? Hispanic

M/WBE Gender? Female

Submitted By (Division VP): Joe Longo, Senior Vice President & Chief Information Officer

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

Parkland

SUBJECT: Netsync Network Refresh Phase 3

VENDOR: Netsync Network Solutions, Inc.

COST:		
	Base Term:	$3,498,480
	Out Years:	+ $0
	Total:	$3,498,480

Recommendation
Approve this contract for Netsync Network Refresh Phase 3.

Background
This is the 3rd year of an on-going project. The current network infrastructure is several years old and approaching the end of support/end of life and IT has been working to replace the infrastructure via a rolling refresh over several years. This infrastructure supports the enterprise data, voice and video environments at the NPH campus. Without this infrastructure there will be a serious impact to patient care. This infrastructure is the aggregation switching infrastructure which supports all voice, video and data communications and once the end of life is reached there is not a vendor support. In the event of a failure the infrastructure would need to be replaced in emergency mode without proper planning causing additional risk. The network infrastructure not only supports computer and phone communications but also Medical IoT devices.

Fair and Reasonable Price Determination
The TXMAS or DIR contract and pricing was obtained in a solicitation process performed by the State of Texas. Market research conducted through ECRI shows that the Parkland price is 5.28% lower than the average for other facilities. ECRI is a reputable, private benchmarking firm that collects pricing data covering numerous medical services and products.

Financial Forecast

Base Term	FY2022
Equipment / Licenses	$3,498,480

Document Contact/Author:	Andrew Barter

Board Approval Request For Modification to Contract or Funding

BOM Date: September 28, 2022	**Modification:** Mod # 1 Enterprise Resource Planning (ERP) Consulting Services	
Business Owner: Cynthia Hamilton, LeMar Oleson	**Business Owner Dept:** Information Technology	**Contract Number:** PONCS-21593 A1
Vendor/Supplier: Gartner, Inc. **Basis of Original Contract Award** TXMAS or DIR Purchase **Basis of this Modification** Non-Sole Source Modification	Current Contract Amount:	$0
Revenue, Expense or Capital: Expense	Modification # 1 Amount:	$500,000
Original Start Date: 10/16/2016 **Current Expiration:** No Expiration **Mod Start Date:** Last Signature **Expiration after this Mod:** No Expiration	New Contract Amount:	$500,000

Approvals

Has the final modification been approved by Legal for legal sufficiency?	Yes
Does this modification have an IT Component?	No
Does this modification have a Construction Component?	No

Financial

Is Funding included in the applicable FY Budget?	Yes
FTE Impact:	None

Diversity

Current M/WBE Participation?	0%
M/WBE Race/Ethnicity?	N/A
M/WBE Gender?	N/A

Submitted By (Division VP): Joe Longo, Senior Vice President & Chief Information Officer

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

Parkland

SUBJECT: Mod # 1 Enterprise Resource Planning (ERP) Consulting Services

VENDOR: Gartner, Inc.

COST:		
	Current Contract Amount:	$0
	Modification # 1:	+ $500,000
	Total:	$500,000

Recommendation
Approve this contract modification for Enterprise Resource Planning (ERP) Consulting Services.

Background
Parkland is engaging Gartner under a Project Engagement Schedule to provide Assisted Negotiation Support in the negotiation with the Vendor with the objective of achieving an improved and optimized commercial outcome.

Gartner will act as a subject matter expert to support Parkland's evaluation team and process in the evaluation of Vendor proposals. Parkland will at all times lead the negotiation, making and executing actions directly with the Vendor with Gartner delivering a range of advice, insight, analysis, strategies and written materials to Parkland actions.

At the end of the negotiation the Client will share in savings in excess of the agreed starting value with Gartner. The fee will be 15% of savings up to a maximum of $500,000. If there are no savings, there will be no fee due Gartner.

Fair and Reasonable Price Determination
The fee is established under the competitive contract awarded by DIR. Price is based on the original project agreement with vendor. The vendor has not changed the agreed-upon fee percentage from the previous engagement.

Financial Forecast

Current Contract Amount	FY2022	Total
$0	$500,000	$500,000

Document Contact/Author:	Tonya Calhoun

Board Approval Request For Contracts Over $200,000

BOM Date: September 28, 2022	**Product or Service:** Laundry Chiller Refurbish	
Business Owner: Shabretta Manning	**Business Owner Dept:** Engineering Services	**Contract Number:** PONCS-21838
Vendor/Supplier/Contractor: Trane U.S. Inc.	**Source Selection Methodology:** GPO Purchase	**Fair and Reasonable Price Determination:** Adequate Competition

Revenue, Expense or Capital:

Expense

	Contract Dates	Contract Price
Base Term:	Last Signature – 3/26/2023	$299,862
Out Years:	0 Year(s)	+$0
Total:	Last Signature – 3/26/2023	$299,862

Lowest Bidder

Is this contractor the lowest bidder/supplier?	GPO Purchase
If not, what premium will be paid for this contract over the lowest bidder?	N/A

Approvals

Has the final contract been approved by Legal for legal sufficiency?	Yes
Does this contract have an IT Component?	No
Does this contract have a Construction Component?	No

Financial

Is Funding included in the applicable FY Budget?	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.
FTE Impact:	None

Diversity

Potential for M/WBE engagement:	Vendor self performs; Supplier Diversity has received a participation plan.
Were M/WBE's Directly Solicited?	N/A-no solicitation performed
Number Responding M/WBE's:	N/A-no solicitation performed
What % of this contract is M/WBE?	0%
M/WBE Ethnicity?	N/A
M/WBE Gender?	N/A

Submitted By (Division VP): John Raish, Senior Vice President, Support Services

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

Parkland

SUBJECT: Laundry Chiller Refurbish

VENDOR: Trane U.S. Inc.

COST:		
	Base Term:	$299,862
	Out Years:	+ $0
	Total:	$299,862

Recommendation
Approve this contract for Laundry Chiller Refurbish.

Background
This contract is for refurbishing two 200-ton chillers at Old Parkland Hospital Laundry that are approximately twelve years old. One chiller is currently down due to bad compressor and the other is not cooling as designed and is being supplemented with a rental unit.

Fair and Reasonable Price Determination
A fair and reasonable price was determined through adequate competition.

Financial Forecast

Base Term	FY2023
Expenses / Consumables	$299,862

Document Contact/Author:	Steve Adrian

Board Approval Request For Modification to Contract or Funding

BOM Date: September 28, 2022	**Modification:** Mod # 1 Multiple Award Task Order Contract (MATOC) IT Cabling	
Business Owner: Deborah Johnson	**Business Owner Dept:** Information Technology	**Contract Number:** POCRE-21481 A1, POCRE-21614 A1
Vendor/Supplier: EPS Logix, Inc., Real Network Services, Inc. **Basis of Original Contract Award** Request for Proposals (Best Value) **Basis of this Modification** Non-Sole Source Modification	Current Contract Amount: (Base Years $150,000, 1st Out Year $20,000, 2nd Out Year $20,000)	$190,000
Revenue, Expense or Capital: Expense	Modification # 1 Amount:	$182,000
Original Start Date: 8/1/2022 **Current Expiration:** 7/31/2025 **Mod Start Date:** 9/28/2022 **Expiration after this Mod:** 7/31/2025	New Contract Amount:	$372,000

Approvals

Has the final modification been approved by Legal for legal sufficiency?	Yes
Does this modification have an IT Component?	No
Does this modification have a Construction Component?	No

Financial

Is Funding included in the applicable FY Budget?	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.
FTE Impact:	None

Diversity

Current M/WBE Participation?	See M/WBE Table
M/WBE Race/Ethnicity?	See M/WBE Table
M/WBE Gender?	See M/WBE Table

Submitted By (Division VP): Joe Longo, Senior Vice President & Chief Information Officer

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

Parkland

SUBJECT: Mod # 1 Multiple Award Task Order Contract (MATOC) IT Cabling

VENDOR: EPS Logix, Inc., Real Network Services, Inc.

COST:		
	Current Contract Amount:	$190,000
	Modification # 1:	+ $182,000
	Total:	$372,000

Recommendation
Approve this contract modification for Multiple Award Task Order Contract (MATOC) IT Cabling.

Background
A request for proposals for MATOC cabling services was issued for PDC and awarded to EPS Logix, Inc and Real Network Services in August 2022. This modification is to allow IT to utilize these contracts for the same services. The value shown is for each of the awarded contracts.

These firms will compete for projects through the issuance of Requests for Task Order Proposals (RTOPs) and will award task orders based on price and other factors. RTOPs will be comprised of a Request for Task Order Proposal Cover Page which will contain the instructions for participation, the evaluation criteria, a scope of work and specific requirements for the individual task order. In response to the RTOP, each firm shall submit a Task Order Proposal (TOP) within the date and time specified for receipt. The District will then award a task order to the lowest price/technically acceptable offeror for that specific RTOP.

Fair and Reasonable Price Determination
A fair and reasonable price was determined through adequate competition. Pricing competitions will occur for each task order.

MWBE Bidder Breakdown

Vendors	Ethnicity	Gender	M/WBE %
EPS Logix, Inc.	Black	Male	100%
Real Network Services, Inc.	Hispanic	Male	100%

Financial Forecast

Current Contract Amount	FY2023	FY2024	FY2025	Total
$190,000	$60,667	$60,667	$60,666	$372,000

Document Contact/Author:	Steve Adrian

Board Approval Request For Modification to Contract or Funding

BOM Date: September 28, 2022	**Modification:** Mod # 5 Water Treatment Services & Materials	
Business Owner: Travis Kobernick	**Business Owner Dept:** Clinical Engineering	**Contract Number:** PONCS-18218 R1 A1
Vendor/Supplier: Suez WTS Services USA, Inc. **Basis of Original Contract Award** Request for Proposals (Best Value) **Basis of this Modification** Non-Sole Source Modification	BOM Approved Contract Total (6/26/2018): Modifications Totaling < $100,000 Modification # 1 Amount: Modification # 2 Amount: Modification # 3 - 4 Amount:	$480,000 $60,000 $27,525 $0
Revenue, Expense or Capital: Expense	Modification that increases contract value to $100,000 more than BOM Approved Contract Total Modification # 5:	 $75,000
Original Start Date: 7/1/2018 **Current Expiration:** 6/30/2023 **Mod Start Date:** Last Signature **Expiration after this Mod:** 6/30/2023	New Contract Amount:	$642,525

Approvals

Has the final modification been approved by Legal for legal sufficiency?	Yes
Does this modification have an IT Component?	No
Does this modification have a Construction Component?	No

Financial

Is Funding included in the applicable FY Budget?	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.
FTE Impact:	None

Diversity

Current M/WBE Participation?	0%
M/WBE Race/Ethnicity?	N/A
M/WBE Gender?	N/A

Submitted By (Division VP): John Raish, Senior Vice President, Support Services

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

Parkland

SUBJECT: Mod # 5 Water Treatment Services & Materials

VENDOR: Suez WTS Services USA, Inc.

COST:

BOM Approved Contract Total (6/26/2018):	$480,000
Modification # 1:	$60,000
Modification # 2:	$27,525
Modification # 3 - 4:	$0
Modification # 5	+ $75,000
Total:	$642,525

Recommendation
Approve this contract modification for Water Treatment Services & Materials.

Background
Suez is the contracted vendor for water treatment and bacteria testing services. The contract was awarded via competition and additional funding is needed for the remainder of the renewal term due to higher than forecasted usage.

Fair and Reasonable Price Determination
A fair and reasonable price was determined through adequate competition.

Financial Forecast

Current Contract Amount	FY2021	FY2022	FY2023	Total
$480,000	$25,025	$62,500	$75,000	$642,525

Document Contact/Author:	William Jones

Board Approval Request For Modification to Contract or Funding

BOM Date: September 28, 2022	**Modification:** Mod # 2 Multi-Disciplinary Behavioral Health Response Team	
Business Owner: Melody Gardner	**Business Owner Dept:** Emergency Services Administration	**Contract Number:** POCS-19880 A2
Vendor/Supplier: The City of Garland, Texas **Basis of Original Contract Award** N/A-Revenue **Basis of this Modification** Non-Sole Source Modification	Current Contract Amount: Modifications Totaling < $100,000 Modification # 1 Amount:	($121,747) $0
Revenue, Expense or Capital: Revenue	Modification that increases contract value to $100,000 more than BOM Approved Contract Total Modification # 2 Amount:	 ($125,832)
Original Start Date: 10/1/2021 **Current Expiration:** 9/30/2022 **Mod Start Date:** 10/1/2022 **Expiration after this Mod:** 9/30/2023	New Contract Amount:	($247,579)

Approvals

Has the final modification been approved by Legal for legal sufficiency?	Yes
Does this modification have an IT Component?	No
Does this modification have a Construction Component?	No

Financial

Is Funding included in the applicable FY Budget?	N/A-Revenue
FTE Impact:	None

Diversity

Current M/WBE Participation?	N/A
M/WBE Race/Ethnicity?	N/A
M/WBE Gender?	N/A

Submitted By (Division VP): Donna Richardson, Chief Nursing Officer

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

Parkland

SUBJECT: Mod # 2 Multi-Disciplinary Behavioral Health Response Team

VENDOR: The City of Garland, Texas

COST:		
	Current Contract Amount:	($121,747)
	Modification # 1:	$0
	Modification # 2:	+ ($125,832)
	Total:	($247,579))

Recommendation
Approve this contract modification for Multi-Disciplinary Behavioral Health Response Team.

Background
Parkland is engaged in a social work program with the City of Garland. The current BioTel Social Work program has successfully worked with referrals from Emergency Medical Services (EMS) agencies to stop the overuse or misuse of 911 for non-emergent and low acuity medical needs. This modification will extend the time frame of the contract by an additional year.

Fair and Reasonable Price Determination
N/A - Revenue

Financial Forecast

Current Contract Amount	FY2023	Total
($121,747)	($125,832)	($247,579)

Sole Source Justification
This contract is for a good or service for which it is impractical to obtain competition. The contract is an Interlocal Agreement which is between local government entities or political subdivisions of the state of Texas to carry out a governmental purpose. Examples are contracts with UT, the City of Dallas, Dallas County, etc. that serve our governmental purpose of providing care to the indigent. The government entity for this contract is the City of Garland.

Document Contact/Author:	Melody Gardner/Kathleen Larry

Board Approval Request For Contracts Over $200,000

BOM Date: September 28, 2022	**Product or Service:** uniform shop management	
Business Owner: Jay Dyck	**Business Owner Dept:** Linen Services	**Contract Number:** PONCP-21563
Vendor/Supplier/Contractor: WP Operations, Inc. d/b/a Scrubs, Etc.	**Source Selection Methodology:** Request for Proposals (Best Value)	**Fair and Reasonable Price Determination:** Adequate Competition

Revenue, Expense or Capital:

Revenue

	Contract Dates	Contract Price
Base Term:	10/1/2022 – 9/30/2025	($900,000)
Out Years:	2 Year(s)	+($600,000)
Total:	10/1/2022 – 9/30/2027	($1,500,000)

Lowest Bidder

Is this contractor the lowest bidder/supplier? Yes

If not, what premium will be paid for this contract over the lowest bidder? N/A

Approvals

Has the final contract been approved by Legal for legal sufficiency? Yes

Does this contract have an IT Component? No

Does this contract have a Construction Component? No

Financial

Is Funding included in the applicable FY Budget? Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.

FTE Impact: None

Diversity

Potential for M/WBE engagement: This award is to a M/WBE vendor.

Were M/WBE's Directly Solicited? Yes

Number Responding M/WBE's: 1

What % of this contract is M/WBE? 100%

M/WBE Race/Ethnicity? Caucasian

M/WBE Gender? Female

Submitted By (Division VP): John Raish, Senior Vice President, Support Services

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

Parkland

SUBJECT: uniform shop management

VENDOR: WP Operations, Inc. d/b/a Scrubs, Etc.

COST:		
	Base Term:	($900,000)
	Out Years:	+ ($600,000)
	Total:	($1,500,000)

Recommendation
Approve this contract for uniform shop management.

Background
This revenue contract allows the Contractor to manage the Uniform Shop located at the Moody location. Responsibilities include all day-to-day operations of the Uniform Shop such as purchase and maintenance of inventory, management of accounts payable and receivable, and hiring and management of staff.

In May 2022, a Request for Proposal was issued for uniform shop management. Presently, the Uniform Shop is managed by WP Operations, Inc. d/b/a Scrubs Etc. The current contract was awarded when no other vendors submitted proposals.

This contract is a revenue contract but there is a revenue off-set as well. The net revenue estimate, to Parkland, is 14% or $48,000/ annually (3% of this is commission on pre-tax sales and $1,500 is rent for the use of space for each two-week period). WP Operations receives the other 86% of the revenue to cover their operational costs as well as the cost of goods sold.

Employees purchase items from Scrubs Etc. using payroll deduction or cash receipts from the Parkland Business Office cashier. Scrubs Etc. does not accept payment or monies directly from employees. Parkland has control of all funds and is responsible for reconciliation with the Contractor. Parkland deducts the use of space payment, commission due and sales taxes, and sends the balance of the funds directly to the Contractor. The Linen Department submits a requisition for a two-week pay period and sends Scrubs Etc. their money every two-weeks through the purchase order process.

Fair and Reasonable Price Determination
A fair and reasonable price was determined through adequate competition. WP Operations, Inc. is the only proposal received.

Financial Forecast

Base Term	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Totals**
Expenses / Consumables	($300,000)	($300,000)	($300,000)			($900,000)
Out Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**	**Totals**
Expenses / Consumables				($300,000)	($300,000)	($600,000)
Totals	**($300,000)**	**($300,000)**	**($300,000)**	**($300,000)**	**($300,000)**	**($1,500,000)**

Document Contact/Author:	Deborah Mitchell-Clary

Board Approval Request For Contracts Over $200,000

BOM Date: September 28, 2022	**Product or Service:** FY23 Agreement of Cooperation for County to provide health care services reimbursable by Parkland	
Business Owner: Tabitha Lee	**Business Owner Dept:** Finance Administration	**Contract Number:** PONCS-21892
Vendor/Supplier/Contractor: Dallas County	**Source Selection Methodology:** Sole Source	**Fair and Reasonable Price Determination:** Prices Established by Law or Regulation

Revenue, Expense or Capital:

Expense

	Contract Dates	Contract Price
Base Term:	10/1/2022 – 9/30/2023	$11,293,787
Out Years:	0 Year(s)	+$0
Total:	10/1/2022 – 9/30/2023	$11,293,787

Lowest Bidder

Is this contractor the lowest bidder/supplier? N/A-Sole Source
If not, what premium will be paid for this contract over the lowest bidder? N/A

Approvals

Has the final contract been approved by Legal for legal sufficiency? Yes
Does this contract have an IT Component? No
Does this contract have a Construction Component? No

Financial

Is Funding included in the applicable FY Budget? Yes
FTE Impact: None

Diversity

Potential for M/WBE engagement: Interlocal Agreement- Exempt
Were M/WBE's Directly Solicited? Yes
Number Responding M/WBE's: N/A-no solicitation performed
What % of this contract is M/WBE? N/A
M/WBE Ethnicity? N/A
M/WBE Gender? N/A

Submitted By (Division VP): Tabitha Lee, Vice President, Finance/Controller

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

Parkland

SUBJECT: FY23 Agreement of Cooperation for County to provide health care services reimbursable by Parkland

VENDOR: Dallas County

COST:		
	Base Term:	$11,293,787
	Out Years:	+ $0
	Total:	$11,293,787

Recommendation
Approve this contract for FY23 Agreement of Cooperation for County to provide health care services reimbursable by Parkland.

Background
Dallas County provides basic health services to Dallas County residents. Although Dallas County provides these services, Parkland reimburses the County for specific costs. The County bills Parkland monthly based on actual expenses.

Fair and Reasonable Price Determination
Parkland reimburses the County for the salaries and supplies for each department, net of any revenues received by the County. A detailed budget is provided to Parkland annually, and the amount of this contract is a not-to-exceed price.

Financial Forecast

Base Term	FY2022
Expenses	$11,293,787

Sole Source Justification
This contract is for a good or service for which it is impractical to obtain competition. The contract is an Interlocal Agreement which is between local government entities or political subdivisions of the state of Texas to carry out a governmental purpose. Examples are contracts with UT, the City of Dallas, Dallas County, etc. that serve our governmental purpose of providing care to the indigent. The government entity for this contract is Dallas County.

Document Contact/Author:	Terence Durham

Board Approval Request For Contracts Over $200,000

BOM Date: September 28, 2022	**Product or Service:** Back-up / Outsourced Colonoscopy & Endoscopy services to Parkland's unfunded patients	
Business Owner: Donna Hale	**Business Owner Dept:** Perioperative and Procedural Services	**Contract Number:** PPPS-21901 PPPS-21902
Vendor/Supplier/Contractor: GI Alliance / United Surgical Partners International (USPI)	**Source Selection Methodology:** Sole Source	**Fair and Reasonable Price Determination:** Prices Established by Law or Regulation

Revenue, Expense or Capital:

Expense

	Contract Dates	Contract Price
Base Term:	10/1/2022 – 9/30/2023	$3,100,000
Out Years:	0 Year(s)	+$0
Total:	10/1/2022 – 9/30/2023	$3,100,000

Lowest Bidder

Is this contractor the lowest bidder/supplier?	N/A-Request for Qualifications
If not, what premium will be paid for this contract over the lowest bidder?	N/A

Approvals

Has the final contract been approved by Legal for legal sufficiency?	Yes
Does this contract have an IT Component?	No
Does this contract have a Construction Component?	No

Financial

Is Funding included in the applicable FY Budget?	No, funded through substitution
FTE Impact:	None

Diversity

Potential for M/WBE engagement:	Vendor self performs; there are no opportunities through subcontractors
Were M/WBE's Directly Solicited?	N/A-no solicitation performed
Number Responding M/WBE's:	N/A-no solicitation performed
What % of this contract is M/WBE?	0%
M/WBE Race/Ethnicity?	N/A
M/WBE Gender?	N/A

Submitted By (Division VP): Donna Richardson, Chief Nursing Officer

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

Parkland

SUBJECT: Back-up / Outsourced Colonoscopy & Endoscopy services to Parkland's unfunded patients

VENDOR: GI Alliance / United Surgical Partners International (USPI)

COST:		
	Base Term:	$3,100,000
	Out Years:	+ $0
	Total:	$3,100,000

Recommendation
Approve this contract for Back-up / Outsourced Colonoscopy & Endoscopy services to Parkland's unfunded patients.

Background
Parkland desires back-up/outsourced GI services availability during such times its required procedure volumes reach a critical point and it is in the patient's best interest to offer them alternative options for more expedient care. These services are for Parkland's unfunded patients for which Parkland assumes financial liability for the provided services. An independent FMV analysis was completed and found to be consistent with the proposed fee schedules for services based on identified and confirmed CPT codes and Medicare + 25% rates. It is anticipated Parkland will refer approximately thirty (30) patients per week (15 patients per each group) to the two major GI groups in the Dallas area.

Fair and Reasonable Price Determination
The proposed procedure fees are based solely on established Federal Medicare Rates and are consistent with the current FMV analysis.

Financial Forecast

Base Term	FY2023
Expenses	$3,100,000

Sole Source Justification
Due to accumulating backlog and urgent need to provide these services to Parkland's patient population full and open competition was not used. However competition was obtained to the extent possible, with a minimum of 4 vendors contacted.

Document Contact/Author:	June Gill

Parkland

Board Approval Request For Modification to Contract or Funding

BOM Date: September 28, 2022	**Modification:** Mod # 8 Clinical Services – Part A Expense	
Business Owner: April Audain	**Business Owner Dept:** Finance Administration	**Contract Number:** POCS-18134 A3
Vendor/Supplier: The University of Texas Southwestern Medical Center **Basis of Original Contract Award** Sole Source **Basis of this Modification** Sole Source Modification	BOM Approved Contract Total (9/28/2021):	$5,855,840
Revenue, Expense or Capital: Expense	Modification # 8 Amount:	$811,112
Original Start Date: 10/1/2014 **Current Expiration:** 9/30/2022 **Mod Start Date:** 10/1/2022 **Expiration after this Mod:** 9/30/2023	New Contract Amount:	$6,666,952

Approvals

Has the final modification been approved by Legal for legal sufficiency?	Yes
Does this modification have an IT Component?	No
Does this modification have a Construction Component?	No

Financial

Is Funding included in the applicable FY Budget?	Yes
FTE Impact:	None

Diversity

Current M/WBE Participation?	N/A
M/WBE Race/Ethnicity?	N/A
M/WBE Gender?	N/A

Submitted By (Division VP): April Audain, Vice President, UT Contracts Administration

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

Parkland

SUBJECT: Mod # 8 Clinical Services – Part A Expense

VENDOR: The University of Texas Southwestern Medical Center

COST:

BOM Approved Contract Total (9/28/2021):	$5,855,840
Modification # 8:	+ $811,112
Total:	$6,666,952

Recommendation
Approve this contract modification for Clinical Services – Part A Expense.

Background
1. UTSW provides staff to Parkland
2. Parkland obtains grants to pay for the staff
3. Parkland pays UTSW an amount equal to the total of the grants as reimbursements for staffing expense

Fair and Reasonable Price Determination
The fair market value (FMV) of these services is evaluated on an annual basis by an external third-party identified through Parkland's vendor selection process in accordance with institutional policies & procedures and regulatory requirements. Funds are budgeted to cover the expense of this contract.

Financial Forecast

Component	Total
Epilepsy Grant	$8,000
Poison Center	$150,000
Family Planning	$358,239
Family Planning	$202,016
Family Planning Opioid Response	$44,571
Family Planning Opioid Response	$48,286
Total	**$811,112**

Current Contract Amount	FY2023	Total
$5,855,840	$811,112	$6,666,952

Sole Source Justification

This contract is for a good or service for which it is impractical to obtain competition. The contract is an Interlocal Agreement which is between local government entities or political subdivisions of the state of Texas to carry out a governmental purpose. Examples are contracts with UT, the City of Dallas, Dallas County, etc. that serve our governmental purpose of providing care to the indigent. The government entity for this contract is UT Southwestern.

Document Contact/Author:	April Audain/Kathy Larry

Parkland

Board Approval Request For Modification to Contract or Funding

BOM Date: September 28, 2022	**Modification:** Mod # 3 Two Month Extension of DART Transit Shuttle Service	
Business Owner: Chief Marlin Suell	**Business Owner Dept:** Police Department & Parking Services	**Contract Number:** PONCS-21909 A1
Vendor/Supplier: Dallas Area Rapid Transit (DART) **Basis of Original Contract Award** Interlocal agreement **Basis of this Modification** Sole Source Modification	BOM Approved Contract Total (8/22/2019):	$11,588,370
Revenue, Expense or Capital: Expense	Modification # 3 Amount:	$402,956
Original Start Date: 8/17/2015 **Current Expiration:** 8/19/2022 **Mod Start Date:** 8/20/2022 **Expiration after this Mod:** 10/31/2022	New Contract Amount:	$11,991,326

Approvals

Has the final modification been approved by Legal for legal sufficiency?	Yes
Does this modification have an IT Component?	No
Does this modification have a Construction Component?	No

Financial

Is Funding included in the applicable FY Budget?	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.
FTE Impact:	None

Diversity

Current M/WBE Participation?	0%
M/WBE Race/Ethnicity?	N/A
M/WBE Gender?	N/A

Submitted By (Division VP): Geoffrey Camp, VP, Operations Support Operations Administration

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

Parkland

SUBJECT: Mod # 3 Two Month Extension of DART Transit Shuttle Service

VENDOR: Dallas Area Rapid Transit (DART)

COST:

BOM Approved Contract Total (8/22/2019):	$11,588,370
Modification # 3:	+ $402,956
Total:	$11,991,326

Recommendation
Approve this contract modification for Two Month Extension of DART Transit Shuttle Service.

Background
The contract with DART for bus services terminated without extension and the service was replaced. DART has advised Parkland of a need for public notice on their part prior to termination of the service, requiring this two-month extension.

Fair and Reasonable Price Determination
Determined by a Governmental Agency

Financial Forecast

Current Contract Amount	FY2022	FY2023	Total
$11,588,370	$67,159	$335,797	$11,991,326

Sole Source Justification
This contract is for a good or service for which it is impractical to obtain competition. The contract is an Interlocal Agreement which is between local government entities or political subdivisions of the state of Texas to carry out a governmental purpose. Examples are contracts with UT, the City of Dallas, Dallas County, etc. that serve our governmental purpose of providing care to the indigent. The government entity for this contract is Dallas Area Rapid Transit (DART).

Document Contact/Author:	Terence Durham

Board Approval Request For Modification to Contract or Funding

BOM Date: September 28, 2022	**Modification:** Mod to Add Funds Interventional and On-Control Products	
Business Owner: Pam Bryant	**Business Owner Dept:** Supply Chain	**Contract Number:** POCP-18115 A5
Vendor/Supplier: Teleflex, LLC **Basis of Original Contract Award** Sole Source **Basis of this Modification** Sole Source Modification	BOM Approved Contract Total (1/25/2022):	$700,158
	Modifications Totaling < $100,000 Modification # 5 Amount:	$99,000
Revenue, Expense or Capital: Expense	Modification that increases contract value to $100,000 more than BOM Approved Contract Total Modification to Add Funds Amount:	$210,000
Original Start Date: 5/1/2019 **Current Expiration:** 2/28/2023 **Mod Start Date:** 9/28/2022 **Expiration after this Mod:** 2/28/2023	New Contract Amount:	$1,009,158

Approvals

Has the final modification been approved by Legal for legal sufficiency?	No change to contract document
Does this modification have an IT Component?	No
Does this modification have a Construction Component?	No

Financial

Is Funding included in the applicable FY Budget?	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.
FTE Impact:	None

Diversity

Current M/WBE Participation?	0%
M/WBE Race/Ethnicity?	N/A
M/WBE Gender?	N/A

Submitted By (Division VP): Richard Humphrey, Executive Vice President/Chief Financial Officer, Administration

Parkland

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

SUBJECT: Mod to Add Funds Interventional and On-Control Products

VENDOR: Teleflex, LLC

COST:

BOM Approved Contract Total (1/25/2022):	$700,158
Modification # 5:	$99,000
Modification to Add Funds :	+ $210,000
Total:	$1,009,158

Recommendation
Approve this contract modification for Interventional and On-Control Products.

Background
The Surgical Services department uses these vascular catheters in the Cardiac Labs. These specialized catheters and accessories allow Parkland to treat chronic occlusion cardiac patients and complex cases while protecting the vessel walls during entry and aspiration. The Laboratory and Radiology departments are also accessing this contract for On-Control Bone Marrow Biopsy System used for bone marrow aspiration and biopsy procedures. During the procedure, a reusable battery powered driver is connected to a disposable bone marrow biopsy needle set to obtain the sample. The performing physician can complete the procedure faster and consistently collect a good quality sample for Pathologist's review. Due to increased usage by multiple departments, additional funds are required.

Fair and Reasonable Price Determination
Although the item being purchased is a sole source for the reasons discussed below, this item is sold in substantial quantities in the commercial marketplace. Market research conducted through ECRI shows that the Parkland spend is benchmarked as 2% higher than the median price for other member hospitals. Through our negotiations with the vendor, the vendor was unwilling to provide lower pricing. ECRI is a reputable, private benchmarking firm that collects pricing data covering numerous medical services and products.

Financial Forecast

Current Contract Amount	FY2022	FY2023	Total
$700,158	$25,750	$283,250	$1,009,158

Sole Source Justification
These vascular catheters are the only extraction catheters that protect the vessel walls during entry and aspiration. These are specialized catheters used for chronic total occlusion cases and complex access. In addition, the Laboratory's On-Control Bone Marrow Biopsy System is intended for bone marrow aspiration and biopsy. On-Control is the manufacturer and only distributor that can supply the biopsy trays or drills.

Document Contact/Author:	Bryson Hendrix

Parkland

Board Approval Request For Contracts Over $200,000

BOM Date: September 28, 2022	**Product or Service:** Panther Plus System	
Business Owner: Bernie Buenvenida	**Business Owner Dept:** Clinical Engineering	**Contract Number:** POCP-21891
Vendor/Supplier/Contractor: Hologic, Inc.	**Source Selection Methodology:** Sole Source	**Fair and Reasonable Price Determination:** Market Price

Revenue, Expense or Capital:

Capital

	Contract Dates	Contract Price
Base Term:	10/23/2022 – 10/22/2025	$300,000
Out Years:	0 Year(s)	+$0
Total:	10/23/2022 – 10/22/2025	$300,000

Lowest Bidder

Is this contractor the lowest bidder/supplier? N/A-Sole Source
If not, what premium will be paid for this contract over the lowest bidder? N/A

Approvals

Has the final contract been approved by Legal for legal sufficiency? Yes
Does this contract have an IT Component? No
Does this contract have a Construction Component? No

Financial

Is Funding included in the applicable FY Budget? Yes
FTE Impact: None

Diversity

Potential for M/WBE engagement: Vendor self performs; there are no opportunities through subcontractors, and vendor does not have a corporate plan.
Were M/WBE's Directly Solicited? N/A-no solicitation performed
Number Responding M/WBE's: N/A-no solicitation performed
What % of this contract is M/WBE? 0%
M/WBE Ethnicity? N/A
M/WBE Gender? N/A

Submitted By (Division VP): Joe Longo, Senior Vice President & Chief Information Officer

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

Parkland

SUBJECT: Panther Plus System

VENDOR: Hologic, Inc.

COST:		
	Base Term:	$300,000
	Out Years:	+ $0
	Total:	$300,000

Recommendation
Approve this contract for Panther Plus System.

Background
We're buying the Hologic Panther System. This is chosen for standardization since the Microbiology lab already owns one unit and this would be the second one to increase their capacity.

Fair and Reasonable Price Determination
This requirement is a Sole Source due to standardization. The ECRI analysis determined that the price is considered to be fair and reasonable based on comparison of the configuration within the current market.

Financial Forecast

Base Term	FY2023
Equipment / Licenses	$300,000

Sole Source Justification
This contract is for a good for which there is only one acceptable source. The product is an addition to, and must be connected to, an earlier version of the same equipment already in house.

Document Contact/Author:	Andrew Barter

Board Approval Request For Modification to Contract or Funding

BOM Date: September 28, 2022	**Modification:** Mod # 2 Orthopedic Implants	
Business Owner: Cheston Chan	**Business Owner Dept:** Surgical Services Administration	**Contract Number:** POCP-18116 A2
Vendor/Supplier: Wright Medical **Basis of Original Contract Award** Sole Source **Basis of this Modification** Sole Source Modification	BOM Approved Contract Total (7/25/2017):	$546,500
	Modifications Totaling < $100,000 Modification # 1 Amount:	$0
Revenue, Expense or Capital: Expense	Modification that increases contract value to $100,000 more than BOM Approved Contract Total Modification # 2 Amount:	$110,000
Original Start Date: 7/1/2014 **Current Expiration:** 9/30/2022 **Mod Start Date:** 10/1/2022 **Expiration after this Mod:** 9/30/2024	New Contract Amount:	$656,500

Approvals

Has the final modification been approved by Legal for legal sufficiency?	Yes
Does this modification have an IT Component?	No
Does this modification have a Construction Component?	No

Financial

Is Funding included in the applicable FY Budget?	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.
FTE Impact:	None

Diversity

Current M/WBE Participation?	0%
M/WBE Race/Ethnicity?	N/A
M/WBE Gender?	N/A

Submitted By (Division VP): Donna Hale, Vice President, Nursing Perioperative Services

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

Parkland

SUBJECT: Mod # 2 Orthopedic Implants

VENDOR: Wright Medical

COST:

BOM Approved Contract Total (7/25/2017):	$546,500
Modification # 1:	$0
Modification # 2:	+ $110,000
Total:	$656,500

Recommendation
Approve this contract modification for Orthopedic Implants.

Background
This is for orthopedic implants and was completed as a Sole Source.

Fair and Reasonable Price Determination
Although the item being purchased is a sole source for the reasons discussed below, this item is sold in substantial quantities in the commercial market place. Market research conducted through ECRI shows that the Parkland price is 12% lower than the average for other, similar facilities. ECRI is a reputable, private benchmarking firms that collects pricing data covering numerous medical services and products.

Financial Forecast

Current Contract Amount	FY2022	FY2023	FY2024	Total
$546,500	$0	$55,000	$55,000	$656,500

Sole Source Justification
This contract is for a good or service for which it is impractical to obtain competition. Implants, heart valves, bone screws, prosthetics, etc. are patient care devices and are exempt.

Document Contact/Author:	Cheryl Robertson

Board Approval Request For Modification to Contract or Funding

BOM Date: September 28, 2022	**Modification:** Mod # 3 amendment and extend professional services	
Business Owner: Carla Russell and James Gaston	**Business Owner Dept:** Information Technology	**Contract Number:** POIT-19900 A3
Vendor/Supplier: Prominence Advisory Inc **Basis of Original Contract Award** Sole Source **Basis of this Modification** Sole Source Modification	Current Contract Amount: (Original Contracts: $138,375, Modification #1: $59,040 Modification # 2: $0)	$197,415
Revenue, Expense or Capital: Expense	Modification # 3 Amount:	$52,890
Original Start Date: 7/28/2021 **Current Expiration:** 9/30/2022 **Mod Start Date:** 10/1/2022 **Expiration after this Mod:** 12/31/2022	New Contract Amount:	$250,305

Approvals

Has the final modification been approved by Legal for legal sufficiency?	Yes
Does this modification have an IT Component?	Yes; and IT approved
Does this modification have a Construction Component?	No

Financial

Is Funding included in the applicable FY Budget?	Yes
FTE Impact:	None

Diversity

Current M/WBE Participation?	0%
M/WBE Ethnicity?	N/A
M/WBE Gender?	N/A

Submitted By (Division VP): Joe Longo, Senior Vice President & Chief Information Officer

Parkland

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

SUBJECT: Mod # 3 amendment and extend professional services

VENDOR: Prominence Advisory Inc

COST:	Current Contract Amount:	$197,415
	Modification # 3:	+ $52,890
	Total:	$250,305

Recommendation
Approve this contract modification for amendment and extend professional services.

Background
Contract firm provides a variety of analytics staff augmentation support with flexible hours allocation and skills alignment based on our needs. Due to current staffing issues, Parkland needs Prominence to continue offering staff augmentation and backfill support through the end of the year.

Fair and Reasonable Price Determination
Based on analysis we conducted comparing a prior contractor performing similar report-writing backfill services, Prominence provides superior service, more flexibility in skills and capabilities, and a lower price.

Financial Forecast

Current Contract Amount	FY2023	Total
$197,415	$52,890	$250,305

Sole Source Justification
This is to extend a current agreement through the end of the year to continue to provide staff augmentation for specific IT required positions.

Document Contact/Author:	Tonya Calhoun

Parkland

Board Approval Request For Modification to Contract or Funding

BOM Date: September 28, 2022	**Modification:** Mod # 3 3rd Amendment to Lease Agreement – 5200 Harry Hines Blvd (Telecom Agreement)	
Business Owner: Beall Carothers	**Business Owner Dept:** Planning Design & Construction	**Contract Number:** POCRE-19348 A1
Vendor/Supplier: City of Dallas **Basis of Original Contract Award** Real Estate – Exemption **Basis of this Modification** Sole Source Modification	BOM Approved Contract Total (3/26/2019):	($2,000)
Revenue, Expense or Capital: Revenue: Court Approval	Modification # 3 Amount:	($1,000)
Original Start Date: 7/17/2017 **Current Expiration:** 1/31/2023 **Mod Start Date:** 2/1/2023 **Expiration after this Mod:** 1/31/2033	New Contract Amount:	($3,000)

Approvals

Has the final modification been approved by Legal for legal sufficiency?	Yes
Does this modification have an IT Component?	No
Does this modification have a Construction Component?	No

Financial

Is Funding included in the applicable FY Budget?	N/A-Revenue
FTE Impact:	None

Diversity

Current M/WBE Participation?	0%
M/WBE Race/Ethnicity?	N/A
M/WBE Gender?	N/A

Submitted By (Division VP): John Raish, Senior Vice President, Support Services

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

Parkland

SUBJECT: Mod # 3 3rd Amendment to Lease Agreement – 5200 Harry Hines Blvd (Telecom Agreement)

VENDOR: City of Dallas

COST:

BOM Approved Contract Total (3/26/2019):	($2,000)
Modification # 3:	+ ($1,000)
Total:	($3,000)

Recommendation
Approve this contract modification to 3rd Amendment to Lease Agreement – 5200 Harry Hines Blvd (Telecom Agreement).

Background
This contract extends the lease agreement with the City of Dallas for emergency communication equipment housed in Parkland Hospital.

Fair and Reasonable Price Determination
This agreement presents a fair and reasonable value for the services provided.

Financial Forecast

Current Contract Amount	FY2023	FY2024 to FY2033	Total
($2,000)	($1,000)	$0	($3,000)

Sole Source Justification
N/A Real Estate Exemption

Document Contact/Author:	Beall Carothers , Director Real Estate Development

Board Approval Request For Modification to Contract or Funding

BOM Date: September 28, 2022	**Modification:** Mod # 2 UTSW Parking Agreement	
Business Owner: David Gonzalez, Beall Carothers	**Business Owner Dept:** Real Estate Development	**Contract Number:** POCRE-18342 A2
Vendor/Supplier: University of Texas Southwestern Medical Center **Basis of Original Contract Award** N/A-Revenue **Basis of this Modification** Sole Source Modification	BOM Approved Contract Total (9/28/2021):	($860,000)
Revenue, Expense or Capital: Revenue	Modification # 2 Amount Revenue over Five (5) Year Term:	($982,670)
Original Start Date: 10/1/2019 **Current Expiration:** 9/30/2023 **Mod Start Date:** 5/18/2022 **Expiration after this Mod:** 5/17/2027	New Contract Amount:	($1,842,670)

Approvals

Has the final modification been approved by Legal for legal sufficiency?	Yes
Does this modification have an IT Component?	No
Does this modification have a Construction Component?	No

Financial

Is Funding included in the applicable FY Budget?	N/A-Revenue
FTE Impact:	None

Diversity

Current M/WBE Participation?	N/A
M/WBE Race/Ethnicity?	N/A
M/WBE Gender?	N/A

Submitted By (Division VP): Geoffrey Camp, Vice President, Operations Support, Operations Administration

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

Parkland

SUBJECT: Mod # 2 UTSW Parking Agreement

VENDOR: University of Texas Southwestern Medical Center

COST:

BOM Approved Contract Total (9/28/2021):	($860,000)
Modification # 2:	+ ($982,670)
Total:	($1,842,670)

Recommendation
Approve this contract modification for UTSW Parking Agreement.

Background
Parkland Executive Leadership decided effective May 18, 2022 parking charges for residents would be eliminated and half of the parking spots designated for UTSW in the Medical District Drive Garage would be eliminated. A detailed chart of the parking garage uses and projected revenue changes are listed below.

Parking Garage Use	Revenue Before this Amendment No. 2 (October 1, 2019 - September 30, 2022)	Revenue After this Amendment No. 2 (May 18, 2022 - May 17, 2027)	Projected Revenue Change
UTSW's Use of the Tower Garage for Patient and Visitor Parking for the James W. Aston Ambulatory Care Center	~$10,000 per FY Dependent on validations ($4.50 per parking validation)	~$10,000 per FY Dependent on validations ($4.50 per parking validation)	No Change
UTSW's Use of Medical District Drive Garage for Valet Parking Services for UTSW's Zale Lipshy Campus of Clements University Hospital	$82,992 per FY Area 1: 38 spaces at $6.00 per day Area 2: 50 spaces free of cost	$82,992 per FY Area 1: 38 spaces at $6.00 per day Area 2: 50 spaces free of cost	No Change
UTSW's Use of Medical District Drive Garage and ER Garage for Staff Parking	$141,491 per FY Medical District Garage (reserved spaces): 66 spaces at $95.83 per month Medical District Garage (active means of access): 139 means of access at $33.33 per month ER Garage (active means of access): 25 means of access at $33.33 per month	$103,542 per FY Medical District Garage (reserved spaces): 33 spaces at $95.83 per month Medical District Garage (active means of access): 164 means of access at $33.33 per month ER Garage (active means of access): 0	This will result in a loss of revenue from UTSW of $37,949 per FY or $189,744 over the five-year Amendment No. 2 term.

Medical Resident Parking	~$318,330 per FY We collected $397,912 from resident parking in FY 2021. 20% or $79,582 was paid to UTSW.	0 per FY	This will result in a loss of revenue from Parkland parking garages of ~$318,33**0** per FY or ~$1,591,649 over the five-year Amendment No. 2 term.
Annual Comparison	$552,813 per FY	$196,534 per FY	This will result in a loss of revenue of ~$356,279 per FY

Fair and Reasonable Price Determination
N/A - Revenue

Financial Forecast

Current Contract Amount	FY2022	FY2023	FY2024	FY2025	FY2026	Total
($860,000)	($196,534)	($196,534)	($196,534)	($196,534)	($196,534)	($1,842,670)

Sole Source Justification
N/A – Real Estate

Document Contact/Author:	Stephanie Toth

Board Approval Request For Modification to Contract or Funding

BOM Date: September 28, 2022	**Modification:** Mod # 8 Clinical Services – Part B Revenue	
Business Owner: April Audain	**Business Owner Dept:** Finance Administration	**Contract Number:** POCS-18134 A3
Vendor/Supplier: The University of Texas Southwestern Medical Center **Basis of Original Contract Award** Sole Source **Basis of this Modification** Sole Source Modification	BOM Approved Contract Total (9/28/2021):	($13,220,191)
Revenue, Expense or Capital: Revenue	Modification # 8 Amount:	($2,102,937)
Original Start Date: 10/1/2014 **Current Expiration:** 9/30/2022 **Mod Start Date:** 10/1/2022 **Expiration after this Mod:** 9/30/2023	New Contract Amount:	($15,323,128)

Approvals

Has the final modification been approved by Legal for legal sufficiency?	Yes
Does this modification have an IT Component?	No
Does this modification have a Construction Component?	No

Financial

Is Funding included in the applicable FY Budget?	N/A-Revenue
FTE Impact:	None

Diversity

Current M/WBE Participation?	N/A
M/WBE Race/Ethnicity?	N/A
M/WBE Gender?	N/A

Submitted By (Division VP): April Audain, Vice President, UT Contracts Administration

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

Parkland

SUBJECT: Mod # 8 Clinical Services – Part B Revenue

VENDOR: The University of Texas Southwestern Medical Center

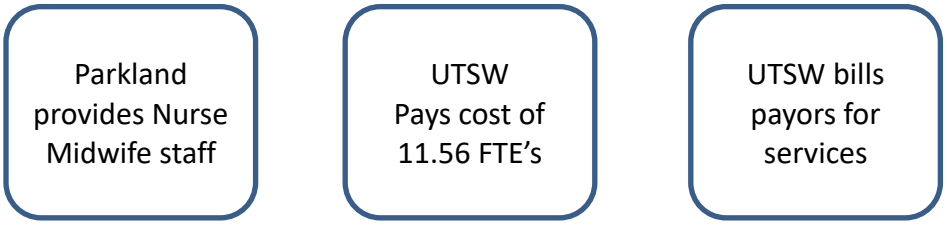
COST:

BOM Approved Contract Total (9/28/2021):	($13,220,191)
Modification # 8:	+($2,102,937)
Total:	($15,323,128)

Recommendation
Approve this contract modification for Clinical Services – Part B Revenue.

Background

- Parkland maintains staff of Labor & Delivery Certified Nurse Midwives sufficient to meet Parkland needs – 11.56 FTEs
- UTSW pays Parkland the set, contracted amount which is equal to the costs of salary, benefits and CME for 11.56 FTEs
- The Parkland Nurse Midwives provide services to UTSW patients.
- UTSW bills the patients' payors



Fair and Reasonable Price Determination
contract represents neither a financial gain nor loss for Parkland. The revenue is reimbursed for Parkland staff that is dedicated to these services.

Revenue covers internal costs for 11.56 FTEs

Revenue:		
CNM Offset	$1,880,570	Salary, Benefits and CME for 11.56 FTEs
District permits UT Southwestern to bill, collect and retain third party reimbursement for the professional services of Labor & Delivery Certified Nurse Midwives. UT Southwestern compensates District for this right to bill CNM services in Labor & Delivery.		

.

Financial Forecast

Current Contract Amount	FY2023	Total
($13,220,191)	($2,102,937)	($15,323,128)

Sole Source Justification

This contract is for a good or service for which it is impractical to obtain competition. The contract is an Interlocal Agreement which is between local government entities or political subdivisions of the state of Texas to carry out a governmental purpose. Examples are contracts with UT, the City of Dallas, Dallas County, etc. that serve our governmental purpose of providing care to the indigent. The government entity for this contract is UT Southwestern.

Document Contact/Author:	April Audain/Kathy Spears

Board Approval Request For Modification to Contract or Funding

BOM Date: September 28, 2022	**Modification:** Mod # 1 extend term and add funds for consulting auditing services	
Business Owner: Melanie Roberts & Mary Lea Holmes	**Business Owner Dept:** Compliance	**Contract Number:** PONCS-20069 A1
Vendor/Supplier: Protiviti Inc **Basis of Original Contract Award** Sole Source **Basis of this Modification** Contract Extension without Competition	Current Contract Amount:	$190,000
Revenue, Expense or Capital: Expense	Modification # 1 Amount:	$199,980
Original Start Date: 9/28/2021 **Current Expiration:** 9/27/2022 **Mod Start Date:** 9/28/2022 **Expiration after this Mod:** 9/27/2023	New Contract Amount:	$389,980

Approvals

Has the final modification been approved by Legal for legal sufficiency?	Yes
Does this modification have an IT Component?	No
Does this modification have a Construction Component?	No

Financial

Is Funding included in the applicable FY Budget?	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.
FTE Impact:	None

Diversity

Current M/WBE Participation?	0%
M/WBE Race/Ethnicity?	N/A
M/WBE Gender?	N/A

Submitted By (Division VP): Melanie Roberts, Senior Vice President, Chief Compliance & Ethics, Administration

Parkland

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

SUBJECT: Mod # 1 extend term and add funds for consulting auditing services

VENDOR: Protiviti Inc

COST:		
	Current Contract Amount:	$190,000
	Modification # 1:	+ $199,980
	Total:	$389,980

Recommendation
Approve this contract modification to extend term and add funds for consulting auditing services.

Background
Compliance desires to extend Protiviti's Letter of Agreement ("LOA") for continuation of essential auditing services to Parkland's compliance leaders relative to managing compliance risks, reducing overall risk of regulatory scrutiny as well as illuminating risks and unforeseen consequences inherent in their strategies for future growth and opportunity. While the initial agreement was entered based on an emergent need, it is not practical to obtain competition prior to the expiration without a lapse in coverage.

This Amendment is to extend current coverage of Compliance Audit Services (including but not limited to Coding, Revenue Cycle, and other related audits and reviews) for one year, allowing sufficient time to complete a public solicitation in FY23.

Fair and Reasonable Price Determination
After a successful year, working with Protiviti, Parkland negotiated lower rates for an overall savings of 15%.

Financial Forecast

Current Contract Amount	FY2022	FY2023	Total
$190,000	$16,665	$183,315	$389,980

Sole Source
It is currently not practical to perform a meaningful competition and evaluation for this service without a lapse in coverage essential for continued Parkland Health operations.

Document Contact/Author:	Deborah Mitchell-Clary

Board Approval Request For Modification to Contract or Funding

BOM Date: September 28, 2022	**Modification:** Mod # 2 Medical Answering Services	
Business Owner: Eden Pineda	**Business Owner Dept:** COPC Administration	**Contract Number:** PONCS-18185 A2
Vendor/Supplier: New Orleans Teleport, Inc. d/b/a CALLS PLUS **Basis of Original Contract Award** Request for Proposals (Best Value) **Basis of this Modification** Contract Extension without Competition	BOM Approved Contract Total (9/28/2016):	$298,500
	Modifications Totaling < $100,000 Modification # 1 Amount:	$61,525
Revenue, Expense or Capital: Expense	Modification that increases contract value to $100,000 more than BOM Approved Contract Total Modification # 2 Amount:	$59,700
Original Start Date: 10/1/2016 **Current Expiration:** 9/30/2022 **Mod Start Date:** 10/1/2022 **Expiration after this Mod:** 9/30/2023	New Contract Amount:	$419,725

Approvals

Has the final modification been approved by Legal for legal sufficiency?	Yes
Does this modification have an IT Component?	No
Does this modification have a Construction Component?	No

Financial

Is Funding included in the applicable FY Budget?	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.
FTE Impact:	None

Diversity

Current M/WBE Participation?	0%
M/WBE Race/Ethnicity?	N/A
M/WBE Gender?	N/A

Submitted By (Division VP): James Perez, VP, Clinic Operations, COPC Administration

Parkland

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

SUBJECT: Mod # 2 Medical Answering Services

VENDOR: New Orleans Teleport, Inc. d/b/a CALLS PLUS

COST:

BOM Approved Contract Total (9/28/2016):	$298,500
Modification # 1:	$61,525
Modification # 2:	+ $59,700
Total:	$419,725

Recommendation
Approve this contract modification to Medical Answering Services.

Background
This modification corresponds to an amendment to extend the underlying contract for medical answering services an additional year while the department determines if the services can be brought inhouse.

Fair and Reasonable Price Determination
The 2022-2023 quoted price decreased from the amount paid last year and the business owner has determined that this value is within the current market.

Financial Forecast

Current Contract Amount	FY2022	FY2023	Total
$298,500	$61,525	$59,700	$419,725

Contract Extension without Competition Justification
This modification is for a contract amendment to extend the term of the underlying agreement for one additional year.

Document Contact/Author:	Adrian Baltimore/Stephanie Toth

Parkland

Approved Deviation Request New Contract

Must be approved before: 8-30-22	**Reason for deviation request:** Property purchase	
BOM Date: September 27, 2022	**Product or Service:** Purchase of +/-1.1 Acres of Land located at 2210 Butler Street, Dallas, Texas	
Business Owner: Beall Carothers	**Business Owner Dept:** Planning Design & Construction	**Contract Number:** POCRE-21893
Vendor/Supplier/Contractor: Pappas Harris Properties, LLC	**Source Selection Methodology:** Real Estate – Exemption	**Fair and Reasonable Price Determination:** Market Price

Revenue, Expense or Capital:

Expense: Court Approval-Approved Deviation

	Contract Dates	Contract Price
Base Term:	Last Signature – 50 Days	$3,150,000
Out Years:	0 Year(s)	+$0
Total:	Last Signature – 50 Days	$3,150,000

Lowest Bidder

Is this contractor the lowest bidder/supplier? N/A-Real Estate

If not, what premium will be paid for this contract over the lowest bidder? N/A

Approvals

Has the final contract been approved by Legal for legal sufficiency? Yes

Does this contract have an IT Component? No

Does this contract have a Construction Component? No

Financial

Is Funding included in the applicable FY Budget? No, unbudgeted capital request pending

FTE Impact: None

Diversity

Potential for M/WBE engagement: N/A-Real Estate

Were M/WBE's Directly Solicited? N/A-no solicitation performed

Number Responding M/WBE's: N/A-no solicitation performed

What % of this contract is M/WBE? 0%

M/WBE Race/Ethnicity? N/A

M/WBE Gender? N/A

Submitted By (Division VP): John Raish, Senior Vice President, Support Services

Request: Authorize the appropriate Contracting Officer to execute this contract with the stipulation that it will be presented to the Parkland Board of Managers for approval at the next regularly scheduled meeting.

Fred Cerise
Fred Cerise (Aug 29, 2022 16:11 CDT)

Dr. Fred Cerise, President & CEO **Date:** Aug 29, 2022

RFMA
RFMA (Aug 29, 2022 21:05 CDT)

Chair Finance Committee **Date:** Aug 29, 2022

Parkland

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

SUBJECT: Purchase of +/-1.1 Acres of Land located at 2210 Butler Street, Dallas, Texas

VENDOR: Pappas Harris Properties, LLC

COST:

Base Term:	$3,150,000
Out Years:	+ $0
Total:	$3,150,000

Recommendation
Approve this contract for Purchase of +/-1.1 Acres of Land located at 2210 Butler Street, Dallas, Texas.

Approved Deviation Reason
Deviation is requested due to market conditions associated with the purchase of the site. The Seller is requesting Parkland enter into a purchase and sale agreement for the site as soon as possible. Parkland would be at a market disadvantage if the normal Board approval process is implemented, thus putting the potential purchase at risk.

Background
The acquisition of the site location at the corner of Butler and Redfield aligns with Parkland's long term master planning goals and objectives and is a strategic purchase to allow a full implementation of the master plan in future years.

Additionally, the site in its current condition contains approximately one hundred (100) parking stalls that would allow Parkland, upon closing, to immediately utilize much needed additional parking for adjacent uses such as pharmacy, geriatrics clinic, and day care facility.

It should also be noted the site has an annual net operating income of approximately $102,000 by way of in-place contract parking agreements that are transferrable in the event of an ownership change by way of a sale.

Fair and Reasonable Price Determination
Current submarket sales comparable data indicate the purchase price is a fair and reasonable value for limited supply of available product in the medical district. A real estate appraisal will be delivered prior to the expiration of the inspection period to confirm valuation of the asset.

Financial Forecast

Base Term	FY2022
Expense (Purchase Amount)	$3,150,000

Sole Source Justification
N/A Real Estate Exemption

Document Contact/Author:	Beall Carothers, Director Real Estate Development

Parkland

Approved Deviation Request New Contract

Must be approved before: 9/15/2022	**Reason for deviation request:** Equipment Failure	
BOM Date: September 28, 2022	**Product or Service:** Faxitron Path+ 43x43	
Business Owner: Patrick Eaton	**Business Owner Dept:** Clinical Engineering	**Contract Number:** POCP-21857
Vendor/Supplier/Contractor: Hologic, Inc.	**Source Selection Methodology:** TXMAS or DIR Purchase	**Fair and Reasonable Price Determination:** Adequate Competition

Revenue, Expense or Capital:
Capital-Approved Deviation

	Contract Dates	Contract Price
Base Term:	Last Signature – 1 Year	$234,000
Out Years:	0 Year(s)	+$0
Total:	Last Signature – 1 Year	$234,000

Lowest Bidder

Is this contractor the lowest bidder/supplier? GPO Purchase
If not, what premium will be paid for this contract over the lowest bidder? N/A

Approvals

Has the final contract been approved by Legal for legal sufficiency? Yes
Does this contract have an IT Component? No
Does this contract have a Construction Component? No

Financial

Is Funding included in the applicable FY Budget? Yes
FTE Impact: None

Diversity

Potential for M/WBE engagement: Vendor self performs; there are no opportunities through subcontractors, and vendor does not have a corporate plan.
Were M/WBE's Directly Solicited? N/A-no solicitation performed
Number Responding M/WBE's: N/A-no solicitation performed
What % of this contract is M/WBE? 0%
M/WBE Ethnicity? N/A
M/WBE Gender? N/A

Submitted By (Division VP): John Raish, Senior Vice President, Support Services

Request: Authorize the appropriate Contracting Officer to execute this contract with the stipulation that it will be presented to the Parkland Board of Managers for approval at the next regularly scheduled meeting.

Fred Cerise
Fred Cerise (Sep 5, 2022 17:45 CDT)
Dr. Fred Cerise, President & CEO **Date:** Sep 5, 2022

RFMA
RFMA (Sep 6, 2022 15:04 CDT)
Chair Finance Committee **Date:** Sep 6, 2022

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

Parkland

SUBJECT: Faxitron Path+ 43x43

VENDOR: Hologic, Inc.

COST:		
	Base Term:	$234,000
	Out Years:	+ $0
	Total:	$234,000

Recommendation
Approve this contract for Faxitron Path+ 43x43.

Approved Deviation Reason
Patient specimens reviews are being negatively impacted as the current piece of equipment is non-functional. This x-ray machine is used in Anatomical Pathology (AP) to help find breast clips etc. The staff has been repairing the current equipment but have not been able to bring it back up and running after the latest issue. The current unit is about 7 years old. We are currently borrowing the x-ray machine from the Operating Room (OR) but it is not the same and not the optimal quality needed for the lab processes.

Background
This is to replace current x-ray specimen unit in the AP Lab. The existing unit is currently inoperable, and parts are not available to repair. This unit goes End of Support by vendor on 1/1/2023. Hologic was selected since it is our current standard. We have 4 Hologic units on our campus.

Fair and Reasonable Price Determination
The GPO contract and pricing was obtained in a solicitation process performed by Vizient. Market research conducted through ECRI shows that Parkland price is 1.3% higher than the average for other facilities. ECRI is a reputable, private benchmarking firm that collects pricing data covering numerous medical services and products.

Financial Forecast

Base Term	FY2022
Equipment / Licenses	$234,000

Document Contact/Author:	Andrew Barter

Board Approval Request For Modification to Contract or Funding

BOM Date: September 28, 2022	**Modification:** Mod # 2 FY22 Master Services Agreement	
Business Owner: Roberto de la Cruz, MD	**Business Owner Dept:** UT Contracts Administration	**Contract Number:** POCS-20087 A2
Vendor/Supplier: The University of Texas Southwestern Medical Center **Basis of Original Contract Award** Sole Source **Basis of this Modification** Sole Source Modification	BOM Approved Contract Total (September 22, 2021):	$242,232,607
	Modifications Totaling < $100,000 Modification # 1 Amount:	($137,549)
Revenue, Expense or Capital: Expense	Modification that increases contract value to $100,000 more than BOM Approved Contract Total Modification # 2 Amount:	$778,384
Original Start Date: 10/1/2021 **Current Expiration:** 9/30/2022 **Mod Start Date:** 10/1/2021 **Expiration after this Mod:** 9/30/2022	New Contract Amount:	$242,873,442

Approvals

Has the final modification been approved by Legal for legal sufficiency?	Yes
Does this modification have an IT Component?	No
Does this modification have a Construction Component?	No

Financial

Is Funding included in the applicable FY Budget?	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.
FTE Impact:	None

Diversity

Current M/WBE Participation?	0%
M/WBE Race/Ethnicity?	N/A
M/WBE Gender?	N/A

Submitted By (Division VP): Roberto de la Cruz, Executive Vice President, Chief Clinical Officer

Parkland

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

SUBJECT: Mod # 2 FY22 Master Services Agreement

VENDOR: The University of Texas Southwestern Medical Center

COST:

BOM Approved Contract Total (September 22, 2021):	$242,232,607
Modification # 1:	($137,549)
Modification # 2:	+ $778,384
Total:	$242,873,442

Recommendation
Approve this contract modification to the FY22 Master Services Agreement.

Background
UTSW personnel in Parkland's Obstetrics Service (OB) and Neonatal Intensive Care Unit (NICU) assess clinical outcomes, identify opportunities to improve those outcomes, provide training and mentoring to Parkland personnel, and study ways to deliver cost-effective, value-driven care. On March 28, 2022, the board of Parkland Community Health Plan (PCHP) agreed to fund those efforts for FY22 and FY23 via a grant to Parkland through the Parkland Foundation. This amendment memorializes Parkland's agreement to reimburse UTSW for its services provided in FY22 in the amount of the grant. In addition to its services in the NICU and OB Service, UTSW will provide Parkland and PCHP with annual reports of projects and publications funded through this grant, an explanation to the benefit to Parkland's patients of UTSW's work under this amendment, and attribution in any publications using information collected during the arrangement.

Fair and Reasonable Price Determination
The fair market value (FMV) for these services is evaluated on an annual basis by an external third-party identified through Parkland's vendor selection process in accordance with institutional policies & procedures and regulatory requirements. Funds are budgeted to cover the expense of this contract.

Financial Forecast

Current Contract Amount	FY2022	FY2023	Total
$242,232,607	($137,549)	$778,384	$242,873,442

Sole Source Justification
This contract is for a good or service for which it is impractical to obtain competition. The contract is an Interlocal Agreement which is between local government entities or political subdivisions of the state of Texas to carry out a governmental purpose. Examples are contracts with UT, the City of Dallas, Dallas County, etc. that serve our governmental purpose of providing care to the indigent. The government entity for this contract is the University of Texas Southwestern Medical Center.

Document Contact/Author:	Leticia Blea/Brad Nitschke

Parkland

Board Approval Request For Contracts Over $200,000

BOM Date: September 28, 2022	Product or Service: EMS Medical Control	
Business Owner: Melody Gardner	Business Owner Dept: Emergency Services	Contract Number: POCS-21989
Vendor/Supplier/Contractor: City of Dallas Fire & Rescue	Source Selection Methodology: N/A-Revenue	Fair and Reasonable Price Determination: N/A-Revenue

Revenue, Expense or Capital:

Revenue

	Contract Dates	Contract Price
Base Term:	10/12/2022 – 10/11/2027	($17,655,332)
Out Years:	2 Year(s)	+($8,359,770)
Total:	10/12/2022 – 10/11/2029	($26,015,102)

Lowest Bidder

Is this contractor the lowest bidder/supplier? N/A-Revenue

If not, what premium will be paid for this contract over the lowest bidder? N/A

Approvals

Has the final contract been approved by Legal for legal sufficiency? Yes

Does this contract have an IT Component? No

Does this contract have a Construction Component? No

Financial

Is Funding included in the applicable FY Budget? N/A-Revenue

FTE Impact: Increase FTE's by 5

Diversity

Potential for M/WBE engagement: N/A-Revenue

Were M/WBE's Directly Solicited? N/A-no solicitation performed

Number Responding M/WBE's: N/A-no solicitation performed

What % of this contract is M/WBE? N/A

M/WBE Race/Ethnicity? N/A

M/WBE Gender? N/A

Submitted By (Division VP): Dawn Marchetto, Senior Vice President, Nursing

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH & HOSPITAL SYSTEM
BOARD BRIEFING DOCUMENT

Parkland

SUBJECT: EMS Medical Control

VENDOR: City of Dallas Fire & Rescue

COST:

Base Term:	($17,655,332)
Out Years:	+ ($8,359,770)
Total:	($26,015,102)

Recommendation
Approve this contract for EMS Medical Control.

Background
The District, subcontracting physician services to UTSW in a teaming arrangement, responded to a competitive request for proposals from the City of Dallas Fire Rescue for medical control services, and was subsequently awarded the 5 year plus 2 one-year option agreement.

In this arrangement the District will continue its over four decades of service to the City of Dallas by being the prime contractor for Online/Offline Medical Control with Quality Assurance and clinical practice groups. UTSW will be providing full-time physician support and a clinical quality team to the City under a subcontract with the District.

Fair and Reasonable Price Determination
This is a revenue agreement with rates established by the District and as awarded by the City of Dallas.

Financial Forecast

Base Term	FY2023	FY2024	FY2025	FY2026	FY2027
Revenue	($3,195,170)	($3,354,929)	($3,522,675)	($3,698,809)	($3,883,749)
Out Years	**FY2023**	**FY2024**	**FY2025**	**FY2026**	**FY2027**
Revenue					
TOTAL	($3,195,170)	($3,354,929)	($3,522,675)	($3,698,809)	($3,883,749)

Base Term	FY2028	FY2029	Totals
Revenue			($17,655,332)
Out Years	**FY2028**	**FY2029**	**Totals**
Revenue	($4,077,937)	($4,281,833)	($8,359,770)
TOTAL	($4,077,937)	($4,281,833)	($26,015,102)

Document Contact/Author:	Steven Riddiough, JD, MBA, NRP

CONTRACT RESOLUTION
Board of Managers
September 28, 2022

PARKLAND HEALTH

RESOLUTION NO. _____

Be it resolved, the Parkland Health Board of Managers, by a vote of _____ Yes and _____ Nay, does by this resolution (adopt/reject) _____ the following:

WHEREAS, Parkland Health management requested approval for certain contracts and approval/rejection is as checked below:

Approved	Rejected	Withdrawn	Type	Service or Product	Vendor	Contract Term	Aggregate Contract Amount Approved	Budgeted
			Expense	Health Information Management (HIM) coding services	CODEMED, Inc;Managed Resources;Diskriter, Inc.;GDiT2 Medical Coding and Billing Services LLC;IdeaCentre HIM Solutions;KIWI-TEK, Inc.;Maxim Healthcare Staffing Services, Inc;Norwood Staffing Solutions, LLC;OnPoint Healthcare Solutions;Oxford Global	10/1/2022 - 9/30/2027	$7,500,000	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.
			Expense	Window Cleaning Services	Construction Cleaning Inc.	10/1/2022 - 9/30/2027	$3,546,761	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.
			Capital	Netsync Network Refresh Phase 3	Netsync Network Solutions, Inc.	Last Signature - 9/30/2023	$3,498,480	Yes
			Expense	Mod #1 Enterprise Resource Planning (ERP) Consulting Services	Gartner, Inc.	10/16/2016 - No Expiration	$500,000	Yes
			Expense	Laundry Chiller Refurbish	Trane U.S. Inc.	Last Signature - 3/26/2023	$299,862	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.
			Expense	Mod #1 Multiple Award Task Order Contract (MATOC) IT Cabling	EPS Logix, Inc., Real Network Services, Inc.	8/1/2022 - 7/31/2025	$372,000	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.
			Expense	Mod #5 Water Treatment Services & Materials	Suez WTS Services USA, Inc.	7/1/2018 - 6/30/2023	$642,525	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.
			Revenue	Mod #2 Multi-Disciplinary Behavioral Health Response Team	The City of Garland, Texas	10/1/2021 - 9/30/2023	-$247,579	N/A-Revenue
			Revenue	uniform shop management	WP Operations, Inc. d/b/a Scrubs, Etc.	10/1/2022 - 9/30/2027	-$1,500,000	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.
			Expense	FY23 Agreement of Cooperation for County to provide health care services reimbursable by Parkland	Dallas County	10/1/2022 - 9/30/2023	$11,293,787	Yes
			Expense	Back-up / Outsourced Colonoscopy & Endoscopy services to Parkland's unfunded patients	GI Alliance / United Surgical Partners International (USPI)	10/1/2022 - 9/30/2023	$3,100,000	No, funded through substitution
			Expense	Mod #8 Clinical Services – Part A Expense	The University of Texas Southwestern Medical Center	10/1/2014 - 9/30/2023	$6,666,952	Yes
			Expense	Mod #3 Two Month Extension of DART Transit Shuttle Service	Dallas Area Rapid Transit (DART)	8/17/2015 - 10/31/2022	$11,991,326	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.
			Expense	Mod to Add Funds Interventional and On-Control Products	Teleflex, LLC	5/1/2019 - 2/28/2023	$1,009,158	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.
			Capital	Panther Plus System	Hologic, Inc.	10/23/2022 - 10/22/2025	$300,000	Yes

			Expense	Mod #2 Orthopedic Implants	Wright Medical	7/1/2014 - 9/30/2024	$656,500	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.
			Expense	Mod #3 amendment and extend professional services	Prominence Advisory Inc	7/28/2021 - 12/31/2022	$250,305	Yes
			Revenue: Court Approval	Mod #3 3rd Amendment to Lease Agreement – 5200 Harry Hines Blvd (Telecom Agreement)	City of Dallas	7/17/2017 - 1/31/2033	-$3,000	N/A-Revenue
			Revenue	Mod #2 UTSW Parking Agreement	University of Texas Southwestern Medical Center	10/1/2019 - 5/17/2027	-$1,842,670	N/A-Revenue
			Revenue	Mod #8 Clinical Services – Part B Revenue	The University of Texas Southwestern Medical Center	10/1/2014 - 9/30/2023	-$15,323,128	N/A-Revenue
			Expense	Mod #1 extend term and add funds for consulting auditing services	Protiviti Inc	9/28/2021 - 9/27/2023	$389,980	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.
			Expense	Mod #2 Medical Answering Services	New Orleans Teleport, Inc. d/b/a CALLS PLUS	10/1/2016 - 9/30/2023	$419,725	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.
			Capital-Approved Deviation	Faxitron Path+ 43x43	Hologic, Inc.	Last Signature - 1 Year	$234,000	Yes
			Expense: Court Approval-Approved Deviation	Purchase of +/-1.1 Acres of Land located at 2210 Butler Street, Dallas, Texas	Pappas Harris Properties, LLC	Last Signature - 50 Days	$3,150,000	No, unbudgeted capital request pending

THEREFORE, BE IT RESOLVED, that the Parkland Health Board of Managers approves these contracts as noted.

Dated this 28th of September, 2022.

_____
Marjorie Petty, JD, Chair

_____
Steve Roth, JD, MPH, Assistant Secretary

Marjorie Petty, JD, Chair	Yes _____	No _____	Abstain _____	Absent _____
Don O'Bannon, Esq.	Yes _____	No _____	Abstain _____	Absent _____
Jeff Tillotson, JD	Yes _____	No _____	Abstain _____	Absent _____
Eric G. Bing, MD, PhD	Yes _____	No _____	Abstain _____	Absent _____
Todd Furniss, JD	Yes _____	No _____	Abstain _____	Absent _____
Reina Gonzalez, JD	Yes _____	No _____	Abstain _____	Absent _____
Ramon Miguez, PE	Yes _____	No _____	Abstain _____	Absent _____
Farida Minner, RN	Yes _____	No _____	Abstain _____	Absent _____
Elizabeth Palacios, MD	Yes _____	No _____	Abstain _____	Absent _____
John Proctor	Yes _____	No _____	Abstain _____	Absent _____
Lisa Sutter	Yes _____	No _____	Abstain _____	Absent _____

CONTRACT RESOLUTION
Board of Managers
September 28, 2022

PARKLAND HEALTH

RESOLUTION NO. _____

Be it resolved, the Parkland Health Board of Managers, by a vote of _____ Yes and _____ Nay, does by this resolution (adopt/reject) _____ the following:

WHEREAS, Parkland Health management requested approval for certain contracts and approval/rejection is as checked below:

Approved	Rejected	Withdrawn	Type	Service or Product	Vendor	Contract Term	Aggregate Contract Amount Approved	Budgeted
			Expense	Mod #2 FY22 Master Services Agreement	The University of Texas Southwestern Medical Center	10/1/2021 - 9/30/2022	$242,873,442	Yes, for the current fiscal year. Additional years costs will be budgeted in the appropriate fiscal year budgets.

THEREFORE, BE IT RESOLVED, that the Parkland Health Board of Managers approves these contracts as noted.

Dated this 28th of September, 2022.

_____
Marjorie Petty, JD, Chair

_____
Steve Roth, JD, MPH, Assistant Secretary

Marjorie Petty, JD, Chair	Yes _____	No _____	Abstain _____	Absent _____
Don O'Bannon, Esq.	Yes _____	No _____	Abstain _____	Absent _____
Jeff Tillotson, JD	Yes _____	No _____	Abstain _____	Absent _____
Eric G. Bing, MD, PhD	Yes _____	No _____	Abstain _____	Absent _____
Todd Furniss, JD	Yes _____	No _____	Abstain _____	Absent _____
Reina Gonzalez, JD	Yes _____	No _____	Abstain _____	Absent _____
Ramon Miguez, PE	Yes _____	No _____	Abstain _____	Absent _____
Farida Minner, RN	Yes _____	No _____	Abstain _____	Absent _____
Elizabeth Palacios, MD	Yes _____	No _____	Abstain _____	Absent _____
John Proctor	Yes _____	No _____	Abstain _____	Absent _____
Lisa Sutter	Yes _____	No _____	Abstain _____	Absent _____

CONTRACT RESOLUTION
Board of Managers
September 28, 2022

PARKLAND HEALTH

RESOLUTION NO. _____

Be it resolved, the Parkland Health Board of Managers, by a vote of _____ Yes and _____ Nay, does by this resolution (adopt/reject) _____ the following:

WHEREAS, Parkland Health management requested approval for certain contracts and approval/rejection is as checked below:

Approved	Rejected	Withdrawn	Type	Service or Product	Vendor	Contract Term	Aggregate Contract Amount Approved	Budgeted
			Revenue	EMS Medical Control	City of Dallas Fire & Rescue	10/12/2022 - 10/11/2029	($26,015,102)	N/A-Revenue

THEREFORE, BE IT RESOLVED, that the Parkland Health Board of Managers approves these contracts as noted.

Dated this 28th of September, 2022.

_____
Marjorie Petty, JD, Chair

_____
Steve Roth, JD, MPH, Assistant Secretary

Marjorie Petty, JD, Chair	Yes _____	No _____	Abstain _____	Absent _____
Don O'Bannon, Esq.	Yes _____	No _____	Abstain _____	Absent _____
Jeff Tillotson, JD	Yes _____	No _____	Abstain _____	Absent _____
Eric G. Bing, MD, PhD	Yes _____	No _____	Abstain _____	Absent _____
Todd Furniss, JD	Yes _____	No _____	Abstain _____	Absent _____
Reina Gonzalez, JD	Yes _____	No _____	Abstain _____	Absent _____
Ramon Miguez, PE	Yes _____	No _____	Abstain _____	Absent _____
Farida Minner, RN	Yes _____	No _____	Abstain _____	Absent _____
Elizabeth Palacios, MD	Yes _____	No _____	Abstain _____	Absent _____
John Proctor	Yes _____	No _____	Abstain _____	Absent _____
Lisa Sutter	Yes _____	No _____	Abstain _____	Absent _____

Parkland

Approve Capital Substitution(s)

Parkland Health & Hospital System
2022 Capital Substitution
For September2022 Board Meeting

Ref #	Division	Amount	Description	Explanation
1	Information Technology	$510,339	Surveillance System Camera System replacements **#32169**	The current Surveillance System Camera is near the end of its useful life and need refresh and replacement. The monitors are vital in assisting the Police department and Parkland in maintaining patient and staff safety. This is on-going upkeep to the existing equipment. **(Approved by ITRC 8/11/22 --MEB Transferred $372k from 32170-Topaz - ePad replacement and the remainder from 32178-Voice DSP cosolidation)**
2	Medical Equipment	$670,387	Philips MX 700 Intellivue Patient Monitors (36) **#32255**	Currently, there are not enough monitors in PACU/ post-anesthesia care unit B and OR/ Operating Room D. The monitors will be used for pre-covid and surgery, in addition to increased physician satisfaction by having the necessary tools available. This will also allow employees to effectively perform their roles due to available resources. **(This CAPIT purchase is unbudgeted. Department requests contingency funding for purchase in FY22. The ability to do this does away with the FY23 line item request.)**
3	Facilities	$3,200,000	2210 Butler Street Purchase **#32258**	The acquisition of the corner of Butler and Redfield aligns with Parkland's long term future development of the main campus. The site in its current condition contains approximately one hundred (100) parking stalls that would allow us, upon closing, to immediately utilize and alleviate short term parking needs for pharmacy, Geriatrics clinic and Annie's Place Day Care center. Failure to purchase could impact future plans. (**Became available for purchase August 2022)**
4	Strategic Plan	$3,678,675	Replacement of Toshiba BiPlane IR Equipment **#32047**	Our Toshiba Biplane equipment is nearing the end of useful life. The equipment is glitchy and continues to present non replicated operational issues. The technology of the current room is becoming obsolete, imaging abilities continue to diminish and create visualization issues for the physicians during complex neuro/stroke procedures. Toshiba room volumed over 1650 the last two years and continues to increase. Our current equipment is unreliable and patient and physicians are delayed due to unresolved downtime issues. **(CapReq 32052 = $1,194,375. Expense breakdown: Biplane $2,264,248; Robot $800,000; Construction $614,427 = $3,678,675. CapReq 32047-Biplane + CapReq 32052-C-arm = $3,678,675)**
5	Medical Equipment	$208,800	Replacement of Rapid Infusion Warmers (6) **#32253**	Replacement of 6 Rapid Infusion Blood and Fluid Warmers that belong to the Emergency Department addresses the FDA recall due to possible risk of aluminum leak. **(Unbudgeted Substitution CapReq #32070-SR of CO Monitors x 6)**
		$8,268,201		

PARKLAND HEALTH & HOSPITAL SYSTEM

RESOLUTION NO. _____

Be it resolved, the Parkland Health & Hospital System Budget & Finance Committee, by a vote of _____ Yes and _____ Nay, does by this resolution (adopt/reject) _____ the following:

WHEREAS, PHHS management requests approval for the use of contingency funds for capital items in the amount of $8,268,201 for FY22 as itemized in the listing presented to the Board of Managers, and

THEREFORE, BE IT RESOLVED, that the Parkland Health & Hospital System Board of Managers approves the use of funds as submitted.

Dated this 23th Day of August, 2022.

_____ _____

Ramon Miguez, PE - Chair Steve Roth, JD - Assistant Secretary

Ramon Miguez, PE Chair	Yes_____	No _____	Abstain _____	Absent _____
Don O'Bannon, Esq	Yes_____	No _____	Abstain _____	Absent _____
Eric G. Bing, MD, PhD	Yes_____	No _____	Abstain _____	Absent _____
John Proctor	Yes_____	No _____	Abstain _____	Absent _____
Lisa Sutter	Yes_____	No _____	Abstain _____	Absent _____

Parkland

Approve IP 1-00 Authority Statement and Program Elements for Infection Prevention

Statement of Authority and Program Elements for Infection Prevention	IP 1-00	Published: 09/25/19
Infection Prevention		Page **1** of **4**

SCOPE:

All Parkland Health ("Parkland") Workforce members.

PRACTICE STATEMENT:

The Infection Prevention and Control Committee exists to establish an infection prevention and control program that ensures a safe environment for patients, the public and healthcare workers. The Infection Prevention (IP) Department is responsible to collect, analyze and disseminate information that is accessible to direct care providers to promote optimal outcomes for patients.

EQUIPMENT:

N/A

PROCEDURE:

1. Statement of Authority

   A. The Board of Managers of Parkland Health grant authority for the Infection Prevention Program to the Chief of Infection Prevention and/or the Associate Chief of Infection Prevention, in coordination with the Infection Prevention and Control Committee (IPCC). Authority may be delegated to the Director of Infection Prevention or the Chief Quality & Safety Officer, or his/her delegate in the absence of the Director of Infection Prevention, to institute any appropriate control measures or studies and to recommend corrective action within any department when there is considered to be an imminent danger to any patient or personnel.

      1) The individuals listed above have been deemed qualified through education, training, experience, or certification in infection prevention and control.

DRAFT

2) Parkland has federal deemed status through The Joint Commission (TJC). The Director responsible for the infection prevention and control program is appointed based on the recommendations of medical staff and nursing leadership.

B. The Medical Executive Committee (MEC), through its regular medical staff credentialing process, will provide a medical staff membership recommendation for a Chief of Infection Prevention who is qualified through appropriate education, training, experience, or certification.

C. The Infection Prevention Department has the authority and responsibility to enforce all infection control policies and to implement any appropriate control measures or conduct epidemiological studies when it is reasonably determined that there is a safety risk to patients and/or medical center personnel. The Infection Prevention & Control Committee (IPCC,) through its chairperson, is granted authority to institute any appropriate control measures or studies throughout the Health System when there is reasonable risk to any patient or personnel.

D. In immediate risk situations, the IPCC gives authority to the IPCC chairperson and/or the Infection Preventionist to take immediate measures to protect patients. This may include closure of patient rooms or units until the situation has been deemed safe for the public and the healthcare workers.

E. The clinical department or division Chair, Chief or Medical Director, and the appropriate Parkland staff shall be informed immediately regarding any problem that merits infection control measures or epidemiological studies related to above.

F. The IPCC is the only sanctioned committee with responsibilities for infection prevention and control issues.

G. The IPCC meets monthly and reviews infection prevention issues, surveillance data and policy issues; with no less than 10 scheduled meetings per year.

H. The Infection Prevention and Control Committee is responsible to interpret infection prevention standards and regulations, and acts as a hospital resource.

DRAFT

Parkland

Statement of Authority and Program Elements for Infection Prevention	IP 1-00	Published: 09/25/19
Infection Prevention		Page **3** of **4**

2. Program Elements

A. The Infection Prevention Department will:

1) Utilize a systematic process to identify areas of concern and evaluate the effectiveness of the Infection Prevention program at least annually.

2) Develop an annual plan to communicate goals and objectives of the department to the governing board, senior leadership, IPCC, and hospital staff.

3) Engage in ongoing mandatory and targeted active surveillance for healthcare associated infections (HAI) identified in the risk analysis.

4) Use Centers for Disease Control and Prevention (CDC) National Healthcare Safety Network (NHSN) definitions of HAI. When a definition does not exist, the Department will formulate definitions in coordination with the IPCC and external governing bodies as needed.

5) Monitor all aspects of asepsis, sanitation, disinfection, sterilization, and transmission-based precautions.

6) Participate in the creation of and approve system-wide educational efforts related to infection prevention, including new employee and annual requirements.

7) Identify and utilize reliable recent research findings to develop evidence-based procedures related to infection prevention.

8) Comply with regulatory standards and requirements.

9) Provide expert consultation related to practice issues as requested by direct care providers.

10) Provide expert consultation related to the selection of products used in patient care. Changes in product use require IP department approval.

DEFINITIONS:

DRAFT

Workforce member: An Officer, board member, employee, volunteer, member of the medical staff, contractor, vendor, trainee or other person whose conduct, in the performance of work for Parkland, is under the direct control of Parkland, whether or not he or she is paid by Parkland.

REFERENCES:

The Joint Commission, Comprehensive Accreditation Manual for Hospitals, Standard IC.01.01.01 (2019)

Condition of participation: Infection Protection, 42 C.F.R. §482.42(a) (2018)

Carrico, Ruth. *APIC Text of Infection Control and Epidemiology*. 4th ed. Vol. 1. Washington, DC: APIC, 2014. Print.

DRAFT

Parkland

Approve Medical Executive Committee Resolution for Appointments/Reappointments, Privileges and Staff Status Changes of the Medical Staff and Non-Physician Clinical Providers

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH

RESOLUTION NO. _____

RESOLUTION

Be it resolved, the Dallas County Hospital District Board of Managers by a vote of _____ YES and ____ NAY, does by this resolution adopt/reject the following:

WHEREAS, the Medical Executive Committee recommends approval of the Appointments/Reappointments, Privileges and Staff Status Changes of the Medical Staff and Non-Physician Clinical Providers as presented.

THEREFORE BE IT RESOLVED that the Board of Managers approves the recommended Appointments/Reappointments, Privileges and Staff Status Changes of the Medical Staff and Non-Physician Clinical Providers.

Dated this 28th of September, 2022

_____	_____
Marjorie D. Petty, JD	Steve Roth, JD, MPH
Chair	Assistant Secretary

Marjorie D. Petty, JD	Yes_____	No_____	Abstain _____	Absent_____
Don O'Bannon, Esq	Yes_____	No_____	Abstain _____	Absent_____
Jeff Tillotson, JD	Yes_____	No_____	Abstain _____	Absent_____
Eric G. Bing, MD, PhD	Yes_____	No_____	Abstain _____	Absent_____
Todd Furniss, JD	Yes_____	No_____	Abstain _____	Absent_____
Reina Gonzalez, JD	Yes_____	No_____	Abstain _____	Absent_____
Ramon Miguez, PE	Yes_____	No_____	Abstain _____	Absent_____
Farida Minner, RN	Yes_____	No_____	Abstain _____	Absent_____
Elizabeth Palacios, MD	Yes_____	No_____	Abstain _____	Absent_____
John Proctor	Yes_____	No_____	Abstain _____	Absent_____
Lisa Sutter	Yes_____	No_____	Abstain _____	Absent_____

Parkland

Presentation on the Mandatory Rate

Amended LPPF Mandatory Assessment FFY2023

Rate Setting & Uses of Funds

Parkland

Background Local Provider Participation Funds

- In 2017, the Texas legislature passed a law permitting the Dallas County Hospital District Board of Managers to adopt a Dallas County LPPF
- The state has implemented 28 LPPFs to-date
- The statutes permit a county, city or hospital district to administer a fund that supports the non-federal share of Medicaid supplemental payments for private hospitals
- All private hospital providers within the taxing jurisdiction are assessed a mandatory payment, which is then used as the State Share of Medicaid payments for eligible private hospitals
- The funds raised through the assessment can be used by the local governmental entity as the non-federal Share of certain supplemental Medicaid payments, such as programs under the 1115 Waiver: Uncompensated Care Pool Payments, and the Directed Payment Programs recently approved by CMS

Parkland

LPPF Mandatory Payments

- Mandatory Payments are funded through provider assessments on local hospitals' Net Patient Revenue with a maximum rate of 6%
- Parkland BOM sets the mandatory payment rate for the federal fiscal year (sometimes more than once)
- Provider assessments are mandated for all hospital-based providers in Dallas County
- Parkland and other public hospitals are not assessed a fee because our source of IGT is already a public dollar which can be used as non-federal match for Medicaid supplemental payments

Parkland Obligation to LPPF

To determine levels of Medicaid supplemental funding we want to support for Dallas county private hospitals and fund the LPPF at levels that will allow those payments.

To act as an assessor/collector, treating all facilities equitably and providing oversight to the fund that will allow the support determined above.

Parkland

FFY 2023 Uses of LPPF Funds

Current Anticipated Program Amounts:

- Uncompensated Care (UC) reimbursement ($113.6 million)
- Comprehensive Hospital Increase Reimbursement Program (CHIRP) add-on payments ($289.4 million)
- Texas Incentives for Physicians and Professional Services (TIPPS) Directed Program Payment ($19.3 million)
- Graduate Medical Education (GME) program ($10.9 million)

Total Expected Need:

- $433.2 million required to fund all amounts above

FFY 2023 Proposed Assessment Rate

FY23 total need is at or over 6% of net patient revenues

- **Federal limitation of 6% of revenues, with some exceptions**
- **Request a mandatory payment of 6.00% be approved today**

Sources of funds	**$446.2 million**
• Balance as of 9/15/2022	$ 62.2 million
• 6.00% collections	$ 384.0 million
Expected need ($13.0 million contingency)	**$433.2 million**

We request you approve an LPPF assessment for FY2023 of 6.00% of net patient revenues for the hospitals in the Dallas LPPF service area.

Parkland

Public Comments regarding the Mandatory Rate and Use of Collected Funds

Parkland

Vote on Establishment of the Mandatory Rate for SFY23

Parkland

CEO Update on System Operations

Parkland

Questions & Discussion Related to CEO Update on System Operations

Parkland

Strategic Plan Update - Taxpayer Investment Update

(Separate Attachment)

Parkland

Questions & Discussion Related to Taxpayer Investment Update

Parkland

Discussion Regarding Board of Managers Community Involvement

Parkland

Approve Peritoneal Dialysis Clinic Resolution

Peritoneal Dialysis (PD) Local Governing Body

Parkland

Peritoneal Dialysis Clinic
Local Governing Body Request

To align with the CMS standards, the request is to formalize through this resolution and the Board of Managers meeting minutes:

1. the relationship of the PD Local Governing Body, who has been responsible for the overall management of the facility, to the Board of Managers, who has the full legal authority for governance and operation of the facility.

2. and to establish a routine reporting structure from the PD Local Governing Body to the Board of Managers via a designated standing committee such as QCPSC/QBOM.

PD Local Governing Body
(494.180) CMS Standards for Governance

150

- Demonstrates responsibility for operations of the facility to include fiscal management, staff training/coverage, medical staff appointments/coverage, and the QAPI program
- Accountable for establishing an internal grievance process and decreasing the potential for involuntary discharge of patients
- Emergency coverage and back-up
- Electronic data submission
- Relationship with the ESRD Network

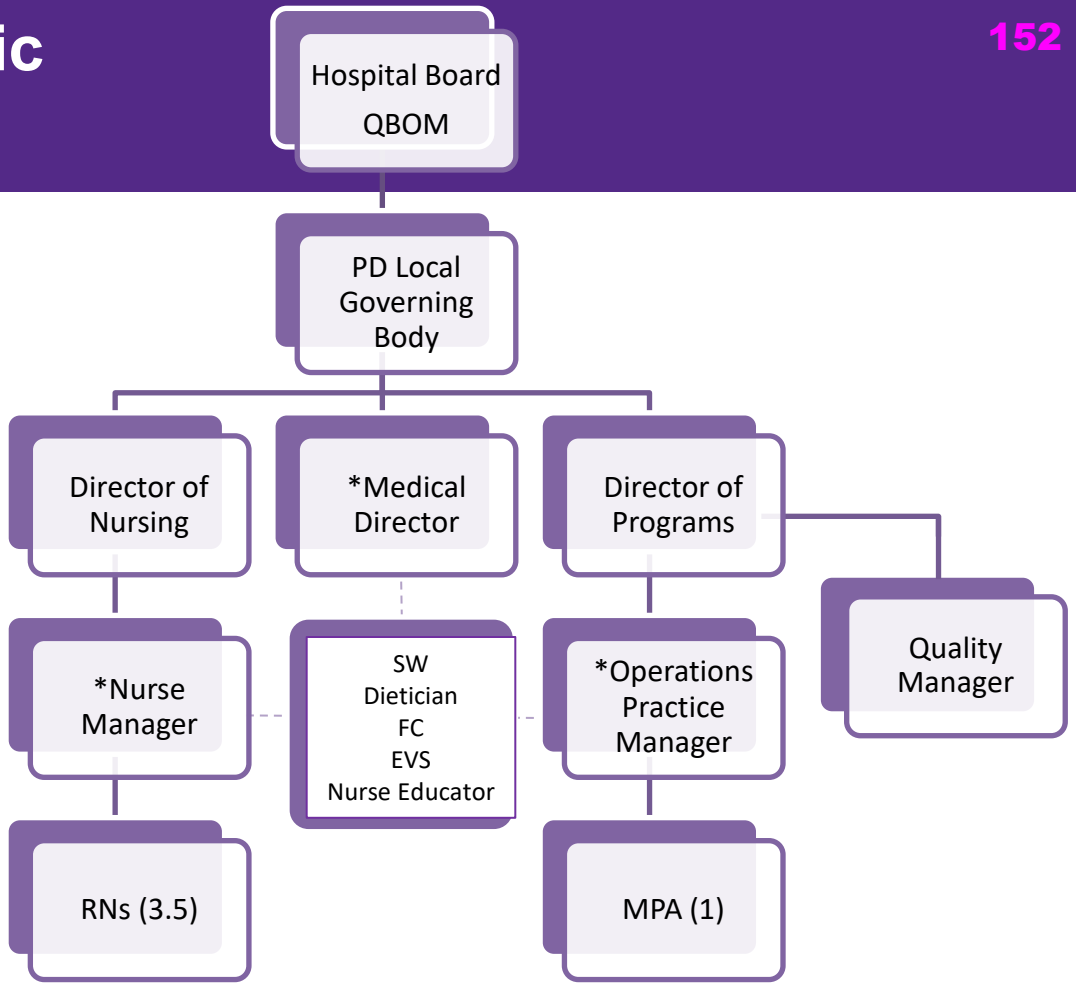
PD Local Governing Body
Membership

NAME	POSITION
*Christina Mintner	SVP of Operations, Population Health/HOMES
Jiten Patel	Quality & Safety Director, Nephrology
Monal Shah, MD	ACMO, Clinical Strategy & Value
**Pooja Koolwal, MD	Medical Director, Peritoneal Dialysis
Miguel Vazquez, MD	Parkland Chief of Nephrology
Noel Santini, MD	VP, Ambulatory & Population Health
***Pat Shirey, RN	VP, Clinic Operations
Denise Harrington	Director of Programs, Transplant, Renal & PD
Sandra Toro	Practice Operations Manager
Elen Petrosyan	Clinical Nutrition Manager
Nneka Egbuniwe	Deputy General Counsel

NAME	POSITION
Sobha Fuller, RN	SVP of Nursing, Population Health
Michelle Kuchta, RN	Director of Nursing, Medicine
Laarni Sarad, RN	Nurse Manager
Karen Garvey, RN	VP of Safety & Clinical Risk Management
Gretchen Blake	VP Quality & Clinical Effectiveness
Lydia Delong, RN	Director of Regulatory
Yolanda Mays-Richey	Sr. Regulatory/Accreditation Analyst
Talemah Jones	Director of Pharmacy Services
Elizabeth Moss	Sr. Clinical Pharmacy Specialist
Marilyn Callies	SVP Transitional & Post Acute Care
Gerry Baker	SVP Revenue Cycle
Djovan Rodrigo	PD Quality Manager

* = Clinic Administrator ** = Governing Body Chair *** = Vice-Chair

Peritoneal Dialysis Clinic
Organizational Chart

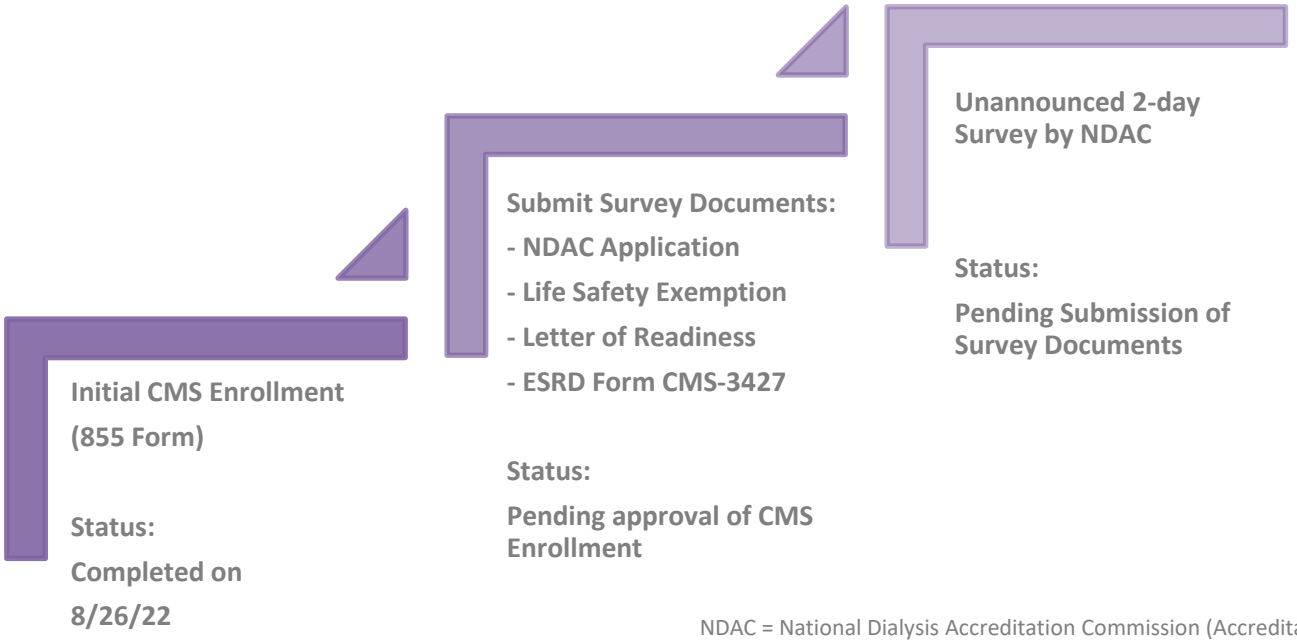


* = appointed by the PD Local Governing Body

Peritoneal Dialysis Clinic

Timeline to Survey

PD is seeking accreditation with deemed status through NDAC.



NDAC = National Dialysis Accreditation Commission (Accreditation Organization)

Parkland

DALLAS COUNTY HOSPITAL DISTRICT
PARKLAND HEALTH

RESOLUTION NO. _____

RESOLUTION

Be it resolved, the Dallas County Hospital District Board of Managers by a vote of _____ YES and ____ NAY, does by this resolution adopt/reject the following:

WHEREAS, the Dallas County Hospital District ("Hospital District") Board of Managers ("Board") is the governing body with ultimate management, control and administration of the Hospital District facilities, including the Parkland Peritoneal Dialysis Clinic ("PD Clinic"); and

WHEREAS, the Centers for Medicare and Medicaid Services ("CMS") Conditions for Coverage require that the PD Clinic "must have a local governing body designated to guide the day-to-day operation of the facility," and the Board, as the ultimate governing body, may designate a person or persons to be this "local governing body;" and

WHEREAS, pursuant to its enabling legislation and Bylaws, the Board may designate the local governing body of the PD Clinic (the "PD Local Governing Body") as the "local governing body" that has the legal authority and responsibility for the governance and day-to-day operation of the PD Clinic.

WHEREAS, the PD Local Governing Body shall provide routine reports to the Board, or the Board's designated standing committees such as the Quality of Care and Patient Safety Committee, as specified by the Board, regarding the PD Local Governing Body's actions and consideration of PD Clinic matters.

THEREFORE BE IT RESOLVED that the Board of Managers approves the designation of the PD Local Governing Body as the "local governing body" with legal authority and responsibility for the governance and operation of the PD Clinic, and it approves all actions that the PD Local Governing Body has taken to date to comply with CMS's Conditions for Coverage.

Dated this 28th of September, 2022.

_____
Marjorie D. Petty, JD
Chair

_____
Steve Roth, JD, MPH
Assistant Secretary

Marjorie Petty, JD	Yes_____	No_____	Abstain _____	Absent_____
Don O'Bannon, Esq	Yes_____	No_____	Abstain _____	Absent_____
Jeff Tillotson, JD	Yes_____	No_____	Abstain _____	Absent_____
Eric G. Bing, MD, PhD	Yes_____	No_____	Abstain _____	Absent_____
Todd Furniss, JD	Yes_____	No_____	Abstain _____	Absent_____
Reina Gonzalez, JD	Yes_____	No_____	Abstain _____	Absent_____
Ramon Miguez, PE	Yes_____	No_____	Abstain _____	Absent_____
Farida Minner, RN	Yes_____	No_____	Abstain _____	Absent_____
Elizabeth Palacios, MD	Yes_____	No_____	Abstain _____	Absent_____
John Proctor	Yes_____	No_____	Abstain _____	Absent_____
Lisa Sutter	Yes_____	No_____	Abstain _____	Absent_____

Parkland

Executive Session

Old Parkland Hospital Demolition Update

Parkland

Executive Session

Discussion of Master Service Agreement for Physician Services FY23 Contract

Parkland

Executive Session

Discussion of 2210 Butler Street Real Estate Property

Parkland

Executive Session

Personnel Matters Pertaining to Duties and Responsibilities of Chief Executive Officer

Parkland

Executive Session

Personnel Matters Pertaining to Duties and Responsibilities of Board Members

Medical Executive Committee Credentialing Report

Parkland

Medical Executive Committee
Delineation of Privileges
Laser

Medical Executive Committee
Delineation of Privileges
Neurosurgery

Medical Executive Committee Delineation of Privileges Non-Physician Clinical Provider Staff Surgical

Medical Executive Committee Delineation of Privileges First Assist

Parkland

Discussion Related to Emergency/Deviation Approval Process

Parkland

Approve Master Service Agreement for Physician Services Beginning October 1, 2022